

Call to Order

Hadi Dudley, Library Director, called the meeting to order at 1:00 pm.

Library Advisory Board Members and Recognize Guest(s)

Nathan Pollet, Michelle Evans, Matthew Moses, Kimberly Seay, Michelle Stamps Pritchett, Megan Bolinder, Cynthia Cochran, Teresa Stafford, Octavio Sanchez, Hadi Dudley, Vira Kousol, and Mike Jones (Arkansas Democrat Gazette)

Approval of October 5, 2022 Minutes

The group reviewed the minutes from the October 5, 2022 meeting. Michelle Evans moved, Megan Bolinder seconded, to approve the minutes as presented. The October 5, 2022 board minutes were approved as presented.

Agenda Items

1. Hadi Dudley provided the Bentonville Public Library Report
 - a. Lil' Library in the Park – project update and request for board approval
 - i. About: Bright Idea Award. Each year, city employees submit ideas for the Mayor's Bright Idea Award. Mayor Orman selects one project each year for implementation. Bentonville Public Library submitted the idea of a book-sharing box in public parks and was the winner of the "Bright Idea Award" for 2022.
 - ii. Concept: The objective is to combine the concept of Little Free Libraries® with public art, creating a unique installation in city parks that is both an attraction and a service to the community. These library boxes will allow community members to take a book or leave a book, available seven days a week, 24 hours a day and accessible to all. The book box is designed in a manner that helps promote and encourage reading and represents the importance of literacy in our community.
 - iii. Creation and fabrication by local artisan Randy Townzen
 1. Conceptual rendering attached below
 2. Cost = \$1,500.00
 - iv. Location: Lake Bentonville Park.
 - v. City Approvals
 1. Public Arts Advisory Committee on October 11, 2022
 2. Library Advisory Board on November 2, 2022
 - a. The group discussed the project, asking questions about dimensions and stability of the structure, as well as offered general support for the concept.
 - b. Megan Bolinder moved, Kimberly Seay seconded, to approve the Lil' Library in the Park. The project was approved as presented.
 3. Parks Advisory Board approval on November 7, 2022
 4. City Council approval on November 8, 2022
 - b. Expansion update

- i. In October, MSR Design went through details of floor plans, collection size, projected growth, interior finishes with librarians.
 - ii. Updated floor plan review – minor floor plan improvements
 - iii. Currently in Construction Documents pricing with Flintco (hope to have pricing back in early December)
 - iv. Interior finishes selected and shared by MSR Design with BPL team (10/5/2022) – on display during meeting for Library Advisory Board review and comments.
- c. Programs and services update
 - i. Thinking Money for Kids Exhibit
 - 1. Six-week project consisted of 14 complementary programs and drop-in viewings of exhibit; most attended: 306 at grand opening + 225 at world bazaar
 - 2. Attended by 3,920 patrons, including 670 students from visiting schools/organizations
 - 3. Final grant report submitted November 1, 2022 – included statistics, lessons learned and acknowledged partners
 - ii. Fat Tire Crit and Fall Fest – 350+ racers and 900+ festival attendees (estimate); event was relocated to parking lot near Fire Station #1 due to Main Street construction. Everyone in attendance appeared happy.
 - iii. Author events at BPL
 - 1. Good attendance and engaged participation in October sessions for Mara Leveritt, Sean Fitzgibbon and Suzanne Woods Fisher
 - 2. Save the Dates
 - a. Tim Ernst on Thursday, November 17, 2022 at 6 PM
 - i. Going to be a free event with limited space, handing out 3 tickets beginning at 5PM that day.
 - b. Crescent Dragonwagon on Saturday, December 3, 2022 at 10 AM for adult presentation and 1:30 PM for storytime of her children's books.
- d. Holiday Closure: The library closes at 5 PM, Wednesday, November 23.
- e. Library Policy Manual – continuation of review:
 - i. General Policy
 - 1. General updates to content are “housekeeping” items such as grammar, punctuation and changed customers/users to “patron” throughout
 - 2. All “fees for service” have been approved by Library Advisory Board and City Council
 - 3. Streamlined rules concerning service animals at the library, which will be an appendix to final copy of the policy
 - 4. Updated with Library property, expansion parcels and Train Station becoming the City of Bentonville's property
 - 5. Library Advisory Board is recognized City authority for BPL naming approvals recognizing gifts to the Foundation
 - 6. eCommerce has been added as a new service.
 - ii. Patron Responsibility
 - 1. Patron behavior prohibition – adding the prohibition of use of alcohol and illegal substances; other minor updates to text

- iii. Plan for continuation of Library Policy review in December, with a goal to finalize and approval in January. The following policies have been provided to the Library Advisory Board:
 - 1. Registration and Circulation
 - 2. Internet / Computer Use
 - 3. Library Meeting Rooms
 - iv. Additional policies are pending review and have yet to be shared with the Library Advisory Board: Collection Development, Emergency policy and Programs & Services.
 - 2. Friends of the Bentonville Library Report – shared by Hadi
 - a. Next book sale is November 3-5 inside the Library
 - b. Members preview sale- Thursday, November 3, 5:00-7:30
 - c. Public sale- Friday and Saturday, November 4-5, 9:00-4:00
 - d. Gently used book donations are needed.
 - 3. Teresa Stafford provided the Bentonville Library Foundation Report
 - a. 2022 YTD totals
 - i. Total donations = 326
 - ii. Total dollars = \$1,460,283.00
 - iii. Building Fund = \$1,412,386.45
 - b. Cumulative Building Fund to date (includes commitments) = \$8,595,855.00
 - i. Remaining to overall \$16,750,000 expansion cost = \$3,654,145.00
 - 1. \$4.5MM bond allocation is considered
 - ii. Additional \$500,000 gift (submitted and awaiting final agreement)
 - iii. Finalizing an additional \$1.5MM grant
 - 1. Awaiting review and approval
 - iv. Two corporate proposals verbally supported
 - 1. Awaiting final approval and award
 - v. Ongoing meetings with multiple prospective individual and corporate donors continue
 - c. End-of- year appeal message – *Let's Close the Gap*
 - i. Mailing by November 16

Brief tour of the Bentonville History Museum at the Train Station planned for December meeting.

Next Meeting

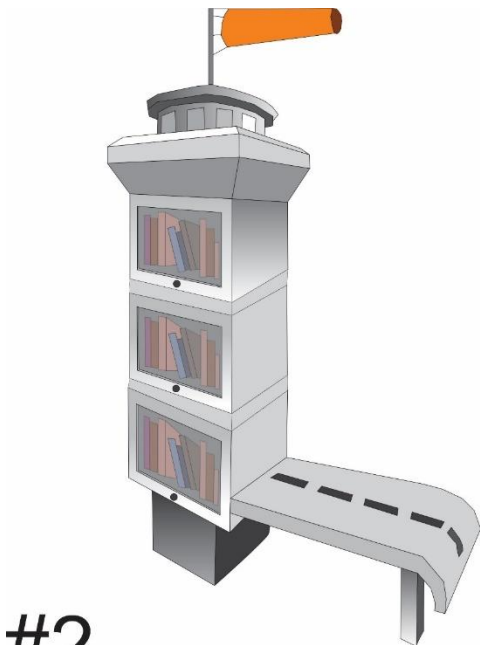
Wednesday, December 7, 2022 at 1 PM, BPL Rotary Conference Room

Adjournment

The Library Advisory Board adjourned at 2 PM.

Agenda Attachment

Concept: Lil' Library in the Park; designed by Randy Townzen; to be installed at Lake Bentonville Park



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