



TRAFFIC SAFETY AND SIGNAGE COMMITTEE

Monday, December 2, 2019 – 2:00pm
Community Development Building
Planning Commission Room
305 SW “A” Street
Bentonville, AR 72712

MINUTES

Chairman, Jon Simpson, opened the meeting at 2:00 pm.

Members Present: Jon Simpson, Chairman, Michael Martin - Police Department, Brent Boydston – Fire, Camille Thompson – Legal, Shelli Kerr – Planning, David Wright – Parks, Dennis Birge – Transportation, David Mills – Signs, Tony Davis – Street, Bev Shepherd – Administrative Assistant.

Members Absent: Cindy Acree, City Council

I. OLD BUSINESS/TABLED ITEMS:

- A. Helen Lampkin, 1801 NE Chapel Hill Drive – Phone: (479) 466-0541**
Email: chapelhillnwa@gmail.com

Tabled from September, 2019, meeting. This is a mid-block crossing request and will need an Engineering Study to verify the safest possible location. The Transportation Department will also look into funding for ADA ramps that will be needed. *(TSS Request Form is attached).*

Action: No action needed at this time. David Mills said he and James Bise met and found an area to put the crosswalk. Traffic counts will be put out tomorrow, and we will have the data in a week or so. As soon as we look at the data and traffic study, the crosswalks can be installed. The speed limit through this area is 25 mph.

12-02-19: Request by David Mills to discuss traffic counts.

Action: David Mills said he had found a better location for the traffic equipment to be placed. He said we should have the new counts by the January 6, 2020, meeting. No formal action taken.

II. NEW BUSINESS ITEMS:

- A. **Jason Thomas, 6427 W. Bridge Bay Dr., Rogers, AR 72758**
Phone: (479)36601259; Email: Jason@tbgnwa.com

Request for a road closure of Bright Road from 8:00 am to 9:00 am on April 18, 2020, for the Jackrabbit 5K. *See attached paperwork and race route.*

Action: Mr. Thomas appeared. The route is the same one used over the past eight years. Lt. Michael Martin said there was no issue with the route. There will be at least three (3) police officers on the scene, as well as 15 – 18 adult volunteers.

Motion to approve by David Mills, 2nd by Tony Davis. Motion carried.

- B. **Bentonville Schools – Steve Vera, 505 Tiger Blvd, Bentonville, AR**
Phone: (479) 254-5075; Email: svera@bentonvillek12.org

Requesting flashing crosswalk signs at the intersection of Been Road and SW 28th Street. There is a marked crosswalk located on the east corner of that intersection with heavy pedestrian traffic using the crosswalk in the early mornings and afternoons from the Trail Apartment Complex to the two schools across the street – Creekside Middle School and Osage Creek Elementary School. There is also heavy vehicle traffic during those same hours with at least one incident of a vehicle striking a pedestrian at that same crosswalk. *See attached pictures.*

Action: Mr. Steve Vera appeared. After discussion, a motion was made by David Mills to:

- 1. Remove crosswalk bar and ADA ramp;*
- 2. Move stop bars to other locations to make more visible, and*
- 3. After January, order a 12" yellow flashing solar-powered light and install at intersection to get motorists' attention.*

Tony Davis gave a second to the motion. Motion carried.

- C. **Kevin J. Gray, 211 SW "D" Street, Bentonville, AR – Phone: (479) 366-5322**
Email: kgrayfam4@cox.net

Disregard for stop signs on the corner of SW "D" Street and SW 2nd Street. Stop signs are located east and westbound on SW 2nd Street. Issues contributing to the traffic ignoring the stop signs are as follows:

1. Morning sun traveling eastbound, and afternoon sun traveling westbound.

2. Resident hedges on the SW corner restricting visibility to northbound traffic, and to stop sign
3. Total disregard to the stop sign, assuming it is a 4-way.

Recommendation is to have resident cut down hedge to allow visibility and provide pedestrian use of sidewalk. Install flashing stop sign for east and westbound traffic. Consider a 4-way stop to slow traffic going north and southbound. *See attachment.*

Action: Mr. Gray appeared. After discussion, David Mills made the motion to:

1. ***Make the intersection a 4-Way stop. Will outfit stop signs with flags to catch motorists' attention.***
2. ***Add stop bars.***
3. ***Explore option of removing the hedge in question.***

Tony Davis gave a 2nd to the motion. Motion carried. Mr. Davis said his department would trim back the hedge as much as he could. Also, David Mills said he would have this all done no later than mid-January.

D. Andrew Heath, Downtown Bentonville, Inc., andrew@downtownbentonville.org

Requesting Street Closure for Main Street, between Central & 2nd Street, in front of the Walton 5 & 10, for the Santa Event on the following dates:

Wednesday, December 4, 2019 – 5:00 pm to 8:00 pm
 Friday, December 13, 2019 – 5:00 pm to 8:00 pm
 Saturday, December 21, 2019 – 9:00 am to 1:00 pm

Action: Mr. Heath appeared. He said merchants on that block are all good with the closures, and that the closures are only for the times listed.

Motion by Brent Boydston to approve. David Mills gave a second to the Motion. Motion carried.

III. ADDITIONAL DISCUSSION ITEMS:

**A. Fritz Steiger, 609 Enfield Road, Bentonville, AR - (479) 936-1867
fritz.steiger@gmail.com**

Intersection of NE “J” Street and NE 2nd Street has a problem with traffic turning From NE 2nd heading east or left onto NE “J” Street, mostly between the hours of 7 am to 8 am, and again between 5 pm to 6 pm. Suggesting a roundabout at this Area, or at a minimum, a No Left Turn sign during those hours mentioned. He

cited the new Crystal Flats apartments making the situation worse once they are opened.

Action: There was no formal action, but there was discussion about this matter. The Committee suggested to Mr. Steiger to contact Dennis Birge and request that matter be looked at by the people handling the Master Street Plan study.

Chairman, Jon Simpson, closed the meeting at 2:52 pm.

Next Meeting: Monday, January 6, 2019, at 2:00 pm

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TRAFFIC SAFETY & SIGNAGE COMMITTEE ATTENDANCE LIST

DATE: Dec. 2, 2019

NAME	PRESENT	ABSENT
Jon Simpson, Chairman	✓	
Lt. Randy Wood - PD/Traffic		
Michael Martin	✓	
Brent Boydston - Fire	✓	
Camille Thompson – Legal	✓	
Shelli Kerr - Planning	✓	
Cindy Acree, City Council		✓
David Wright - Parks	✓	
Dennis Birge - Transportation	✓	
David Mills – Sign/Signals	✓	
Tony Davis, Streets	✓	
Bev Shepherd, Admin. Assistant	✓	

Tabled From September



Traffic and Signage Committee

Neighborhood Traffic Management Request Form

The Committee Meets the First Monday of Every Month at 2 p.m. (Unless a Holiday)
at the Community Development Building, 305 SW A St. in the Planning Com. Chambers

Send form to Beverly Shepherd at bshepherd@bentonvillear.com
For any other information contact, Beverly at 479-271-3131

Name: Helen Lamplin Home Phone: 479.466.0541
Address: 1801 NE Chapel Hill Drive Work Phone:
E-mail: helen@mybrotherssalsa.com and chapelhillnwa@gmail.com

Reason for application to agenda:

- ☒ Signage or traffic calming (Must have 3 signatures)
☐ Temporary Street Closure (Include Map showing the location of the closure, all signage and any applicable info.)
☐ Other

For Temporary Street Closures for Special Events: (prior to application)

Contact:

CPT Ray Shastid phone: (479) 271-3180
LT Randy Wood phone: (479) 271-5983
email: randy.wood@bentonville.arkansas.gov

Please see **RUN RULES** located on the Transportation Page
www.bentonvillear.gov

Describe the issue or problem and what you are requesting:

Requesting Crosswalk markings across Chapel Hill Drive,
Entrance to Thorn Hill Road over to Chapel Hill
Clubhouse. Chapel Hill Drive is a main thoroughfare
through the subdivision

Illustration or Photo (Attach to Application If Necessary)

1805 NE Chapel Hill
(mid-Block)

[Signature] 8.19.19.
Applicant Signature Date

Chair Signature Date

NOTE: If you are requesting street signage or other measures used to slow or reduce traffic on a neighborhood street, three (3) additional signatures are needed to submit the application.

Ashley Painter 8.19.19
Neighborhood Resident Signature Date

Marissa Peterson
Neighborhood Resident Signature Date

[Signature] 8.19.19
Neighborhood Resident Signature Date

1106 NE Thorn Hill Road
Address

1109 NE Thorn Hill Rd
Address

1801 NE Chapel Hill Drive
Address



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Send form to Beverly Shepherd at bshepherd@bentonvillear.com
For any other information contact, Beverly at 479-271-3131

Name: Jason Thomas Home Phone: 479.366.1259

Address: 6427 W. Bridge Bay Dr., Rogers, AR 72758

Work Phone: _____

E-mail: Jason@tbgnwa.com

Reason for application to agenda:

- Signage or traffic calming (Must have 3 signatures)
- Temporary Street Closure (Include Map showing the location of the closure, all signage and any applicable info.)
- Other

For Temporary Street Closures for Special Events: (prior to application)

Contact:

CPT Ray Shastid phone: (479) 271-3180
LT Michael Martin phone: (479) 271-5967
email: michael.martin@bentonville.arkansas.gov

Please see RUN RULES located on the Transportation Page
@ www.bentonvillear.com

Describe the issue or problem and what you are requesting:

We are requesting a road closure of Bright road from
8-9 am on April 18, 2020. This is for the Jackrabbit 5K.

Illustration or Photo (Attach to Application If Necessary)

Jason Thomas

11/07/2019 9:08 AM CST

Applicant Signature

Date

Chair Signature

Date

NOTE: If you are requesting street signage or other measures used to slow or reduce traffic on a neighborhood street, three (3) additional signatures are needed to submit the application.

Neighborhood Resident Signature

Date

Address

Neighborhood Resident Signature

Date

Address

Neighborhood Resident Signature

Date

Address

3rd Annual
JACKRABBIT 5K
& Bunny Hop 1/2 Mile Fun Walk

April 11, 2015



1400

1350

1300

1250

1200

1150

COURSE ELEVATION:

Flat course equals **FAST** Finish!!



Certificate of Authenticity

Session Information

Signing Session ID:	31ceab91-6869-4e8f-bbd3-9a60e66dd6ec	Status:	Completed
Transaction Name:	3806 SW Town Vu - Arvest	Created On:	11/07/2019 10:04:31 AM EST
Session Title:	Traffic signage app	Last Modified:	11/07/2019 10:09:05 AM EST
Documents:	2	Owner:	Jason Thomas
Signers:	1	Company:	The Brandon Group

Signer Information

Signature Events	Signature	Timestamp
Jason Thomas	<i>Jason Thomas</i>	Sent: 11/07/2019 10:06:50 AM EST
Jason@tbgnwa.com		Viewed: 11/07/2019 10:07:00 AM EST
Signer Security: Email	IP Address: 71.129.180.168	Disclosure: 11/07/2019 10:07:00 AM EST
	ID: 654e3674-cc9a-4944-83da-3af0f10b6a04	Signed: 11/07/2019 10:09:03 AM EST

Session Documents

Document	Signatures	Initials	Dates	FormFields	Dropdown	Checkbox	RadioButton
TrafficandSignageCommitteeApp.pdf	1	0	1	8	0	0	0
2015Map.pdf	0	0	0	0	0	0	0

Session Activity

Timestamp	IP Address	Activity
11/07/2019 10:09:06 AM EST	71.129.180.168	Session completed and closed by Jason Thomas
11/07/2019 10:09:03 AM EST	71.129.180.168	Signing Completed by Jason Thomas (Jason@tbgnwa.com)
11/07/2019 10:07:00 AM EST	71.129.180.168	Signature created and disclosure approved by Jason Thomas (Jason@tbgnwa.com)
11/07/2019 10:06:50 AM EST	71.129.180.168	Invitation sent to Jason Thomas(Jason@tbgnwa.com) by Jason Thomas
11/07/2019 10:06:50 AM EST	71.129.180.168	eSignOnline Session Created by Jason Thomas

Disclosure

Consumer Disclosure

Please read the information below regarding the terms and conditions of receiving documents, contracts, and disclosures electronically through the eSignOnline electronic signature system. If this information is to your satisfaction and you agree to the terms and conditions, please confirm your acceptance and agreement by checking the box 'I Agree to the above Consumer Disclosure' and selecting the 'Create and Approve Signature button'.

Electronic distribution of documents and contracts

The Brandon Group (We, us, or the Company) acknowledges your agreement to receive required documents, contracts, notices, disclosures, authorizations, and other documents electronically through the eSignOnline electronic signature system. We appreciate and thank you for doing your part to go paperless and save our environment. Through the eSignOnline electronic signature system, we are able to save time and process a transaction faster. We do not have to print and mail paper copies, wait for signatures that could take days or weeks, and there are no delays associated with waiting for you to mail it back to us. Unless you tell us otherwise in accordance with the procedures described herein this disclosure, we will provide documents through this electronic method during the course of our relationship with you. If you do not agree with this process and method, please let us know as described below.

The Brandon Group outsources personal information to a third party processing and storage service provider which is located in the USA. The Buyer and Seller hereby acknowledge that personal information processed and stored by a US third party service provider is subject to the laws of that country and that information may be made available to the US government or its agencies under a lawful order made in that country.

Paper copies

During the signing process on eSignOnline, you will have the opportunity to download and print your copies of the documents before and after signing. At any time, you may contact us to obtain paper copies of documents that have been provided to you electronically. To request paper copies, you must send an email to Jason@tbgnwa.com and in the body of the email state your full name, address, telephone number, and the name of the document or transaction that you would like a paper copy for. If any fees apply, we will notify you.

Withdrawing your consent to sign electronically

Once you have decided and agreed to the following disclosure to sign documents electronically, you may at any time thereafter decide to withdraw your consent and receive required documents only in paper format. There are several ways to inform us that you no longer wish to received documents and sign electronically:

- a) During the electronic signing process, you may elect to 'decline' and indicate your reasons for declining and withdrawing your consent.
- b) Send an email to Jason@tbgnwa.com and in the body of the email indicate your full name, address, telephone number and that you no longer wish to sign electronically and instead would like to receive paper copies

Please be aware that withdrawing your consent to sign electronically may result in delays and/or more time to complete a transaction. We will then have to print and mail paper copies to you, wait for you to receive and sign documents, then wait for you to mail it back and follow the same procedure with other parties to the transaction.

How to contact The Brandon Group

At any time, you may contact us to change your email and contact information, request paper copies, or to indicate your change in consent to sign electronically hereafter.

Contact Name : Jason Thomas
Email Address : Jason@tbgnwa.com
Phone Number :

Hardware and Software Requirements

The following are minimum hardware and software requirements to use the eSignOnline electronic signature system.

Operating Systems: Windows® 8, Windows® 7, Windows Vista®, Mac OS® X 10.6 and higher.
Browsers: Google Chrome® 36 and higher, Internet Explorer® 9.0 and higher, Mozilla Firefox® 31.0 and higher, Safari® 5.1.7 and higher.
Screen Resolution: 800 x 600 minimum
Security Settings: Allow per session cookies
PDF Reader: Acrobat® or similar software to view and print PDF files

Your Acknowledgment and Consent to use electronic signatures

To confirm to us that you can access this information electronically, which will be similar to other electronic documents that we will provide to you, please verify that you were able to read this electronic consumer disclosure and that you also were able to print on paper or electronically save this page for your future reference and access. Further, you consent to receiving notices and disclosures in electronic format on the terms and conditions described herein this consumer disclosure, please let us know by checking the 'I agree with the above Consumer Disclosure' box below.

By checking the 'I agree with the above Consumer Disclosure' box, I confirm that I can access and read this electronic consumer disclosure to consent to receipt of electronic documents, I can print on paper if I so choose, the disclosure and/or save to a place where I can print it for future reference and access, and until I notify The Brandon Group otherwise, I consent to receive from The Brandon Group electronic documents that are required to be provided or made available to me by The Brandon Group during the course of my relationship with The Brandon Group.



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For any other information contact, Beverly at 479-271-3131

Name: Bentonville Schools - Steve Vera Home Phone: 479 402-4464
Address: 505 Tiger Blvd Work Phone: 479 254-5075
E-mail: svera@bentonvillek12.org

Reason for application to agenda:

- Signage or traffic calming (Must have 3 signatures)
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- Other

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Contact:

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LT Michael Martin phone: (479) 271-5967
email: michael.martin@bentonville.arkansas.gov

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@ www.bentonvillekar.com

Describe the issue or problem and what you are requesting:

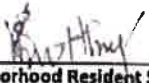
Requesting flashing crosswalk signs at the intersection of Been Rd and SW 28th Street. There is a marked crosswalk located on the east corner of that intersection with heavy pedestrian traffic using the crosswalk in the early mornings and afternoons from the Trail Apartment Complex to the two schools across the street - Creekside Middle School and Osage Creek Elementary School. There is also a heavy vehicle traffic during those same hours with at least one incident of a vehicle striking a pedestrian at that same crosswalk.

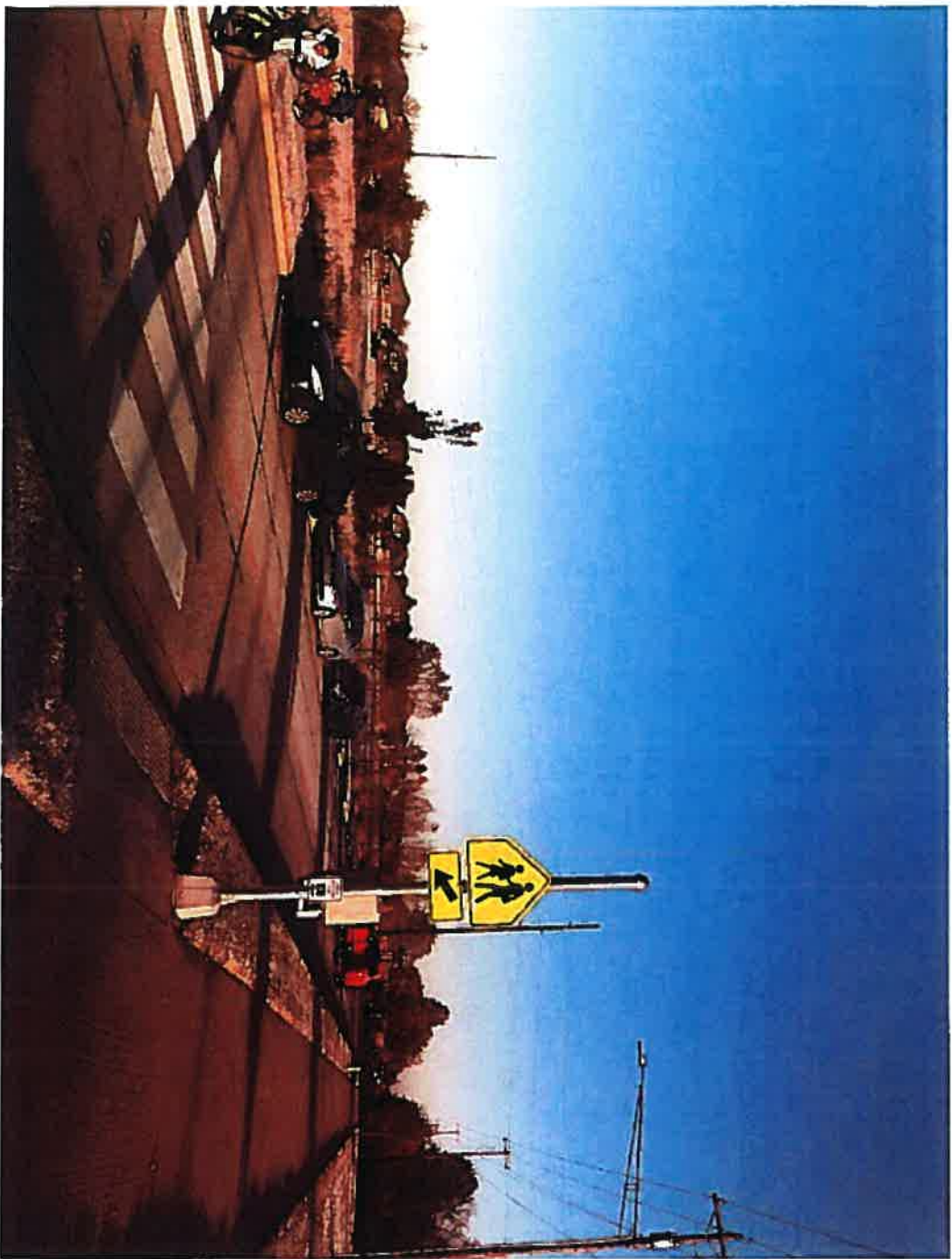
Illustration or Photo (Attach to Application If Necessary)

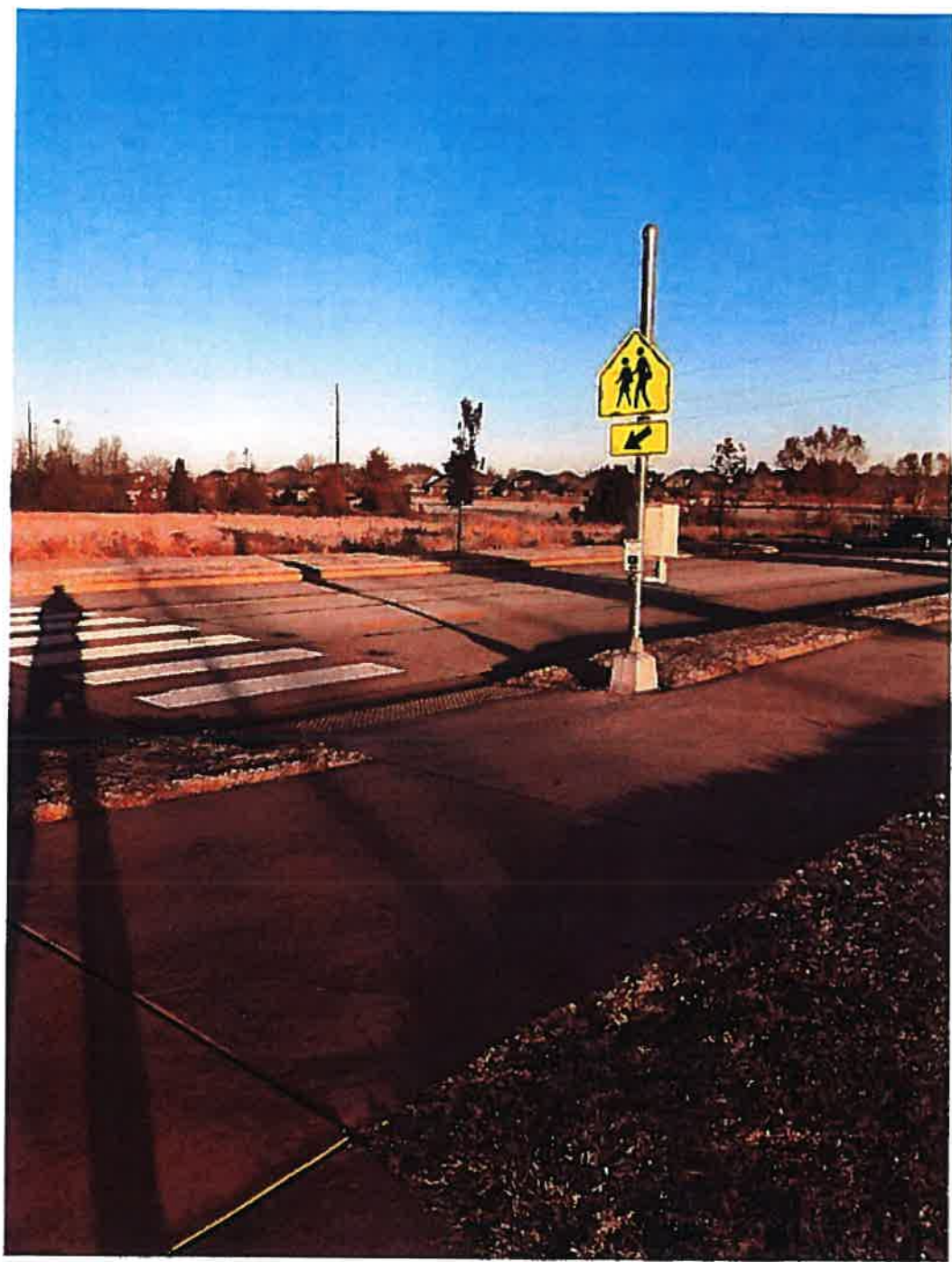
See Attached

 11-15-2019
Applicant Signature Date Chair Signature Date

NOTE: If you are requesting street signage or other measures used to slow or reduce traffic on a neighborhood street, three (3) additional signatures are needed to submit the application.

 11-14-19 Neighborhood Resident Signature Date	2601 SW Ryder's St, Apt #14, Bentonville 11/7 Address
 11/14/2019 Neighborhood Resident Signature Date	3104 S.W. Pine Valley Rd. Bentonville Address
 11/14/19 Neighborhood Resident Signature Date	1551 Partridge Run, Bentonville Address

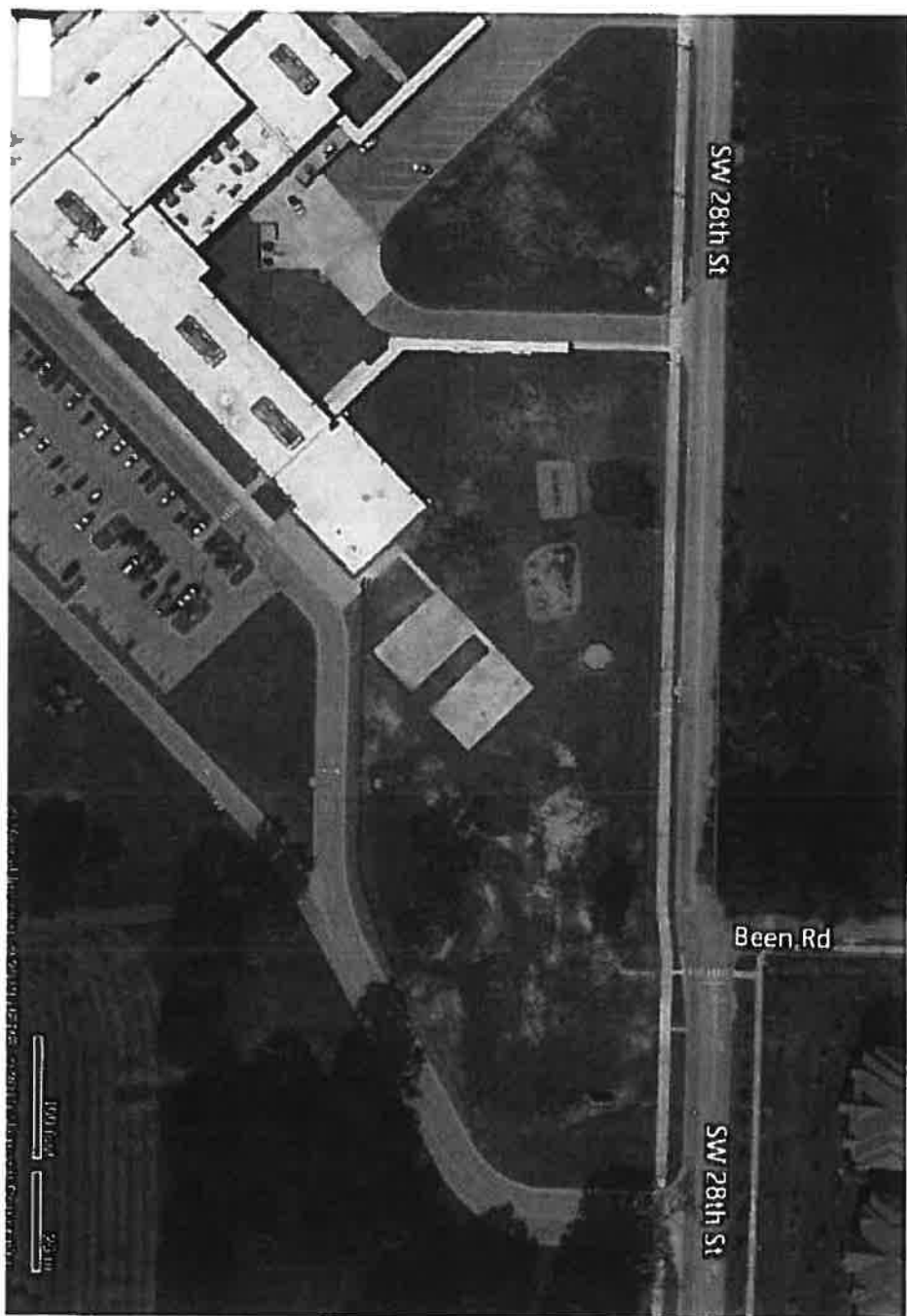














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For any other information contact, Beverly at 479-271-3131

Name: Kevin J Gray Home Phone: 479-366-5322
Address: 211 SW D St, Bentonville Work Phone: _____
E-mail: kgrayfam4@cox.net

Reason for application to agenda:

- ☒ Signage or traffic calming (Must have 3 signatures)
- ☐ Temporary Street Closure (Include Map showing the location of the closure, all signage and any applicable info.)
- ☐ Other

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Contact:

CPT Ray Shastid phone: (479) 271-3180
LT Michael Martin phone: (479) 271-5967
email: michael.martin@bentonville.arkansas.gov

Please see **RUN RULES** located on the Transportation Page
@ www.bentonville.com

Describe the issue or problem and what you are requesting:

Disregard for stop signs on the corner of SW D St and SW 2nd St. Stop signs are located east and west bound on SW 2nd St. Issues contributing to the traffic ignoring the stop signs are as follows:

1. Morning sun traveling east bound & Afternoon sun traveling westbound
2. Residents hedges on the SW corner restricting visibility to Northbound traffic and to stop sign
3. Total disregard to the stop sign, assuming it is a 4-way

Recommendation is to have resident cut down hedge to allow visibility and provide pedestrian use of sidewalk.

Illustration or Photo (Attach to Application If Necessary)

SEE ATTACHED

211 SW D St.
Kevin J Gray 11/8/19

Applicant Signature

Date

Chair Signature

Date

NOTE: If you are requesting street signage or other measures used to slow or reduce traffic on a neighborhood street, three (3) additional signatures are needed to submit the application.

Neighborhood Resident Signature

Date

Address

Neighborhood Resident Signature

Date

Address

Neighborhood Resident Signature

Date

Address

[Signature] 11/08/2019 209 S.W. D ST.
[Signature] 11/8/19 217 SW D St
[Signature] 11/8/19 213 SW D St



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3. Total disregard to the stop sign, assuming it is a 4-way

Recommendation is to have resident cut down hedge to allow visibility and provide pedestrian use of sidewalk. Install flashing stop sign for east and west bound traffic. Consider a 4 way stop to slow traffic going North and Southbound.

Beverly Shepherd

From: Andrew Heath <andrew@downtownbentonville.org>
Sent: Sunday, November 24, 2019 10:57 PM
To: Beverly Shepherd
Cc: Tracy Billings
Subject: Road Closing Request

Hi Bethany,

We had a recent request come across our desk for Main Street in front of the 5 & 10 from Central to 2nd Street. This closure is for a Santa event on 12/4 from 5:00p-8:00p. They had 200+ visitors last year and, for safety reasons, are requesting the street closure. Could we get permission from the committee for this closure?

This event happens again on 12/13 & 12/21. They are not as concerned about the road closure for these dates because the attendance is normally not as much as the first visit.

However, to be safe, does the committee believe we should close the roads on those days as well?

Thank you,

Andrew Heath | Executive Director
Downtown Bentonville, Inc.
O: 479.254.0254 | C: 717.824.2281





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Send form to Beverly Shepherd at bshepherd@bentonvillear.com
For any other information contact, Beverly at 479-271-3131

Name: Fritz Steiger Home Phone: (479) 936-1867
Address: 609 Enfield Road Work Phone: _____
E-mail: fritz.steiger@gmail.com

Reason for application to agenda:

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- ☒ Other

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CPT Ray Shasid phone: (479) 271-3180
LT Michael Martin phone: (479) 271-5967
email: michael.martin@bentonville.arkansas.gov

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@ www.bentonvillear.com

Describe the issue or problem and what you are requesting:

The intersection of NE "J" and NE 2nd Street has a problem with traffic turning from NE 2nd heading east or left onto NE "J" Street, especially during the hours of 7am to 8am and then again between 5pm and 6pm -- or the rush hour. I'd like to see the city install a roundabout or at a minimum a "No left turn" during those hours. Once the new Crystal Flats apartments are opened it will become an even worse problem, as it is very difficult to make the left turn with the amount of traffic going both ways on NE "J" Street during those hours. More aggressive drivers help minimize the long waits by getting out in the turn lane and then merging into the right lane when open.

Illustration or Photo (Attach to Application if Necessary)

Applicant Signature

Date

Chair Signature

Date

NOTE: If you are requesting street signage or other measures used to slow or reduce traffic on a neighborhood street, three (3) additional signatures are needed to submit the application.

Neighborhood Resident Signature

Date

Address

Neighborhood Resident Signature

Date

Address

Neighborhood Resident Signature

Date

Address