

Location: Bentonville Public Library Walmart Community Room and via Zoom

Call to Order

Hadi Dudley, Library Director, called the meeting to order at 1:02 pm.

Library Advisory Board Members present in-person and online

Megan Bolinder, Cynthia Cochran, Michelle Evans, Matthew Moses, Michelle Stamps Pritchett, Judy Marquess, Octavio Sanchez, Hadi Dudley, Vira Kousol, Jess Pendergrass and Bonnie Bridges

Recognize Guest(s)

Hadi Dudley introduced Jess Pendergrass (Marketing Specialist) to the advisory board members. Jess started at BPL as a Children's part-time clerk 3 years ago; she is currently attending college studying marketing, communications, and English.

Approval of March 2, 2022 Minutes

The group reviewed the minutes from the March 2, 2022 meeting. Cynthia Cochran moved, Matthew Moses seconded, to approve the minutes as presented. The March 2, 2022 board minutes were approved as presented.

Agenda Items

1. Hadi gave the Library Expansion Update
 - a. Moving Forward plan was approved by City Council on March 29, 2022
 - b. Probable Project Cost = \$16,750,000
 - c. [Schematic Design](https://bentonvillebond.com) presentation uploaded to bentonvillebond.com
2. Hadi provided the Bentonville Public Library Report
 - a. remoteLocker systems are installed and working
 - i. Lockers on the veranda are available 24 hours a day, allowing patrons to pick-up holds when library is not open
 - ii. Second shipment of Community Center lockers expected in April or May
 - b. eCommerce pending in April or May
 - c. SelfCheck terminals expected in May
 - d. Personnel update
 - i. Two (2) part-time positions open
Children's Services Clerk (to backfill Jess Pendergrass): Monday, Wednesday, and Saturday
Adult Services Clerk (staff is retiring): Monday, Tuesday, and Thursday
 - ii. Teen Services Librarian, Anna Sharon, was selected for All-In (Arkansas Library Leadership Institute); attending program kickoff this week; lodging and meals provided by the Arkansas State Library through IMLS (Institute of Museum and Library Services)
 - e. Programs and services update
 - i. National Library Week was April 3rd – 9th; the Friends of the Library sponsored refreshments for staff. BPL used the week to promote various services.
Featured library videos:
 1. [Welcome to BPL](#)
 2. [Teens Speak](#)

3. [Making Room for More](#)
 - ii. Bentonville Together Festival, April 23, 4PM – 9PM, at Bentonville Square
 1. BPL will host two different multilingual story times at 4:30 PM and at 6 PM.
 - iii. A Morning with Keith O'Brien, April 30, 10AM and 11AM, at BPL
 - iv. Bentonville GeekCon, May 7, 10AM – 1PM, at BPL
3. Judy Marquess provided Friends of the Library Report
 - a. Friends moved back to original bookstore on Saturday, March 19
 - b. Semi-annual Spring Sale
 - i. Members Only – April 14; open to public April 15 – 16
 - ii. All genres for all ages
 - iii. Children 10 and under may register for a prize drawing; *Friday Comes on Tuesday: An Adventure at Crystal Bridges of American Art*, signed by Friday and his human companion, Alice Walton
 - c. Continue to work toward a summer Children's Book Sale
 - d. Total revenue for February = \$1,621.85
 - i. Book Store Sales, Amazon Sales, Memberships, Miscellaneous
 1. Expenses from February = \$1,058.00
 - e. Total revenue for March = \$3,481.92
 - i. Book Store Sales, Amazon Sales, Memberships, Miscellaneous
 1. Expenses for March - \$2,847.18
 - f. Year to Date Revenue = \$6,700.41
 - g. Year to Date Expenses = \$6,177.28
 - i. Example: Staff scholarships, Teen Book Clubs, Staff Shirts
 - h. Total on deposit 3/31/2022 \$36,606.88
4. Hadi provided the Bentonville Library Foundation Report
 - a. 2020 totals
 - i. Total donations = 61
 - ii. Total dollars = \$66,262.80
 - iii. Building Fund (cash in) = \$796,896.02
 1. Building Fund (includes commitments) = \$7,324,607.00
 - b. Visits with multiple key stakeholders, corporations, and qualified individual prospects continues
 - i. Multiple 6 – 7 figure proposal have been presented to prospective donors
 - c. National Library Giving Day and NWA Gives
 - i. The 6th is National Library Giving Day
 - ii. Appeals with campaign information sent to over 2,000 individuals:
 1. All active donors
 2. All prospective donors
 3. PR mailer sent to 1,000 library patrons – no appeal included with this segment
 - iii. April 7th is NWA gives / the Foundation is all set-up to receive donations
 - d. The next BLF board meeting scheduled for May 9, 2022.

During the roundtable discussion, advisory board members gave positive feedback on the library staff's recent work and accomplishments.

The Library Advisory Board will meet Wednesday, May 4, 2022 at 1 pm, in-person and via Zoom

Adjournment

The Library Advisory Board adjourned at 1:41 pm.