



TRAFFIC SAFETY AND SIGNAGE COMMITTEE

Monday, February 4, 2019 – 2:00pm
Community Development Building
Planning Commission Room
305 SW “A” St.
Bentonville, AR 72712

MINUTES

The Monday, February 4, 2019, meeting of the Traffic Safety and Signage Committee was opened by Chairman, Jon Simpson.

Present for the meeting: Jon Simpson, Chairman, Lt. Randy Wood, Brent Boydston, Camille Thompson, Shelli Kerr, Aubrey Patterson, David Wright, Dennis Birge, Tony Davis, David Mills, and Bev Shepherd, Administrative Assistant.

I. OLD BUSINESS/TABLED ITEMS:

Philip Edwards, 104 NE “F” Street, Bentonville, AR 72712, philipedwards2729@gmail.com,
Phone: (417) 434-8044

Mr. Edwards states that drivers on NE 2nd Street, routinely exceed the 25 mph posted speed limit by a significant margin. This poses a risk to everyone living or passing through our neighborhood. *Mr. Edwards was an applicant to this Committee during the last quarter of 2018, regarding this same request.*

Mr. Edwards did not appear. He requested to Skype the meeting or on the phone. The Chairman did not want to do that as he was familiar with this request. The was discussion. Traffic counts and speeds were not abnormal. There was a motion by David Mill, and a second to that motion, to deny a 4-way stop on NE “F”, and there was no need for further intervention. Lt. Randy Wood was asked by Chief Simpson to call Mr. Edwards and work with him on using a more selective type method of traffic calming on this street, such as performing more enforcement by the police during peak traffic times. Motion passed.

II. NEW BUSINESS:

A. Scott Boyd, Bentonville Fire Department – on behalf of the Bentonville

Firefighter's Association, 800 SW "A" Street, Bentonville, AR 72712,
sboyd@bentonville.com, Home Phone: 479) 713-9435, Work Phone: (479) 271-3151

The Bentonville Firefighter's Association is requesting to hold the 4th Annual Hook and Ladder 5K/10K race. We are planning on the race being held on August 3, 2019, at 7:00 am. We are keeping the same routes that were used and approved from last years' race. *Attached are links to the maps for both races.*

<https://www.plotaroute.com/route/163330>; <https://www.plotaroute.com/route/180205>

Mr. Boyd appeared before the committee regarding his request. He has been in touch Lt. Randy Wood to discuss what police presence they will need and where. Motion to approve by Dennis Birge, with a second by David Mills. Motion passed.

B. Hunter Stuckey, Downtown Bentonville, Inc.,

hunter@downtownbentonville.org; Phone: (479) 268-1253

(i) Requesting closure of the Bentonville Square for the Bentonville Farmers Market every Saturday from April 20th through October 26th, 2019.

Mr. Stuckey appeared and said the same closures and times from last year apply to this year. Motion and second by David Wright and Aubrey Patterson to approve request. Motion passed.

(ii) Requesting closure of the Bentonville Square for Bentonville First Fridays in 2019: 4/5, 5/3, 6/7, 7/5, 8/2, 9/6, 11/1. *Attached map highlights closure area of both events.*

C. Doug Melton, P.E. – Morrison Shipley Engineers, 2407 SE Cottonwood, Suite 1, Bentonville, AR 72712, dmelton@morrisonshipley.com

Motion and second to approved the request. Motion passed.

(iii) Requesting closure of NE A Street from Central Avenue to NE 2nd Street for the Wednesday Farmers Market every Wednesday from April 24th through October 30, 2019, from 2 pm to 7 pm.

To accommodate the relocation of Walmart employees in preparation for the construction of the new home office campus, existing parking lots have been expanded on both the east and west side of SE "G" Street south of SE 22nd Street. To safely move traffic from the eastern parking lots to the west side of SE "G" Street and thence into the Walmart office building, we seek approval to add new curb cuts, street markings, and signage to delineate new crossings. *Map attached.*

Mr. Stuckey spoke with the County Judge's office about the dates and times and all was fine with them. The times are the same from last year. Motion and second to approve request. Motion approved.

D. Cindy Acree – Bentonville High School Alumni Association, 500 NE Tiger, Blvd., Bentonville, AR - Home Phone: (479) 295-5842 rustyanderson2@gmail.com

BHS Homecoming Parade – Approval of Parade Date: 09-28-19, 2:00 pm to 4:00 pm

Backup Date: September 29, 2019, 2:00 pm to 4:00 pm

Pre-approved date and time: Bentonville Police Department

Attached is last year's parade route and paperwork submitted by Ms. Acree

Ms. Acree appeared before the Committee with her request. Ms. Acree reported that the same closures and times of closures are the same as last year. She has spoken with the Police Department. Sgt. Albers had no questions or comments. Motion and 2nd by Brent Boydston and Dennis Birge to approve the request. Motion passed.

E. Aimee Ross, Hunter Stuckey, Rachel Sizemore – Phone: (928) 606-9965

Epic Rides, Visit Bentonville, and Downtown Bentonville, Inc., are working together to bring the Oz Trails Off-Road Mountain Bike Race and Festival to downtown Bentonville on October 11 – 13, 2019. The inaugural event was in October 2018. We are requesting several temporary road closures in the downtown footprint to accommodate the bike race, vendor expo, community concert, and Criterium race (Friday only). *Closure request and maps attached.*

All three requesters appeared before the Committee. It was determined that there needed to be more information gathered to submit to the committee regarding notification to certain peoples that the closures might affect. The Committee informally decided to table this matter until the March 4, 2019, meeting.

F. Doug Melton, P.E. – Morrison-Shipley Engineers, Phone: (479) 273-2209

Request to add new curb cuts, street markings and signage to delineate new crossings to help facilitate moving traffic and Walmart employees from eastern parking lots to the west side of SE “G” Street, and thence into the Walmart office building.

There was discussion. The Committee needs an update Traffic Study to make a determination, a revised letter that gives the Engineer's approval of the new locations, and a revised drawing showing the new locations. The matter is tabled until these documents are provided. Mr. Melton may provide the information to the Committee via email for approval.

On Friday, February 8, 2018, Mr. Melton provided the original Traffic Study for the midblock crossing, a revised letter that gives the Engineer's approval of the new locations, and a revised drawing to show the new locations. Through email, the Committee approved the request with the new information.

G. Robin Atkinson, 3024 N. Oak Bailey, Fayetteville, AR, Phone: (479) 422-7305, robin@nwafw.com

Hosting the NWA Fashion Week Spring 2019 Shows, April 4th through April 6th at Record. Requesting closure of alley at Central Avenue and SW 2nd Street. Also requesting to locate a bathroom trailer behind Record (23' x 8.5") from April 3rd through the 8th, to facilitate the placement and removal of the trailer.

Ms. Atkinson appeared before the Committee for discussion. She has spoken with Kim Wilson and Tom Hoen, the homeowners who use the alley as access to their home and they are fine with it. The committee told her the trailer cannot block the exit doors of Record. Motion and second by David Mills and Tony Davis. Motion passed.

III. NEXT MEETING

The next meeting is scheduled for Monday, March 4, 2019.

The meeting adjourned at 2:55 pm. Afterwards, Hunter Stuckey told the Committee he was leaving his current job for another, so he would not be back to the Traffic Safety and Signage meetings.

###

ITEM 1A



Traffic and Signage Committee

Neighborhood Traffic Management Request Form

The Committee Meets the First Monday of Every Month at 2 p.m. (Unless a Holiday)
at the Community Development Building, 305 SW A St. in the Planning Com. Chambers

Send form to Beverly Shepherd at bshepherd@bentonvillear.com
For any other information contact, Beverly at 479-271-3131

Name: Philip Edwards Home Phone: 417.734.3044
Address: 104 NE ~~2nd~~ F. St, Bentonville Work Phone: 417.734.3044
E-mail: Philip.Edwards.2729@gmail.com

Reason for application to agenda:

- ☐ Signage or traffic calming (Must have 3 signatures)
- ☐ Temporary Street Closure
- ☐ Other

For Temporary Street Closures for Special Events: (prior to application)

Contact:

CPT Ray Shastid phone: (479) 271-3180
LT Randy Wood phone: (479) 271-5983
email: randy.wood@bentonville.arkansas.gov

Please see **RUN RULES** located on the Transportation Page
@ www.bentonvillear.com

Describe the issue or problem and what you are requesting:

Drivers on NE 2nd St routinely exceed the 25 mph posted speed limit by a significant margin. This poses a risk to everyone living or passing through our neighborhood.

Wants stop signs

Illustration or Photo (Attach to Application if Necessary)

Applicant Signature

Date

9/2/18

Chair Signature

Date

Neighborhood Resident Signature

Date

9/2/18

Neighborhood Resident Signature

Date

9/3/18

Neighborhood Resident Signature

Date

9/4/18

Address

705 NE 2nd St.

Address

728 NE 2nd St

Address

804 NE 2nd St

Beverly Shepherd

From: Tony Davis
Sent: Tuesday, January 08, 2019 12:37 PM
To: Dennis Birge; Jon Simpson; Brent Boydston; David Wright; David Mills; Aubrey Patterson; Camille Thompson; Shelli Kerr
Cc: RandyW; Beverly Shepherd
Subject: RE: Voice Message Attached from 4792713112 - Janice Hopkins

I will get some traffic counters set up and have some information for our next tss meeting.

Thanks,

Tony Davis
Street Manager
City of Bentonville
479-271-3130

-----Original Message-----

From: Dennis Birge <dbirge@bentonvillear.com>
Sent: Tuesday, January 08, 2019 12:13 PM
To: Jon Simpson <Jon.Simpson@bentonville.arkansas.gov>; Brent Boydston <BBoydston@bentonvillear.com>; Tony Davis <todavis@bentonvillear.com>; David Wright <dwright@bentonvillear.com>; David Mills <dmills@bentonvillear.com>; Aubrey Patterson <apatterson@bentonvillear.com>; Camille Thompson <CThompson@bentonvillear.com>; Shelli Kerr <skerr@bentonvillear.com>
Cc: RandyW <Randy.Wood@bentonville.arkansas.gov>; Beverly Shepherd <bshepherd@bentonvillear.com>
Subject: FW: Voice Message Attached from 4792713112 - Janice Hopkins

To all,

This gentleman came in on a previous TSS meeting and complained about the amount of traffic and specifically the speeding traffic down NE 2nd street. He has again expressed the same issues and requested stop signs be added to slow down traffic. I have advised him that I would pass this around to everyone on the committee and also that we don't typically install stop signs specifically for speed control. I don't think we every collected traffic data on this section, so we will start that as soon as we can. At least this will give us an idea of the actual speeds.

Thanks,

Dennis Birge, PE
Transportation Engineer
City of Bentonville
3200 SW Municipal Drive, Bentonville, Arkansas 72712
Phone: 479-271-5964
E-mail: dbirge@bentonvillear.com

-----Original Message-----

From: voicemail@pub-um.hvs.att.com <voicemail@pub-um.hvs.att.com>



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Send form to Beverly Shepherd at bshepherd@bentonvillear.com
For any other information contact, Beverly at 479-271-3131

Name: Scott Boyd Home Phone: (479) 713-9435

Address: 800 SW A Street Work Phone: (479) 271-3151

E-mail: sboyd@bentonvillear.com

Reason for application to agenda:

- Signage or traffic calming (Must have 3 signatures)
- ☒ Temporary Street Closure (Include Map showing the location of the closure, all signage and any applicable info.)
- Other

For Temporary Street Closures for Special Events: (prior to application)

Contact:

CPT Ray Shastid phone: (479) 271-3180
LT Randy Wood phone: (479) 271-5983
email: randy.wood@bentonville.arkansas.gov

Please see **RUN RULES** located on the Transportation Page
@ www.bentonvillear.com

Describe the issue or problem and what you are requesting:

The Bentonville Firefighter's Association is requesting to hold the 4th annual Hook and Ladder 5K/10K race. We are planning on the race being held in August 3rd 2019 at 0700 hours. I have attached a link to the race maps in the email. We are keeping the same routes that were used and approved from last year's race.

Illustration or Photo (Attach to Application If Necessary)

 1/22/19
Applicant Signature Date

 1/22/19
Chair Signature Date

NOTE: If you are requesting street signage or other measures used to slow or reduce traffic on a neighborhood street, three (3) additional signatures are needed to submit the application.

Neighborhood Resident Signature Date

Address

Neighborhood Resident Signature Date

Address

Neighborhood Resident Signature Date

Address

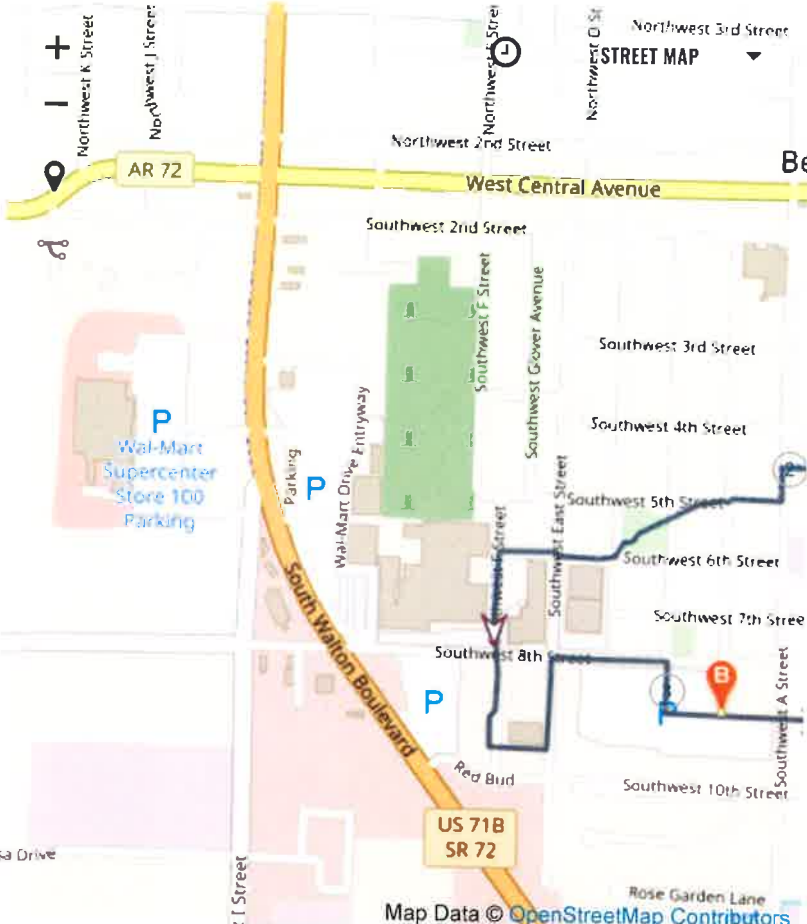
  route  | **Route ID: 163330**

Create ▾ Routes ▾ Forums ▾ How To ▾  Sign In | Register for Free

 Hook & Ladder 5K Final

 DISPLAY  MENU 



Map showing a running route in Bentonville, Arkansas. The route is marked with a blue line and starts near the Walmart Supercenter Store 100. Key streets include Northwest 3rd Street, Northwest 2nd Street, West Central Avenue, Southwest 2nd Street, Southwest 3rd Street, Southwest 4th Street, Southwest 5th Street, Southwest 6th Street, Southwest 7th Street, Southwest 8th Street, Southwest 10th Street, and South Walton Boulevard. Landmarks include the Walmart Supercenter Store 100 and the US 71B SR 72 intersection.

  3.096 / 3.096 km miles

Running route mapped by **Scott Boyd** 838 views

 **Boyd** 2 years ago  **0 comments**

Starts near **Bentonville, US** (0)

 SEARCH NEARBY

KEY ROUTE DATA

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[Find Out How](#)

 Local Weather

Get a weather forecast for:



Route ID: 180205



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Routes ▾

Forums ▾

How To ▾

Search plotaroute.com



Sign In

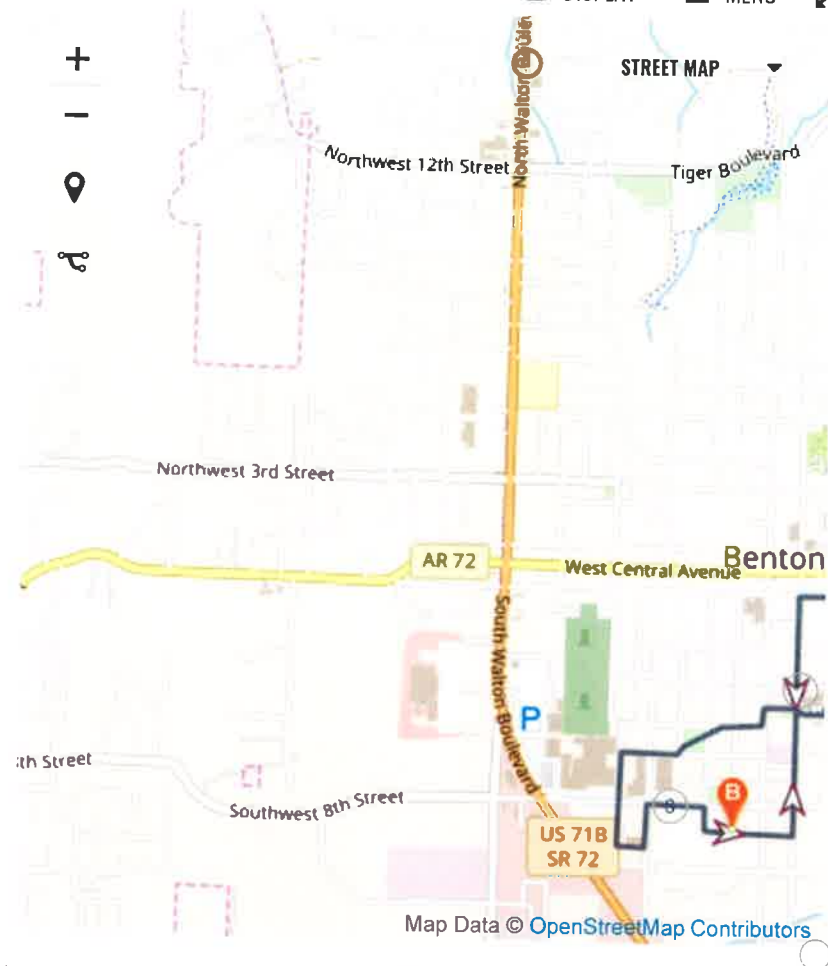
| Register for Free



Hook And Ladder 10k New Route

DISPLAY

MENU



6.218 / 6.218 km miles

Running route mapped by [Scott Boyd](#)

755 views

0 comments

2 years ago

Rate this route

Starts near [Bentonville, US](#)

(0)

SEARCH NEARBY

KEY ROUTE DATA

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\$69⁹⁹

MSRP: \$70.00*

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cloudfoam Pure Athletic
Lifestyle Shoes**

HOVER FOR WEEKLY AD

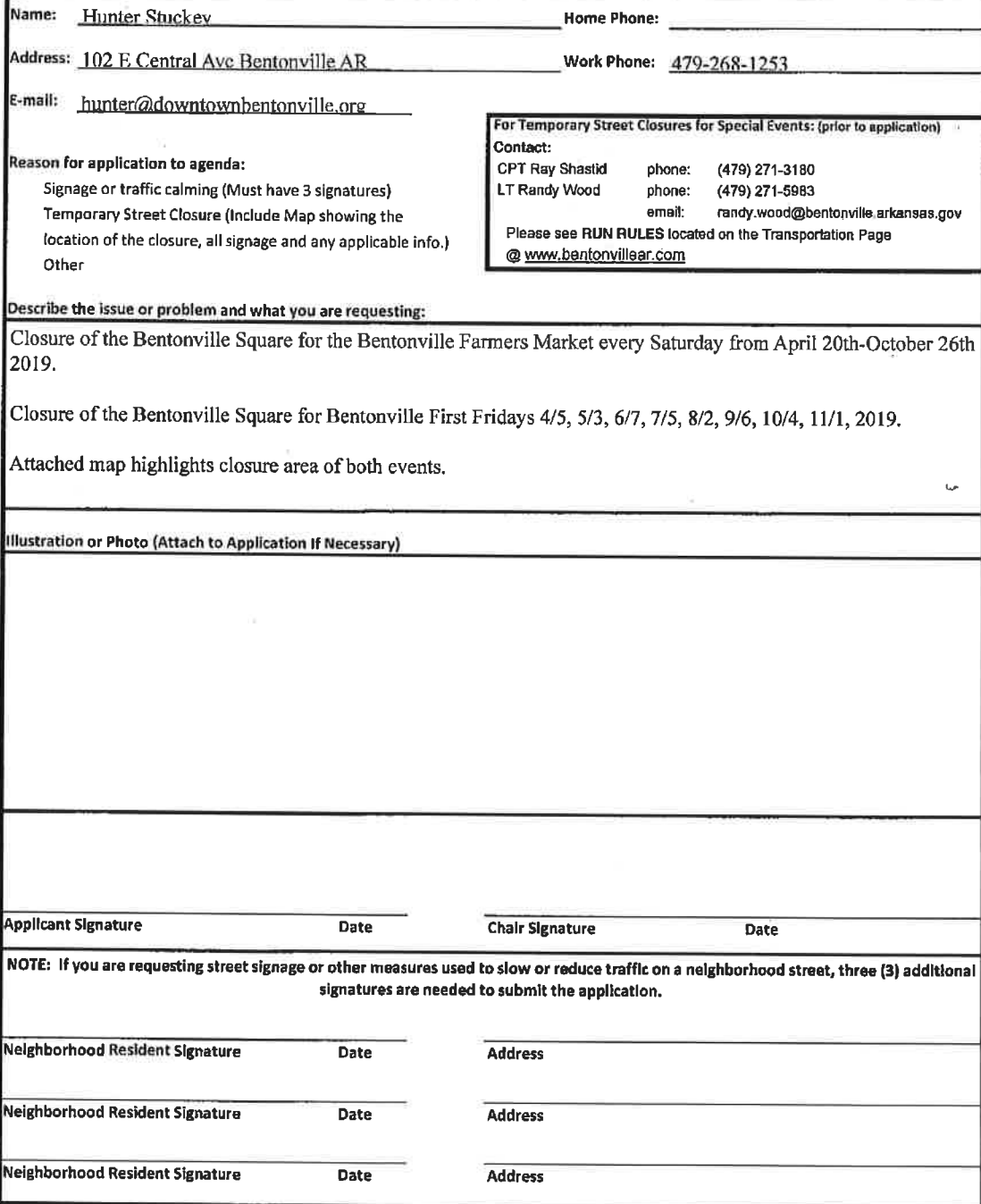
Valid until Feb. 9

Local Weather

Get a weather forecast for:

Bentonville





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Send form to Beverly Shephard at bshepherd@bentonvillear.com
For any other information contact, Beverly at 479-271-3131

Name: Hunter Stuckey Home Phone: _____
Address: 102 E Central Ave Bentonville AR Work Phone: 479-268-1253
E-mail: hunter@downtownbentonville.org

Reason for application to agenda:

- Signage or traffic calming (Must have 3 signatures)
- Temporary Street Closure (Include Map showing the location of the closure, all signage and any applicable info.)
- Other

For Temporary Street Closures for Special Events: (prior to application)

Contact:

CPT Ray Shastid phone: (479) 271-3180
LT Randy Wood phone: (479) 271-5983
email: randy.wood@bentonville.arkansas.gov
Please see **RUN RULES** located on the Transportation Page
@ www.bentonvillear.com

Describe the issue or problem and what you are requesting:

Closure of NE A St from Central Ave to NE 2nd Street for the Wednesday Farmers Market every Wednesday from April 24th-October 30th 2019 from 2pm-7pm.

Illustration or Photo (Attach to Application if Necessary)

Applicant Signature _____	Date _____	Chair Signature _____	Date _____
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NOTE: If you are requesting street signage or other measures used to slow or reduce traffic on a neighborhood street, three (3) additional signatures are needed to submit the application.

Neighborhood Resident Signature _____	Date _____	Address _____
Neighborhood Resident Signature _____	Date _____	Address _____
Neighborhood Resident Signature _____	Date _____	Address _____



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Send form to Beverly Shepherd at bshepherd@bentonvillear.com
For any other information contact, Beverly at 479-271-3131

Name: Aimee Ross, Hunter Stuckey, Rachel Sizemore Home Phone: _____
Address: _____ Work Phone: 928.606.9965
E-mail: rachel@epicrides.com

Reason for application to agenda:

- Signage or traffic calming (Must have 3 signatures)
- Temporary Street Closure (Include Map showing the location of the closure, all signage and any applicable info.)
- Other

For Temporary Street Closures for Special Events: (prior to application)

Contact:

CPT Ray Shastid phone: (479) 271-3180
LT Randy Wood phone: (479) 271-5983
email: randy.wood@bentonville.arkansas.gov

Please see **RUN RULES** located on the Transportation Page
@ www.bentonvillear.com

Describe the issue or problem and what you are requesting:

Epic Rides, Visit Bentonville and Downtown Bentonville Inc. are working together to bring the Oz Trails Off-Road mountain bike race and festival to downtown Bentonville October 11-13, 2019. The inaugural event was hosted in October 2018. we are requesting several temporary road closures in the downtown footprint to accommodate the bike race, vendor expo, community concert, and criterium race (Friday only).

Closure request and maps attached.

Illustration or Photo (Attach to Application If Necessary)

Rachel Sizemore 1/24/18
Applicant Signature Date

Chair Signature Date

NOTE: If you are requesting street signage or other measures used to slow or reduce traffic on a neighborhood street, three (3) additional signatures are needed to submit the application.

Neighborhood Resident Signature Date

Address

Neighborhood Resident Signature Date

Address

Neighborhood Resident Signature Date

Address

Street Closures

5am (Friday Oct 11)- 5pm (Sunday Oct 13)

Main @ Central to Legion

2nd @ NE A to NW A

SE A @ Central to NE 2nd (Diagonal Closure)

Parking Stalls on Central adjacent to Square

Public Parking lot and stalls on N. Main

In Season Lot

2pm (Friday Oct 11)- 5pm (Sunday Oct 13)

Main to NE 3rd

NE 3rd @ NE B to Main

NE A @ NE Blake

4pm-7:30pm (Friday Oct 11 only)

NE 2nd @ NE B

NE B @ Dentist Parking Lot

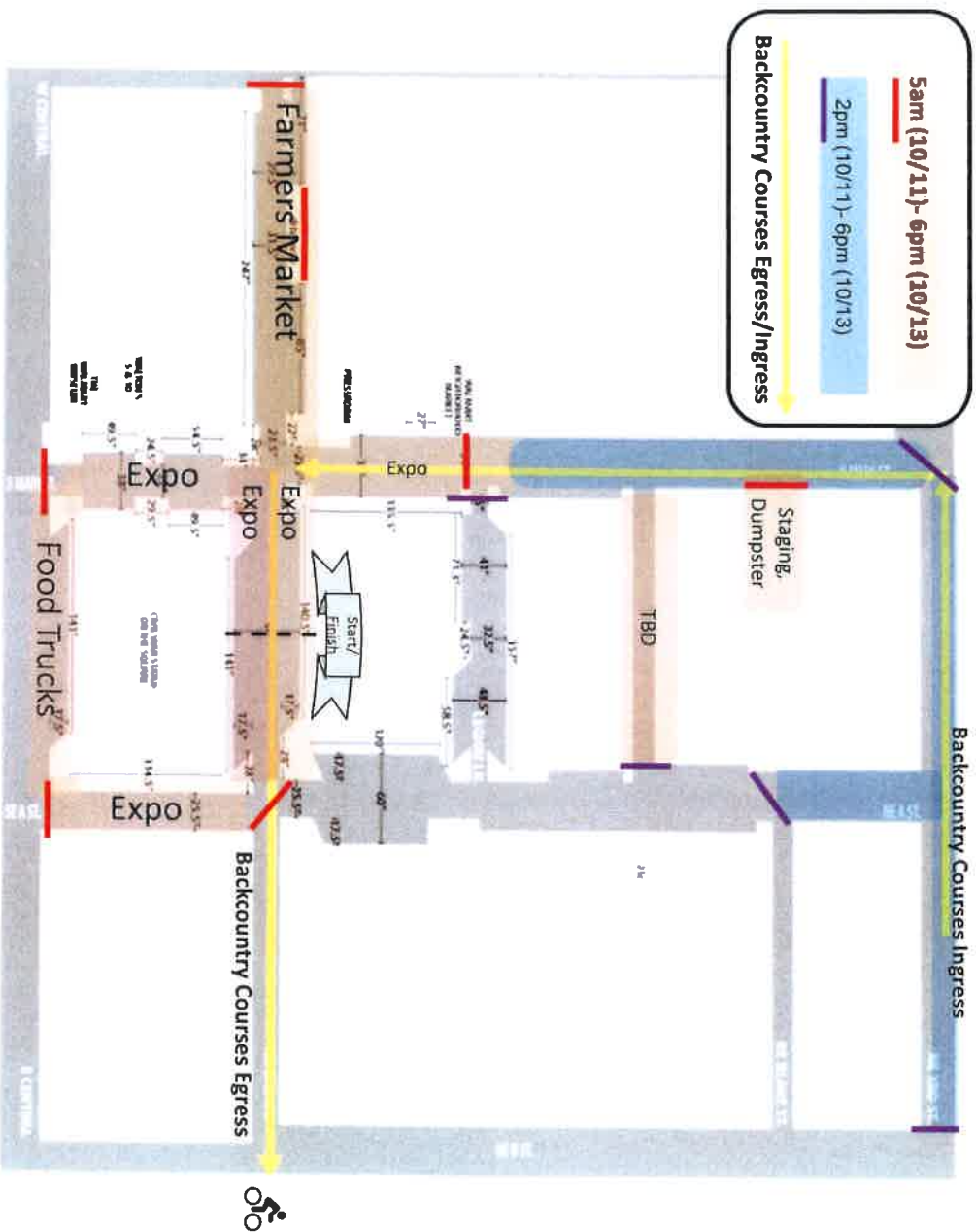
NE B @ NE 3rd, Diagonal

-Detour to neighborhood through dentist parking lot

-21c guests park in parking garage on B or County Parking Lot



The Oz Trails Off-Road Downtown Street Closure Request 10/11-10/13





The Oz Trails Off-Road

Fat Tire Criterium Course (10/11 4-7:30)

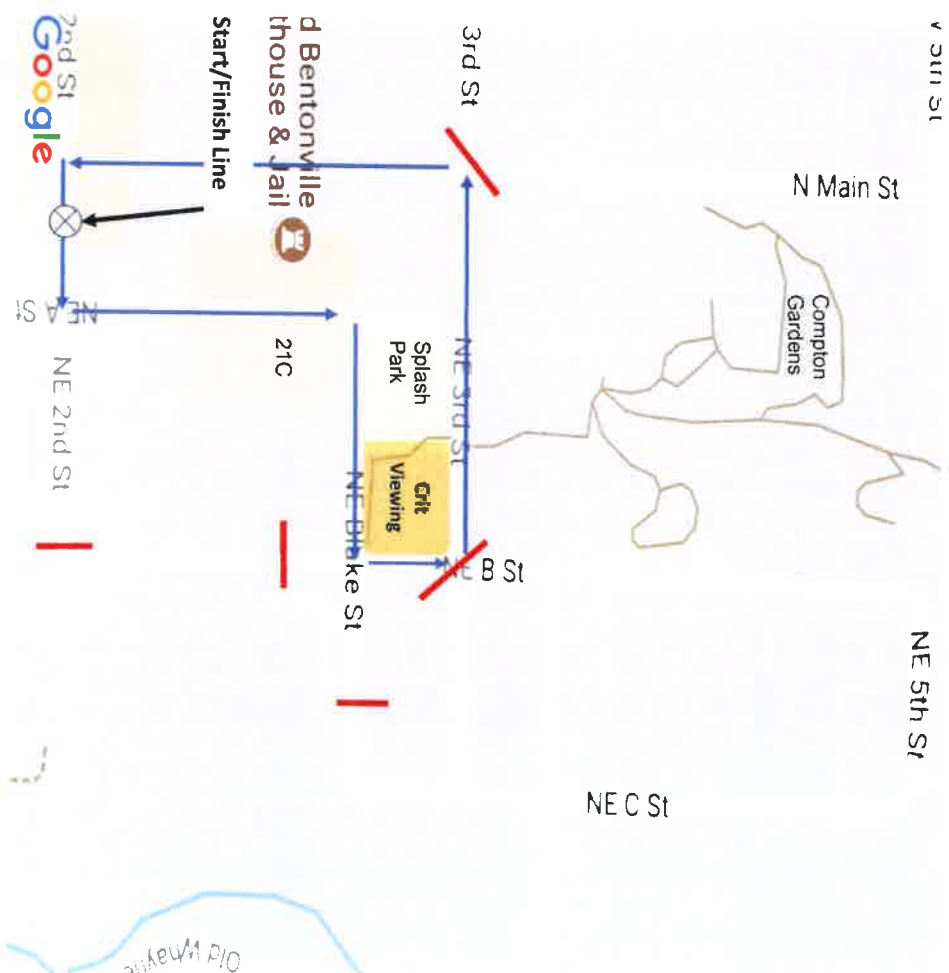
1st St

NE 5th St

Scheduled Start Times:
Klunker, 5:00p
Pro Women, 5:15p
Pro Men, 6p

Primary Crit Route
Temp Closure
4pm-7:30pm

Access to 21C Deliveries & Blake St
parking exit/entrance is closed from
4p - 7:30p Friday
21c Valet Drop-Off/ Check-in 4pm-
7pm Arvest Parking Garage
Neighborhood Access 4pm-7pm
detour thru parking lot on B and
Blake





The Oz Trails Off-Road

All Courses Egress

1

 = Traffic Control Required

 = Police Escort (Lead)

Scheduled Start Times:
Friday 2p
Saturday 7:30a, 8:30a
Sunday 8:30a, 8:40a





The Oz Trails Off-Road

All Courses Ingress

Scheduled Finish Time-frame:

Friday 3p – 6p

Saturday 10:30a – 3p

Sunday 11a – 1p



 = Traffic Control Required

 = Exit Trailhead

Traffic and Signage Committee

Neighborhood Traffic Management Request Form



To Be Placed On The Traffic and Signage Committee Agenda
For The City Of Bentonville, Arkansas

Please Print or Type All Answers

Name: Cindy Acree for Bentonville High School
Address: Alumni Assoc. 500 NE Tiger Blvd
Home #: 479-295-5842 Work #: _____
E-mail: rustyanderson2@gmail.com

Reason for application to agenda: ☐ Signage or other measure to slow or reduce traffic (* See note below.)
☒ Temporary street closure ☐ Other

Describe the issue or problem and what you are requesting:

BHS Homecoming Parade

Contact Rusty Anderson, President
rustyanderson2@gmail.com

ILLUSTRATION OR PHOTO:

(Attach to application if necessary)

Parade date Sept 28, 2019 2:00 PM

Back up date Sept 29, 2:00 - 4:00 PM

Pre approved date & time Bentonville PD

STAFF COMMENTS (To be completed by staff):

Applicant Signature

Date

Chair Signature

Date

* Note: If you are requesting street signage or other measures used to slow or reduce traffic on a neighborhood street, three additional signatures are needed to submit the application.

Neighborhood Resident Signature

Date

Address

Neighborhood Resident Signature

Date

Address

Neighborhood Resident Signature

Date

Address

Same as previous route -> 2018

2018



Saturday October 7, 2017: Home Coming Parade Assignments



Briefing: 13:00 hours at Special Services Building

Parade to begin at 14:00 hours

Intersection	Officer Assigned	Intersection Details
Detail Leader	Officer	Rover
South Main @ SW10th Street	Officer	Stop all north bound traffic when floats begin to line up and during parade
South Main @ SW 8 th Street	Officer	Official Beginning of Parade Route Control east and west bound traffic on SW 8 th Street during parade
South Main @ SW 7 th Street	Volunteer	Monitor vehicles and foot traffic during parade keeping both off of main street
South Main @ SW 6 th Street	Volunteer	Monitor vehicles and foot traffic during parade keeping both off of main street
South Main @ SE 6 th Street	Volunteer	Monitor vehicles and foot traffic during parade keeping both off of main street
South Main @ Library entrance	Volunteer	Monitor vehicles and foot traffic during parade keeping both off of main street
South Main @ Down Town Trail	Volunteer	Monitor vehicles and foot traffic during parade keeping both off of main street
South Main @ SW 4 th Street	Volunteer	Monitor vehicles and foot traffic during parade keeping both off of main street
South Main @ SE 4 th Street	Volunteer	Monitor vehicles and foot traffic during parade keeping both off of main street
South Main @ SE 3 rd Street	Officer	Stop all west bound traffic from entering onto main street during parade
South Main @ Studio 412	Volunteer	Monitor vehicles and foot traffic during parade keeping both off of main street
South Main @ SW Henry	Volunteer	Monitor vehicles and foot traffic during parade keeping both off of main street
South Main @ SW 2 nd /SE 2 nd	Officer	Stop all west/east bound traffic from entering onto main street during parade
South Main @ SW 2 nd /SE 2 nd	Officer	Stop all west/east bound traffic from entering onto main street during parade
Main @ Central	Officer	Keep intersection clear of pedestrians as floats turn east at the intersection
Main @ Central	Officer	Keep intersection clear of pedestrians as floats turn east at the intersection
North Main @ NW 2 nd Street	Officer	Keep intersection clear of pedestrians as floats turn north at the intersection
North Main @ NW 2 nd Street	Officer	Keep intersection clear of pedestrians as floats turn north at the intersection
North Main @ Legion	Volunteer	Monitor vehicles and foot traffic during parade keeping both off of main street
North Main @ NE 3 rd Street	Volunteer	Monitor barricade and assist floats and vehicles in leaving the parade route once they are off loaded
Barricade Location	SW "A" @ West Central	Block off all east bound traffic turning from "A" Street onto Central
Barricade Location	East Central @ NE "A"/SE "A"	Block intersection at an angle directing traffic from Central onto SE "A" Street to travel south
Barricade Location	NE "A" @ NE 2 nd /NW 2 nd	Block intersection at an angle directing traffic from NE 2 nd onto NE "A" Street to travel north
Barricade Location	North Main @ NE 3 rd Street	Block intersection during parade with volunteer coordinating floats and vehicles exiting the parade route



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For any other information contact, Beverly at 479-271-3131

Name: Doug Melton, P. E.-Morrison Shipley Engineers Home Phone: (479) 273-2209

Address: 2407 SE Cottonwood, Suite 1, Bentonville, AR 72712 Work Phone: _____

E-mail: dmelton@morrisonshipley.com

Reason for application to agenda:

- ☒ Signage or traffic calming (Must have 3 signatures)
- ☐ Temporary Street Closure (Include Map showing the location of the closure, all signage and any applicable info.)
- ☐ Other

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LT Randy Wood phone: (479) 271-5983
 email: randy.wood@bentonville.arkansas.gov
Please see RUN RULES located on the Transportation Page
@ www.bentonvillear.com

Describe the issue or problem and what you are requesting:

To accommodate the relocation of Walmart employees in preparation for the construction of the new home office campus, existing parking lots have been expanded on both the east and west side of SE "G" Street south of SE 22nd Street. To safely move traffic from the eastern parking lots to the west side of SE "G" Street and thence into the Walmart office building we seek approval to add new curb cuts, street markings and signage to delineate new crossings.

Illustration or Photo (Attach to Application If Necessary)

Applicant Signature _____

Date _____

Chair Signature _____

Date _____

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Neighborhood Resident Signature _____

Date _____

Address _____

Neighborhood Resident Signature _____

Date _____

Address _____

Neighborhood Resident Signature _____

Date _____

Address _____



Beverly Shepherd

From: Dennis Birge
Sent: Friday, February 08, 2019 9:54 AM
To: Jon Simpson; Brent Boydston; Camille Thompson; Shelli Kerr; Aubrey Patterson; David Wright; David Mills; Tony Davis
Cc: Beverly Shepherd; RandyW
Subject: FW: South "G" Street Striping & Signage
Attachments: --P1915 mid-block crosswalks.pdf; CRO-79e Striping & Signage South G Street.pdf; P1915-Traffic-Study-2-22-18.pdf

To all,

This is the follow up to the previously requested approval for crosswalk locations on SE "G" street and SE Jayhawk Blvd. Requested by Doug Melton at the last meeting. He has supplied the original study for the midblock crossing, a revised letter that gives the Engineer's approval of the new locations, and a revised drawing to show the new locations.

I am in agreement with this revised plan. Please let me know if you all approve of this or not and I'll forward that information on to Doug.

Thanks,

Dennis Birge, PE
Transportation Engineer
City of Bentonville
3200 SW Municipal Drive, Bentonville, Arkansas 72712
Phone: 479-271-6840
E-mail: dbirge@bentonvillear.com

From: Doug Melton <dmelton@MorrisonShipley.com>
Sent: Thursday, February 07, 2019 4:27 PM
To: Dennis Birge <dbirge@bentonvillear.com>
Subject: South "G" Street Striping & Signage

Dennis,

Attached please find:

- 1) Revised plans showing the crosswalk locations we agreed to this week at the committee meeting; and
- 2) A letter from the traffic engineer supplementing the original study and supporting the crosswalks we have submitted.

Please advise if you have any questions.

Thank you.

Doug Melton, P. G., P. E.
Morrison-Shipley Engineers, Inc.
2407 SE Cottonwood Street, Suite 1 Bentonville, AR 72712
Office 479.273.2209
[Connect to MSE on LinkedIn](#)



PETERS & ASSOCIATES
ENGINEERS, INC.

February 5, 2019

Mr. Doug Melton
Morrison-Shipley Engineers, Inc.
2407 SE Cottonwood Street
Bentonville, AR 72712

RE: P1915
Mid-Block Crosswalk Assessment
S.E. "J" Street Warehouse Redevelopment
Bentonville, Arkansas

Dear Mr. Menton:

As you are aware, Peters & Associates Engineers, Inc. conducted a full traffic study related to the S.E. "J" Street Warehouse Redevelopment in Bentonville. The traffic study included an assessment of the need for pedestrian crosswalks to access existing and planned sidewalk routes to / from the new parking lots.

We have reviewed the plan Morrison-Shipley Engineers, Inc. prepared titled "Crosswalk Striping and Signage Plan Southeast "G" Street," dated February 5, 2019. That plan is in substantial conformance with the recommendations we had made for accommodating safe and convenient pedestrian provisions. That plan has incorporated some additional features including a pedestrian bridge across the drainage area at the south side of the new parking lot (north of S.E. Jayhawk Boulevard) which allows for a mid-block pedestrian crosswalk across S.E. Jayhawk Boulevard about half way between S.E. "G" Street and S.E. "F" Street. This is a better location for the pedestrian crosswalk than what we had recommended just west of S.E. "G" Street, which had been placed there due to constraints of crossing the drainage area, now overcome with the pedestrian bridge across that area.

One other variation from what we had recommended is the placement of a mid-block pedestrian crosswalk between S.E. Jayhawk Boulevard and S.E. 22nd Street. As now shown on the plan, this crosswalk is well situated with over 200 feet of visibility of the crosswalk for northbound motorists and over 300 feet of visibility for southbound motorists.

We additionally find the design to be properly compliant with handicap ramp, detectable warning devices and MUTCD signage and markings.

The other findings and recommendations in the traffic study dated February 22, 2018 are still valid.

Please let me know if there are any questions or if you need additional information.

Sincerely,
PETERS & ASSOCIATES, ENGINEERS, INC.

Ernest J. Peters, P.E.

President



Issued For Review: 02.07.19

February 2019

Crosswalk Striping and Signage Plan

for

ADDITIONAL PARKING ON SE 22ND STREET FOR THE WAREHOUSE DEVELOPMENT AT 2600 AND 2608 SE "J" STREET

Bentonville, Benton County, Arkansas

Owner/Developer
Crossland Holding Company II, LLC
833 S. East Ave.
Columbus, MS 39225
Contact: Ivan Crossland
Telephone: (620) 429-1414

FLOOD CERTIFICATION:

Based Upon Review of FEMA Flood Map, Benton County, Arkansas And
Responsible Agency, And By Engineer's Review Only, This Subject
To Be Outside The 1% Annual Chance Floodplain
Map Number: 500/C02604
Effective Date: September 24, 2007

MORRISON SHIPLEY
ENGINEERS • SURVEYORS
1400 N. College Street, Suite 100 • Bentonville, AR 72713 • 479-273-3200 • morrisonshipleys.com



Drawn By:	Approved By:
DATE:	DATE:
02.07.19	02.07.19
Drawn Name:	Approved Name:
Ivan Crossland	Ivan Crossland

J STREET WAREHOUSE
Application - Traffic And Signage Committee
Bentonville, Benton County, Arkansas

CITY PROJECT #133110-0017
CITY ATLAS PAGE #445

The City of Bentonville Standards, Engineering Criteria Manual, Subdivision
Criteria Manual, and other applicable codes and standards shall be followed in
the design and construction of the project. The project must comply with all
City of Bentonville Ordinances, Standards, and Specifications that take effect
on or after the date of this plan.

To schedule an inspection to see with the City of Bentonville Engineering Department
the project must be inspected and approved by the City of Bentonville Engineering
Department before 15 days prior to the start of construction.

The Engineer of Record must certify the site and the project must pass a Development
Final Site Inspection before repaving a Building Final Inspection.



VICINITY MAP



INDEX OF SHEETS

1. Cover Sheet, Vicinity Map, E Index of Sheets
2. Notes
3. Crosswalk Striping and Signage Plan Southeast G Street

SITE UTILITY CONTACTS

NATURAL GAS
CITY OF BENTONVILLE
CONTACT: JASON HIGHT
1301 FEDERAL WAY
BENTONVILLE, AR 72712
PHONE: 479-271-1212
EMAIL: jason.hight@cityofbentonville.com

WATER & SEWER
CITY OF BENTONVILLE
CONTACT: LAYNE HICKS
1301 FEDERAL WAY
BENTONVILLE, AR 72712
PHONE: 479-271-1212
EMAIL: layne.hicks@cityofbentonville.com

ELECTRIC
CITY OF BENTONVILLE
CONTACT: JASON HIGHT
1301 FEDERAL WAY
BENTONVILLE, AR 72712
PHONE: 479-271-1212
EMAIL: jason.hight@cityofbentonville.com

TELEPHONE
CITY OF BENTONVILLE
CONTACT: JASON HIGHT
1301 FEDERAL WAY
BENTONVILLE, AR 72712
PHONE: 479-271-1212
EMAIL: jason.hight@cityofbentonville.com

WASTEWATER
CITY OF BENTONVILLE
CONTACT: LAYNE HICKS
1301 FEDERAL WAY
BENTONVILLE, AR 72712
PHONE: 479-271-1212
EMAIL: layne.hicks@cityofbentonville.com

FIRE DEPARTMENT
CITY OF BENTONVILLE
CONTACT: BRIAN BAYH
1301 FEDERAL WAY
BENTONVILLE, AR 72712
PHONE: 479-271-1212
EMAIL: brian.bayh@cityofbentonville.com

DEPARTMENT OF HEALTH - ARKANSAS
CITY OF BENTONVILLE
CONTACT: JASON HIGHT
1301 FEDERAL WAY
BENTONVILLE, AR 72712
PHONE: 479-271-1212
EMAIL: jason.hight@cityofbentonville.com

GOVERNING AGENCIES

CITY OF BENTONVILLE
JAN S.W. MUNICIPAL DRIVE
BENTONVILLE, ARKANSAS 72712

PLANNING
CONTACT: BRIAN BAYH
PHONE: 479-271-1212
BENTONVILLE, AR 72712

STREET DEPARTMENT
CONTACT: JASON HIGHT
PHONE: 479-271-1212
BENTONVILLE, AR 72712

PUBLIC WORKS
CONTACT: BRIAN BAYH
PHONE: 479-271-1212
BENTONVILLE, AR 72712

ENGINEERING
CONTACT: JASON HIGHT
PHONE: 479-271-1212
BENTONVILLE, AR 72712

WASTEWATER
CONTACT: LAYNE HICKS
PHONE: 479-271-1212
BENTONVILLE, AR 72712

WATER & SEWER
CONTACT: LAYNE HICKS
PHONE: 479-271-1212
BENTONVILLE, AR 72712

TELEPHONE
CONTACT: JASON HIGHT
PHONE: 479-271-1212
BENTONVILLE, AR 72712

NATURAL GAS
CONTACT: JASON HIGHT
PHONE: 479-271-1212
BENTONVILLE, AR 72712

COVER

Issued for Application - 02.07.19

Sheet No. 1 of 3

SITE CENEMAL MOTES.

- [illegible]

SITE CENEMAL MOTES.

- [illegible]

407 Rte Concord Road • Smithville, AR 72712 • 478-373-2208 • montse@niley.com



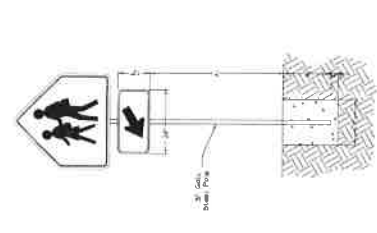
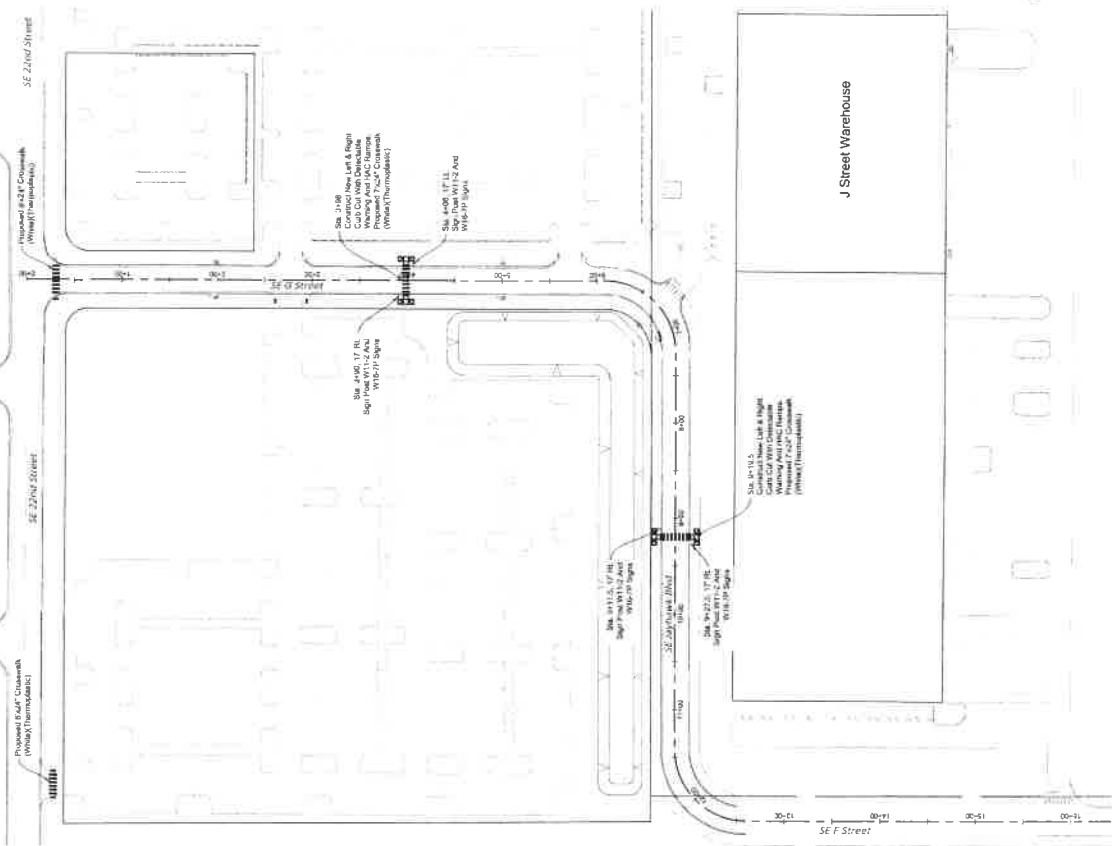
Grains By T.L.	Grains By T.L.
Approved by T.L.	Approved by T.L.
Date 02-07-19	Date 02-07-19
Project No CRU-756	Project No CRU-756
Grain Name Grain	Grain Name Grain
Grain Size Grain	Grain Size Grain

J STREET WAREHOUSE
Application - Traffic And Signage Committee

Bentonville, Benton County, Arkansas

NOTES

Issued for Review - 02.07.19



"PEDESTRIAN CROSSING" SIGN
W11-2

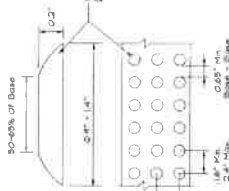


W16-7P

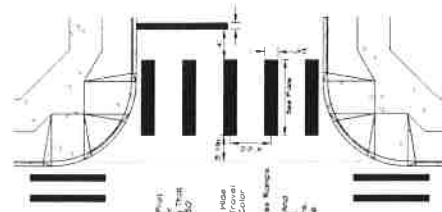


W11-2

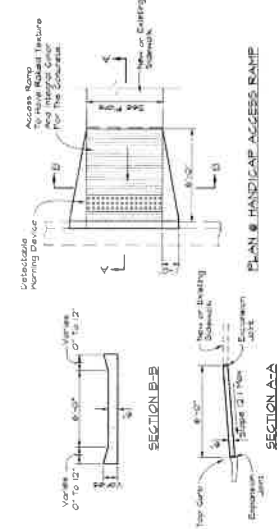
- NOTES:
1. The Pedestrian Crossing Sign shall be located 30' from the nearest edge of the travel lane to the crossing.
 2. Truncated Domes in the Pedestrian Crossing Sign shall be in accordance with the requirements of the International Symbol of Access.
 3. Domes shall be aligned on a square grid in the treatment direction of travel to form a mesh to roll between domes.
 4. Detachable warning device shall be 24 inches in diameter and shall be mounted on the full width of the cross ramp or curb surface.



PS-60: DETECTABLE WARNING DEVICE
Not to Scale



CROSSWALK
W11-2



PLAN & HANDICAP ACCESS RAMP
SECTION A-A

SECTION B-B

PS-40: HANDICAP SIDEWALK RAMP
Not to Scale



MORRISON SHIPLEY
ENGINEERS • SURVEYORS

3407 SE Commercial Street • Bentonville, AR 72713 • 479.273.3200 • morrisonshipley.com

Revision	Date	By

J STREET WAREHOUSE
Application - Traffic And Signage Committee

Bentonville, Benton County, Arkansas

CROSSWALK STRIPING AND SIGNAGE PLAN
SOUTHEAST 'G' STREET

3

3

Issued for Review - 02.07.19



Traffic and Signage Committee Neighborhood Traffic Management Request Form

The Committee Meets the First Monday of Every Month at 2 p.m. (Unless a Holiday)
at the Community Development Building, 305 SW A St. in the Planning Com. Chambers

Send form to Beverly Shepherd at bshepherd@bentonvillear.com
For any other information contact, Beverly at 479-271-3131

Name: Robin Atkinson Home Phone: _____
Address: 3024 N Oak Bailey, Fayetteville, AR 72703 Work Phone: (479) 422-7305
E-mail: robin@nwafw.com

Reason for application to agenda:

- Signage or traffic calming (Must have 3 signatures)
- ✓ Temporary Street Closure (Include Map showing the location of the closure, all signage and any applicable info.)
- Other

For Temporary Street Closures for Special Events: (prior to application)

Contact:

CPT Ray Shastid phone: (479) 271-3180
LT Randy Wood phone: (479) 271-5983
email: randy.wood@bentonville.arkansas.gov

Please see **RUN RULES** located on the Transportation Page
@ www.bentonvillear.com

Describe the issue or problem and what you are requesting:

We are hosting the NWA Fashion Week Spring 2019 Shows April 4-6th at Record and we are wanting to locate a bathroom trailer behind Record.

I contacted Kim Wilson and Tom Hoen, the homeowners who use the alley as access to their home parking and am waiting to hear back about whether they will agree.

Please let me know what steps I need to take next to get approval for a 23' x 8.5' bathroom trailer located behind Record for April 3rd-8th. The trailer will be delivered Wednesday and picked up on Monday.

Illustration or Photo (Attach to Application If Necessary)


Applicant Signature _____ Date 1/31/19

Chair Signature _____ Date _____

NOTE: If you are requesting street signage or other measures used to slow or reduce traffic on a neighborhood street, three (3) additional signatures are needed to submit the application.

Neighborhood Resident Signature _____ Date _____

Address _____

Neighborhood Resident Signature _____ Date _____

Address _____

Neighborhood Resident Signature _____ Date _____

Address _____



Beverly Shepherd

From: Robin Atkinson <robin@nwafw.com>
Sent: Friday, February 01, 2019 7:38 AM
To: Tracy Billings
Cc: Beverly Shepherd; Rachel Woody-Pumford
Subject: Re: NWA Fashion Week Neighborhood Traffic Management Request

Thank you Tracy!

Beverly, we were updated from the neighbor Tom Hoen last night that we have the green light from him and the other neighbor listed is no longer a property owner.

Let us know if it is possible to get this on next week's agenda and if not, whether we will be able to request the closure in March.

Many thanks!!
Robin

On Fri, Feb 1, 2019 at 7:34 AM Tracy Billings <TBillings@bentonvillear.com> wrote:

Rachel,

I am forwarding your request to Beverly Shepherd (contact information on the application. She is in charge of the Agenda for this Committee. I believe the Agenda is set for February.

Thank you,

Tracy Billings
479-696-0229

From: Rachel Woody-Pumford <rachel@nwafw.com>
Sent: Thursday, January 31, 2019 4:08 PM
To: Tracy Billings <TBillings@bentonvillear.com>
Cc: Robin Atkinson <robin@nwafw.com>
Subject: NWA Fashion Week Neighborhood Traffic Management Request

Good afternoon Tracy,

I hope you have been having a great week! We are interested in a temporary street closure.

I have included the form and an image. Please let me know if there is anything else you need from today.

Is it still possible to get onto the agenda for this coming Monday, February 4th?

Thank you so much,

Rachel

Rachel Woody-Pumford
Director of Operations
Northwest Arkansas Fashion Week



NWA Fashion Week Spring 2019

April 3-6 | Bentonville, AR

www.nwafw.com

--

Robin Wallis Atkinson
CEO and Creative Director
Northwest Arkansas Fashion Week



NWA Fashion Week Spring 2019
April 4-6 | Bentonville, AR
www.nwafw.com

c: 479.422.7305

TRAFFIC SAFETY & SIGNAGE ATTENDANCE LIST

DATE: 02-04-19

NAME	PRESENT	ABSENT
Jon Simpson, Chairman	✓	
Lt. Randy Wood - PD/Traffic	✓	
Brent Boydston - Fire	✓	
Camille Thompson – Legal	✓	
Shelli Kerr - Planning	✓	
Aubrey Patterson – City Council Representative	✓	
David Wright - Parks	✓	
Dennis Birge - Transportation	✓	
David Mills – Sign/Signals	✓	
Tony Davis, Streets	✓	
Bev Shepherd, Admin. Assistant	✓	

Beverly Shepherd

From: Dennis Birge
Sent: Friday, January 25, 2019 10:55 AM
To: Jon Simpson
Cc: Camille Thompson; Beverly Shepherd
Subject: Re: Road closure

We could move forward with it similarly to the way we handle contractor request.

They are typically short duration and short closure areas. We require them to notify property/business owners and street would issue a press release based on 5 day previous notification.

I think that process could fit here.

Thanks,
Dennis

Sent from my iPhone

On Jan 25, 2019, at 10:21 AM, Jon Simpson <Jon.Simpson@bentonville.arkansas.gov> wrote:

Yes, Randy is working on just that.

Jon Simpson
Chief of Police
Bentonville Police Department

On Jan 25, 2019, at 10:19 AM, Camille Thompson <CThompson@bentonville.ark.com> wrote:

How do we feel about getting more details and then emailing to committee?

From: Stephanie Orman <SOrman@bentonville.ark.com>
Sent: Friday, January 25, 2019 10:18 AM
To: Camille Thompson <CThompson@bentonville.ark.com>
Subject: Fwd: Need assistance

Sent from my iPhone

Begin forwarded message:

From: Brent Boydston <BBoydston@bentonville.ark.com>
Date: January 25, 2019 at 8:33:27 AM CST
To: Kalene Griffith <kalene@visitbentonville.com>
Cc: Stephanie Orman <SOrman@bentonville.ark.com>, RandyW
<Randy.Wood@bentonville.arkansas.gov>, Assistant to the Mayor
<mayor_assistant@bentonville.ark.com>,

"cthompson@bentonville.com" <cthompson@bentonville.com>

Subject: Re: Need assistance

I don't have a problem with it, but you may want to get the full T & S Committee approval?

Brent Boydston's iPhone

On Jan 25, 2019, at 6:53 AM, Kalene Griffith
<kalene@visitbentonville.com> wrote:

Dear friends

Sams Club has decided they want to a commercial shoot next Friday. They will need main closed off for a short time.

I know and understand our 90 day policy for road closing. They are sending me the details and times. I can meet with all of the businesses to let them know after I get all the details.

How can we handle this since it is the last minute. It is not an event just a big commercial shoot for a commercial.

I appreciate your time and assistance with this matter.

Thank you,

Kalene Griffith
President
Visit Bentonville
479.877.0077

"If everything is under control, you are going too slow."

- Mario Andretti

Sent from my iPhone. Please excuse brevity and errors.

Beverly Shepherd

From: RandyW
Sent: Friday, January 25, 2019 5:40 PM
To: Beverly Shepherd; Camille Thompson; Tony Davis; Dennis Birge; Shelli Kerr; David Wright; Jon Simpson; David Mills; Brent Boydston
Cc: Stephanie Orman
Subject: details regarding filming request

Sorry for the late email.

I spoke with Kalene today regarding the filming request.

A filming company will be utilizing Main street in the area in front of the Walton Museum to shoot a Sam's club commercial.

May need to close N. Main from 2nd to 3rd as well to facilitate the semi truck's approach toward the museum.

The request date/time is:

Thursday January 31st

The entire filming for the day is scheduled for 0900-1600 and that area is scheduled for a 2 hour block somewhere in that time frame. The road will only be blocked during the time they are shooting. They are hoping for 2 semi passes, but planning for longer just in case.

They are also requesting to block off the 4 parking spots on the west side of Main in front of the Walton Museum.

Based on the short duration of the request, and minimal impact to traffic, I do not believe a dedicated officer is needed. I personally will be contacted by Kalene when they are ready to start and will go assist with the short duration closure and any traffic issues that could arise.

I will pass on any new or specified information that I receive. IF there are any issues, please let me know so I can work to resolve them.

Thanks!

-Randy

Randy Wood
Operations Lieutenant
Bentonville Police Department
908 SE 14th Street
Bentonville, AR. 72712
479-271-5983
randy.wood@bentonville.arkansas.gov



Beverly Shepherd

From: Tony Davis
Sent: Monday, January 28, 2019 7:38 AM
To: RandyW; Beverly Shepherd; Camille Thompson; Dennis Birge; Shelli Kerr; David Wright; Jon Simpson; David Mills; Brent Boydston
Cc: Stephanie Orman
Subject: RE: details regarding filming request

Randy,

They will need to get for a right of way permit for this, which can be picked up at the Street Department office or they can go online to the website and get one. It is located on the Street Department section of the website under Transportation.

Thanks,

Tony Davis

Street Manager

City of Bentonville

479-271-3130

From: RandyW <Randy.Wood@bentonville.arkansas.gov>
Sent: Friday, January 25, 2019 5:40 PM
To: Beverly Shepherd <bshepherd@bentonville.arkansas.gov>; Camille Thompson <CThompson@bentonville.arkansas.gov>; Tony Davis <tdavis@bentonville.arkansas.gov>; Dennis Birge <dbirge@bentonville.arkansas.gov>; Shelli Kerr <skerr@bentonville.arkansas.gov>; David Wright <dwright@bentonville.arkansas.gov>; Jon Simpson <Jon.Simpson@bentonville.arkansas.gov>; David Mills <dmills@bentonville.arkansas.gov>; Brent Boydston <BBoydston@bentonville.arkansas.gov>
Cc: Stephanie Orman <SOrman@bentonville.arkansas.gov>
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Thanks!
-Randy

Randy Wood
Operations Lieutenant
Bentonville Police Department
908 SE 14th Street
Bentonville, AR. 72712
479-271-5983
randy.wood@bentonville.arkansas.gov

