

Call to Order

Hadi Dudley, Library Director, called the meeting to order at 1:03 pm.

Roll Call: Library Advisory Board Members present in-person (BPL Rotary Room) and via Zoom:

Megan Bolinder, Michelle Evans, Matthew Moses, Kimberly Seay, Cynthia Cochran, Michelle Stamps Pritchett, Judy Marquess, Teresa Stafford, Hadi Dudley, Vira Kousol, and Bonnie Bridges

Recognize Guest(s)

MSR Design – Kristilyn Vercruysse

Flintco – Jonathan Williams and Patrick Horath

Hight Jackson – Randall Hurban

Angie Bailey and Sherri Kerr

Approval of June 1, 2022, Minutes

The group reviewed the minutes from the June 1, 2022, meeting. Cynthia Cochran moved, Michelle Stamps Pritchett seconded, to approve the minutes as presented. The June 1, 2022, board minutes were approved as presented.

Agenda Items

1. Bentonville Public Library Report
 - a. Kristilyn Vercruysse with MSR Design presented revised floor plans and exterior renderings for the library's expansion.
 - i. Design Development (DD) phase and pricing review
 - ii. Reviewed specific value engineered (VE) options and project alternates
 - iii. Flintco provided a financial overview related to inflation
 - iv. Requested feedback on how to best align project with budget
 - v. Group discussion of options with board members supporting the DD plan:
 1. Good response related the reduction of renovation of existing SF to retain SF in addition
 2. Positive support for inclusion of staff restroom (project alternate)
 3. Positive support for redesign of existing entry
 - a. Discussion of reworking existing donor wall for existing bench to be more useful and align with cleaner, more open entrance (signage package)
 - vi. An informational presentation to City Council is planned for September 13, 2022
 - vii. MSR and consultants are already working on the Construction Documents (CD) phase.
 - b. Hadi provided the board with a brief update on programs and services
 - i. *Thinking Money for Kids* traveling exhibit will be at BPL on September 10 – October 15
 1. Opens in the Walmart Community Room on Thursday with sneak-peek for educators; attendees eligible for continuing education credits
 2. Exhibit opens to the public at 10 AM on Saturday, September 10
 3. The exhibit will be accompanied by programs and events at the library throughout the six weeks duration.
 4. Open tours during open hours are available and schools are scheduling class tours

- ii. Welcoming Week NWA: BPL is participating and will share information about programs via media release. The week is September 9 – September 18.
 - iii. Lil’ Library in the Park – Mayor’s Bright Idea Award: Hadi mentioned that a request for proposals (RFP) was published to seek artists to design and build small libraries in city parks.
 - iv. Library Policy Manual – Continuation of review by library with more policies to be shared with the Library Advisory Board. Hadi mentioned that she had fallen behind and proposed a revised timeline (below).
 - 1. September – October updates
 - 2. October – group discussion
 - 3. Goal: November – approval.
- 2. Judy Marquess provided Friends of the Library (FOL) Report
 - a. Back to school Children Book Sale
 - i. Total sales = \$16,232.29 gross
 - b. Next book sale – November 3 - 5
 - c. Financial for May
 - i. Total revenue for May = \$2,837.34
 - 1. Spring Book Sale
 - 2. Book Store Sales
 - 3. Amazon Sales
 - 4. Memberships
 - 5. Miscellaneous
 - ii. Expenses for May = \$8,588.37
 - d. Financial for June
 - i. Total revenue for June = \$3,620.92
 - 1. Spring Book Sale
 - 2. Book Store Sales
 - 3. Amazon Sales
 - 4. Memberships
 - 5. Miscellaneous
 - ii. Expenses for June = \$3,349.44
 - e. Year to Date Revenue = \$24,344.41
 - f. Year to Date Expenses = \$23,873.40
 - i. Examples: Summer Reading Program, Wellness Week, BPL staff scholarships
 - g. Total on deposit 6/30/2022 = \$31,933.70
 - h. FOL did not meet in August.
- 3. Teresa Stafford provided the Bentonville Library Foundation (BLF) Report
 - a. 2022 totals
 - i. Total donations = 271
 - ii. Total dollars = \$1,303,321.32
 - iii. Building Fund = \$1,262,319.77
 - iv. Cumulative Building Fund to date (includes commitments) = \$8,543,355.00
 - 1. BLF remaining to \$\$10.5M goal = \$1,956,645.00
 - 2. Remaining to overall expansion cost (minus bond monies) = \$3,706,645.00
 - 3. We are currently 78% to goal of \$16,750.00
 - 4. Additional \$505,000 gift (pending final agreements)
 - 5. Ongoing meetings with prospective individual and corporate donors continue
 - b. Building Fund Appeal

- i. Initial mailing 8/17
 - ii. Second round mailing this week
 - iii. End-of-year appeal message – *Let's Close the Gap*
 - 1. Building fund appeal will be resent to all who have not donated yet
 - 2. Annual fund appeal will mail/e-blast on National Giving Tuesday, November 29
- c. Library Foundation Events
 - i. August 10 Arkansas community Foundation Philanthropy Club
 - ii. August 11 Realtor / Bankers Breakfast
 - iii. September 15 Booked for the Evening with Steuart Walton (fundraiser to benefit building fund)
 - 1. 78 Tickets sold
 - 2. Only 47 remaining
- d. The next BLF board meeting scheduled for September 12, 2022
 - i. Added 1 new board member:
 - 1. Kevin Hall w/CEI.

The Library Advisory Board will meet Wednesday, October 5, 2022 at 1 pm, BPL Rotary Room

Adjournment

The Library Advisory Board adjourned at 2:06 pm.