



**Bentonville Parks and Recreation
Advisory Board Meeting
Monday, June 18, 2018 – 5pm
Bentonville Community Center – 1101 SW Citizens Circle**

Agenda

Old Business

1. Approval of Minutes from May Meeting
2. Approval of Minutes from May 31 Special Meeting

New Business

1. Approval of Trail Naming – Applegate Trail
2. Bella Vista Lake Presentation

Other Business

Attachments:

Upcoming Events

May 2018 PRAB Minutes

May 31, 2018 PRAB Minutes – Special Meeting

Capital Improvement Worksheet – May 2018



Bentonville Parks and Recreation Upcoming Events

June 15-17, 2018	Summer Sizzler Tennis Tournament – Memorial Park
June 16, 2018	Tour De Bentonville- Downtown Activity Center
June 18, 2018	Session 2 Summer Swim Lesson- Melvin Ford Aquatic Center
June 18-22, 2018	Camp Bentonville (Broadway, Tennis, Leg)
June 21, 2018	Magic in the Park- Lawrence Plaza
June 23, 2018	Summer Rookie Roundup Tennis Tournament- Memorial Park
June 25-29, 2018	Camp Bentonville (Community Center, Jr. Lifeguard, Tennis, Soccer, Crystal Bridges, Youth Tech)
June 28, 2018	Yappy Hour- Bark Park
June 29, 2018	Fitness Night Out- Bentonville Community Center
July 4, 2018	An Evening at Orchards- Orchards Park
July 6, 2018	First Friday Flick- Lawrence Plaza
July 9-13, 2018	Camp Bentonville (Adventure, Triathlon, Youth Tech, Crystal Bridges)
July 12, 2018	Rock and Splash- Lawrence Plaza
July 13-15, 2018	NWAA Memorial Classic Swim Meet- Melvin Ford Aquatic Center
July 16-20, 2018	Camp Bentonville (Adventure, Broadway, Tennis, Lego)
July 19, 2018	Magic in the Park- Lawrence Plaza
July 21, 2018	Barracudas Summer League Swim Meet- Melvin Ford Aquatic Center
July 24-29, 2018	USSSA Fastpitch World Series- Memorial Park

July 26-29, 2018	Camp Bentonville (Archery, Mt. Bike, Soccer, Lego, Youth Tech)
July 26-29, 2018	ASI Long Course State Swim Meet- Melvin Ford Aquatic Center
July 26, 2018	Yappy Hour- Bark Park
July 30-Aug 3, 2018	Camp Bentonville (Archery, Crystal Bridges, Lego, Youth Tech)
July 30, 2018	Session 4 Summer Swim Lesson- Melvin Ford Aquatic Center



Parks and Recreation Advisory Board Meeting Minutes

Meeting Date: Monday, May 21, 2018
Meeting Called to Order: 5:02 p.m.
Meeting Adjourned: 6:10 p.m.
Meeting Location: Downtown Activity Center
Attendees:

Committee Members

Cortney Carlson
Craig Gilbert
Michelle Malashock
Shara McMurtrey
Stephen George
Whitney Sutherland

Staff Members

Crant Osborne
David Wright
Danny Bartlett
Lee Farmer
Tracy Acosta

Old Business

Approval of April 16, 2018 Minutes

Motion to Approve by: Whitney Sutherland
Seconded the Motion: Michelle Malashock

Approval of April 12, 2018 Special Meeting Minutes

Motion to Approve by: Craig Gilbert
Seconded the Motion: Michelle Malashock

Non Resident Fees for BPR Programs

Motion to Approve by: Craig Gilbert
Seconded the Motion: Cortney Carlson

New Business

Meeting schedule for 2019– Shift meetings to 1st Monday of month

In February 2018 David requested the board to consider changing the PRAB meeting dates to the first Monday of every month in 2019. The board has reviewed and approved this change. There some questions asked about attending this meeting remotely in the event a member could not physically attend a board meeting. The ordinance was checked and it does not state if this is acceptable or not. David will check on the possibility of this and report back.

Motion to Approve by: Cortney Carlson
Seconded the Motion: Whitney Sutherland

Committee List – Set Meeting Dates for July

David shared with the board members, for our July meeting, there will be subcommittee meetings instead of a formal board meeting. These informal meetings allow for members to research, learn, and identify issues within the department itself. The subcommittees will be divided into separate groups including Aquatics, Recreation, Marketing, Maintenance and Budget. This list will be sent to each member.

Informational: Participant Safety in BPR Youth Programs

Lee Farmer shared with the members the progress that has been made to identify volunteer coaches through Bentonville Parks and Recreation. A sample of the badge and lanyard was shown and more discussion was made as to signage that will be posted throughout our parks, fields and trails to assist with keeping our patrons safe.

Other Business

Special Meeting - Thursday, May 31, 2018

The consultant with Water Tech who is handling the Melvin Ford Aquatic Center Master Plan will be at the Downtown Activities on May 31st to continue to discuss future plans of the aquatic center with the PRAB members.

PRAB Board Meeting – June 18, 2018

The meeting on June 18th will be held at the Bentonville Community Center. The agenda of this meeting will be regarding Bella Vista Lake Park/Trail area. The board members will create ground rules for time management purposes during this meeting.



Parks and Recreation Advisory Board Special Meeting Minutes

Meeting Date: Thursday, May 31, 2018
Meeting Called to Order: 12:07 p.m.
Meeting Adjourned: 1:10 p.m.
Meeting Location: Downtown Activity Center

Attendees:

Committee Members

Chris Sooter
Cortney Carlson
Courtney Schaefer
Mike Power
Shara McMurtrey
Steven George
Tom Butrynski
Whitney Sutherland

Staff Members

Crant Osborne
David Wright
Josh Stacey
Lee Farmer
Tracy Acosta

Other

Doug Whitaker, Water Technology, Inc.
Jon Terlouw, City Council Member

Old Business

New Business

Melvin Ford Aquatic Center Master Plan Design – Water Technology, Inc.

Lee Farmer began the meeting with a reintroduction of Doug Whitaker, Architect with Water Technology. Doug began the meeting with presenting some of the findings of previous meetings.

- Water leak at pool has been identified
- Gutters need to be replaced
- Mechanical equipment needs to be updated
- Extended season – highly requested
- Year round season
- Bubble pool cover vs Permanent structure as pool covering
- Shaded areas – highly requested
- Water rapids
- Waterslide – inner tube ride
- LED lighting – themed options available
- Stand-up slide
- Multilevel experience
- Family cabanas – rentable
- Bulkhead (moveable structure that can separate a pool into different sections)
- Zero depth entry pool
- Family facility

The board asked how this pool would compete with our Community Center pool. It was shared that customers are going to the Community Center pool for the play factor as well as being inside out of the outside elements. The Community Center is overcrowded in only three years and the newly designed MFAC would balance attendance by adding more play factor to the aquatic center.

Doug went over the projected cost of the renovation, shown below.

Concept

- *Deep Water 20 Yard Pool*
 - 3,421 sf
- *Competition Pool*
 - 12,363 sf

Modification Cost Opinion-

\$5.5 to \$6,000,000

❖ *Air Supported Enclosure-* *\$1,240,000*

❖ *Structure Supported Fabric Enclosure-* *\$2,100,000*

○ *Family Leisure/Lifestyle*

○ 4,921 sf

○ *Family River with Water Slide Complex*

○ 4,668 sf

○ 270 lf

Expansion Cost Opinion-

\$9.0 to \$9,800,000

Total Project Cost Opinion-

\$14.5 to \$15,800,000

Not including Enclosure

David confirmed with the board this is the direction they would like to go and move forward with the planning of this project.

Other Business

Project	Budget	Status
FY - 2017 Rollover Projects		
Citizens Park Pavilion / Parking Lot	\$400,000	Project Complete
Citizens Park Amphitheater	\$20,000	Project Complete
Citizens Park Playground		Raised 75,000 towards total / \$325,000 committed
North Bentonville Trail - Creek Stabilization	\$115,000	Project Design Underway - Completion scheduled for December 2018
Razorback Greenway ReRoute - Design and ROW	\$440,000	30% Drawings submitted - Under review by Planning / Engineering / AHTD
McCullough Street Sidepath Trail	\$600,000	30% Drawings submitted - Under review by Planning / Engineering / AHTD
Memorial Park BB / SB Fencing	\$107,000	Project Complete
Memorial Park Astro turf Project		Project Complete
City Website Update	\$65,000	Project Complete
Citizens Park Tennis Court Design	\$34,500	Project Complete
FY 2018 Projects		
Trails - Signage Project - Kiosks	\$20,000	Project Bidding - Expected to begin July 2018

Citizens Park Tennis Courts	\$1,300,000	Construction Underway - 0% Complete
Old Tiger - Restroom Installation	\$55,000	3Q
Coughlin Property - Master Plan	\$30,000	Consultant Selection underway - Project launch expected in May
MFAC - Facility Master Plan	\$30,000	Project in Design- 75% Complete
MFAC - Pump Room Improvements	\$60,000	Project Complete
Orchards Park - Tree Orchard Planting	\$25,000	3Q
Orchards Park - South Berm Stone Work	\$15,000	Project Complete
Facility Risk Assessment	\$5,000	Project Complete
Parking Lot Maintenance - Soccer	\$12,000	Project Underway - 0% Complete
Parking Lot Maintenance - Tennis	\$13,000	Project Underway - 0% Complete
Parking Lot Maintenance - Orchards	\$23,500	Project Underway - 0% Complete
Memorial Park - Fence Replacement (VB / Skate Park)	\$10,000	Project Complete
Memorial Park - Tennis Court Resurface	\$20,000	Project schedule for August 2018
Phillips Park - Playground Fence	\$10,000	Project Complete
Recycle Systems	\$16,500	Project Complete
Lake Bella Vista - Park Master Plan	\$98,500	PRAB - June 2018. City Council Summer 2018

Lake Bella Vista - Restroom Facility	\$60,000	3Q
Lake Bella Vista - Parking Lot / Trail Connection	\$1,062,000	Project in design - Ecological Design Group
Lake Bella Vista - Razorback Greenway Extension		Project Underway - 90% Complete
RRG Eco - Counter Display Board	\$35,000	Project in design - Morrison Shipley
RRG - Town Branch - Replace Wood Bridge	\$17,700	Project Underway - 90% Complete
RRG - Paint / Light Existing Tunnels	\$30,000	Project Underway - 0% Complete
RRG - RRFB, Signs and Striping on 21st Street	\$34,500	Project in design. Traffic study underway - Crafton Tull
RRG - Moberly Trail Connection w/ HAWK Crossing	\$126,500	Project in design. Traffic Study underway - Crafton Tull
RRG - North Trail - Cub / Tiger Parking Lot	\$287,500	Project in design - Morrison Shipley
RRG - North Trail - Alignment / Jersey Barrier Cut	\$18,800	Project in design - Morrison Shipley
Grant Funded Projects - Not administered by BPR		
North Walton Trail - Harps to Stonehenge		<i>Project underway - 90% Complete - expected completion 2Q 2018</i>
<i>3rd Street - 8th Street Trail</i>		<i>Project under contract - expect completion 3Q 2018</i>
Lake Bentonville Improvements		<i>Approvals finalized - Construction Summer 2018</i>