

Location

Bentonville Public Library (BPL) McGaugh Family Literacy Area

Call to Order**Roll Call**

Library Advisory Board (LAB) Members

Approval of Minutes: March 6, 2024

Agenda Items

1. Bentonville Library Report
 - a. [2023 Annual Report](#) is published online
 - b. Community State of the City Event: Thursday, April 4 at 530PM at the Community Center
 - c. Bentonville Connections City Expo and Event: Thursday, April 25 at 10AM (expo) and 11AM (public information) at the Community Center
 - d. City Leaders at Library Storytimes during the week of April 22, leading into Bentonville Together Festival. Bentonville Together Festival is Saturday, April 27 at 4 – 7PM at Orchards Park.
2. Expansion/Remodel Update
 - a. Spring renovation on schedule for April 1
 - i. Rotary and Walmart rooms handed over to Flintco
 - ii. BPL cannot accept book donations due to limited space; book donations will resume in the summer
 - iii. BPL will temporarily close May 20 – June 2 for safety reasons
 1. New sorter installation scheduled for May 20
 2. Friends bookstore will be relocated during closure
 3. Three new HVAC units will be installed to replace existing units
 4. Relocation of library service and work areas will be complete
 5. Demolition to main entry wall will begin – area will be made safe for public entry when BPL reopens.
 6. All library staff will be working fully-scheduled hours. A priority project is collection development work to support summer and opening day.
 7. The drive-thru bookdrop will remain open, as well as the Community Center services. Holds and locker services at both locations will be suspended. Holds and locker services will resume when BPL reopens.
 8. Online library services will continue.
 9. Public information about the closure will begin this week.
 - iv. BPL will reopen for the beginning of Summer Reading Club on Monday, June 3.
 - v. Construction will continue while the library is open to the public.
 - b. Furniture, Fixture & Equipment phase
 - i. Shelving purchase was approved by City Council on March 26
 1. Cost for new shelving was approximately \$320,000

- ii. The furniture budget and contracts are scheduled for the City Council's approval on April 9. Various types of furniture are being procured; furnishings are contract-grade and meant for heavy public use.
 - iii. MSR Design solicited proposals utilizing purchasing contracts. Four local dealers will be awarded various sections of the furniture package based on competitive pricing across 23 furniture groups. City Council will need to approve certain contracts due to cost; other contracts are below the approval threshold. BPL will purchase some ancillary items directly from vendors to save money. This procurement process saved more than \$195,500 on furnishings.
 - iv. One furniture group was not on contract pricing and is a sole source producer of specialty outdoor furnishings. BPL will request a bid waiver for this one vendor through a local dealer who provided the lowest quoted price.
 - v. Costs for new furnishings will not exceed \$1,208,000.
 - vi. Reuse of existing furniture in renovated spaces will save \$235,000 and reduces our carbon footprint by 110,426 kg CO₂e (doing the work of 5,020 trees over the course of one year).
- 3. Friends of the Bentonville Library Report
 - 4. Bentonville Library Foundation Report
 - 5. Public Comments on Agenda Items (Limited Public Forum)

Next Meeting

Wednesday, May 1, 2024 at 1 PM

McGaugh Family Literacy Area

Adjournment*About Public Comments on Agenda Items*

Library Advisory Board meetings are open to the public. Guests may make public comments at the end of the agenda. Making a public comment will require you to register with your name, address, phone number and email address. Each person is limited to 3 minutes of comments; public comments should relate to board meeting agenda items.