



**City Council
Meeting Agenda
January 9, 2024
6:00 PM
Bentonville City Hall**

Note – The public, members of the City Council, and City staff, may have the option to attend this meeting by remote means. For public health reasons, those who attend in person should keep in mind hygiene, the use of facial coverings, and social distancing.

Public comments can be submitted by email submitted to cc.comments@bentonvillear.com by at least 4:00 p.m. on the day of the meeting. Those comments will be communicated to the members of the Council and the Mayor. Accommodation has also been made to allow Bentonville citizens to make “live” public comments orally in the event they cannot attend the meeting in person. To do so, please send an email indicating a desire to make public comments remotely to cc.comments@bentonvillear.com by at least 1:00 p.m. on the day of the meeting and a reply email will be sent with instructions about how your comments can be made. Making comments will require you to register with your name, address, phone number and email address. The pre-existing limitations (3 minutes) and procedures with respect to oral public comments will still apply.

*If you would like to attend virtually, please register at the following link by 4:00 p.m. on January 9, 2024:

https://us02web.zoom.us/webinar/register/WN_rKSF8737SMeu-yuEA2-5EA

Call to Order

Pledge of Allegiance

Moment of Silence

Roll Call

Approval of Minutes: December 12, 2023

I. New Business

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|---|-------------------|
| 1. Professional Services Agreement for Feasibility Study, Master Plan, and Building for City Hall | Resolution |
| <p>Resolution to enter into a professional services agreement with Minthun, Inc. for a feasibility study, master plan, and building for Bentonville City Hall expansion in the amount not to exceed \$510,000.00. No budget adjustment is needed.</p> | |
| 2. Waiver of Bid in the amount of \$55,000.00 with Ann O'Sullivan for Fitness Services | Ordinance* |

- Ordinance requesting a bid waiver in the amount of \$55,000.00 with Ann O'Sullivan for Fitness Services for Bentonville Parks and Recreation. No budget adjustment is needed.
3. **Waiver of Bid and enter into an Agreement for Soccer Camp Services** **Ordinance***
An Ordinance waiving competitive bidding and authorizing an agreement with Challenger Sports for soccer camp services. No budget adjustment is needed.
 4. **Waive Competitive Bidding for Youth Soccer Services** **Ordinance***
Ordinance waiving competitive bidding and authorizing an agreement with Upstart Athletics for youth soccer services in the approximate amount of \$70,000.00. No budget adjustment is needed.
 5. **Amendment to Resolution 6-13-23N for Soccer Uniforms** **Resolution**
Amendment to Resolution 6-13-23N, Bid #IFB-23-37, to amend the resolution from total project cost to cost per unit pricing. No budget adjustment needed.
 6. **Enter into an Amended Agreement with Ozark Tennis Academy** **Resolution**
Resolution to enter into an amended agreement with Ozark Tennis Academy (OTA) for tennis and pickle ball services in 2024. No budget adjustment is needed.
 7. **Arkansas State Aid Program for Street Construction/Resurfacing** **Resolution**
Approve Amended Resolution allowing the Mayor and City Clerk to enter into an agreement for project C04026 through the ARDOT State Aid Program for the Street Reconstruction/Resurfacing. No budget adjustment is needed.
 8. **Resolution Authorizing Amendment #1 on the SW 10th and F Drainage Project** **Resolution**
Resolution amending the agreement with Olsson, Inc, for professional services on the SW 10th and SW F St. Project. No budget adjustment is needed.
 9. **Setting Public Hearing for Utility Easement Vacation (VAC23-0022)** **Resolution**
Approve Resolution to set Public Hearing for January 23, 2024, for a Utility Easement Vacation located at Lot 10 of East Side 2nd Addition (VAC23-0022).
 10. **Ordinance to Waive Competitive Bidding for Bibliotheca** **Ordinance***
Ordinance waiving competitive bidding requirements in an amount not to exceed \$130,000.00 to Bibliotheca for selfCheck terminals, RFID gates, staff workstations, and other library technology. An emergency clause is requested so as to not impede specialty equipment orders and to accept discounted pricing offered by the vendor. No budget adjustment is needed.
 11. **Ordinance to Waive Competitive Bidding for Tech Logic** **Ordinance***
Ordinance to waive competitive bidding requirements in an amount not to exceed \$165,000.00 to Tech Logic for an expanded automated materials handling (AMH) RFID system. An emergency clause is requested so as to not impede specialty equipment orders for the expansion and to accept discounted pricing offered by the vendor. No budget adjustment is needed at this time.

12. **Resolution Authorizing an Increase to the 2021 GTS Agreement for Construction Observation** **Resolution**
Resolution authorizing an increase to the Bentonville Public Library's agreement with GTS, Inc., for construction observation and testing services, in amount not to exceed \$52,500.00. No budget adjustment is needed.
13. **Surplus Item for the Library Department** **Resolution**
Resolution declaring the Library's existing Tech Logic 3-bin automated materials handling (AMH) RFID system as surplus. No budget adjustment is needed.
14. **Waive Competitive Bidding - Superior Automotive Group to Purchase a 2023 Chevy Silverado** **Ordinance***
Ordinance requesting a waiver of bid to purchase a 2023 Silverado and upfit package which includes emergency lights and emergency safety devices from Superior Automotive Group in the amount of \$52,789.88. No Budget Adjustment is needed.
15. **Waive Competitive Bidding - Superior Automotive Group to Purchase a 2024 Chevy Tahoe** **Ordinance***
Ordinance requesting a waiver of bid to purchase a 2024 Tahoe and upfit package which includes emergency lights and emergency safety devices from Superior Automotive Group in the amount of \$64,086.92. No Budget Adjustment is needed.
16. **Waive Competitive Bidding - Siddons Martin Emergency Group for SCBA Purchase** **Ordinance***
Ordinance with an emergency clause to waive bids to purchase SCBA's, mask, and upgrade existing RIT packs from Siddons Martin Emergency Group. This will allow all of our apparatus to be equipped with air packs that are compatible with each other. An emergency clause is needed in order to execute the Purchase Order prior to February 1st due to the expected price increase after this date. No budget adjustment is needed.

II. Utility Board

1. **Waiver of Bid for the Purchase of (1) Half Ton Truck Replacement from Superior Auto Group** **Ordinance***
Ordinance requesting City Council approval of a Waiver of Bid Request to purchase (1) half-ton truck from Superior Auto Group. This will be a direct replacement within our existing fleet. Requesting Emergency Clause due to mechanical failures of existing vehicle. Approved 4-0 by Utility Board. No budget adjustment is needed.
2. **Bid Award IFB-23-64 - Sanitary Sewer Manhole Rehabilitation** **Resolution**
Resolution to award bid to Humbard Contracting Inc. for rehabilitation of sanitary sewer manholes throughout the City of Bentonville's sanitary sewer collection system. Humbard's services will be used for the 2024 calendar year and shall not exceed the 2024 budgeted amount of \$80,000.00. This item was approved by Utility Board 4-0. No budget adjustment is needed.
3. **Award Bid IFB-23-65 for Wood Poles** **Resolution**
Resolution awarding IFB-23-65 to the lowest bidders on wood poles. Approved by Utility Board 4-0. No budget adjustment is needed.

4. **Bid Award IFB-23-70 Yearly Street Material (Premix)** **Resolution**
Resolution awarding IFB-23-70 to the lowest bidder. Approved by Utility Board 4-0. No budget adjustment is needed.
5. **Change Order to Ordinance 2023-202 for the Purchase Price of Electric Meters until June 2024** **Ordinance***
Due to surcharges passed onto Eaton from the meter supplier, the price per meter has increased. See attached breakdown for each meter price. Approved by Utility Board 4-0. No budget adjustment is needed.
6. **Change Order and Budget Adjustment for Electric AMI Project for \$371,930.76** **Resolution**
A change order and budget adjustment to Resolution 1-10-23C for additional meters for the Electric AMI project for \$371,930.76. Total cost of the project will be \$5,858,901.05. Approved by Utility Board 4-0. A budget adjustment is needed.

III. Planning

1. **Lot Split - Lots 26 and 27 of Orchard Addition (LS23-0059) -428 SE D Street** **Ordinance***
The Planning Commission voted 6-0, recommending approval, with Chairman Wright abstaining from the vote.
An Ordinance accepting a lot split of Lot 12, Block H, of Orchard Addition creating new Lots 26 & 27, Block H, of Orchard Addition to the City of Bentonville, Arkansas; and for other purposes.
2. **Lot Split - Lots 3-6 of Morningstar Subdivision (LS23-0061) -South Morningstar Road** **Ordinance***
The Planning Commission voted 7-0, recommending approval.
An Ordinance accepting a lot split of existing Lots 1 and 2 of Morningstar Subdivision, creating new Lots 3 - 6 of Morningstar Subdivision to the City of Bentonville, Arkansas; and for other purposes.
3. **Lot Split - Lot 1 of Alexander Addition (PLA23-0029) -1100 Southeast Moberly Lane** **Ordinance***
The Planning Commission voted 7-0, recommending approval.
An Ordinance accepting a lot split of Tract A of Alexander Addition creating new Lot 1 of Alexander Addition to the City of Bentonville, Arkansas; and for other purposes.
4. **Lot Split - Lot 37 of Clark's Addition (PLA23-0030) -308 Southwest E Street** **Ordinance***
The Planning Commission voted 7-0, recommending approval.
An Ordinance accepting a lot split of the south half of Lot 18 of Clark's Addition creating new Lot 37 of Clark's Addition to the City of Bentonville, Arkansas; and for other purposes.
5. **Rezoning - Seggebruch, R-1, Low-Density Single-Family Residential to DN-2, Downtown Medium Density Residential, (RZ23-0085) -604 Southwest 5th Street** **Ordinance***
The applicant modified their request during the meeting from DN-3 to DN-2.
The Planning Commission voted 7-0, recommending approval.
An Ordinance changing real estate in the City of Bentonville, Arkansas, from its present

zoning classification of R-1, Low Density Single Family Residential to DN-2, Downtown Medium Density Residential; and for other purposes.

IV. Discussion Items

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| 1. | Affordable Housing Discussion | Informational |
| 2. | City Council Procedural Discussion | Informational |

Public Comments on Tonight's Agenda Items (Limited Public Forum)