



Bentonville Municipal Airport
Advisory Board Meeting
Thursday, December 3, 2020 @ 2:30 pm
Virtual Webinar via Zoom

MINUTES

Call to Order & Pledge of Allegiance – Dr. Richard Ham, Chairman

Dr. Ham opened the meeting with the Pledge of Allegiance.
See attached Attendance List for attendees.

Old Business

1. Approval of Minutes from November 5, 2020

Motion by Lisa Kelley and second by Mike Frost to approve the Minutes from the November 5, 2020 meeting. All members were in favor. Motion approved. Note: Lisa Kelley very kindly mentioned that she thought Beverly Shepherd does a good job with the minutes. Others agreed with Ms. Kelley's comment and thanks were given to Beverly. She appreciates these comments very much.

2. Update from Robin Fields and "Maverick"

Robin Fields and Maverick appeared before the Board. Robin reported that things were good, although things have been rather slow lately. There have not been as large amounts of geese, like last month. It has definitely slowed down. He sees a lot flying over, but not landing. There has been an increase in the number of black ducks and Mallards and has chased several of those off. Mr. Chadwick reported that he has not heard any negative talk whatsoever. Everything he has heard have been positive comments. Dr. Ham gave thanks to Robin and Maverick for all the work that they do.

3. Improvements for Hangar Access for Public Use (Recurring Item)
 - A. *Report from Sub-Committee – Fuel Affordability*

Dr. Ham asked Mr. Chadwick if there was any movement or discussions regarding the new hangar access? Mr. Chadwick said that he had nothing from a sub-committee standpoint. However, he said from his standpoint, he has two people that he is preparing leases for at the present that would take the next two spots immediately to the south. He also has a third person that is waiting to see what happens from a funding standpoint about rent space and whether or not he wants to take the third space there, or whether

he wants to take the first space on the next row to the south. He mentioned that the administration and staff are presently in limbo. On Monday, Mr. Chadwick and Dennis Birge will have a meeting with the Mayor to discuss several items, but mainly regarding how to go forward with the Arkansas Division of Aeronautics and grant requests. They need to come up with a unified plan for the next three years because we have taxiways and ramps that we have to be concerned about, and then we have the next utility corridor that we have to put to the next six hangars that come in.

Dr. Ham mentioned that he sees that dirt is moving at the airport. Mr. Chadwick commended Dennis Birge for working with Chev's Trucking to get the dirt moved from the north end, even though Chev's will be doing some double-handling of the dirt. Chev's worked with him on this and it is appreciated.

Lisa Kelley was wondering if the hangar access sub-committee and the rules and regulations sub-committee might be able to meet before the end of the year once he and Dennis get more information from their meeting with the Mayor. Mr. Chadwick thought it would be important for the Board to try to get something firm before the end of the year, especially when it comes to our ADA funding requests and how we intend to go forward with our hangar building and leasing. As far as the rules and regulations, he needs to work with Camille on this some more, and she is rather busy at this time of the year. He said he has no problem with having a committee meeting, but to remember that if there is going to be more than one board member at the meeting, we have to notify Beverly in time so that she can give notice of the meeting. Time is short for the end of the year, so he would suggest putting the meeting for rules and regulations until after the first of the year. Lisa asked Mr. Chadwick and Mr. Frost if the 16th, 17th or 18th would be a good date. They will let her know.

Mr. Chadwick brought up the self-fueling station. The time is getting short if they are going to modify the scope of the relocation of the pump head. Will Gunselman reached out to Rebel Services to get a quote for relocation. They are not coming out until after the first of the year and he will then give that to Adam White and Chuck Chadwick.

New Business

1. Engineering and Construction, *Adam White – Chris Maestri, Garver Engineers*
A. Update on Current Projects

Southeast Taxiway Extension Project

Chris Maestri reported that this project is slated for construction to start around April of 2021 and completion around early fall or late summer.

Access Tunnel

They are working through the redesign and plan package updates for this project presently, and will have a new set submitted to the City in mid-January. Pre-construction should start in early March, with construction to start mid-march of next year.

Game Composite Facility

Chris said that are looking at the preliminary design submittal to the city on the 28th of December, 2020, and the final design review around the middle of January, 2021, pre- construction is mid-February, and construction in mid-March, 2021.

East Hangar Project

This project is currently going where we currently have a T-Hangar. They are working on some design changes at present and depending on how the review with the City goes, they will then set a pre-construction and construction dates.

Runway 36 Extension

They are working through environmental and feasibility studies for this project and plan on hitting design in February of 2021, pushing through that through the spring, and having pre-construction and construction dates would be in early summer of next year. This will line up with the schedule for the temporary displacement in the SE Extension taxiway project as well.

Chad Cox asked when the widening of the runway would be. Chris said they had the design of the widening scheduled for next year and construction for 2022. Mr. Chadwick mentioned that this is part of our CIP listing with the FAA. Chris said that was correct.

2. City of Bentonville - Updates, Charles Chadwick, Airport Manager

Mr. Chadwick said that he did submit our CIP to the FAA in a timely manner. He explained how our regular requests and CIP requests and how they work with the FAA and the ADA. They will be having meetings with the Mayor on this soon.

3. Summit Aviation/FBO/Turf Runway/Tailwind – Chad Cox, Summit Aviation/FBO A. Updates on FBO, Flight School, and OZ1 Flying Club

Chad Cox appeared before the board and gave his report. He mentioned that Chip Gibbons got a letter from the FAA saying that they approved the frequency change for Bentonville. That will become effective the 31st of December 2020. They have been working on this for quite some time. They will be notifying the pilots through different means, and will monitor the old frequency for a while.

They sold 21,541 gallons for November 2020 compared to 15,041 in November of 2019. Mike Frost said that is a 43% increase from last year. Chad reminded Mr. Chadwick to remember to notify the people on the Parnell Hangars. Mr. Chadwick said they are working to give the people 60 days' notice, but are only required to give 30 days' notice. Michael Ames is working to that end, as well.

Chad reported that they have 234 members in the Flying Club. They are up about 43% from last year. There was mention about NOTAMS. Chad said these were to go through the airport manager. . Chuck said he would need to check with Dennis about this to get a form approved so that Chuck can call in any NOTAM changes.

Chad mentioned that 39 of Dr. Ham's Part 107 testers are going to coming in for aviation training. They are high school seniors. He thanked him for working in this program. Will said he had calls regarding flying drones at 50 feet and obtaining a code. Dr. Ham said he could help with that.

There was mention of the Chart Supplement for VBT that Chip Gibbons and many others have been working on for quite a while, There is much more information on it and is a vast improvement. He gave Chip kudos for heading this up.

Will Gunselman wanted to mention that Robin Fields is doing a great job at the airport and that they are very fortunate to have him around and his knowledge. Dr. Ham said that it was obvious there is not as many geese out there.

Other Business

3. Schedule December, 2020, AAB Meeting

Proposed Meeting Day: Thursday, January 7, 2021 @1:00 pm.

Mike Frost asked if we were ever going to get back to meeting together. Mr. Chadwick said that as we all knew, the cases, hospitalizations, and the death rate for COVID-19 have continued to increase, and the City is responding accordingly and continuing to do as much with Zoom as is possible and reasonable. As much as we would like to be together and be able to talk face to face, he does not think it is realistic now, nor in January, to be able to meet together. He said that almost all meetings are Zoom meetings, even meetings with Mayor. He just does not see it happening right now.

The board agreed to the time and date of the next meeting – January 7, 2021 at 1:00 pm.

4. Motion to Adjourn

Mark Slaughter made a motion to adjourn the meeting. Lisa Kelley gave a second to the motion. All agreed. Motion approved.

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