



**Bentonville Parks and Recreation
Advisory Board Meeting
Monday, May 4, 2020 – 5:00 pm
Via Zoom**

Agenda

Old Business

1. Approval of March 2020 Minutes

New Business

1. BPR Update – Covid 19
2. 8th Street Gateway Park Update
3. Quilt of Parks Master Plan
4. Public Art Approval – Bentonville Trolls
5. Discussion regarding funerals in public parks

Other Business

Attachments:

BPR Monthly Report

March 2020 PRAB Minutes

2020 Capital Improvement Worksheet – May 2020



Bentonville Parks and Recreation Monthly Report – May 2020

Administration:

- Working daily with City Administration, Bentonville Police and Fire Departments, local health officials and other community leaders to monitor situation surrounding Covid-19
- Working with Finance and Public Works to finalize the transfer of ten (10) custodian positions from Public Works Maintenance Department to Parks and Recreation. Transfer occurred in March in regards to duties and responsibilities. Positions and funding transfer in form of budget adjustment will occur in May to finalize the task.
- Received \$65,000 grant from Walton Family Foundation to assist with design with 28th Street Park and the SW Bright Road extension. The overall goal behind the grant is to improve the cycling infrastructure leading to the park and the adjacent school. The SW Bright Road project could possibly link the schools on SW Bright to the park and trail system.
- The Quilt of Parks Committee approved the finalized concept drawings for the project. Project moves to approval phase with goal of finalizing approvals by June 15.
- City Council approved a land transaction where BPR traded 1,660 square feet of land in exchange for 1,868 square feet at Town Branch Park. This trade straightens the current property line allowing a future development to be constructed. This development, both residential and commercial, will bring an added benefit to the Razorback Greenway.
- Finalized plans with Downtown Bentonville, Inc., to launch a Drive – Thru Farmers Market at Memorial Park. This will run at Memorial until the appropriate time to relocate the market back to the Downtown Square.

Parks Maintenance:

- In response to Covid-19 - removing all soccer goals
- In response to Covid-19 - all other facilities remain closed
- Main focus is mowing parks and trails as well as chemical applications
- Council approved lift truck - waiting on Purchase Order
- Staining Orchards Park Arbors has been completed
- Planted 200 trees throughout our park
- Tree give away was April 18th

Park Planning:

- Old Tiger Park
 - Crafton Tull has completed the survey. Design phase has begun.
- 8th Street Gateway Park
 - Design Efforts Continue
- 28th Street Park Property
 - CEI land survey 75% complete
 - EDG design contract has been authorized by council.
- Wishing Springs Trail
 - Realignment was bid
 - Contract award by council on April 28, 2020
 - Work to be completed by end of summer 2020
- Durham Park
 - Staff is looking at options to replace playground

Recreation Programming:

- In response to Covid-19
 - The BCC and DAC continue to be closed. We are evaluating the possibilities of reopening the fitness center when gyms are approved to reopen
 - Current Programming Status:
 - Youth Soccer- Canceled. Participants have been given 3 options- Credit for next season, refund, or donating their registration for scholarships
 - Youth Softball and Baseball- Suspended. BPR and the softball and baseball boards are exploring several options for summer play if we are able to resume
 - Tournaments- April tournaments canceled. May tournaments on hold until USSSA approves play
 - Swim Lessons- April lessons are cancelled. May/Summer registration is on hold
 - Tennis- Suspended. If we are able to resume in May we will still be able to get some lessons in
 - BCC Programming- Art, Babysitting Classes, Trike Theatre, and Tumbling- Cancelled through May 30. Dance and Martial Arts suspended until we are able to resume
 - Glow Run- Still open for registration. Monitoring the status daily
 - Summer Camps- Still open for registration. Monitoring the status daily
- The Run Bentonville Half Marathon update- We are hopeful to start mailing medals/swag items the first week of May. The finisher hoodies are still in production and have not yet arrived
- Spring Square 2 Square Bike Ride update- The alternative Greenway Ride is still being planned We are waiting to release this until encouraging trail riders is safe.
- The recreation team is working on action plans to open/reopen facilities



Parks and Recreation Advisory Board Meeting Minutes

Meeting Date: Monday, March 2, 2020

Meeting Called to Order: 5:04 p.m.

Meeting Adjourned: 6:13 p.m.

Meeting Location: Downtown Activity Center – 215 SW A Street

Attending Board Members:

Chris Sooter	Mike Power	Cortney Carlson
Justin Hundley	Steven George	Craig Gilbert
Dan Grover	Cortney Schaffer	Whitney Sutherland
Eileen Patrick		

Attending Staff Members:

David Wright	Josh Stacey	Crant Osborne
Wade Tomlinson		

Old Business

Approval of February 3, 2020 Minutes

Motion to Approve by: Mike Power
Seconded the Motion: Steven George

New Business

Presentation by Team Flame of the Lego Robotics Organization- Signage at Dave Peel Park

Wade Tomlinson has worked with Team Flame to create a sign for Dave Peel Park which shows games and activities kids can play at the park. The members of Team Flame presented their project and told the PRAB the origins of the idea was to give older kids some new activity ideas for when they run out of ideas for ways to play at the park. The sign was originally planned to be 18x24in but Eileen Patrick asked that we consider making the sign larger so it would be easier to read and notice. PRAB discussed an unveiling event at the park during the May meeting as well as a Press Play video of the event.

Motion to Approve by: Cortney Carlson
Seconded the Motion: Steven George
Voted in Favor: All
Voted Opposed: None

Public Art Approval- Art Feeds at Citizens Park Playground

Meg Bourne with Art Feeds presented to the PRAB for the proposed mural to be placed at Citizens Park Playground. The mural is being designed and draw by students at the Sunshine School. Art Feeds works with the students to create a design and theme for the project and building a collaborate mural with all their ideas and drawings. The mural as requested to be put at Citizens Park Playground by the students and staff at the school. The mural will be revealed on May 16th at an unveiling event at the park. PRAB asked about the life expectancy of the mural which is a guarantee of 4 years but many last longer than that. Meg said the options exist to either replace the mural once it has reached its guaranteed life cycle or to just remove it from the park.

Motion to Approve by: Tom Power
Seconded the Motion: Whitney Sutherland
Voted in Favor: All
Voted Opposed: None

Public Art Approval- ColorFULL at Park Springs Park

ColorFULL is an art project to paint renderings from the book by the same name on some of the pillars in Park Springs Park. A local art teacher proposed the idea and he and his students will be completing the paintings. PRAB was concerned about graffiti, since the pillars currently have graffiti on them, and asked that we consider putting the anti-graffiti coating on the art once it is complete.

Motion to Approve by:	Cortney Carlson
Seconded the Motion:	Justin Hundley
Voted in Favor:	All
Voted Opposed:	None

Bike Trails and Skills Course at Slaughter Pen- NWA Trailblazers

Hogan Koesis from the NWA Trailblazers presented the idea of moving the current Trials obstacles located at the Slaughter Pen Free Ride Park to a new location just north of the waste water treatment plant along the Razorback Greenway. The Trailblazers are currently remodeling the area around the Trials obstacles and need to move them to allow them to continue to be used. Hogan said that an additional 21 features will be added to the new location and will offer obstacles for all levels of riders. This location may serve as the permanent location for these obstacles or the obstacles could be moved back to the original location after the completion of the work there. David Wright informed the PRAB that 8 years ago the board approved this location for a Trials space. The completion of this project is expected to be by the end of March.

Motion to Approve by:	Whitney Sutherland
Seconded the Motion:	Eileen Patrick
Voted in Favor:	All
Voted Opposed:	None

Approval of the 2019 Annual Report

The PRAB approved the 2019 Annual Report with the request to make some minor changes in design before printing. Fixing and gold frames around photos to not overlap and to correct some small typos and grammatical errors.

Motion to Approve by:	Justin Hundley
Seconded the Motion:	Eileen Patrick
Voted in Favor:	All
Voted Opposed:	None

Other

David Wright shared an update on the Quilt of Parks and Connect Bentonville Plans. The Quilt of Parks plan is expected to be ready for approval at the April meeting.

David Wright shared that the results and first drafts of the 8th Street Park plans should be ready to be shared with the PRAB in 90 days. David will also share the current feedback with the board.

Mike Power recommended doing a field trip with the board to see the additions at Slaughter Pen and other parks. The board discussed May as being a field trip meeting with the Dave Peel Park sign project involved.

2020 Parks and Recreation Capital Improvement Worksheet			
Project	Budget	Status	
FY - 2017 Rollover Projects			
Razorback Greenway ReRoute - Design and ROW	\$440,000	30% Drawings submitted - Under review by Planning / Engineering / AHTD	
McCulloum Street Sidepath Trail	\$600,000	Phase I - Bid approved - Construction to begin in June	
FY - 2018 Rollover Projects			
Old Tiger - Restroom Installation	\$55,000	Rollover to 2020 Project - Coupled with larger project	
Lake Bella Vista - Restroom Facility	\$60,000		
Lake Bella Vista - Parking Lot / Trail Connection	\$1,062,000	Project in design - Ecological Design Group	
Bella Vista Lake Plan		Parks Board Approval - Council Approval	
Lake Bentonville Improvements		Construction Underway - 20% Complete	
RRG Eco - Counter Display Board	\$35,000	Bid Waiver approved - Equipment Ordered	
RRG - RRFB, Signs and Striping on 21st Street	\$34,500	Project Underway - 50% Complete	
RRG - Moberly Trail Connection w/ HAWK Crossing	\$126,500	Project Underway - 50% Complete	
FY - 2019 Rollover Projects			

Downtown Parks - Quilt of Parks Master Plan	\$453,000	Project Underway - 95% Complete - In approval phase
Bentonville Bike / Pedestrian Plan	\$194,000	Project Underway - 85% Complete
Memorial Park - Ballfield Astro turf Project	\$850,000	Project Complete
Project	Budget	Status
FY 2020 Projects		
Slaughter Pen - Emergency Access Redesign	35,000	Project ready for bid
8th Street Gateway Park Master Plan	\$455,000	Project Underway - 50% Complete
SW 28th Street Park Design / Construction Manager	\$300,000	Contract approved April 28 - Project Kickoff May 15
Old Tiger Stadium Park Renovations	\$533,000	Project in design - Crafton Tull
Austin Baggett Curb / Street Improvements	\$50,000	Design in Progress - In Planning review
DAC Spin Bike / Equipment Replacement	\$20,000	
Durham Park Play Structure	\$50,000	Project temporarily on hold
Lake Bella Vista Play Structure	\$150,000	Project temporarily on hold
Memorial Pak Soccer Field - F9 - Renovation	\$45,000	
Phillips Park Field 1 Scoreboard	\$13,000	Received Equipment - Waiting on Installation
Phillips Park Restroom Improvements	\$41,437	Project Underway - 85% Complete

BCC Dive Board Replacement	\$5,000	
Memorial Park Tennis Court Resurface	\$20,000	
Park Springs Pavilion Repair	\$13,000	Project Underway - 0% Complete
Parking Lot Maintenance - NE A, Memorial, Bark Park	\$15,000	
Capital Equipment		
Dolphin Pool Cleaner	\$8,500	Project Complete
Aerator - Attachment for Mowers	\$6,500	Project Complete
Confined Space Equipment	\$7,500	Project Complete
72" Zero Turn Mower	\$12,500	Ordered - Waiting on Expected Delivery
Commercial Pressure Wash / Trailer	\$11,500	Project Complete
Turf Maintenance - Vericutter	\$11,500	Project Complete
Turf Maintenance - Chemical Sprayer	\$56,000	Project Complete
Turf Maintenance - Turf Tank Sprayer	\$50,000	Project Complete
Facilities - Enclosed Trailer	\$6,000	Project Complete
Facilities - Tool Set Up for Trailer	\$10,000	
UTV Replacement	\$12,000	Project Complete

Vehicles - 5020-17 Replacet - 1 Ton Flatbed	\$37,000	Ordered - Waiting on Expected Delivery
Vehicles - 5020-25 Replace - 1 Ton Crew w/ Flat Bed	\$42,000	Ordered - Waiting on Expected Delivery
Vehicles - 5030-20 Replace - 1/2 Ton Pickup - 4x4	\$25,000	Ordered - Waiting on Expected Delivery
Vehicles - 5030-01 Replace - 1/2 Ton Pickup - Lift Extension	\$145,000	Ordered - Waiting on Expected Delivery
Grant Funded / Partnership Projects		
All American Trail Extension to BVL		Project Underway - 80% Complete
Arkansas / Missouri Trail Extension		Project Submitted to Planning (LSD)
NW A Street / Slaughter Pen Parking Lot		South of Medical Center
Slaughter Pen Improvements		Project Underway - 50% Complete
Grand Loop Phase I Design		Design Underway