



**Finance Committee
Meeting Agenda
April 23, 2024
4:30 PM
City Council Chambers**

City Council Members:

Gayatri Agnew	Ward 1, Position 2
Cindy Acree	Ward 2, Position 1
Bill Burckart	Ward 3, Position 2

If you would like to attend virtually, please log in at the following link:

<https://us02web.zoom.us/j/89139307844?pwd=ZWVhRby9RVElhd1pyZzluVmdHZz09>

Call to Order/Roll Call

City Council Items To Be Considered

- 1. Section II Item 2 on the City Council** **Resolution**
Agenda: Resolution Approving a Budget Adjustment to Accept Grant Funds and Donations for the Library

Resolution approving a budget adjustment for Bentonville Public Library to accept a grant award from the Illinois River Watershed Partnership, in the amount of \$15,000.00, and donations from the Bentonville Library Foundation, in the amount of \$370,531.00. A budget adjustment is needed.
- 2. Section II Item 3 on the City Council** **Resolution**
Agenda: Resolution Approving a Budget Adjustment to Reallocate Funds for the Purchase of Library Furniture

Resolution approving a budget adjustment for Bentonville Public Library to reallocate funds for the purchase of furnishings needed for the expansion, in an amount not to exceed \$1,167,500.00. A budget adjustment is needed to reallocate funds.
- 3. Section II Item 4 on the City Council** **Resolution**
Agenda: Resolution Authorizing an Agreement for the Purchase of Furniture from ImageWorks CI

Resolution authorizing an agreement with ImageWorks Commercial Interiors for the purchase of library furnishings for Bentonville Public Library, in an amount not to exceed \$490,000.00. No budget adjustment is needed.

4. **Section II Item 5 on the City Council** **Resolution**
Agenda: Resolution Authorizing an Agreement for the Purchase of Furniture from Innovative Business Interiors
Resolution authorizing an agreement with Innovative Business Interiors for the purchase of library furnishings for Bentonville Public Library, in an amount not to exceed \$220,000.00 total. No budget adjustment is needed.
5. **Section II Item 6 on the City Council** **Resolution**
Agenda: Resolution Authorizing an Agreement for the Purchase of Furniture from Evo Business Environments
Resolution authorizing an agreement with Evo Business Environments for the purchase of library furnishings for Bentonville Public Library, in an amount not to exceed \$170,500.00 total. No budget adjustment is needed.
6. **Section II Item 7 on the City Council** **Resolution**
Agenda: Resolution Authorizing an Agreement for the Purchase of Furniture from Innerplan
Resolution authorizing an agreement with Innerplan for the purchase of library furnishings for Bentonville Public Library, in an amount not to exceed \$179,000.00 total. No budget adjustment is needed.
7. **Section II Item 8 on the City Council** **Ordinance***
Agenda: Ordinance to Waive Competitive Bidding for the Purchase of Shore Furniture as Quoted by Innerplan
Ordinance to waive competitive bidding requirements, in an amount not to exceed \$55,000.00 for the purchase of Shore furniture as quoted by Innerplan. No budget adjustment is needed.
8. **Section II Item 12 on the City Council** **Resolution**
Agenda: Resolution authorizing Cloud Migration Services for Citiworks Implementation
Resolution authorizing the Mayor and City Clerk to sign a professional services agreement with Timmons Group, in the amount of \$399,095.00, for the Citiworks Implementation and Integration. A budget adjustment is required for \$68,765.00 of the project cost.
9. **Section II Item 13 on the City Council** **Resolution**
Agenda: Resolution to Award Bid IFB-24-06 for Soccer Uniforms to Challenger Teamwear
Bid award for soccer uniforms for the fall 2024 / spring 2025 season to Challenger Teamwear in the amount of \$62,230.00. No budget adjustment is needed.
10. **Section II Item 14 on the City Council** **Resolution**
Agenda: Resolution Authorizing the

**Approval to Enter into an Agreement
with Events Approval Inc.**

Resolution authorizing the Mayor and City Clerk to enter into an agreement with Events Approval Inc. for special event requests and approvals software for the City of Bentonville. No budget adjustment is needed.

11. **Sectionj II Item 15 on the City Council** **Resolution**
**Agenda: Resolution Accepting a Walton
Family Foundation (WFF) Grant for
Bright Road Sidepath**
Resolution and Budget Adjustment authorizing the Mayor enter into a grant agreement with the Walton Family Foundation in the amount of \$1,166,965.00 for the construction and construction administration of SW Bright Sidepath. A budget adjustment is needed to accept and allocate grant funds.
12. **Section II Item 16 on the City Council** **Resolution**
**Agenda: Resolution to Enter into an
Agreement with CEI for Construction
Administration Services**
Resolution authorizing the Mayor and City Clerk to enter into an agreement with CEI in the amount of \$80,000.00, for construction observation and administration services for the Bright Road Sidepath Trail. This firm was selected following the City's Purchasing Policy for professional services. No budget adjustment is needed.
13. **Section II Item 17 on the City Council** **Resolution**
**Agenda: Resolution Authorizing Bid
Award IFB-24-23 for Bright Road
Sidepath Trail**
Bid Award of IFB-24-23 to 81 Construction, for a total project award of \$1,002,038.70, for construction of the SW Bright Road Sidepath. No budget adjustment is needed.
14. **Section III Item 1 on the City Council** **Resolution**
**Agenda: Resolution & Budget
Adjustment to Purchase Carroll Electric
Facilities at 601 Tater Black Road**
The City of Bentonville recommends entering into an agreement with Carroll Electric to purchase facilities and accounts at 601 SW Tater Black for \$14,254.84 and a budget adjustment to cover the costs. Approved by Utility Board 5-0. A budget adjustment is needed.
15. **Section III Item 2 on the City Council** **Resolution**
**Agenda: Resolution & Budget
Adjustment to Purchase Carroll Electric
Facilities on Ginn & Brookside Roads**
The City of Bentonville recommends entering into an agreement with Carroll Electric to purchase facilities and accounts along Ginn Rd. and Brookside Rd. for \$149,905.78 and a budget adjustment to cover the costs. Approved by Utility Board 5-0. A budget adjustment is needed.

16. **Section III Item 3 on the City Council** **Resolution**
Agenda: Resolution & Budget
Adjustment to Purchase Carroll Electric
Facilities on Motley Road
The City of Bentonville recommends entering into an agreement with Carroll Electric to purchase facilities and accounts along Motley Rd. for \$110,036.07 and a budget adjustment to cover the costs. Approved by Utility Board 5-0. A budget adjustment is needed.
17. **Section III Item 4 on the City Council** **Resolution**
Agenda: Resolution & Budget
Adjustment to Purchase Carroll Electric
Facilities On Sears Road
The City of Bentonville recommends entering into an agreement with Carroll Electric to purchase facilities and accounts along Sears Rd. (between Monringstar Rd. and Nomad Rd.) for \$140,332.88 and a budget adjustment to cover the costs. Approved by Utility Board 5-0. A budget adjustment is required.
18. **Section III Item 5 on the City Council** **Resolution**
Agenda: Resolution to Award Bid IFB-
24-29 to Hawk Line Construction & BBC
Electrical Services
The City of Bentonville recommends awarding IFB 24-29 for on-call General Overhead Construction Services to both Hawk Line Construction Service and BBC Electrical Services per the attached bid tabulation. Approved by Utility Board 5-0. No budget adjustment is needed.
19. **Section III Item 6 on the City Council** **Resolution**
Agenda: Resolution & Budget
Adjustment Authorizing Issuance of a
Letter of Credit for the Compost Facility
Requesting City Council approval of a resolution authorizing the issuance of a Letter of Credit in the amount of \$1,000,000.00 as required by the Arkansas Department of Environmental Quality for the City of Bentonville compost facility. The cost of issuance is \$14,000.00 and requires a budget adjustment.
20. **Section III Item 7 on the City Council** **Ordinance***
Agenda: Ordinance Approving a Waiver
of Bid for Emergency Repair of a 48"
Water Transmission Main
Ordinance waiving the requirement of competitive bidding and entering into an agreement with Crossland Heavy Contractors, Inc. for emergency repair of 48-inch water transmission main located west of South Dixieland Road in Rogers, Arkansas. This is a time and material contract for emergency repair after leak was located by staff. This is not a budgeted item, and a budget adjustment will be required and requested after the project is completed.
21. **Section III Item 8 on the City Council** **Ordinance***
Agenda: Ordinance Approving a Waiver
of Bid for Emergency Repair of a 48"
Water Transmission Main

Ordinance waiving the requirement of competitive bidding and entering into an agreement with Crossland Heavy Contractors, Inc. for emergency repair of 48-inch water transmission main located west of Arkansas State Hwy 112 north of W. Wallis Road in Cave Springs, Arkansas. This is a time and material contract for emergency repair after water main was damaged. This is not a budgeted item, and a budget adjustment will be required and requested after the project is completed.

Items For Discussion

1. **Purchasing Discussion of City
Procurement Process**

Informational

Finance Committee presentation and discussion of the City Procurement Process.