



BENTONVILLE CITY COUNCIL AGENDA

**Committee of the Whole
Community Development
Planning Commission Meeting Room**

**Tuesday, November 25, 2014 6:00 p.m.
305 SW "A" Street**

**Regular City Council Meeting
Community Development
Planning Commission Meeting Room**

**Tuesday, November 25, 2014 6:00 p.m.
305 SW "A" Street**

**Pledge of Allegiance
Moment of Silence – For our Military Forces
Roll Call
Approval of Minutes: November 10, 2014**

AGENDA

1. Presentation about the Northwest Arkansas Regional Bicycle and Pedestrian Master Plan. **(Pages 4-5)**
2. Planning:
- 2a. **Perry Management LP: Lot Split, Fast Trip Addition, 3209 Northeast 11th Street, Zoned C-2, General Commercial.**

(Pages 7-10)

The planning commission voted 7-0 recommending approval.

The applicant has submitted a lot split application that intends to create two new lots from one existing lot to be known as Lot 3 (1.05 acres) and Lot 4 (1.26 acres) of the Fast Trip Addition. The plat indicates the dedication of a cross access easement between the two lots. There is an existing cross access easement along the eastern property line of Lot 4. The plat also shows the dedication of utility and drainage easements to serve the lots.

- 2b. **Ben & Erin Kiefer: Property Line Adjustment, Lot 17, Hardcastle Estates, 307 Southwest 'O' Street, Zoned R-E, Residential Estate.**

(Pages 11-14)

The planning commission voted 7-0 recommending approval.

The applicant is requesting to create one lot from the existing two lots to be known as Lot 17 Hardcastle Estates. The plat as provided indicates the dedication of additional right-of-way along Southwest 'O' Street per the master

street plan which depicts this street as a collector and furthermore the dedication of a 20 foot utility easement along Southwest 'O' Street.

2c. **Bentonville RE Development, LLC: Lot Split, Lots 8, 9, 10&11, Block 1, Young's Addition.**

(Pages 15-20)

The planning commission voted 7-0 recommending approval.

The applicant is proposing to create four new lots from the existing Lot 3, Block 1, Young's Addition. The four new lots are to be known as Lots 8, 9, 10 and 11, Block 1, Young's Addition.

3. Award of Bid No. 14-59 to Marking Systems in the amount of \$52,059.00 for the installation of sharrows. This is a 2014 budgeted item. **(Pages 21-24)**
4. Requesting City Council awards Bid No. 14-58 to ARCO Excavation and Paving Inc. in the amount of \$825,270.26 for construction of the North Walton Trail on the west side of North Walton Boulevard. This is funded in part by a grant from the Walton Family Foundation and Federal Transportation Alternatives Fund. **(Pages 25-28)**
5. Reappointment of Howard Kerr to XNA's Regional Airport Authority's Board of Directors. (Term expires on 12/31/2020) **(Pages 29-30)**
6. Council approval of a resolution authorizing the Mayor and City Clerk to enter into a professional services agreement with Hight Jackson Associates, PA to provide professional services associated with the Master Plan for City Maintenance Facilities located on SW Airport Road for a lump sum of \$42,700.00 plus reimbursable expenses. Services include preliminary site layout with general utility extensions and stormwater detention, FAA coordination, wetlands analysis, and soils investigation. **(Pages 31-35)**
7. Council approval of Change Order #1 and Final Reconciliation for the Highway 12 Water and Sewer Utility Relocation Project for a total decrease of \$81,164.00. The original contract with Seven Valleys Construction was \$1,521,033.00 and this change order reduces the contract to \$1,439,869.00. This project was funded with Street Bond funds with \$1,147,010.99 being credited towards the City's \$10.4 million share per agreement with AHTD. **(Pages 36-44)**
8. Parks and Recreation Staff seeks City Council approval of a grant award from the Walton Family Foundation for the purchase and installation of new trees along the North Bentonville Trail and Slaughter Pen Mountain Bike Park. **(Pages 45-50)**
9. Parks and Recreation Staff seeks City Council approval of Change Order #1 in the amount of \$24,000.00 for the parking lot project at Merchants Park. **(Pages 51-57)**
10. Council approval of a closeout change order resulting in a deduction of \$7,923.83 for the Downtown Trail Extension Project. **(Pages 58-61)**
11. Council approval of a closeout change order in the amount of \$7,462.13 for the Legacy Orchard Project at Orchards Park. **(Pages 62-66)**

12. Request the City Council approve the attached three (3) changes to the Personnel Policy Manual for 2015. There are no direct costs associated with these policy manual changes. **(Pages 67-70)**
13. Approve resolution adopting the 2015 Budget. **(Pages 71-72)**



CHECK ALL THAT APPLY		
Bid Award	Bid #	
Budget Adjustment		
Change Order		
X Informational		
Ordinance		
Resolution		
Other		

AGENDA FORM

CITY COUNCIL MEETING OF:

November 24, 2014

Submitted by: Shelli Kerr

Department Planning

Phone 271-6826

ACTION REQUIRED:

Presentation about the Northwest Arkansas Regional Bicycle and Pedestrian Master Plan.

COST TO CITY:

Cost of this Request: \$0

Additional Budget Amount \$0

☒ One time amount

☐ Continuing O and M

Previously Budgeted	\$ -
Funds Expended to Date	-
Remaining Budget	-
Budget Adjustment	-
Remaining After Adjustment	\$ -

SK
Department Head

11/17/2014
Date

Purchasing Agent

Date

Finance Director

Date

CT
Staff Attorney

11/20/14
Date

JSM
Mayor

11.20.14
Date

This form must be turned into the Mayor's office 7 days prior to the scheduled City Council meeting.

117 WEST CENTRAL AVENUE * BENTONVILLE, AR 72712

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PLEASE RECYCLE



MEMO



TO: City Council
FROM: Trails and Active Transportation Committee,
Shelli Kerr, AICP, Planning Services Manager
David Wright, Parks & Recreation Director
CC DATE: November 25, 2014
RE: Northwest Arkansas Regional Bicycle & Pedestrian Master Plan

INFORMATIONAL ITEM

The Northwest Arkansas Regional Planning Commission (NWARPC) recently completed the Northwest Arkansas Regional Bicycle and Pedestrian Master Plan (Regional Master Plan).

Over the past year, Alta Planning and Design and NWARPC met with over 800 local residents, business leaders, and government staff in the development of this plan through meetings, events, volunteering, interviews, online mapping, comment forms and plan review.

The vision for this plan states that:

“Northwest Arkansas’ trail and roadway system will comfortably, safely, and efficiently accommodate bicycle and pedestrian transportation. The linking of local and regional attractions will make the area a world-class bicycle and pedestrian destination. Walking and bicycling will become a common, enjoyable, and viable transportation and recreation choice that promotes active living and a high quality of life in Northwest Arkansas.”

The plan is built upon a balanced approach to engineering, education, encouragement, enforcement, and evaluation. This approach provides a regional framework for policies, projects and programs that can be implemented at the local level. The regional plan includes Individual Community Action Plans for cities in the region. We will review and evaluate the recommendations that pertain to the Bentonville Bicycle and Pedestrian Master Plan.

NWARPC is requesting each city to endorse the regional plan and to update their community bicycle and pedestrian plans in accordance to the proposed Individual Community Action Plans. By March 2015, staff will bring a resolution to City Council endorsing the regional plan along with any amendments to the Bentonville Bicycle and Pedestrian Master Plan.

No action is being requested at this time.

**City Council
Planning
November 25, 2014**

Perry Management LP: Lot Split, Fast Trip Addition, 3209 Northeast 11th Street, Zoned C-2, General Commercial.

The planning commission voted 7-0 recommending approval.

The applicant has submitted a lot split application that intends to create two new lots from one existing lot to be known as Lot 3 (1.05 acres) and Lot 4 (1.26 acres) of the Fast Trip Addition. The plat indicates the dedication of a cross access easement between the two lots. There is an existing cross access easement along the eastern property line of Lot 4. The plat also shows the dedication of utility and drainage easements to serve the lots.

Ben & Erin Kiefer: Property Line Adjustment, Lot 17, Hardcastle Estates, 307 Southwest 'O' Street, Zoned R-E, Residential Estate.

The planning commission voted 7-0 recommending approval.

The applicant is requesting to create one lot from the existing two lots to be known as Lot 17 Hardcastle Estates. The plat as provided indicates the dedication of additional right-of-way along Southwest 'O' Street per the master street plan which depicts this street as a collector and furthermore the dedication of a 20 foot utility easement along Southwest 'O' Street.

Bentonville RE Development, LLC: Lot Split, Lots 8, 9, 10 & 11, Block 1, Young's Addition.

The planning commission voted 7-0 recommending approval.

The applicant is proposing to create four new lots from the existing Lot 3, Block 1, Young's Addition. The four new lots are to be known as Lots 8, 9, 10 and 11, Block 1, Young's Addition.

Planning Commission Staff Report Lot Split: Fast Trip Addition

TO: Bentonville Planning Commission Members
THRU: Troy Galloway, AICP, Community Development Director
FROM: Jon Stanley, Planner
PC DATE: November 18, 2014

GENERAL INFORMATION:

Project Number: 14-05000032

Applicant: Perry Management LP

Representative: Sylvester Furse (Archer Elgin Surveying)

Requested Action: Lot Split Approval

Location: 3209 Northeast 11th Street

Existing Zoning: C-2, General Commercial

Land Use Plan: Commercial

BACKGROUND:

The applicant has submitted a lot split application that intends to create two new lots from one existing lot to be known as Lot 3 (1.05 acres) and Lot 4 (1.26 acres) of the Fast Trip Addition. The plat indicates the dedication of a cross access easement between the two lots. There is an existing cross access easement along the eastern property line of Lot 4. The plat also shows the dedication of utility and drainage easements to serve the lots.

SURROUNDING LAND USES AND ZONING:

Direction	Zoning	Land Use
North	R-1, Single Family Residential and R-O, Residential Office	Commercial and Low Density Residential
South	N/A (I-49 Ramp)	N/A (I-49 Ramp)
East	C-2, General Commercial	Commercial
West	C-2, General Commercial	Commercial and Low Density Residential

STREETS

Direction	Name	Classification
North		
South	Northeast 11th Street/East Central Avenue	Collector/Arterial
East		
West		

TRAFFIC FINDINGS

- (a) Traffic data for the nearest intersections are as follows: N/A
- (b) Traffic summary software predicts the additional traffic for this project is: N/A

STANDARD CONDITIONS OF APPROVAL

1. A digital copy of the plat.
2. All technical review comments must be addressed before building permits will be issued.

ISSUES / ANALYSIS:

Site Inspection: A site inspection was completed; this is the location of an existing fueling station and small strip mall in a developed commercial area.

Drainage Report: A drainage report is not required for this lot split.

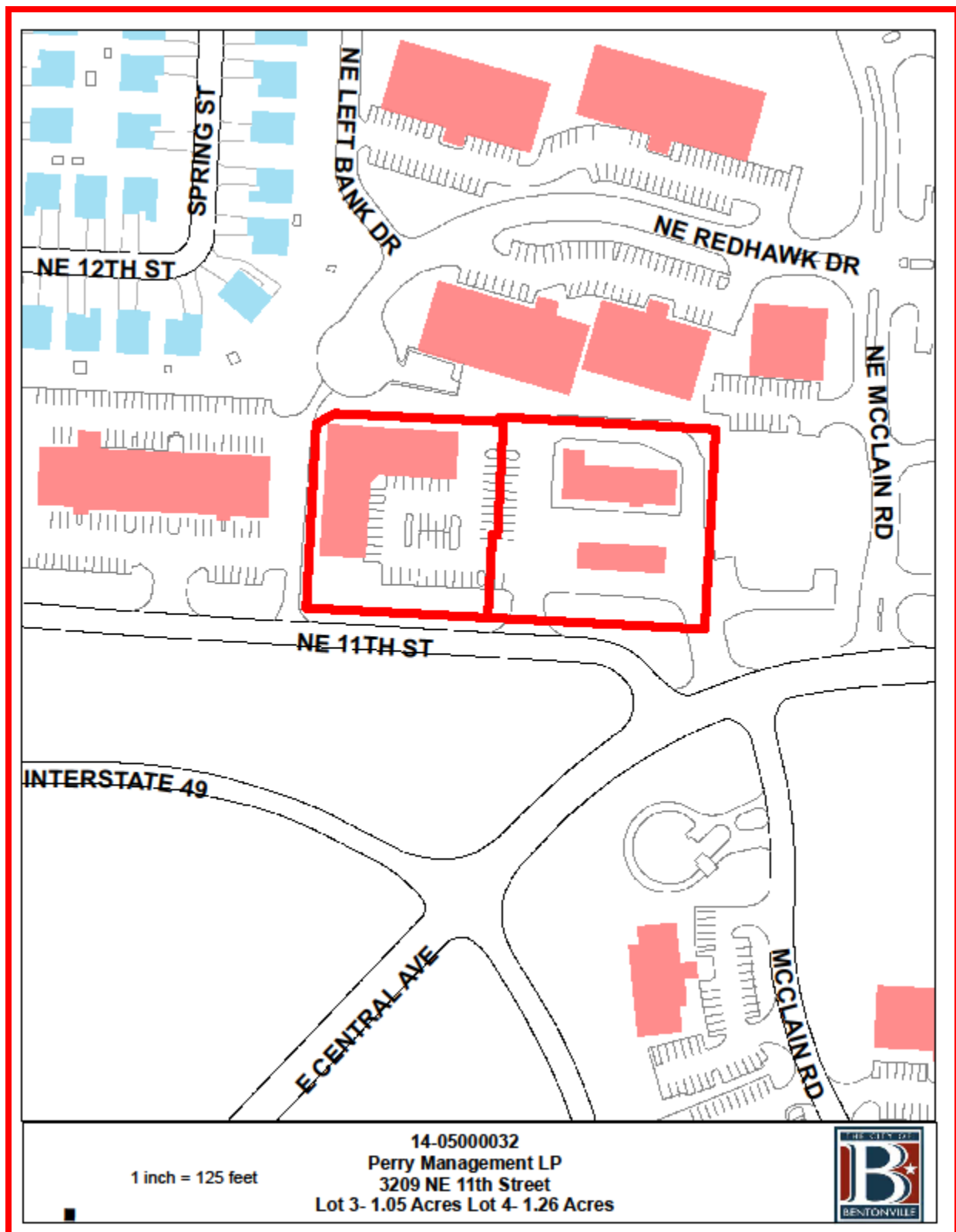
Water / Sewer: Per the G.I.S. site, water and sewer are currently in use at this location.

Waiver(s): N/A

Analysis / Conclusion: This lot split **DOES** meet the minimum requirements of the subdivision regulations.

RECOMMENDATION:

Staff has reviewed this application and recommends **APPROVAL**.



ORDINANCE NO. _____

AN ORDINANCE ACCEPTING A LOT SPLIT OF FAST TRIP ADDITION TO THE CITY OF BENTONVILLE, ARKANSAS.

WHEREAS, pursuant to the provisions of Title 15 of the Bentonville Municipal Code, the lot split of Fast Trip Addition, to the City of Bentonville, Benton County Arkansas, was submitted to the Bentonville Planning Commission on the 18th day of November, 2014 and

WHEREAS, said lot split is attached hereto as Exhibit "A" and

WHEREAS, the Bentonville Planning Commission considered said lot split on the date stated and at other times, and voted to recommend the approval of said lot split to the City Council; and

WHEREAS, the lot split of real property as described herein has been submitted to the City Council of the City of Bentonville, and after consideration and deliberation said Council is of the opinion that said lot split should be approved.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF BENTONVILLE, ARKANSAS:

Section 1: That the lot split of Fast Trip Addition, to the City of Bentonville, Arkansas, should be and the same is hereby accepted and approved for all purposes.

Section 2: That the Mayor and City Clerk be and are hereby authorized and directed to evidence the acceptance of said lot split by certifying said acceptance on the approved lot split.

PASSED AND APPROVED THIS _____ DAY OF _____, 2014

ATTEST

APPROVED

CITY CLERK

MAYOR

Planning Commission Staff Report
Property Line Adjustment: Lot 17, Hardcastle Estates

TO: Bentonville Planning Commission Members
THRU: Troy Galloway, AICP, Community Development Director
FROM: Jon Stanley, Planner
PC DATE: November 18, 2014

GENERAL INFORMATION:

H.T.E. Project Number: 14-07000032

Applicant: Ben/Erin Kiefer

Representative: Satterfield Land Surveyors

Requested Action: Property Line Adjustment Approval

Location: 307 Southwest 'O' Street

Existing Zoning: R-E, Residential Estate

Land Use Plan: Low Density Residential

BACKGROUND:

The applicant is requesting to create one lot from the existing two lots to be known as Lot 17 Hardcastle Estates. The plat as provided indicates the dedication of additional right-of-way along Southwest 'O' Street per the master street plan which depicts this street as a collector and furthermore the dedication of a 20 foot utility easement along Southwest 'O' Street.

SURROUNDING LAND USES AND ZONING:

Direction	Zoning	Land Use
North	R-E, Residential Estate	Low Density Residential
South	R-E, Residential Estate	Low Density Residential
East	A-1, Agricultural	Low Density Residential
West	A-1, Agricultural and R-1, Single Family Residential	Low Density Residential

STREETS

Direction	Name	Classification
North		
South		
East		
West	Southwest 'O' Street	Collector

TRAFFIC FINDINGS:

- (c) Traffic data for the nearest intersections are as follows: N/A.
- (d) Traffic summary software predicts the additional traffic for this project is: N/A.

STANDARD CONDITIONS OF APPROVAL

1. A digital copy of the plat.
2. All technical review comments must be addressed before building permits will be issued.

ISSUES / ANALYSIS:

Site Inspection: A site inspection was completed; this property is currently the site of a single family dwelling and a garage structure in a developing residential area.

Drainage Report: A drainage report is not required for this property line adjustment.

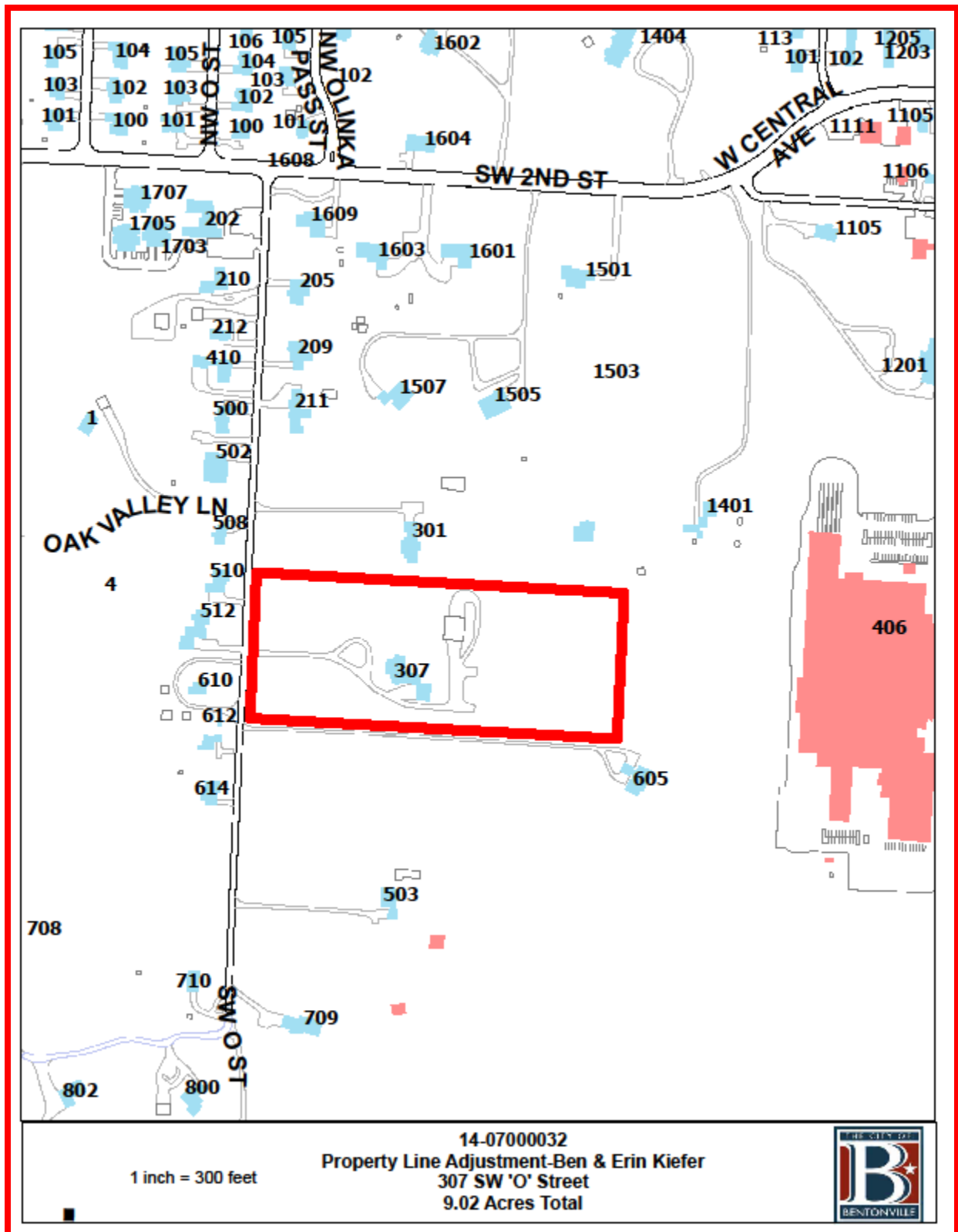
Water / Sewer: Per the G.I.S. site, water and sewer are available at this location.

Waiver(s): N/A

Analysis / Conclusion: This property line adjustment **DOES** meet the minimum requirements of the subdivision regulations.

RECOMMENDATION:

Staff has reviewed this application and recommends this item be **APPROVED**.



ORDINANCE NO. _____

AN ORDINANCE ACCEPTING A PROPERTY LINE ADJUSTMENT LOT 17, HARDCASTLE ESTATES TO THE CITY OF BENTONVILLE, ARKANSAS.

WHEREAS, pursuant to the provisions of Title 15 of the Bentonville Municipal Code, the property line adjustment Lot 17, Hardcastle Estates, to the City of Bentonville, Benton County Arkansas, was submitted to the Bentonville Planning Commission on the 18th day of November, 2014 and

WHEREAS, said property line adjustment is attached hereto as Exhibit "A" and

WHEREAS, the Bentonville Planning Commission considered said property line adjustment on the date stated and at other times, and voted to recommend the approval of said property line adjustment to the City Council; and

WHEREAS, the property line adjustment of real property as described herein has been submitted to the City Council of the City of Bentonville, and after consideration and deliberation said Council is of the opinion that said property line adjustment should be approved.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF BENTONVILLE, ARKANSAS:

Section 1: That the property line adjustment of Lot 17, Hardcastle Estates, to the City of Bentonville, Arkansas, should be and the same is hereby accepted and approved for all purposes.

Section 2: That the Mayor and City Clerk be and are hereby authorized and directed to evidence the acceptance of said property line adjustment by certifying said acceptance on the approved property line adjustment.

PASSED AND APPROVED THIS _____ DAY OF _____, 2014

ATTEST

APPROVED

CITY CLERK

MAYOR

Planning Commission Staff Report
Lot Split: Lots 8, 9, 10 & 11, Block 1, Young's Addition

TO: Bentonville Planning Commission Members
THRU: Troy Galloway, AICP, Community Development Director
FROM: Jon Stanley, Planner
PC DATE: November 18, 2014

GENERAL INFORMATION:

Project Number: 14-05000033

Applicant: Bentonville RE Development, LLC

Representative: Morrison Shipley Engineers, Inc.

Requested Action: Lot Split Approval

Location: Southeast 4th Street and Southeast 'G' Street

Existing Zoning: R-C2, Central Residential – Moderate Density

Land Use Plan: Medium Density Residential

BACKGROUND:

The applicant is proposing to create four new lots from the existing Lot 3, Block 1, Young's Addition. The four new lots are to be known as Lots 8, 9, 10 and 11, Block 1, Young's Addition.

SURROUNDING LAND USES AND ZONING:

Direction	Zoning	Land Use
North	R-C2, Central Residential – Moderate Density	Medium Density Residential
South	R-1, Single Family Residential	Medium Density Residential
East	R-1, Single Family Residential	Medium Density Residential
West	R-1, Single Family Residential	Medium Density Residential

STREETS

Direction	Name	Classification
North		
South	Southeast 4th Street	Local
East	Southeast 'G' Street	Local
West		

TRAFFIC FINDINGS

- (e) Traffic data for the nearest intersections are as follows: N/A
- (f) Traffic summary software predicts the additional traffic for this project is: N/A

STANDARD CONDITIONS OF APPROVAL

1. A digital copy of the plat.
2. All technical review comments must be addressed before building permits will be issued.

ISSUES / ANALYSIS:

Site Inspection: A site inspection was completed; this is the location of a vacant single family residential dwelling in an established single family neighborhood.

Drainage Report: A drainage report is not required for this lot split.

Water / Sewer: Per the G.I.S. site, water and sewer are currently in use at this location.

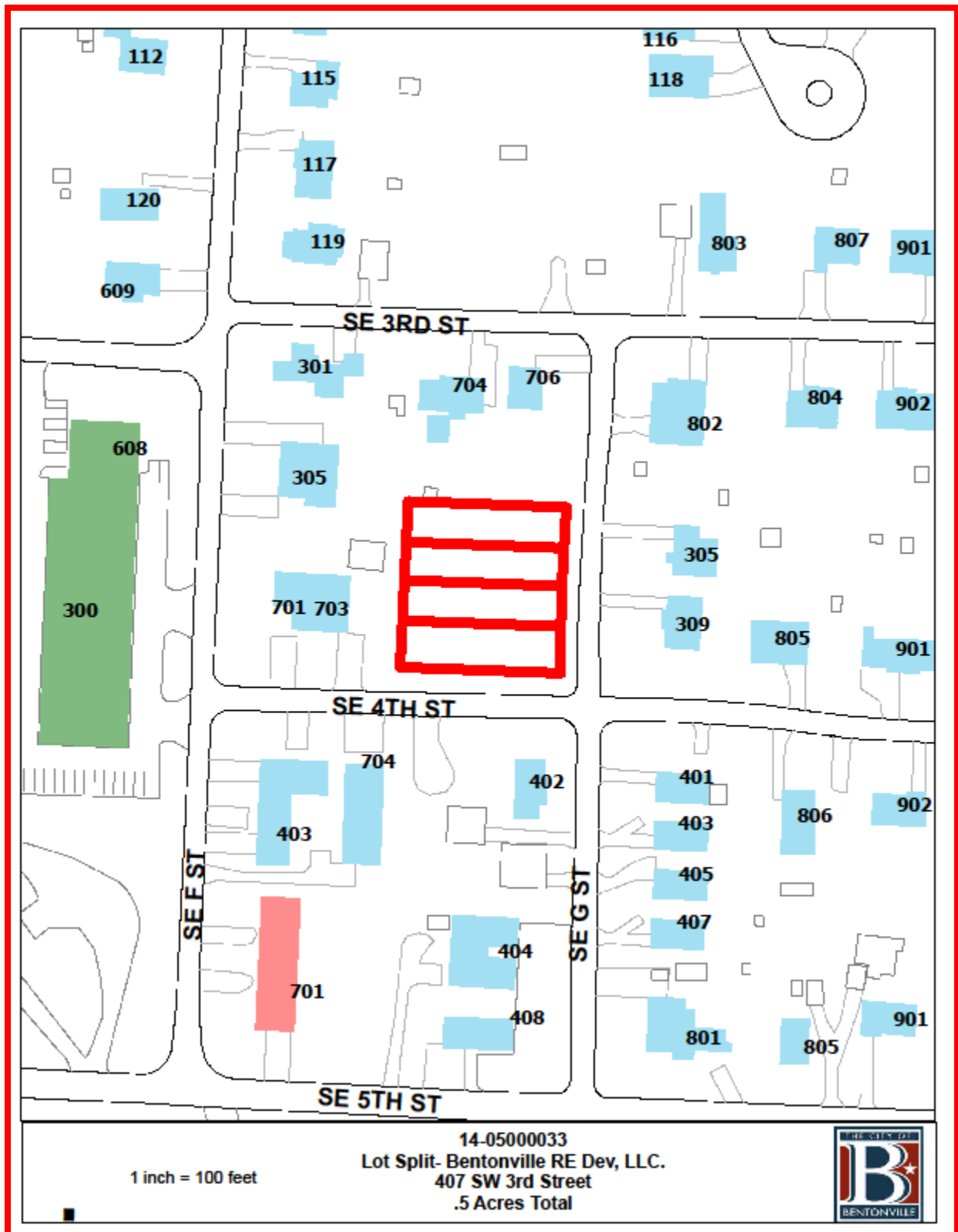
Waiver(s): The applicant is requesting a waiver to the Subdivision Regulations:

- Ordinance states that a lot split in which a lot, tract or parcel located within the planning area is divided into three (3) lots or less, and where right-of-ways and/or utility easements are being dedicated to the City. An original lot shall be split no more than three times. The applicant is requesting a waiver to the 3 lot maximum requirement for a lot split to allow for 4 lots. In the narrative letter provided by the applicant it states that there would be no adverse impact on public infrastructure by allowing the additional lot.

Analysis / Conclusion: This lot split **DOES NOT** meet the minimum requirements of the subdivision regulations due to the waiver request.

RECOMMENDATION:

Staff has reviewed this application and recommends **APPROVAL**.





Mr. Troy Galloway
City of Bentonville
315 S.W. "A" St.
Bentonville, AR 72712

November 3, 2014

Re:*Young's Subdivision
SE 4th and SE "G" Street
Waiver Request*

Dear Mr. Galloway:

On behalf of the Developer, Bentonville RE Development, LLC, we respectfully request a waiver for the following regulation for an Incidental Subdivision as stated in Art. 600 Incidental Subdivisions, Sec. 600.1 Applicability, A. Lot Split, under the Subdivision Code for the City of Bentonville.

The proposed Lot Split is to create 4 Residential Lots from a Single Lot located on the northwest corner of SE 4th Street and SE "G" Street.

The tract of land is zoned R-C2, Central Residential – Moderate Density and is bordered on the east and the south by existing paved streets and residential housing. Per the Subdivision Code, the definition for a lot split is a tract of land divided into 3 lots or less.

The lot split will only add one extra single family residence to this lot, which already had 3 existing units, and should not adversely affect traffic volume in this neighborhood. The developer is asking for a lot split rather than a subdivision due to the fact that this is a small site, only a half-acre in size, and typical street improvements required by subdivision code would not fit the current street and drainage systems located on and adjacent to the site. There are no curbed streets or sidewalks on the roads surrounding this tract and drainage typically flows across the lots or is carried in shallow channels adjacent to the streets. To add curb along two sides of this site would change the dynamics of the drainage and create a point source discharge to the north where there is not a channel to carry the water.

The Future Land Use Plan describes this type of zoning as having Medium Density Residential, including zero-lot line single-family, duplexes, townhomes and low scale apartment buildings (7-12 Dwelling Units per acre). Per the SE Downtown Area Plan, new home construction has been slow in this area. The Plan encourages Infill Redevelopment and the addition of new residential units. This is an

opportunity to see new development and removal of existing older residences in need of repair and maintenance.

In conclusion, due to this being a small project, only a half-acre in size, and given the location of the tract and the surrounding infrastructure the developer is requesting a waiver to eliminate the requirement of a 3 lot maximum and allow this to be approved as a Lot Split. Please consider this waiver request on the ordinance described.

If you have any questions or need additional information, please call.

Sincerely,
Morrison Shipley Engineers, Inc.

A black rectangular redaction box covering the signature of Larry Grelle.

Larry Grelle, Project Manager

ORDINANCE NO. _____

AN ORDINANCE ACCEPTING A LOT SPLIT OF LOTS 8,9,10 & 11, BLOCK 1, YOUNG'S ADDITION TO THE CITY OF BENTONVILLE, ARKANSAS.

WHEREAS, pursuant to the provisions of Title 15 of the Bentonville Municipal Code, the lot split of Lots 8,9,10 & 11, Block 1, Young's Addition, to the City of Bentonville, Benton County Arkansas, was submitted to the Bentonville Planning Commission on the 18th day of November, 2014 and

WHEREAS, said lot split is attached hereto as Exhibit "A" and

WHEREAS, the Bentonville Planning Commission considered said lot split on the date stated and at other times, and voted to recommend the approval of said lot split to the City Council; and

WHEREAS, the lot split of real property as described herein has been submitted to the City Council of the City of Bentonville, and after consideration and deliberation said Council is of the opinion that said lot split should be approved.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF BENTONVILLE, ARKANSAS:

Section 1: That the lot split of Lots 8,9,10 & 11, Block 1, Young's Addition, to the City of Bentonville, Arkansas, should be and the same is hereby accepted and approved for all purposes.

Section 2: That the Mayor and City Clerk be and are hereby authorized and directed to evidence the acceptance of said lot split by certifying said acceptance on the approved lot split.

PASSED AND APPROVED THIS _____ DAY OF _____, 2014

ATTEST

APPROVED

CITY CLERK

MAYOR



CHECK ALL THAT APPLY			
X	Bid Award	Bid #	14-59
	Budget Adjustment		
	Change Order		
	Informational		
	Ordinance		
	Resolution		
	Other		

AGENDA FORM

CITY COUNCIL MEETING OF:

November 25, 2014

Submitted by: Shelli Kerr

Department: Planning

Phone: 271-6826

ACTION REQUIRED:

Award of Bid No. 14-59 to Marking Systems in the amount of \$52,059 for the installation of sharrows. This is a 2014 budgeted item.

COST TO CITY:

Cost of this Request: \$52,059

Additional Budget Amount: \$0

☒ One time amount

☐ Continuing O and M

Previously Budgeted	\$	62,500
Funds Expended to Date		-
Remaining Budget		62,500
Budget Adjustment		-
Remaining After Adjustment	\$	62,500

Department Head

11/20/14
Date

Purchasing Agent

11/20/14
Date

Finance Director

11/20/14
Date

Staff Attorney

11/20/14
Date

Mayor

11.20.14
Date

This form must be turned into the Mayor's office 7 days prior to the scheduled City Council meeting.

117 WEST CENTRAL AVENUE * BENTONVILLE, AR 72712

www.bentonvillear.com



PLEASE RECYCLE





MEMO

Award of Bid for Sharrow Installation

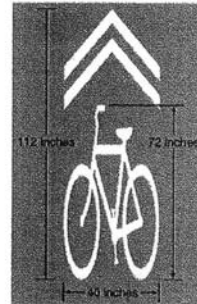
TO: City Council
FROM: Trails and Active Transportation Committee
CC DATE: Nov. 25, 2014
RE: Change Order for Sharrow Installation

In 2010, Bentonville partnered with Walmart and Sam's Club to develop an on-road bicycle route network. Route signs were installed in 2010 and nearly 300 sharrows (thermoplastic shared lane markings) were installed in 2011. See Figure 9C-9 below.

Then, in 2012, City Council adopted the Bentonville Bicycle & Pedestrian Master Plan that includes a goal to provide on-road bicycle routes that are marked and signed to connect the bicycle and pedestrian system.

To assist in reaching this goal, the Trails and Active Transportation Committee requested \$52,500 in the 2014 engineering budget to purchase and install more sharrows. An additional \$10,000 is available in the Parks and Recreation Department's trail amenities budget, resulting in a total project budget of \$62,500.

Figure 9C-9. Shared Lane Marking

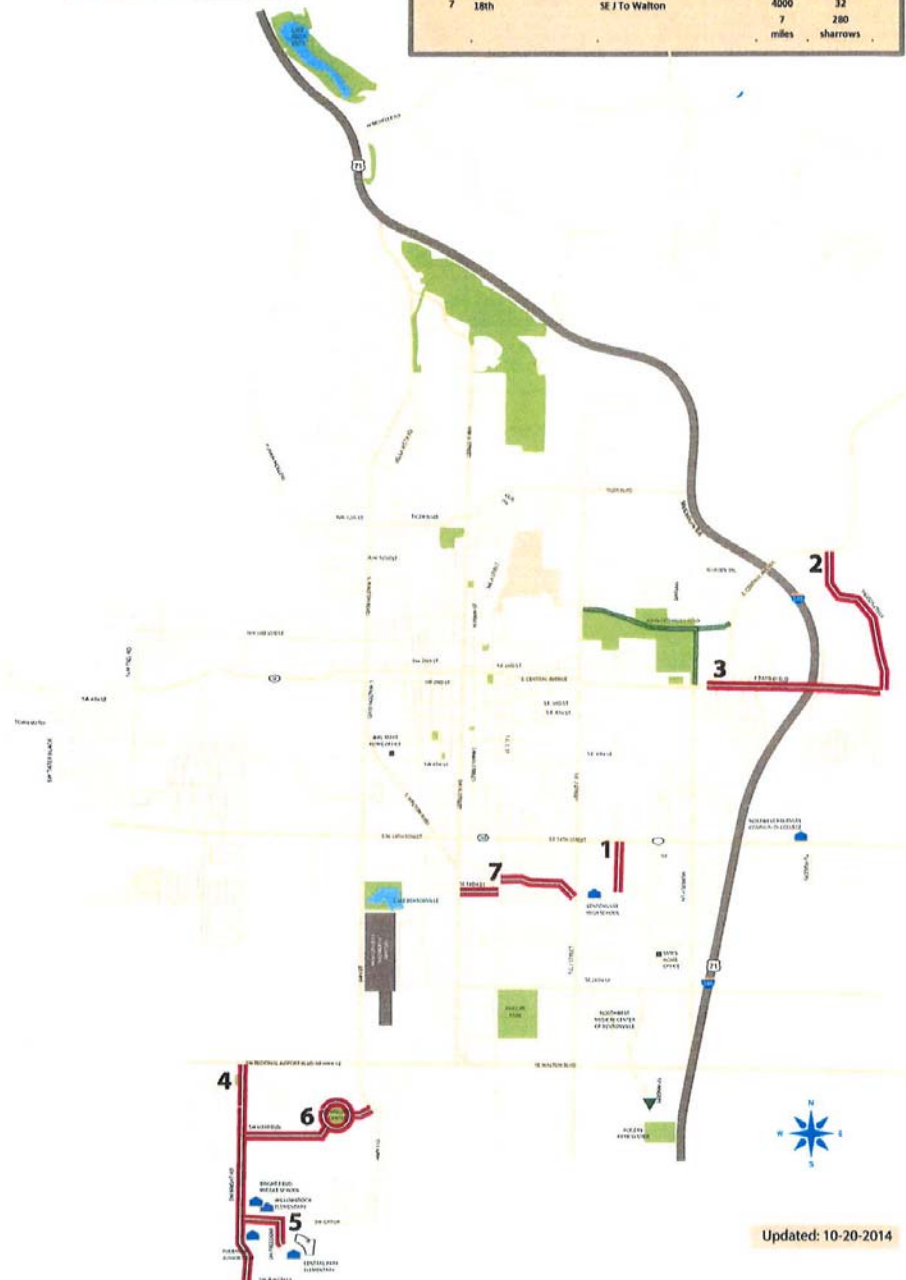


The Trails and Active Transportation Committee has identified seven street sections for sharrow installation (map attached). These street sections were selected based on those listed in the 2012 Bicycle & Pedestrian Master Plan and projects that have been identified since its adoption. The projects were then prioritized with input from Bike Bentonville. Those areas near schools, public facilities or with a known high level of bicycle traffic were given priority. The city has 92 sharrows in stock and needs a total of 279 for this project.

The City accepted bids on November 5th for the purchase of 187 sharrows and the installation of a total of 279 sharrows. Marking Systems was the low bidder at \$52,059. The Trails and Active Transportation Committee is requested award of the bid to Marking Systems in the amount of \$52,059.



Priority	Street	Section	Distance	Sharrows
1	P Street	Hwy 102 to end of street	1817	15
2	Woods Creek	Hwy 72 to Battlefield	5771	46
3	Battlefield	Central to Woods Creek	6392	51
4	Bright Rd	Reg. Airport to Windmill	8010	64
5	Gatos/freedom	Bright to Central Park Elementary	2325	19
6	Hayfield / Citizens Cj/	Bright to Hwy 112	6622	53
7	18th	SE J To Walton	4000	32
			7 miles	280 sharrows



Sharrow Bid Tab

11/5/2014

	Estimated Quantity	Center Point Contractors	Time Striping	Marking Systems
		Unit Price	Unit Price	Unit Price
		Total Price	Total Price	Total Price
1 Hot Applied White Thermoplastic Sharrow Symbol - materials only	187	\$ 184.89 \$ 34,574.00	\$ 215.00 \$ 40,205.00	\$ 165.00 \$ 30,855.00
2 Sharrow Installation - labor only	279	\$ 211.00 \$ 58,869.00	\$ 120.00 \$ 33,480.00	\$ 76.00 \$ 21,204.00
Total with Tax		\$ 96,554.66	\$ 80,685.08	\$ 52,059.00

Center Point Contractors

David Robbins
10316 E Hwy 72
Bentonville, AR 72712
479-426-7373
office@centerpointcontractors.com

Time Striping

John Townsend
PO Box 1236
Van Buren, AR 72957
479-474-0452
jtown@timestriping.com

Marking Systems

Brad Cordell
PO Box 608
Bentonville, AR 72712
479-903-7148
brad@markingsystems.biz



CHECK ALL THAT APPLY			
X	Bid Award	Bid #	14-58
	Budget Adjustment		
	Change Order		
	Informational		
	Ordinance		
	Resolution		
	Other		

AGENDA FORM

CITY COUNCIL MEETING OF:

November 25, 2014

Submitted by: Ben Peters

Department: Engineering

Phone: 271-3166

ACTION REQUIRED:

Requesting City Council awards Bid No. 14-58 to ARCO Excavation and Paving Inc. in the amount of \$825,270.26 for construction of the North Walton Trail on the west side of North Walton Boulevard. This is funded in part by a grant from the Walton Family Foundation and Federal Transportation Alternatives Fund.

COST TO CITY:

Cost of this Request: \$379,323.98

Additional Budget Amount: \$0

☒ One time amount

☐ Continuing O and M

Previously Budgeted	\$	589,153
Funds Expended to Date		8,253
Remaining Budget		580,900
Budget Adjustment		-
Remaining After Adjustment	\$	580,900

Department Head

11-14-14
Date

Purchasing Agent

11/20/14
Date

Finance Director

11-20-14
Date

Staff Attorney

11/20/14
Date

Mayor

11-20-14
Date

This form must be turned into the Mayor's office 7 days prior to the scheduled City Council meeting.

117 WEST CENTRAL AVENUE * BENTONVILLE, AR 72712

www.bentonvillear.com



PLEASE RECYCLE



MEMO



TO: City Council
FROM: Ben Peters, City Engineer
 Shelli Kerr, AICP, Planning Services Manager
CC DATE: November 25, 2014
RE: Award of Bid No. 14-58 to ARCO Excavation & Paving Inc.

The North Walton Boulevard Corridor Enhancement Plan was adopted in February 2013. One of the primary concepts at the heart of this plan is to provide pedestrian facilities along the corridor. The project selected is the construction of a 10' wide trail on the west side of North Walton Boulevard between the north entrance of the Walmart Supercenter and NW 13th Street. Ultimately, the trail will connect to the North Bentonville Trail at the Bark Park.

On December 17, 2013, the city was awarded \$225,803 toward construction of the project. City Council adopted a resolution expressing a willingness to use these funds on February 25, 2014. Then, on September 22, 2014 the city was notified that the federal-aid obligation had been raised by \$28,396 to \$254,199.

The city was also awarded a Walton Family Foundation grant in the amount of up to \$200,000 on June 18, 2014. These funds were accepted by City Council on July 8, 2015 along with a budget adjustment in the amount of \$994,956.

The city published the Advertisement for Bids on October 19 and October 26, posted the bid on the city website and the Arkansas Highway and Transportation Department posted on their website. Three bids were opened on November 13, 2014:

ARCO Excavating & Paving Inc.	\$ 825,270.26 *
JLA Construction	\$ 1,100,985.50
N.E.C. Inc.	\$ 1,635,632.50

The bid from N.E.C. Inc. was considered non-responsive due to lack of a signed form as required by the federal grant. The low bidder is ARCO at \$825,270.26, below budget.

Staff is requesting City Council award Bid No. 14-58 to ARCO Excavating & Paving in the amount of \$825,270.26 for the construction of the North Walton Trail. The city's responsibility for this project is \$379,323.98.

COSTS		FUNDING	
Bid Amount	\$ 825,270.28	Walton Family Foundation:	\$200,000.00
AHTD Administrative Fee:	\$ 8,252.70	TAP Grant:	\$ 254,199.00
(1% of Bid Amount)		City's Responsibility:	\$ 379,323.98
Project Total:	\$ 833,522.98	Total Funding:	\$833,522.98



CEI Engineering Associates, Inc.
P.O. Box 1408
Bentonville, AR 72712
Phone: (479) 273-9472
Aaron Smith

13-Nov-14
CEI Project No: 28203

Bid Tabulation
Walton Blvd. Trail Multi-Use Trail Segment B AHTD# 090416
N Walmart Supercenter Entrance - Tiger Stop
Bentonville, AR

Length of Trail= 6704

Item	QTY	Unit	CEI Estimate		ARCO Excavation & Paving Inc.		JLA Construction		N.E.C. Inc	
			Cost	Total	Cost	Total	Cost	Total	Cost	Total
1 Mobilization Insurance & Staking & Bonding	1	LS	\$ 85,000.00	\$ 85,000.00	\$ 47,670.00	\$ 47,670.00	\$ 43,000.00	\$ 43,000.00	\$ 118,942.00	\$ 118,942.00
2 Erosion Control Maintenance	1	LS	\$ 5,000.00	\$ 5,000.00	\$ 5,940.00	\$ 5,940.00	\$ 3,500.00	\$ 3,500.00	\$ 13,972.00	\$ 13,972.00
3 Rock Check Dam (E-6)	1	EA	\$ 425.00	\$ 425.00	\$ 627.00	\$ 627.00	\$ 500.00	\$ 500.00	\$ 1,225.00	\$ 1,225.00
4 Silt Fence (E-11)	4900	LF	\$ 3.00	\$ 14,700.00	\$ 4.00	\$ 19,600.00	\$ 3.75	\$ 18,275.00	\$ 2.00	\$ 9,800.00
5 Maintenance of Traffic	1	LS	\$ 25,000.00	\$ 25,000.00	\$ 18,150.00	\$ 18,150.00	\$ 10,000.00	\$ 10,000.00	\$ 85,835.00	\$ 85,835.00
6 Remove Tree	8	EA	\$ 300.00	\$ 2,400.00	\$ 385.00	\$ 3,080.00	\$ 1,375.00	\$ 11,000.00	\$ 1,050.00	\$ 8,400.00
7 Remove Asphalt Sidewalk	650	SF	\$ 0.75	\$ 487.50	\$ 0.77	\$ 500.50	\$ 1.00	\$ 650.00	\$ 4.00	\$ 2,600.00
8 Remove Asphalt Driveway	18500	SF	\$ 0.75	\$ 13,875.00	\$ 0.77	\$ 14,245.00	\$ 1.00	\$ 18,500.00	\$ 1.50	\$ 27,750.00
9 Remove Concrete Sidewalk	8800	SF	\$ 1.50	\$ 13,200.00	\$ 0.83	\$ 7,304.00	\$ 1.00	\$ 8,800.00	\$ 1.50	\$ 13,200.00
10 Remove Concrete Driveway	16000	SF	\$ 2.00	\$ 32,000.00	\$ 0.83	\$ 13,280.00	\$ 1.20	\$ 19,200.00	\$ 1.50	\$ 24,000.00
11 Remove Curb & Gutter	6000	LF	\$ 5.00	\$ 30,000.00	\$ 3.60	\$ 21,600.00	\$ 2.00	\$ 12,000.00	\$ 3.00	\$ 18,000.00
12 Remove Striping & Pavement Markings	1	LS	\$ 2,500.00	\$ 2,500.00	\$ 3,327.00	\$ 3,327.00	\$ 2,750.00	\$ 2,750.00	\$ 3,015.00	\$ 3,015.00
13 Remove Drainage Pipe	536	LF	\$ 10.00	\$ 5,360.00	\$ 8.25	\$ 4,422.00	\$ 12.50	\$ 6,700.00	\$ 4.50	\$ 2,412.00
14 Remove Drainage FES	6	EA	\$ 250.00	\$ 1,500.00	\$ 220.00	\$ 1,320.00	\$ 250.00	\$ 1,500.00	\$ 408.00	\$ 2,436.00
15 Remove Inlet	6	LF	\$ 25.00	\$ 150.00	\$ 742.50	\$ 4,455.00	\$ 1,750.00	\$ 10,500.00	\$ 1,440.00	\$ 8,640.00
16 Remove Pipe Rail	3	EA	\$ 500.00	\$ 1,500.00	\$ 95.00	\$ 285.00	\$ 50.00	\$ 150.00	\$ 240.00	\$ 720.00
17 Remove Marquee Sign	1	LS	\$ 2,500.00	\$ 2,500.00	\$ 1,320.00	\$ 1,320.00	\$ 2,500.00	\$ 2,500.00	\$ 2,436.00	\$ 2,436.00
18 Remove Landscaping	3	EA	\$ 100.00	\$ 300.00	\$ 55.00	\$ 165.00	\$ 100.00	\$ 300.00	\$ 408.00	\$ 1,224.00
19 Remove Concrete Wheel Stops	10	EA	\$ 300.00	\$ 3,000.00	\$ 385.00	\$ 3,850.00	\$ 450.00	\$ 4,500.00	\$ 482.50	\$ 4,825.00
20 Remove & Relocate Sign	1	EA	\$ 250.00	\$ 250.00	\$ 660.00	\$ 660.00	\$ 1,000.00	\$ 1,000.00	\$ 811.00	\$ 811.00
21 Remove & Relocate FES	2	EA	\$ 500.00	\$ 1,000.00	\$ 662.50	\$ 1,325.00	\$ 750.00	\$ 1,500.00	\$ 1,218.00	\$ 2,436.00
22 Adjust Water Meter	3	EA	\$ 500.00	\$ 1,500.00	\$ 275.00	\$ 825.00	\$ 500.00	\$ 1,500.00	\$ 408.00	\$ 1,224.00
23 Adjust Fire Hydrant	1	EA	\$ 1,500.00	\$ 1,500.00	\$ 1,825.00	\$ 1,825.00	\$ 2,500.00	\$ 2,500.00	\$ 2,436.00	\$ 2,436.00
24 Adjust Storm Manhole Top	2	EA	\$ 1,000.00	\$ 2,000.00	\$ 1,122.00	\$ 2,244.00	\$ 350.00	\$ 700.00	\$ 1,218.00	\$ 2,436.00
25 Adjust Storm Manhole Top	1	LS	\$ 7,500.00	\$ 7,500.00	\$ 8,800.00	\$ 8,800.00	\$ 18,000.00	\$ 18,000.00	\$ 12,633.00	\$ 12,633.00
26 Clearing and Grubbing	10	CY	\$ 100.00	\$ 1,000.00	\$ 247.50	\$ 2,475.00	\$ 300.00	\$ 3,000.00	\$ 176.00	\$ 1,760.00
27 Rock Excavation	2900	CY	\$ 8.50	\$ 24,650.00	\$ 10.82	\$ 30,798.00	\$ 10.00	\$ 29,000.00	\$ 31.50	\$ 91,350.00
28 Earth Embankment	915	CY	\$ 10.00	\$ 9,150.00	\$ 9.63	\$ 8,811.45	\$ 10.00	\$ 9,160.00	\$ 22.50	\$ 20,567.50

Item	QTY	Unit	Cost	Total	Cost	Total	Cost	Total	Cost	Total
30 Vegetative Pruning	1	LS	\$ 2,500.00	\$ 2,500.00	\$ 1,980.00	\$ 1,980.00	\$ 2,500.00	\$ 2,500.00	\$ 2,467.00	\$ 2,467.00
31 Temporary re-vegetation	5900	SY	\$ 0.75	\$ 4,425.00	\$ 3,696.00	\$ 3,696.00	\$ 1.25	\$ 7,400.00	\$ 0.30	\$ 1,690.00
32 Modular Block Retaining Wall	350	SFF	\$ 28.00	\$ 9,800.00	\$ 10,510.50	\$ 10,510.50	\$ 40.00	\$ 14,000.00	\$ 36.00	\$ 12,600.00
33 12" RCP	37	LF	\$ 35.00	\$ 1,295.00	\$ 1,822.62	\$ 1,822.62	\$ 40.00	\$ 1,480.00	\$ 100.00	\$ 3,700.00
34 18" RCP	37	LF	\$ 45.00	\$ 1,665.00	\$ 2,064.60	\$ 2,064.60	\$ 60.00	\$ 2,220.00	\$ 105.50	\$ 3,903.50
35 18" RCP FES	2	EA	\$ 800.00	\$ 1,600.00	\$ 1,568.80	\$ 1,568.80	\$ 1,250.00	\$ 2,500.00	\$ 1,017.00	\$ 2,034.00
36 24" RCP	45	LF	\$ 55.00	\$ 2,475.00	\$ 3,378.95	\$ 3,378.95	\$ 85.00	\$ 3,825.00	\$ 103.00	\$ 4,635.00
37 30" RCP	28	LF	\$ 65.00	\$ 1,820.00	\$ 2,451.96	\$ 2,451.96	\$ 100.00	\$ 2,800.00	\$ 169.50	\$ 4,494.00
38 36" RCP	56	LF	\$ 75.00	\$ 4,200.00	\$ 6,080.56	\$ 6,080.56	\$ 110.00	\$ 6,160.00	\$ 155.50	\$ 8,708.00
39 Yard Drain	3	EA	\$ 1,250.00	\$ 3,750.00	\$ 4,328.50	\$ 4,328.50	\$ 1,000.00	\$ 3,000.00	\$ 3,789.00	\$ 11,364.00
40 Gate Inlet - Type E	41	EA	\$ 3,000.00	\$ 123,000.00	\$ 126,270.26	\$ 126,270.26	\$ 4,650.00	\$ 190,650.00	\$ 5,593.00	\$ 229,843.00
41 Curb Inlet - Type MO	3	EA	\$ 5,000.00	\$ 15,000.00	\$ 17,960.00	\$ 17,960.00	\$ 20.00	\$ 60.00	\$ 3,719.00	\$ 11,157.00
42 Type A Curb	1550	LF	\$ 14.75	\$ 22,862.50	\$ 28,652.00	\$ 28,652.00	\$ 16.00	\$ 24,800.00	\$ 25.50	\$ 39,525.00
43 Modified Curb	2900	LF	\$ 9.00	\$ 26,100.00	\$ 31,111.00	\$ 31,111.00	\$ 20.00	\$ 58,000.00	\$ 25.50	\$ 74,455.00
44 Undercut and haul off unsuitable material	100	CY	\$ 11.50	\$ 1,150.00	\$ 1,293.00	\$ 1,293.00	\$ 20.00	\$ 2,000.00	\$ 30.50	\$ 3,050.00
45 Compacted structural fill under trail	100	CY	\$ 30.00	\$ 3,000.00	\$ 3,864.42	\$ 3,864.42	\$ 40.00	\$ 4,000.00	\$ 58.50	\$ 5,850.00
46 4" Concrete Sidewalk	73	SY	\$ 5.00	\$ 365.00	\$ 554.40	\$ 554.40	\$ 12.00	\$ 864.00	\$ 19.00	\$ 1,380.00
47 4" Concrete Sidewalk Base	80	SY	\$ 5.00	\$ 400.00	\$ 624.40	\$ 624.40	\$ 15.00	\$ 1,200.00	\$ 80.50	\$ 6,440.00
48 Heavy Duty Concrete Sidewalk 6" with Welded Wire	27	SY	\$ 12.00	\$ 324.00	\$ 505.20	\$ 505.20	\$ 50.00	\$ 1,350.00	\$ 125.00	\$ 3,375.00
49 Heavy Duty Concrete Sidewalk Base 6"	30	SY	\$ 33.00	\$ 990.00	\$ 1,313.75	\$ 1,313.75	\$ 49.75	\$ 1,492.50	\$ 97.00	\$ 2,910.00
50 Concrete Multi-Use Trail	6875	SY	\$ 31.01	\$ 213,187.75	\$ 233,706.75	\$ 233,706.75	\$ 5.95	\$ 40,712.25	\$ 11.00	\$ 75,625.00
51 4" Base for Concrete Multi-Use Trail	7575	SY	\$ 6.00	\$ 45,450.00	\$ 57,067.50	\$ 57,067.50	\$ 7.90	\$ 60,000.00	\$ 12.50	\$ 94,375.00
52 6" Concrete Driveway	4000	SY	\$ 31.00	\$ 124,000.00	\$ 151,560.00	\$ 151,560.00	\$ 50.50	\$ 202,000.00	\$ 71.00	\$ 284,000.00
53 Concrete Driveway Base 6"	4800	SY	\$ 8.00	\$ 38,400.00	\$ 48,688.00	\$ 48,688.00	\$ 7.90	\$ 37,920.00	\$ 106.00	\$ 508,800.00
54 Type 2 Ramp	6	SY	\$ 115.00	\$ 690.00	\$ 970.02	\$ 970.02	\$ 100.00	\$ 600.00	\$ 106.00	\$ 636.00
55 Type 3 Ramp	6	SY	\$ 115.00	\$ 690.00	\$ 970.02	\$ 970.02	\$ 100.00	\$ 600.00	\$ 106.00	\$ 636.00
56 3 Rail Wood Fence	155	LF	\$ 40.00	\$ 6,200.00	\$ 8,213.80	\$ 8,213.80	\$ 25.00	\$ 3,875.00	\$ 48.50	\$ 7,517.50
57 Sign Base w/ Signs	3	EA	\$ 300.00	\$ 900.00	\$ 1,203.50	\$ 1,203.50	\$ 15.00	\$ 45.00	\$ 422.00	\$ 1,266.00
58 Topsoil Placement	700	CY	\$ 18.00	\$ 12,600.00	\$ 16,014.00	\$ 16,014.00	\$ 15.00	\$ 10,500.00	\$ 53.50	\$ 37,450.00
59 Bermuda Grass Sod	8200	SY	\$ 3.50	\$ 28,700.00	\$ 37,134.00	\$ 37,134.00	\$ 5.00	\$ 41,000.00	\$ 8.50	\$ 69,500.00
60 Permanent Seeding	5000	SY	\$ 1.00	\$ 5,000.00	\$ 6,500.00	\$ 6,500.00	\$ 1.10	\$ 5,500.00	\$ 0.30	\$ 1,500.00
61 4" Yellow Striping	100	LF	\$ 1.50	\$ 150.00	\$ 190.00	\$ 190.00	\$ 1.40	\$ 140.00	\$ 1.50	\$ 150.00
62 4" Thermoplastic Yellow Striping	100	LF	\$ 3.00	\$ 300.00	\$ 383.00	\$ 383.00	\$ 3.85	\$ 385.00	\$ 4.00	\$ 400.00
63 4" Thermoplastic Double Yellow Striping	100	LF	\$ 3.00	\$ 300.00	\$ 383.00	\$ 383.00	\$ 3.85	\$ 385.00	\$ 4.00	\$ 400.00
64 12" Thermoplastic Crosswalk Striping	1140	SF	\$ 5.50	\$ 6,270.00	\$ 8,065.00	\$ 8,065.00	\$ 7.75	\$ 7,750.00	\$ 8.50	\$ 9,675.00
65 12" Thermoplastic Stop Bar Striping	343	LF	\$ 4.50	\$ 1,543.50	\$ 1,989.27	\$ 1,989.27	\$ 11.00	\$ 3,773.00	\$ 12.00	\$ 4,116.00
66 Thermoplastic Directional Arrow	7	EA	\$ 300.00	\$ 2,100.00	\$ 2,735.27	\$ 2,735.27	\$ 385.00	\$ 2,695.00	\$ 422.00	\$ 2,964.00
67 Detectable Warning Device	484	SF	\$ 23.00	\$ 11,132.00	\$ 14,445.28	\$ 14,445.28	\$ 35.00	\$ 16,940.00	\$ 27.50	\$ 13,310.00
68 4" Conduit	75	LF	\$ 12.00	\$ 900.00	\$ 1,182.00	\$ 1,182.00	\$ 20.00	\$ 1,500.00	\$ 19.00	\$ 1,425.00
Total				\$ 911,815.50	\$ 1,231.10	\$ 1,231.10		\$ 1,100,985.50		\$ 1,635,632.50
Cost Per Linear Foot				\$ 136.01				\$ 164.23		\$ 245.98

Note:
Contractor did not fill out the Anti-Collision & Debarment. It has been shown with the total cost being the color gray.



November 17, 2014

To: City Council Members & City Clerk
From: Mayor Bob McCaslin
Subject: Reappointment of Howard Kerr to XNA's Regional Airport Authority's Board of Directors

I would like to recommend Howard Kerr for reappointment to XNA's Regional Airport Authority's Board of Directors. His term expires on December 31, 2104. The term of each appointment is six years and Board members are eligible for reappointment under Section 504 of the Restated and Amended Agreement.

Bob McCaslin

November 18, 2014

Mayor McCaslin,

It has been an honor to serve on the NWA Regional Airport Board.

I would consider it a privilege to serve another term.

Thank you for your consideration of appointing me to continue serving on this board.

Sincerely,

Howard D. Kerr



CHECK ALL THAT APPLY	
Bid Award	Bid #
Budget Adjustment	
Change Order	
Informational	
Ordinance	
X Resolution	
Other	

AGENDA FORM

CITY COUNCIL MEETING OF:

November 25, 2014

Submitted by: Mike Bender

Department: Public Works Director

Phone: 271-6720

ACTION REQUIRED:

Council approval of a Resolution authorizing the Mayor and City Clerk to enter into a professional services agreement with Hight Jackson Associates, PA to provide professional services associated with the Master Plan for City Maintenance Facilities located on SW Airport Road for a lump sum of \$42,700.00 plus reimbursable expenses. Services include preliminary site layout with general utility extensions and stormwater detention, FAA coordination, wetlands analysis, and soils investigation.

COST TO CITY:

Cost of this Request: \$42,700

Additional Budget Amount: \$0

☒ One time amount

☐ Continuing O and M

Previously Budgeted	\$ 1,800,000
Funds Expended to Date	
Remaining Budget	1,800,000
Budget Adjustment	-
Remaining After Adjustment	\$ 1,800,000

Department Head: [Signature] Date: 11/14/14

Staff Attorney: [Signature] Date: 11/20/14

Purchasing Agent: [Signature] Date: [Blank]

Mayor: [Signature] Date: 11.20.14

Finance Director: [Signature] Date: 11-20-14

This form must be turned into the Mayor's office 7 days prior to the scheduled City Council meeting.

117 WEST CENTRAL AVENUE * BENTONVILLE, AR 72712

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PLEASE RECYCLE



Memo



To: City Council, Mayor McCaslin

From: Mike Bender

CC:

Date: November 14, 2014

Re: Hight-Jackson Associates PA contract for Master Plan

Staff recommends entering into a professional service agreement with Hight-Jackson Associates, PA in the amount of \$42,700.00 plus reimbursable expenses to create a Master Plan for the facility located on SW Airport Road. The City closed on the sale of its maintenance facilities and various properties and the purchase of the Rose Property on November 13, 2014. The first step in creating a plan for the development of the City facilities on the Rose properties is to have a Master Plan of the property prepared. The new facility will include Street Department, Electric Department, Water Utilities Department, Inventory Warehouse, Traffic Sign and Signal Shop, Fueling Facility, Vehicle Wash Facility with potential for Fleet Maintenance Facility and Auction Facility. The Master Plan will address future growth as well as phasing as needed.

Development will be funded by utilizing money already budgeted for relocation or expansions. If you recall, Street has approximately \$5,000,000.00 earmarked for relocating their facilities, Water Department budgeted \$1,500,000.00 for construction of a new administration building this year, and Electric identified \$1,500,000.00 for enclosing Town Branch Creek this year to expand storage and parking. This yields \$8,000,000.00 available for development. The sale of City facilities will leave \$1,800,000.00 for the project. There is also \$3,500,000.00 available in reserves for this project yielding a total of \$13,300,000.00 available immediately for this project. In addition, all departments could budget additional money in the 2015 budget as we move into the design phase and better understand costs. Once a Master Plan is complete, it will be presented to Council along with anticipated costs. Contracts and budget adjustments, as needed, will also be presented to Council as the project progresses.

Thank you for your consideration of this request

September 26, 2014

Mr. Mike Bender
Public Works Director
City of Bentonville, AR
305 SW A Street
Bentonville, AR 72712

Re: City of Bentonville Maintenance Facility Master Plan

Dear Mike,

This letter serves as a fee proposal to produce a Master Plan for the future City of Bentonville Maintenance Facility. This plan will be the first step in creating a site plan for the use of the 37 acre tract that the City is purchasing just south and east of the municipal airport. It is our understanding that this facility will house the Electric, Water/Sewer, and Street Departments. Other user groups will include, but are not limited to, the Warehouse, the Auction house, a fleet fueling station and wash bay, a future fleet maintenance facility, and if able, future growth for the municipal airport.

As part of this master plan, we will look at the routing and extension of F Street, a regional storm water detention facility, and utility extensions to and throughout the property. Other professional services included in this Master Plan for the site are FAA coordination and preliminary obstruction evaluation and Section 404 (Streams and Wetlands) reconnaissance and coordination for the airport property and mini-storage area. We will also include in the report preliminary soils information that will provide accuracy to our site costs.

It is our understanding that the City will hire a Construction Manager for preconstruction services and to act as General Contractor for the project. We will work with this CM in determining preliminary cost estimates associated with the Master Plan. This cost information will help the City determine if this project will need to be phased or built out in its entirety.

We will conduct programming that will allow us to meet the facility needs of the user groups now and in the future. This programming information will be used to develop the necessary building square footages that the site will contain. We will also look at traffic entrances to the site, both public and private, and the traffic patterns and flow throughout the complex that will lead to the safest and most efficient routing of vehicles throughout a normal business day.

Hight-Jackson will produce as deliverables:

1. Graphic depictions of site plans showing building layout, traffic flow, storm water detention areas, and other miscellaneous public improvements
2. If needed, a preliminary Phasing plan

extraordinary people, exceptional services, collaborative efforts

P.O. Box 745, Rogers, Arkansas 72757 • 5201 Village Parkway, Suite 300, Rogers, Arkansas 72758 • ph (479) 464-4965 • fax (479) 464-8324 • www.hjarch.com

3. Detailed Program
4. Aiding the Construction Manager with Preliminary Cost Estimates

For the services mentioned above Hight-Jackson Associates proposing the following fee:

Lump Sum Fee = \$42,700.00

Reimbursable expenses such as printing, postage, etc. will be billed to the owner at direct costs.

If you agree with this proposal, please sign and return one copy to our office. Please do not hesitate to contact me with any questions. Thank you for allowing Hight-Jackson Associates the opportunity to serve the City of Bentonville.

Sincerely,



Brian T. Jackson, President
Hight.Jackson.Associates

Bob McCaslin, Mayor
City of Bentonville

Date

Cc: File

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH HIGHT-JACKSON ASSOCIATES, PA FOR SERVICES ASSOCIATED WITH PREPARATION OF A SITE MASTER PLAN FOR THE DEVELOPMENT OF CITY MAINTENANCE FACILITIES LOCATED ON SW AIRPORT ROAD

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF BENTONVILLE, ARKANSAS.

Section 1: That the Mayor and City Clerk be and are hereby authorized to enter into a Professional Services Agreement with Hight-Jackson Associates, PA as set forth in the proposal attached hereto as Exhibit "A".

Section 2: This resolution shall be in full force and effect from and after the date of its passage.

PASSED and APPROVED this _____ day of _____, 2014.

APPROVED:

MAYOR

ATTEST:

CITY CLERK



CHECK ALL THAT APPLY	
Bid Award	Bid #
Budget Adjustment	
X Change Order	
Informational	
Ordinance	
Resolution	
Other	

AGENDA FORM

CITY COUNCIL MEETING OF:

November 25, 2014

Submitted by: Mike Bender

Department: Public Works Director

Phone: 271-6720

ACTION REQUIRED:

Council approval of Change Order #1 and Final Reconciliation for the Highway 12 Water and Sewer Utility Relocation Project for a total decrease of \$81,164.00. The original contract with Seven Valleys Construction was \$1,521,033.00 and this change order reduces the contract to \$1,439,869.00. This project was funded with Street Bond funds with \$1,147,010.99 being credited towards the City's \$10.4 million share per agreement with AHTD.

COST TO CITY:

Cost of this Request: \$0

Additional Budget Amount \$0

☒ One time amount

☐ Continuing O and M

Previously Budgeted	\$ 1,521,033
Funds Expended to Date	1,439,869
Remaining Budget	81,164
Budget Adjustment	-
Remaining After Adjustment	\$ 81,164

Department Head [Signature] Date 11/19/14

Staff Attorney CT Date 11/20/14

Purchasing Agent [Signature] Date 11-20-14

Mayor B.M. Date 11.20.14

Finance Director [Signature] Date 11-20-14

This form must be turned into the Mayor's office 7 days prior to the scheduled City Council meeting.

117 WEST CENTRAL AVENUE * BENTONVILLE, AR 72712

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PLEASE RECYCLE



Construction Contract Change Order

Project: Hwy. 71B - Shell Rd. (Hwy. 12) Water and Sewer Relocation City of Bentonville, AR AHTD JOB. 090251	Change Order No. 1 Date Prepared: 10/28/2014 Prepared By: Justin Bland Contractor: Seven Valleys Construction Co., Inc. P O. Box 88 Cassville, MO 65625
---	---

Description of Work Included in Contract
 Relocation of water and sewer infrastructure along Hwy. 12 to allow for widening of road

Changes and Reasons Ordered (List Individual Changes as: A, B, C, D, etc.)

- A. Reconcile quantities based upon what was actually installed in field.
 B.

Attachments:									
Contract Changes	Bid Item No.	Bid Item Description	Original Estimated Quantity	Unit of Measure	Contract Unit Price	Revised Estimated Quantity	Revised Unit Price	Original Estimated Cost	Revised Estimated Cost
A.	7	Concrete Test	5	EA	\$200.00	3	\$200.00	\$1,000.00	\$600.00
A.	8	Backfill Density Test	10	EA	\$200.00	8	\$200.00	\$2,000.00	\$1,600.00
A.	9	18" Water Line	5,050	LF	\$59.00	4,736	\$59.00	\$297,950.00	\$279,424.00
A.	10	12" Water Line	4,100	LF	\$45.00	3,875	\$45.00	\$184,500.00	\$174,375.00
A.	11	8" Water Line	400	LF	\$37.00	390	\$37.00	\$14,800.00	\$14,430.00
A.	12	12" Gravity Sewer	841	LF	\$39.00	878	\$39.00	\$32,799.00	\$34,242.00
A.	13	8" Gravity Sewer	370	LF	\$38.00	341	\$38.00	\$12,958.00	\$12,958.00
A.	14	30" Bored Steel Encasement	90	LF	\$360.00	81	\$360.00	\$32,400.00	\$29,160.00
A.	15	30" Steel Encasement by Open Cut	270	LF	\$145.00	258	\$145.00	\$39,150.00	\$37,410.00
A.	16	20" Bored Steel Encasement	220	LF	\$250.00	213	\$250.00	\$55,000.00	\$53,250.00
A.	17	20" Steel Encasement by Open Cut	90	LF	\$130.00	28	\$130.00	\$11,700.00	\$3,640.00
A.	18	16" Bored Steel Encasement	100	LF	\$200.00	91	\$200.00	\$20,000.00	\$18,200.00
A.	19	16" Steel Encasement by Open Cut	100	LF	\$115.00	94	\$115.00	\$11,500.00	\$10,810.00
A.	20	2" Bored Steel Encasement	350	LF	\$33.00	305	\$33.00	\$11,550.00	\$10,065.00
A.	23	12"x12" Tapping Sleeve and Valve	5	EA	\$4,600.00	6	\$4,600.00	\$23,000.00	\$27,600.00
A.	24	8"x8" Tapping Sleeve and Valve	7	EA	\$2,800.00	6	\$2,800.00	\$19,600.00	\$16,800.00
A.	27	12" Gate Valve	6	EA	\$2,400.00	7	\$2,400.00	\$14,400.00	\$16,800.00
A.	28	8" Gate Valve	1	EA	\$1,400.00	2	\$1,400.00	\$1,400.00	\$2,800.00
A.	33	Cut and Plug Existing 6" Water Line	3	EA	\$1,400.00	0	\$1,400.00	\$4,200.00	\$0.00
A.	35	Sewer Service Tap	2	EA	\$350.00	0	\$350.00	\$700.00	\$0.00
A.	36	Connect to Existing Sewer Service	2	EA	\$150.00	1	\$150.00	\$300.00	\$150.00
A.	37	Water Service Line	1,050	LF	\$9.00	809	\$9.00	\$9,450.00	\$7,281.00
A.	38	Water Meter Setting	15	EA	\$1,000.00	10	\$1,000.00	\$15,000.00	\$10,000.00
A.	39	Ductile Iron Fittings	13,500	LB	\$8.00	13,185	\$8.00	\$108,000.00	\$105,480.00

continued next page .

**MONTHLY INVOICE
PREPARED BY
GARVER**

PROJECT NAME: Highway 12 Water and Sewer Relocation	INVOICE NUMBER: 9
OWNER: City of Bentonville, AR 305 SW A Street Bentonville, AR 72712	FROM: 09/01/14 TO: 09/21/14
CONTRACTOR: Seven Valleys Construction PO Box 88 Cassville, MO 65625	JOB NUMBER: 1104-8150
CONTRACT DATE: December 11, 2013	COMPLETION DATE: 09/20/14
CONTRACT AMOUNT:	DATE WORK BEGAN: 01/14/14
ORIGINAL: \$1,521,033.00	CONSTRUCTION TIME: 250
CHANGE ORDERS:	ALLOTTED: 250 Calendar Days
REVISED: \$1,439,869.00	SUSPENDED: Calendar Days
	USED: 250 Calendar Days
100.00% of Work Completed To-date	100% of Contract Time Used to Date
100% of Contract Amount Used To-date	

CERTIFICATION, RECOMMENDATION, & APPROVAL

The undersigned Contractor certifies that: (1) all previous progress payments received from Owner on account of Work done under the Contract referred to above have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by all prior Applications for Payment; (2) title of all Work, materials and equipment incorporated into said Work or otherwise listed in or covered by the Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Lien, security interest or encumbrance); (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and not defective; (4) all contract labor standards requirements have been complied with by Contractor and by each subcontractor employing mechanics or laborers at the site of the work; and (5) the quantities shown on the attached Unit Price Schedule reflect the quantities complete at the closing date of this invoice period.

Certified By:

CONTRACTOR

By:

Date:

Recom

ENGINEER

By:

Date:

Approval for Payment By:

OWNER: City of Bentonville, AR

Approved By:

Date:

Total Amount of Work Done	1,439,869.00
Minus Materials Installed Based on Percentage of Work Completed	550,480.50
Plus Materials Stored	<u>550,480.50</u>
TOTAL	1,439,869.00
Less Retainage (5% of Revised Contract Amount)	<u>0.00</u>
Difference	1,439,869.00
Less Previous Payments	<u>1,383,857.57</u>
AMOUNT DUE ON CONTRACT THIS INVOICE	<u>56,011.43</u>

INVOICE NUMBER: 9

TO: 09/21/14

ITEM NO.	DESCRIPTION	UNIT	ORIGINAL CONTRACT QUANTITY	UNIT PRICE	REVISED CONTRACT QUANTITY	QUANTITY THIS INVOICE	AMOUNT THIS INVOICE	QUANTITY TO-DATE	AMOUNT TO-DATE	PERCENTAGE COMPLETE
1	Erosion Control	LS	1	\$32,000.00	1	0.06	1,920.00	1.00	32,000.00	100.00%
2	Traffic Control	LS	1	\$28,000.00	1	0.06	1,680.00	1.00	28,000.00	100.00%
3	Mobilization	LS	1	\$27,000.00	1	0.06	1,620.00	1.00	27,000.00	100.00%
4	Trench Excavation Safety	LS	1	\$18,000.00	1	0.06	1,080.00	1.00	18,000.00	100.00%
5	Construction Staking	LS	1	\$19,000.00	1	0.06	1,140.00	1.00	19,000.00	100.00%
6	Site Work	LS	1	\$33,000.00	1	0.06	1,980.00	1.00	33,000.00	100.00%
7	Concrete Test	BA	5	\$200.00	3	1.00	200.00	3.00	600.00	100.00%
8	Backfill Density Test	BA	10	\$200.00	8	2.00	400.00	8.00	1,600.00	100.00%
9	18" Water Line	LF	5,050	\$59.00	4,736	0.00	0.00	4,736.00	279,424.00	100.00%
10	12" Water Line	LF	4,100	\$45.00	3,875	0.00	0.00	3,875.00	174,375.00	100.00%
11	8" Water Line	LF	400	\$37.00	390	0.00	0.00	390.00	14,430.00	100.00%
12	12" Gravity Sewer	LF	841	\$39.00	878	0.00	0.00	878.00	34,242.00	100.00%
13	8" Gravity Sewer	LF	370	\$38.00	341	0.00	0.00	341.00	12,958.00	100.00%
14	30" Bored Steel Encasement	LF	90	\$360.00	81	0.00	0.00	81.00	29,160.00	100.00%
15	30" Steel Encasement by Open Cut	LF	270	\$145.00	258	0.00	0.00	258.00	37,410.00	100.00%
16	20" Bored Steel Encasement	LF	220	\$250.00	213	0.00	0.00	213.00	53,250.00	100.00%
17	20" Steel Encasement by Open Cut	LF	90	\$130.00	28	0.00	0.00	28.00	3,640.00	100.00%
18	16" Bored Steel Encasement	LF	100	\$200.00	91	0.00	0.00	91.00	18,200.00	100.00%
19	16" Steel Encasement by Open Cut	LF	100	\$115.00	94	0.00	0.00	94.00	10,810.00	100.00%
20	2" Bored Steel Encasement	LF	350	\$33.00	305	0.00	0.00	305.00	10,065.00	100.00%
21	18"x18" Tapping Sleeve and Valve	EA	7	\$24,500.00	7	0.00	0.00	7.00	171,500.00	100.00%
22	18"x8" Tapping Sleeve and Valve	EA	1	\$3,700.00	1	0.00	0.00	1.00	3,700.00	100.00%
23	12"x12" Tapping Sleeve and Valve	EA	5	\$4,600.00	6	0.00	0.00	6.00	27,600.00	100.00%
24	8"x8" Tapping Sleeve and Valve	EA	7	\$2,800.00	6	1.00	2,800.00	6.00	16,800.00	100.00%
25	8"x6" Tapping Sleeve and Valve	EA	3	\$2,200.00	3	0.00	0.00	3.00	6,600.00	100.00%
26	18" Gate Valve	EA	2	\$9,700.00	2	0.00	0.00	2.00	19,400.00	100.00%
27	12" Gate Valve	EA	6	\$2,400.00	7	0.00	0.00	7.00	16,800.00	100.00%
28	8" Gate Valve	EA	1	\$1,400.00	2	0.00	0.00	2.00	2,800.00	100.00%
29	Fire Hydrant Assembly	EA	19	\$3,650.00	19	0.00	0.00	19.00	69,350.00	100.00%
30	Cut and Plug Existing 18" Water Line	EA	7	\$2,800.00	7	0.00	0.00	7.00	19,600.00	100.00%
31	Cut and Plug Existing 12" Water Line	EA	6	\$1,700.00	6	0.00	0.00	6.00	10,200.00	100.00%
32	Cut and Plug Existing 8" Water Line	EA	7	\$1,500.00	7	0.00	0.00	7.00	10,500.00	100.00%
33	Cut and Plug Existing 6" Water Line	EA	3	\$1,400.00	0	0.00	0.00	0.00	0.00	--
34	Sewer Service Line	LF	50	\$25.00	50	0.00	0.00	50.00	1,250.00	100.00%
35	Sewer Service Tap	EA	2	\$350.00	0	0.00	0.00	0.00	0.00	--
36	Connect to Existing Sewer Service	EA	2	\$150.00	1	0.00	0.00	1.00	150.00	100.00%
37	Water Service Line	LF	1,050	\$9.00	809	65.00	585.00	809.00	7,281.00	100.00%
38	Water Meter Setting	EA	15	\$1,000.00	10	1.00	1,000.00	10.00	10,000.00	100.00%
39	Ductile Iron Fittings	LB	13,500	\$8.00	13,185	10.00	80.00	13,185.00	105,480.00	100.00%

ITEM NO.	DESCRIPTION	UNIT	ORIGINAL CONTRACT QUANTITY	UNIT PRICE	REVISED CONTRACT QUANTITY	QUANTITY THIS INVOICE	AMOUNT THIS INVOICE	QUANTITY TO-DATE	AMOUNT TO-DATE	PERCENTAGE COMPLETE
40	Abandon Existing Water Valve	EA	25	\$150.00	25	0.00	0.00	25.00	3,750.00	100.00%
41	Remove and Deliver Existing Air Valve and Box to Owner	EA	1	\$1,500.00	1	0.00	0.00	1.00	1,500.00	100.00%
42	Abandon Existing Fire Hydrant	EA	17	\$700.00	17	0.00	0.00	17.00	11,900.00	100.00%
43	Adjust Existing Fire Hydrant to Finished Grade	EA	1	\$700.00	0	0.00	0.00	0.00	0.00	--
44	Adjust Existing Valve Box to Finished Grade	EA	4	\$100.00	1	1.00	100.00	1.00	100.00	100.00%
45	Adjust Existing Manhole to Finished Grade	EA	2	\$300.00	1	0.00	0.00	1.00	300.00	100.00%
46	4' ID Manhole	EA	12	\$2,400.00	14	0.00	0.00	14.00	33,600.00	100.00%
47	Abandon Existing Manhole	EA	5	\$1,500.00	5	0.00	0.00	5.00	7,500.00	100.00%
48	Fill Pipe with Flowable Fill	LF	2,150	\$9.00	2,150	0.00	0.00	2,150.00	19,350.00	100.00%
49	Undercut and Backfill	CY	300	\$30.00	0	0.00	0.00	0.00	0.00	--
50	Rock Excavation	CY	500	\$40.00	0	0.00	0.00	0.00	0.00	--
51	12" DI Gravity Sewer	LF	209	\$86.00	229	0.00	0.00	229.00	19,694.00	100.00%
52	4" Bored Steel Encasement	LF	100	\$60.00	100	0.00	0.00	100.00	6,000.00	100.00%
TOTALS							14,585.00		1,439,869.00	100.00%

MATERIALS STORED

Invoice Number: 9

Company Name	Description of Stored Material	Invoice No.	Invoice Amount
HD Supply	PVC PIPE	B856399	34,178.24
HD Supply	PVC PIPE	B918194	58,750.04
HD Supply	PVC PIPE	B918558	30,222.55
HD Supply	PVC PIPE	B923237	24,571.80
HD Supply	PVC PIPE	B323240	24,571.80
HD Supply	PVC PIPE	B923244	24,571.80
HD Supply	FITTINGS	B857496	68,074.70
HD Supply	VALVES, HYDRANTS	B860831	49,942.95
HD Supply	CASING SPACERS	B861059	11,796.17
HD Supply	PVC PIPE	B931208	24,571.80
HD Supply	VALVES, HYDRANTS	B933481	42,431.25
HD Supply	PVC PIPE	B938870	24,571.80
HD Supply	ACCESSORIES	B857319	2,994.83
HD Supply	PVC PIPE, POLY	B860867	349.18
HD Supply	GLANDS, SADDLES, ETC	B860903	42,744.76
HD Supply	RISERS, DI PIPE	B861251	547.39
HD Supply	POLYTAPE	B861264	49.28
HD Supply	ALL-THREAD, EYE BOLTS	B861288	2,538.47
HD Supply	DRISCO, METER ACCESSORIES	B861343	4,989.11
HD Supply	FITTINGS	B933482	354.31
HD Supply	VALVES	B940381	2,529.45
HD Supply	BALL VALVE, SADDLE	B945922	192.66
HD Supply	MH LID	B945925	2,430.90
HD Supply	DRISCO, METER ACCESSORIES	B945928	3,851.12
HD Supply	FITTINGS	B945929	2,046.84
HD Supply	VALVE EXT.	B945930	7,851.15
HD Supply	WATTLES	B963202	924.18
HD Supply	STEEL CASING	B861080	2,604.79
HD Supply	PVC PIPE	B945921	305.51
HD Supply	BALL VALVE, SADDLE	B962654	420.48
HD Supply	FITTINGS	B966366	73.67
HD Supply	FITTINGS	B966368	14,565.03
HD Supply	VALVES	B966369	15,139.47
HD Supply	STEEL CASING	B994594	24,723.02
			0.00
			0.00
			0.00
TOTAL			550,480.50

Pay Request Number	Work Completed To Date	Materials Installed To Date (Work Completed to Date X Materials Stored)
4	100.00%	550,480.50

9-1-14 - 9-26-14

ITEM	DESCRIPTION	ESTIMATED QUANTITY	UNIT	Mon 1/6/2014	Tue 1/7/2014	Wed 1/8/2014	Thu 1/9/2014	Fri 1/10/2014	Sat 1/11/2014	Sun 1/12/2014
1	Erosion Control	1	LS							
2	Traffic Control	1	LS							
3	Mobilization	1	LS							
4	Trench Excavation Safety	1	LS							
5	Construction Staking	1	LS							
6	Site Work	1	LS							
7	Concrete Test	5	EA					1		
8	Backfill Density Test	10	EA			1	1			
9	18" Water Line	5,050	LF							
10	12" Water Line	4,100	LF							
11	8" Water Line	400	LF							
12	12" Gravity Sewer	841	LF							
13	8" Gravity Sewer	370	LF							
14	30" Bored Steel Encasement	90	LF							
15	30" Steel Encasement by Open Cut	270	LF							
16	20" Bored Steel Encasement	220	LF							
17	20" Steel Encasement by Open Cut	90	LF							
18	16" Bored Steel Encasement	100	LF							
19	16" Steel Encasement by Open Cut	100	LF							
20	2" Bored Steel Encasement	350	LF							
21	18"x18" Tapping Sleeve and Valve	7	EA							
22	18"x8" Tapping Sleeve and Valve	1	EA							
23	12"x12" Tapping Sleeve and Valve	5	EA							
24	8"x8" Tapping Sleeve and Valve	7	EA							
25	8"x6" Tapping Sleeve and Valve	3	EA							
26	18" Gate Valve	2	EA							
27	12" Gate Valve	6	EA							
28	8" Gate Valve	1	EA							
29	Fire Hydrant Assembly	19	EA							
30	Cut and Plug Existing 18" Water Line	7	EA							
31	Cut and Plug Existing 12" Water Line	6	EA							
32	Cut and Plug Existing 8" Water Line	7	EA							
33	Cut and Plug Existing 6" Water Line	3	EA							
34	Sewer Service Line	50	LF							
35	Sewer Service Tap	2	EA							



ITEM	DESCRIPTION	ESTIMATED QUANTITY	UNIT	Mon 1/6/2014	Tue 1/7/2014	Wed 1/8/2014	Thu 1/9/2014	Fri 1/10/2014	Sat 1/11/2014	Sun 1/12/2014
36	Connect to Existing Sewer Service	2	EA							
37	Water Service Line	1,050	LF	65						
38	Water Meter Setting	15	EA	1						
39	Ductile Iron Fittings	13,500	LB							
40	Abandon Existing Water Valve	25	EA							
41	Remove and Deliver Existing Air Valve and Box to Owner	1	EA							
42	Abandon Existing Fire Hydrant	17	EA							
43	Adjust Existing Fire Hydrant to Finished Grade	1	EA							
44	Adjust Existing Valve Box to Finished Grade	4	EA		1					
45	Adjust Existing Manhole to Finished Grade	2	EA							
46	4" ID Manhole	12	EA							
47	Abandon Existing Manhole	5	EA							
48	Fill Pipe with Flowable Fill	2,150	LF							
49	Undercut and Backfill	300	CY							
50	Rock Excavation	500	CY							
51	12" DI Gravity Sewer	209	LF							
52	4" Bored Steel Encasement	100	LF							

Weather Day:										
--------------	--	--	--	--	--	--	--	--	--	--

Initialed Each Day by Inspector: Cum Cum Cum Cum Cum
 Initialed Each Day by Contractor: RW RW RW RW RW

Note: Quantities indicated above are for the purposes of calculating daily quantities that were installed and do not reflect the total completion of items installed. The actual quantities for payment purposes are subject to reduction based on clean-up, testing or other items provided in the contract.

City of Bentonville Inspector:

Contractor:





CHECK ALL THAT APPLY		
	Bid Award	Bid #
x	Budget Adjustment	
	Change Order	
	Informational	
	Ordinance	
	Resolution	
	Other	

AGENDA FORM

CITY COUNCIL MEETING OF:

November 25, 2014

Submitted by: David Wright

Department

Parks & Recreation

Phone

(479) 464-7275

ACTION REQUIRED:

Parks and Recreation Staff seeks City Council approval of a grant award from the Walton Family Foundation for the purchase and installation of new trees along the North Bentonville Trail and Slaughter Pen Mountain Bike Park.

COST TO CITY:

Cost of this Request:

Additional Budget Amount

☒ One time amount

☐ Continuing O and M

Previously Budgeted	\$
Funds Expended to Date	
Remaining Budget	\$0.00
Budget Adjustment	\$0.00
Remaining After Adjustment	\$ \$0.00


Department Head
Date 11-14-2014


Staff Attorney
Date 11/20/14

Purchasing Agent
Date


Mayor
Date 11-20-14


Finance Director
Date 11-20-14

This form must be turned into the Mayor's office 7 days prior to the scheduled City Council meeting.

117 WEST CENTRAL AVENUE * BENTONVILLE, AR 72712
www.bentonvillear.com



PLEASE RECYCLE



BUDGET ADJUSTMENT REQUEST FORM

Budget Adjustment #
(Assigned by Admin)

Department: Parks

Date of Request: November 17, 2014

Acct Number	Account Name	Revenue + (-)	Expense + (-)	Fund Balance + (-)
010-5030-346.80-00	Parks and Recreation / Recreation Prog	\$12,779.20		\$ 12,779.20
010-5030-452.44-50	Project Maintenance		\$12,779.20	\$ (12,779.20)
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
	Totals	\$ 12,779.20	\$ 12,779.20	\$ -

Justification:

Installation of new trees along North Bentonville Trail and Razorback Greenway

FOR ACTING USE ONLY

Council Action: Approved Disapproved Other _____

Date: _____ Date entered: _____ By: _____

Revised 5/1/07

117 WEST CENTRAL AVENUE * BENTONVILLE, AR 72712
www.bentonvillear.com



PLEASE RECYCLE



Memo



To: City Council, Mayor McCaslin
From: David Wright, Parks and Recreation Director
Date: November 18, 2014
Re: Receipt of Grant and Budget Adjustment for \$12,779.20 for tree
planting project at the North Bentonville Trail and Slaughter Pen
Mountain Bike Park. ✓

In early October, Parks and Recreation Staff met with representatives from the Walton Family Foundation about a possible grant for a tree planting project at Slaughter Pen Mountain Bike Park. Since Bentonville Parks and Recreation opened Slaughter Pen in 2007, the park was divided from the hard surface trail by a barbed-wire fence. The fence was necessary when the park first opened to ensure that motor vehicles remained off the new trails.

As the mountain bike park has grown in popularity and national notoriety, the need for the fence has disappeared. The culture that has been created in Bentonville is one that is respectful towards the trails at Slaughter Pen. The cyclists do much of the work their self to ensure the trail system is sustainable.

Since this culture and attitude is present, it provides us with opportunity to remove the old, unsightly barbed wire fence. We met with the Walton Family Foundation about the idea and the possibility of a grant to fund 140 new trees to line the trail. The grant was awarded and the project was completed by October 24.

The final result is a major improvement for the trail system and Slaughter Pen. The new maple trees will provide shade in the summer and color in the fall. They immediately transform the trail into a destination. The park improvement was a major success.

A budget adjustment is necessary to recognize the grant award and replace the funds in the Parks and Recreation budget. As stated earlier,

the project is complete. The \$12,779.20 is the final cost to the Parks and Recreation Department.

If you have any questions regarding this item, please call me at 464.7275 or email dwright@bentonvillear.com.

The
WALTON FAMILY
F O U N D A T I O N

| P.O. Box 2030 | Bentonville | AR 72712-2030

November 6, 2014

Mayor McCaslin
c/o David Wright, Director
City of Bentonville Parks and Rec
215 SW A
Bentonville, AR 72712

RE: Grant # 2014-1550

Dear Mayor McCaslin,

It is my pleasure to inform you that the Walton Family Foundation, Inc. ("Foundation"), has approved a grant to City of Bentonville ("Grantee") in the amount of \$12,779.20. This grant is at the recommendation of Steuart Walton and is subject to the terms attached.

The grant funds are to pay the invoices from Frank Sharum Landscape Design, Inc., invoice #'s 177991 and 16201, for the planting of trees in the Slaughter Pen trail area. A check is enclosed for the full amount of the grant.

Again, we are pleased to be able to assist your organization. We wish you all the best in your efforts, and we look forward to hearing about the results of your work.

For all communications regarding this grant, your point of contact at the Foundation will be Jared Faciszewski, Program Officer, Special Interest Programs. He can be contacted via phone or email as follows: Telephone number (479) 464-2667, Fax number (479) 464-1580, and Email jaredf@wffmail.com.



Buddy D. Philpot
Executive Director

Enclosure

cc: Mayor McCaslin

WALTON FAMILY FOUNDATION

GRANT TERMS

By accepting a grant from the Walton Family Foundation ("Foundation"), your organization ("Grantee") acknowledges and agrees to the following terms regarding the grant:

1. **Grantee's Organizational Status.** Grantee represents to the Foundation that Grantee is an organization in good standing, is either an organization described in section 501(c)(3) of the Internal Revenue Code ("Code") or a governmental unit, and is not a "private foundation" described in section 509(a) of the Code.
2. **Accounting.** The Foundation encourages, whenever feasible, the deposit of grant funds in an interest-bearing account. For purposes of these grant terms, "grant funds" include the grant and any income earned thereon. Grantee will account for and maintain records of receipts and expenditures of the grant funds in accordance with generally accepted accounting principles.
3. **Restrictions on Grant Use.** Grantee will use the grant funds only for the purposes of the grant, and will comply with all applicable laws and regulations in administering and expending the grant funds. In no event will Grantee use any grant funds:
 - (a) to lobby for or against, or otherwise to attempt to influence, government legislation;
 - (b) to influence the outcome of any specific public election or to carry on, directly or indirectly, any voter registration drive; or
 - (c) to undertake any activity other than for a charitable, educational or other tax-exempt purpose specified in section 170(c)(2)(B) of the Code.
4. **Gratuities.** The Foundation desires that all of Grantee's resources be dedicated to accomplishing its philanthropic purposes. Therefore, Grantee agrees that it will not furnish the Foundation or its Board of Directors, officers, staff or affiliates with any membership, commemorative items, recognition plaques or gratuities or benefits of any kind.
5. **Grant Publicity.** The Foundation reserves the right to review and approve any and all publicity concerning the grant prior to release. Any information regarding the grant to be released to the general public should be approved in advance by Foundation staff. This requirement is not intended to prevent Grantee from informing members of its Board, other key personnel or potential donors of the grant. Listing the grant in Grantee's general publications in a manner consistent with other grants is permitted.
6. **Additional Information.** The Foundation may request Grantee to provide such information as is necessary or appropriate for the Foundation to determine that the grant funds are being used for the purposes intended. Grantee agrees to provide such information upon request.



CHECK ALL THAT APPLY		
	Bid Award	Bid #
x	Budget Adjustment	
	Change Order	
	Informational	
	Ordinance	
	Resolution	
	Other	

AGENDA FORM

CITY COUNCIL MEETING OF:

November 25, 2014

Submitted by: David Wright

Department

Parks & Recreation

Phone

(479) 464-7275

ACTION REQUIRED:

Parks and Recreation Staff seeks City Council approval of Change Order #1, in the amount of \$24,000, for the parking lot project at Merchants Park.

COST TO CITY:

Cost of this Request: \$24,000.00

Additional Budget Amount

☒ One time amount

☐ Continuing O and M

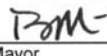
Previously Budgeted	\$
Funds Expended to Date	
Remaining Budget	\$0.00
Budget Adjustment	\$0.00
Remaining After Adjustment	\$ \$0.00


Department Head Date 11-17-2014

Purchasing Agent Date


Finance Director Date 11-20-14


Staff Attorney Date 11/20/14


Mayor Date 11.20.14

This form must be turned into the Mayor's office 7 days prior to the scheduled City Council meeting.

117 WEST CENTRAL AVENUE * BENTONVILLE, AR 72712
www.bentonvillear.com



PLEASE RECYCLE



Memo



To: City Council, Mayor McCaslin
From: David Wright, Parks and Recreation Director
Date: November 18, 2014
Re: Council approval of Changer Order #1, in the amount of \$24,000.00 for the Merchants Park (formerly Elm Tree Ballfields) Parking Lot.

Immediately after City Council awarded the bid for the Merchants Park Parking lot project, our construction team (General Solutions Group) began the project. During the initial stages of site excavation, we became concerned about the stability of the soil. We consulted our Geotechnical Team, GTS, to ensure the soil was suitable for the parking lot.

As the attached report shows, GTS observed and tested the planned pavement area. Their recommendation was to cut the parking lot area to a total of 9-10 inches and replace with a "hillside" gravel material. This should provide the stability for the paved area for the long-term future of the park.

This \$24,000.00 change order brings the total cost of the project to \$317,644.00.

Attached you will find the site report from GTS, as well as the change order request from Sand Creek Engineering. Tim Sorey of Sand Creek is the project engineer. It is also his recommendation that we incur the additional cost for the project. Mr. Sorey will be in attendance, and available for questions, at the November 25 council meeting.

If you have any questions regarding this item, please call me at 464.7275 or email dwright@bentonvillear.com.



CHANGE ORDER

Change Order No. 1

Date of Issuance: <u>11/13/2014</u>		Effective Date: _____
Project: Elm Tree Parking Improvements	Owner: City of Bentonville	Owner's Contract No: City Bid #14-55
Contract: Contract Document 00500 of the Bid Documents		Date of Contract: <u>10/31/2014</u>
Contractor: General Construction Solutions, Inc.		Engineer's Project No: SCE #14065

The Contract Documents are modified as follows upon execution of this Change Order:

Description:
Unsuitable subgrade soils were discovered in the proposed paving areas. The estimated soil quantity to be removed and replaced is not expected to exceed 1000 CY. Based on the bid unit prices the change order amount should therefore not exceed \$24,000.00.

Attachments (list documents supporting change):
Geotechnical recommendations by GTS, Inc.

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price: \$ <u>293,644.00</u>	Original Contract Times: ☐ Working days ☒ Calendar days Substantial completion (days) : <u>90 Days</u> Ready for final payment (days) : <u>±30 Days</u>
Increase / Decrease from previously approved \$ <u>0</u>	Increase / Decrease from previously approved Change Orders Substantial completion (days) : <u>0</u> Ready for final payment (days) : <u>0</u>
Contract Price Prior to this Change Order: \$ <u>293,644.00</u>	Contract Times prior to this Change Order: Substantial completion (days) : <u>90</u> Ready for final payment (days) : <u>+30</u>
Increase / Decrease of this Change Order: \$ <u>24,000.00</u>	Increase / Decrease of this Change Order: Substantial completion (days) : <u>14</u> Ready for final payment (days) : <u>0</u>
Contract Price incorporating this Change Order: \$ <u>317,644.00</u>	Contract Times with all approved Change Orders: Substantial completion (days) : <u>104</u> Ready for final payment (days) : <u>+30</u>

ACCEPTED:	
By: _____ Owner (Authorized Signature)	By: _____ Engineer (Authorized Signature)
Date: <u>11/13/2014</u>	Date: <u>11/13/14</u>
Approved by Funding Agency (if applicable): _____	Date: _____

1915 North Shiloh Drive, Suite 1
Fayetteville, Arkansas 72704
Office: (479) 521-7645

Office Locations:
Fayetteville, Arkansas
Fort Smith, Arkansas
Tulsa, Oklahoma



www.gtsinc.cc

November 11, 2014

City of Bentonville Parks and Recreation
305 SW A Street
Bentonville, Arkansas 72712

Attention: Mr. David Wright

Re: Proofroll Observation: Planned Parking Lot
Proposed Elm Tree Ball Fields Parking Lot Addition
Bentonville, Arkansas
Project No. 14-11279

Mr. Wright:

As requested, GTS, Inc. observed site conditions at the above referenced project on November 10th, 2014. The site visit was requested to evaluate the stability of the exposed soils after stripping of topsoil and organics and site grading to approximately planned finish subgrade elevations, prior to placement of base course material.

Observations

The observed area consisted of the proposed parking lot addition located just south of the existing ball fields, west of Elm Tree Road, and north of the Elm Tree Elementary School.

Pavement Areas

The observed planned pavement area was at approximately plan finish subgrade elevations. Exposed soils consisted of existing lean clay fill along the north (1/4) section of the proposed lot, and tan to brown silt and silty clay along the remaining (3/4) section of the lot to the south.

The observed area was evaluated for stability through proofrolling with a fully loaded tandem axle dump truck. The truck made multiple passes across the exposed soils along the east-west direction. Moderate pumping and rutting occurred during the proofroll throughout the areas containing silt and silty clay soils at exposed grades. The lean clay soils located along the north end of the planned parking lot area were stable and considered to be suitable for the direct placement of base course material according to project plans and specifications.

Recommendations

The exposed silty soils were generally considered to be unstable at the time of our site evaluation. To determine average depths to stable soils, (5) small test pit excavations were performed across the unstable area. Test pits revealed red to brown silty lean clay with sand type soils at depths varying from 6-12 inches below plan finish subgrade elevations.

Based on the unstable condition of the surficial silty and silty clay soils, and through the evaluation of test pit excavations, GTS recommended the unstable soils be undercut to the moderately stable red to brown silty lean clay with sand soil stratum prior to the placement of select fill material. For estimating purposes, the client should anticipate an average undercut depth throughout the south $\frac{3}{4}$ section of the proposed parking lot area of 9-10 inches.

In our opinion, the soils at the recommended undercut depths will be stable enough to support fill placement in one continuous lift across (6-12 inches in thickness) across the parking lot. Select fill should consist of approved clayey gravel "hillside" material and meet a minimum compaction requirement of 98% per Standard Proctor Value.

Photographs

Photographs taken during the site visit are shown on the following pages for visual reference.



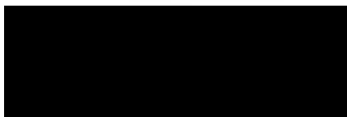




Closing

We appreciate the opportunity to work with you on this project, if you have any questions regarding any information in this report, please contact us.

Sincerely,



Nathan Mahaffey
CMT Engineering Manager

11/11/14

Copies to:



distribution list (email)



David A. Berry, P.E.
Arkansas No. 13622



CHECK ALL THAT APPLY		
	Bid Award	Bid #
	Budget Adjustment	
x	Change Order	
	Informational	
	Ordinance	
	Resolution	
	Other	

AGENDA FORM

CITY COUNCIL MEETING OF:

November 25, 2014

Submitted by: David Wright

Department

Parks & Recreation

Phone

464-7275

ACTION REQUIRED:

Council approval of a closeout change order, resulting in a deduct of \$7,923.83, for the Downtown Trail Extension Project.

COST TO CITY:

Cost of this Request:

Additional Budget Amount

☒ One time amount

☐ Continuing O and M

Previously Budgeted	\$
Funds Expended to Date	-
Remaining Budget	
Budget Adjustment	-
Remaining After Adjustment	\$ -

 [Redacted]
Department Head
Date 11/20/2014

CT
Staff Attorney
Date 11/21/14

Purchasing Agent
Date

BOM
Mayor
Date 11.20.14


Finance Director
Date 11/20/14

This form must be turned into the Mayor's office 7 days prior to the scheduled City Council meeting.

117 WEST CENTRAL AVENUE * BENTONVILLE, AR 72712

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PLEASE RECYCLE



Memo



To: City Council, Mayor McCaslin
From: David Wright, Parks and Recreation Director
Date: November 18, 2014
Re: Council approval of a Final Closeout Change Order for Downtown Trail Extension Project

Parks and Recreation Staff is requesting City Council approval of a final closeout change order for the Downtown Trail Extension Project. The change order is a deduction from the original contract in the amount of \$7,923.83.

In August, Council awarded the bid award for the Downtown Trail Extension to General Solutions Group. The project was funded by the City's Community Development Block Grant (CDBG) program. Staff was pleased with the progress and outcome of the project.

Although, this portion of the project was only one city block, the trail is now completely connected from the Walmart Home Office to the Razorback Greenway. Not only does this provide a great connection, but the overall quality of the construction and the condition of the trail is very good.

At the conclusion of the project, the construction team realized that the project did not require the amount of sod as originally expected. This created a deduct change order of \$7,923.83 to close out the project.

If you have any questions regarding this item, please call me at 464.7275 or email dwright@bentonvillear.com.

**PAY ESTIMATE #5
CITY OF BENTONVILLE
BENTONVILLE DOWNTOWN TRAIL S.E. "B" STREET TO S.E. "A" STREET
BID NO. 14-09**

Construction Period:	8/19/2014	10/2/2014
Date of Estimate:	10/14/2014	
NTP Issued:	8/19/2014	
Final Completion:		

0% Contract Time Used
92% Work Complete

Submitted By: General Construction Solutions, Inc.
1951 Electric Ave.
Springdale, AR 72764

The contractor certifies that (1) title to all Work, materials, and equipment incorporated in the work, or otherwise listed in or covered by this and all previous Pay Estimates will pass to the Owner at time of payment free and clear of all liens, claims, security interests and encumbrances (except such as are covered by Bond acceptable to Owner indemnifying Owner against any such lien, claim, security interest or encumbrance), and (2) all Work covered by this Pay Estimate is in accordance with the Contract Documents and is not defective.

Signature and Date 10/14/14

Recommended By: Sandcreek Engineering

Signature and Date 10/24/14

Approved By: City Engineer **PARKS DIRECTOR**

Signature and Date

Original Contract Amount:	\$ 99,076.80
Approved Change Orders:	\$ -
Current Contract Amount:	\$ 99,076.80

Total Work to Date:	\$ 91,152.97
---------------------	--------------

Materials on Hand:	
Less Materials Used:	
Subtotal:	\$ -

Less Retainage (10%):	\$ 9,115.30
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Amount Due:	\$ 82,037.67
Less Previous Payments:	\$ 71,713.80

Due and Payable This Period:	\$ 10,323.87
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**PAY ESTIMATE #5
CITY OF BENTONVILLE
BENTONVILLE DOWNTOWN TRAIL S.E. "B" STREET TO S.E. "A" STREET
BID NO. 14-09**

ITEM #	ITEM DESCRIPTION	UNITS	UNIT PRICE	PLAN QTY	PREV. QTY	THIS EST	QTY TO DATE	EARNED TO DATE	PERCENT OF PLAN
1	Fence Removal	LF	\$ 9.90	260	260	0.00	260.00	\$ 2,574.00	100%
2	Tree and Root Ball Removal	LS	\$ 1,578.00	1	1	0.00	1.00	\$ 1,578.00	100%
3	Existing Sidewalk Removal	SY	\$ 33.45	72	72	0.00	72.00	\$ 2,408.40	100%
4	Move Utilities	LS	\$ 3,064.60	1	1	0.00	1.00	\$ 3,064.60	100%
5	Traffic Control	LS	\$ 2,700.00	1	1	0.00	1.00	\$ 2,700.00	100%
6	Bollard Removal	LS	\$ 475.00	1	1	0.00	1.00	\$ 475.00	100%
7	Class 7 Aggregate Base Course	TN	\$ 35.95	119	193.44	0.00	193.44	\$ 6,954.17	163%
8	Concrete Trails W/Ramps (10')	LF	\$ 42.10	485	490	0.00	490.00	\$ 20,629.00	101%
9	Concrete Trails W/Ramps (8')	LF	\$ 45.85	47	47	0.00	47.00	\$ 2,154.95	100%
10	Concrete Trails W/Ramps (4')	LF	\$ 47.35	45	45	0.00	45.00	\$ 2,130.75	100%
11	Cross Walk Striping	EA	\$ 990.00	3	0	3.00	3.00	\$ 2,970.00	100%
12	Signs	EA	\$ 330.00	4	4	1.00	5.00	\$ 1,650.00	125%
13	Truncated Domes	EA	\$ 243.76	4	4	0.00	4.00	\$ 975.04	100%
14	Wood Screening Fence (6')	LF	\$ 28.45	310	310	11.00	321.00	\$ 9,132.45	104%
15	Concrete Drive Approaches	SF	\$ 5.59	224	224	0.00	224.00	\$ 1,252.16	100%
16	Gravel Drives (Compacted 4" Class 7)	TN	\$ 35.95	33	33	0.00	33.00	\$ 1,186.35	100%
17	Site Grading	LS	\$ 5,261.60	1	1	0.00	1.00	\$ 5,261.60	100%
18	Bollard	EA	\$ 425.84	1	1	0.00	1.00	\$ 425.84	100%
19	Junction Box (not typical) See Detail	EA	\$ 3,245.00	1	1	0.00	1.00	\$ 3,245.00	100%
20	24" RCP Storm Sewer Pipe	LF	\$ 138.61	13	13	0.00	13.00	\$ 1,801.93	100%
21	24" RCP Flared End Section	EA	\$ 1,122.50	1	1	0.00	1.00	\$ 1,122.50	100%
22	4'x4' Scour Stop Panels	EA	\$ 1,238.73	2	2	0.00	2.00	\$ 2,477.46	100%
23	15"x18" oval RCP pipe Extension to J Box	LF	\$ 243.00	4	4	0.00	4.00	\$ 972.00	100%
24	Erosion Control	LS	\$ 479.00	1	1	0.00	1.00	\$ 479.00	100%
25	Concrete Washout	EA	\$ 648.00	1	1	0.00	1.00	\$ 648.00	100%
26	Sod	SY	\$ 3.03	4719	707.51	231.49	939.00	\$ 2,845.17	20%
27	6' Evergreen Trees w/mulch ring(Bruner Holly)	EA	\$ 264.00	4		4.00	4.00	\$ 1,056.00	100%
28	6' Deciduous Trees w/mulch ring (Birch)	EA	\$ 220.00	1		1.00	1.00	\$ 220.00	100%
29	Large Shrubs w/mulch ring (Skip Laurel)	EA	\$ 108.90	54		54.00	54.00	\$ 5,880.60	100%
30	Bonding	EA	\$ 2,883.00	1	1	0.00	1.00	\$ 2,883.00	100%
								\$ 91,152.97	92%
								BENTONVILLE TRAIL S.E. "B" TO S.E. "A"	



CHECK ALL THAT APPLY		
	Bid Award	Bid #
	Budget Adjustment	
x	Change Order	
	Informational	
	Ordinance	
	Resolution	
	Other	

AGENDA FORM

CITY COUNCIL MEETING OF:

November 25, 2014

Submitted by: David Wright

Department

Parks & Recreation

Phone

464-7275

ACTION REQUIRED:

Council approval of a closeout change order, in the amount of \$7,462.13, for the Legacy Orchard Project at Orchards Park.

COST TO CITY:

Cost of this Request:

Additional Budget Amount

☒ One time amount

☐ Continuing O and M

Previously Budgeted	\$
Funds Expended to Date	-
Remaining Budget	
Budget Adjustment	-
Remaining After Adjustment	\$ -

Department Head  11/20/2014
Date

Staff Attorney CT 11/21/14
Date

Purchasing Agent TOL _____
Date

Mayor Rom- 11-20-14
Date

Finance Director _____
Date

This form must be turned into the Mayor's office 7 days prior to the scheduled City Council meeting.

117 WEST CENTRAL AVENUE * BENTONVILLE, AR 72712

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PLEASE RECYCLE



Memo



To: City Council, Mayor McCaslin
From: David Wright, Parks and Recreation Director
Date: November 18, 2014
Re: Council approval of a Final Closeout Change Order for Orchards Park's Legacy Orchards Project.

Parks and Recreation Staff is requesting City Council approval of a final closeout change order for the Legacy Orchards Project. The change order total is \$7,462.13.

Parks and Recreation and Engineering worked together to create bid specifications and perform construction oversight for the Legacy Orchards Project. This project included installation of pathways through the newly planted tree orchard at Orchards Park.

During construction, the contractor indicated that the quantities were miscalculated. The total expected would leave the project short on materials. In order to complete the project, by specifications, additional excavation, edging and base were required. After confirming this request, the decision was to proceed and complete the project. At the conclusion of the project, the final additional cost is \$7,462.13.

If you have any questions regarding this item, please call me at 464.7275 or email dwright@bentonvillear.com.

Contractor's Application for Payment No. # 02	
Application Period: 10/3/2014	Application Date: 11/3/2014
To (Owner): City of Bentonville	Via (Engineer): City of Bentonville
From (Contractor): Diamond C Construction Company, Inc	Engineer's Project No.: ENG-14-01
Contract: Legacy Trails Project	
Owner's Contract No.:	

**Application For Payment
Change Order Summary**

Approved Change Orders		1. ORIGINAL CONTRACT PRICE	\$ 568,985.68
Number	Additions	2. Net change by Change Orders.....	\$ 77,462.13
Line Item # 2	\$2,923.97	3. Current Contract Price (Line 1 ± 2).....	\$ 576,447.81
Line Item # 3	\$2,979.72	4. TOTAL COMPLETED AND STORED TO DATE	
Line Item # 4	-\$197.40	(Column F on Progress Estimate).....	\$ 576,447.76
Line Item # 5	\$1,755.84	5. RETAINAGE:	
		a. 10% X Work Completed.....	\$
		b. X Stored Material.....	\$
		c. Total Retainage (Line 5a + Line 5b).....	\$
		6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c).....	\$ 576,447.76
		7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$ 561,909.45
		8. AMOUNT DUE THIS APPLICATION.....	\$ 14,538.31
		9. BALANCE TO FINISH, PLUS RETAINAGE	
		(Column G on Progress Estimate + Line 5 above).....	\$
TOTALS	\$7,659.53		
NET CHANGE BY	\$7,462.13		
CHANGE ORDERS			

Contractor's Certification

The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied to discharge Contractor's legitimate obligations incurred in connection with Work covered by this Application for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Payment of: \$ _____
(Line 8 or other - attach explanation of the other amount)

is recommended by: _____ (Engineer) _____ (Date)

Payment of: \$ _____
(Line 8 or other - attach explanation of the other amount)

is approved by: _____ (Owner) _____ (Date)

Approved by: _____
Funding Agency (if applicable) _____ (Date)

Date: 11-3-14

Endorsed by the Construction Specifications Institute.

Progress Estimate				Contractor's Application											
For (contract): Legacy Trail Project				Application Number: # 82											
Application Period: 10/3/2014 - 11/9/2014				Application Date: 11/9/2014											
Item Specification Section No.	A			B		C		D		E		F		G	
	Description	Scheduled Value		From Previous Application (C-D)		This Period		Materials Presently Stored (not in C or D)		Total Completed and Stored to Date (C + D + E)		% (F) B		Balance to Finish (B - F)	
1 Construction Control			\$2,786.68	\$2,786.68		\$2,913.92				\$2,786.68		100.0%			
2 Excavation and Subgrade Preparation		\$16,596.00	\$16,506.00		\$2,979.72				\$19,429.92		117.7%				
3 4-inch Compacted Base Course		\$16,821.00	\$16,821.00						\$19,800.72		117.7%				
4 Steel Landscape Edging		\$19,740.00	\$19,542.60						\$19,542.60		99.6%				
5 Install Ruby Road Granite		\$9,912.00	\$9,912.00		\$1,755.84				\$11,667.84		117.7%				
6 Mobilization		\$3,220.00	\$3,220.00						\$3,220.00		100.0%				
Totals				\$68,295.68	\$68,788.28	\$7,659.48				\$76,447.76				\$7,462.08	

For (contract):		Legacy Trails Project		Application Number:		4 02		11/2/2014							
Application Period:		Application Date:		Application Number:		4 02		11/2/2014							
Item		A		B		C		D		E		F		Balance to Finish (B - F)	
Bid Item No.	Description	Bid Quantity	Unit Price	Bid Value	Estimated Quantity Installed	Value	Materials Presently Stored (not in C)	Total Completed and Stored in Date (D + E)	% (F) B						
1	Construction Control	1	\$2,786.68	\$2,786.68	1	\$2,786.68		\$2,786.68	100.0%						
2	Excavation and Subgrade Preparation	2100	\$7.86	\$16,506.00	2472	\$19,429.92		\$19,429.92	117.7%						
3	4-inch Compacted Base Course	2100	\$8.01	\$16,821.00	2472	\$19,800.72		\$19,800.72	117.7%						
4	Steel Landscape Edging	6000	\$3.29	\$19,740.00	5940	\$19,542.60		\$19,542.60	99.0%						
5	Install Ruby Red Granite	2100	\$4.72	\$9,912.00	2472	\$11,667.84		\$11,667.84	117.7%						
6	Mobilization	1	\$3,220.00	\$3,220.00	1	\$3,220.00		\$3,220.00	100.0%						
Totals				\$68,985.68		\$76,447.76		\$76,447.76	110.8%						



CHECK ALL THAT APPLY		
Bid Award	Bid #	
Budget Adjustment		
Change Order		
Informational		
Ordinance		
Resolution		
Other		

AGENDA FORM

CITY COUNCIL MEETING OF:

November 25, 2014

Submitted by: Ed Wheeler

Department: Administration

Phone: 271-3191

ACTION REQUIRED:

Request the City Council approve the attached three (3) changes to the Personnel Policy Manual for 2015. There are no direct costs associated with these policy manual changes.

COST TO CITY:

Cost of this Request:

Additional Budget Amount

☒ One time amount

☐ Continuing O and M

Previously Budgeted	\$	-
Funds Expended to Date	\$0	
Remaining Budget		-
Budget Adjustment		
Remaining After Adjustment	\$	-

Department Head: EW Date: 11/18/2014

Purchasing Agent: _____ Date: _____

Finance Director: DL Date: 11/20/14

Staff Attorney: CT Date: 11/20/14

Mayor: Pam Date: 11.20.14

This form must be turned into the Mayor's office 7 days prior to the scheduled City Council meeting.

117 WEST CENTRAL AVENUE * BENTONVILLE, AR 72712

www.bentonvillear.com



PLEASE RECYCLE



City of Bentonville Personnel Policy Manual Changes

(Recommended changes are shown in **BOLD PRINT**)

2.3 Overtime Pay – Paragraph 3 – Change the 3rd paragraph to read:

If an emergency situation is declared by the Mayor or the Mayor's designee and requires employees to be called out by their department head/manager to work hours in addition to their regular schedule, that department head/manager may approve an exception to this policy to be a qualifying event, in which case the affected employees will be paid at an overtime rate even if they have been off for one of the "uncovered" time off periods. If no such emergency is declared and approval granted, the affected employee (s) will be paid at the straight-time rate.

Additionally, when unusual or unforeseen work circumstances arise outside of a declared emergency situation, a Department Head may authorize overtime hours to be paid to affected employees even if those employees have been off for one of the "uncovered" time off periods.

7.2 Jury Duty – Change paragraph to read: If a regular, full-time employee receives written notice to report for jury duty, he/she is entitled to be off work for the length of time so ordered at full pay. The employee shall submit a copy of the summons or other relevant court documents to his/her supervisor as soon as possible after receipt. Proof of service must also be submitted when the jury duty is completed. Preset daily Jury Duty pay that is provided by the court system is not considered salary reimbursements and is not required to be turned over to the City. If the employee does receive direct salary compensation from the court, it shall be endorsed over to the City and submitted to the human resources office. Direct salary compensation is considered anything above the preset daily jury duty pay or any pay that is calculated using actual hourly rate and number of hours served on Jury Duty.

8.1.1 Medical, Dental, and Vision Insurance – Changes indicated in **BOLD PRINT**: The City contracts with a health care provider to provide medical, dental, vision, prescription drug, and life insurance for eligible full-time employees, **elected officials, retirees, and former employees who elect COBRA coverage**, subject to deductibles and co-payments. **These covered members** may choose to enroll for coverage or waive enrollment at the time of employment, **employment termination**, and annually during open enrollment. If an employee chooses to sign up for the coverage, the City

and the employee share the cost of the monthly premium, at an 85%/15% (City/employee) cost share rate. The premium covers the medical, dental, and prescription drug card. **Elected officials and retirees may continue the medical, dental, and prescription card coverage by payment of 100% of the monthly premium. COBRA Participants may continue the same coverage for a limited period of time by paying 100% of the monthly premium plus an administration fee, as provided under the federal Comprehensive Budget Reconciliation Act (COBRA).** Only regular, full-time employees working an average of 30 hours per week are eligible for these City benefits, unless otherwise specified.

ORDINANCE NO. _____

**AN ORDINANCE ADOPTING REVISIONS TO THE
PERSONNEL POLICY FOR THE CITY OF
BENTONVILLE, ARKANSAS.**

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE
CITY OF BENTONVILLE, ARKANSAS.**

Section 1: That certain revisions to the City of Bentonville Personnel Policy, the same being attached hereto and incorporated as fully herein as set forth word for word, should be and the same are hereby adopted.

PASSED and APPROVED this ____ day of _____, 2014.

APPROVED:

MAYOR

ATTEST:

CITY CLERK



CHECK ALL THAT APPLY		
	Bid Award	Bid #
	Budget Adjustment	
	Change Order	
	Informational	
	Ordinance	
X	Resolution	
	Other	

AGENDA FORM

CITY COUNCIL MEETING OF:

November 25, 2014

Submitted by: Denise Land

Department: Administration

Phone: 271-3118

ACTION REQUIRED:

Approve resolution adopting the 2015 Budget.

COST TO CITY:

Cost of this Request:

Additional Budget Amount

☒ One time amount ☐ Continuing O and M

Previously Budgeted	\$
Funds Expended to Date	
Remaining Budget	-
Budget Adjustment	-
Remaining After Adjustment	\$ -

Department Head _____ Date _____

CT
Staff Attorney _____ Date 11/20/14

Purchasing Agent _____ Date _____

POM
Mayor _____ Date 11.20.14

Finance Director DL _____ Date 11/20/14

This form must be turned into the Mayor's office 7 days prior to the scheduled City Council meeting.

117 WEST CENTRAL AVENUE * BENTONVILLE, AR 72712
www.bentonvillear.com



PLEASE RECYCLE



RESOLUTION NO. _____

**A RESOLUTION ADOPTING THE 2015 BUDGET FOR
THE CITY OF BENTONVILLE, ARKANSAS.**

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE
CITY OF BENTONVILLE, ARKANSAS.**

Section 1: That the 2015 Budget for the City of Bentonville, Arkansas, as set forth in
the attached Exhibit A should be and the same is hereby adopted.

Section 2: This resolution shall be in full force and effect from and after the date of
its passage.

PASSED and APPROVED this _____ day of _____, 2014.

APPROVED:

MAYOR

ATTEST:

CITY CLERK