



**Bentonville Parks and Recreation
Advisory Board Meeting
Monday, February 5, 2024
5:00 pm
Downtown Activity Center
215 SW A Street**

Agenda

Old Business

1. Approval of January 2024 Meeting Minutes

New Business

1. Trendsetter Award – Creekside Park
2. 8th Street Gateway Park Presentation
3. Ethics Training – Virtual - February 9, 2024, 11:00 a.m. – 1:00 p.m.

Other Business

Attachments

PRAB Minutes – January 2024

2024 Capital Improvement Worksheet – February 2024



Bentonville Parks and Recreation Advisory Board Meeting January Minutes

Meeting Date: Monday, January 8, 2023

Meeting Called to Order: 5:02 p.m.

Meeting Adjourned: 6:33 p.m.

Meeting Location: Downtown Activity Center

Attending Board Members: Allyson de le Houssaye, Ashton Alsup, Brady Blake, Chris Sooter, Dan Grover, Eileen Patrick, Jon Terlouw, Kristen Kuhlow, Ryan Hollingsworth, Steven George

Absent Board Members: N/A

Attending Staff Members: David Wright, Jackie Bubenik, Josh Stacey, Scott Mendenhall Wade Tomlison

Old Business

Approval of December 2023 Minutes

Motion to Approve: Dan Grover

Seconded the Motion: Eileen Patrick

Voted in Favor: All

Voted Opposed: None

New Business

Election of Officers

Steven George was appointed officer.

Voted in Favor: All

Voted Opposed: None

Blue Star Garden Proposal – Bentonville Garden Club

A video was shown by Tarsha Shepherd with the Bentonville Garden Club. The proposal was for the Blue Star Memorial Mark Program. The marker placement was discussed with the NWA Veterans Coalition and Wade Tomlinson with Bentonville Parks and Recreation. If this proposal is approved, the outgoing President would like to be advised for veterans to be present when the marker is presented to the City of Bentonville. It was suggested this presentation take place Memorial Day weekend.

Motion to Approve: Eileen Patrick

Seconded the Motion: Dan Grover

Voted in Favor: All

Voted Opposed: None

Adult Recreation Center Final Plans

Josh Stacey presented the final plans of the Adult Recreation Center.

2023 Department Accomplishments

Josh Stacey, Scott Mendenhall, and Wade Tomlinson gave the departments 2023 accomplishments. Highlights included, opening Creekside Park, Wishing Spring Trail and Slaughter Pen Skills Park, trail improvements, Bentonville Community Center upgrades, tennis court resurfacing, epoxy flooring in restrooms, new maintenance equipment, Holiday light display, landscaping, public art, many trainings, and certifications.

2024 Capital Outlook

David reviewed the many upcoming capital projects.

2024 Parks and Recreation Capital Improvement Worksheet

FY - 2017 Rollover Projects

Project	Budget	Status
Razorback Greenway(P Street) Reroute - Design and ROW	\$ 440,000	Project under review from ARDoT. Bidding mid-year 2024
McCullough Street Sidepath Trail - Phase II	\$ 600,000	Design Revisions in place - Bidding mid-year 2024

FY - 2018 Rollover Projects

Project	Budget	Status
Bella Vista Lake - Restroom Facility	\$ 60,000	Project Underway - 95% Complete
Bella Vista Lake - Parking Lot / Trail Connection	\$ 1,062,000	Project Underway - 95% Complete

FY 2020 Projects

Project	Budget	Status
Austin Baggett Curb / Street Improvements	\$ 50,000	
Bella Vista Lake Play Structure	\$ 150,000	Project Underway - 95% Complete

FY 2021 Projects

Project	Budget	Status
QOP - Dave Peel Design Project		Project Underway - 80% Complete
QOP - Commons Design Project	\$ 393,725	Project Underway - 80% Complete
Bella Vista Lake - Bridge Design Project	\$ 117,500	Project Changed to Stream Restoration

Gateway Park - Park Design (SD & DD)	\$ 927,000	Project Underway - 90% Complete
Memorial Park - Bridge Design & Stream Restoration	\$ 150,000	Grant Submitted Bank Stabilization - Analysis and Design underway for bridge
Arkansas Missouri Trail - Extension to 102 / 62		Project (Transportation Dept) slated for 2023
FY 2022 Projects		
Project	Budget	Status
Bentonville Green Design	\$ 350,000	Project Underway - Schematic 50% Complete
Park Springs Park - Restroom Replacement	\$ 80,000	Project in re-design
Gilmore Park - Playground Surfacing Replacement	\$ 65,000	Construction spring of 2024
McKissic Creek Trail	\$ 1,200,000	Project Underway - 10% Complete
SW Bentonville Trail	\$ 1,100,000	Project Underway - 70% Complete
FY 2023 Projects		
Project	Budget	Status
A Street Promenade Construction	\$ 16,000,000	Project Underway - 5% Complete
Phillips Park Construction	\$ 18,000,000	Project Underway - 15% Complete
Town Branch Park Construction	\$ 550,000	Project Underway - 50% Complete
Parks Maintenance Facility - Design and Testing	\$ 350,000	Project Underway - 60% Complete
Adult Recreation Center Design & Testing	\$ 1,260,000	Project Underway - 95% Complete
FY 2023 Projects		

Project	Budget	Status
SW Bentonville Trail BCC to Bright	\$ 500,000	Project Underway - 70% Complete
Walton Blvd Trail Safety Improvements	\$ 60,000	Project in design
Sidewalk Design / Construction	\$ 300,000	Design Complete - Currently in review / bidding
Connect Bentonville - T1P - Neighborhoods	\$ 33,000	
Connect Bentonville - T2P - Crosswalks	\$ 12,000	
Razorback Greenway - NE A Street Bridge		Project Underway - 60% Complete
14 Street / Hwy 102 Tunnel		Project Currently Bidding
FY 2024 Capital Projects		
Project	Budget	Status
Parks Maintenance Facility - Construction	\$ 4,500,000	
Parks Maintenance Facility - FF&E	\$ 145,000	
Phillips Park FF&E	\$ 145,000	
8th Street Gateway Park Construction	\$ 37,000,000	Project in Design - 90% Complete - Set to bid Feb 2024
Adult Recreation Center	\$ 21,000,000	Project in Design - 95% Complete - Set to bid March 2024
T1 Bikeway Projects	\$ 400,000	
SW Trail System Expansion	\$ 500,000	

FY 2024 Capital Projects		
Project	Budget	Status
SW Bentonville Trail - Gator to Morningstar		Project Underway - 5% Complete
SW Bentonville Trail - Morningstar to Vendor Dr - Design		Project in design - 50% Complete
SW Bright Road Trail		Project in design - 90% Complete
McCollum Road Sidepath - Phase II		Project in Design - 75% Complete
Sidewalks Project(s)	\$ 1,200,000	
Streambank Erosion Study	\$ 12,000	Project 5% complete
Parks Tree Survey	\$ 25,000	
BCC - Convert Kids Center Tile to Turf	\$ 15,000	Receiving Quotes
BCC - Kids Center Flooring	\$ 9,000	Scheduled to be complete by April 2024
BCC - Fitness Lobby Furniture Replacement	\$ 15,000	Receiving Updated Quote - Estimated Install April 2024
BCC - Fitness Center Carpet Replacement	\$ 60,000	Scheduled for August during annual maintenance closure
BCC - Gym, Track, Fitness Cubby	\$ 21,000	Receiving Updated Quote - Estimated Install April 2024
BCC - Pool Stair Well Leisure Pool	\$ 14,000	Scheduled for August during annual maintenance closure
FY 2024 Capital Projects		
Project	Budget	Status
BCC - Spin Bike Replacements	\$ 13,200	Ordered - Expected mid February

BCC - Splash Wall Repair / Paint	\$ 5,000	Scheduled for August during annual maintenance closure
BCC - Wash / Dry Install - 2nd Floor	\$ 9,500	
MFAC - Sand Filter / Chem Graphic and Applicator	\$ 175,000	
MFAC - 50M Prep / Coat	\$ 115,000	
MP - Security Cameras	\$ 60,000	
MP - Public Announcement System	\$ 17,520	Project out for quotes
MP - Playground Replacement	\$ 365,000	
MP - Pavilion Painting	\$ 10,000	
MP - Recrown Soccer Field #2 + #8	\$ 195,000	Scheduled for July 2024
MP - Tennis Courts Resurface (Courts 1-4)	\$ 64,000	
Downtown Square - Fountain Lighting	\$ 50,000	
Orchards - Playground Shade Structure	\$ 45,000	
Parking Lot - Seal and Stripe	\$ 10,000	
Citizens - Tennis Courts (3&4) Repair	\$ 35,000	
Wildwood - Tennis Court Resurface	\$ 40,000	
Capital Equipment		
2022 Capital Equipment		

Equipment	Budget	Status
Vehicles-5020-29 Replacement-1 Ton Truck w Flatbed	\$ 34,000	Ordered December 2022/Reordered January 2024
Vehicles-5030-02 Replacement-1 Ton Truck w Utility	\$ 48,000	Ordered December 2022/Reordered January 2024
Vehicles-5030-19 Replacement-1 Ton Truck w Flatbed	\$ 34,000	Ordered December 2022/Reordered January 2024
Vehicles-New 1 Ton Truck w Flatbed (28th St)	\$ 34,000	Ordered December 2022/Reordered January 2024
Vehicles-5020-16 Replacement-1 Ton truck w Flatbed	\$ 34,000	Ordered December 2022/Reordered January 2024
Vehicles-New 1 Ton Truck w Flatbed (Mechanic)	\$ 36,000	Ordered December 2022/Reordered January 2024
2023 Capital Equipment		
Equipment	Budget	Status
Excavator Attachment	\$ 10,000	Ordered March 2023
Snow Plow Attachment - Parks Truck	\$ 6,000	Completed
UTV - John Deere UTV (New - Phillips Park)	\$ 14,000	Completed
Parks Truck (Replace 5020-23) - Ram 3500 Crew Cab	\$ 51,000	Ordered December 2022/Reordered January 2024
Parks Truck (Replace 5020-17) - Ram 3500	\$ 48,000	Completed
Parks Truck (Replace 5030-10) - Ram 2500	\$ 42,000	Ordered December 2022/Reordered January 2024
Parks Vehicle (New - Phillips) - Ram 3500 Crew Cab	\$ 51,000	Ordered December 2022/Reordered January 2024
2024 Capital Equipment		

Equipment	Budget	Status
Aerator - MFAC Pool	\$ 5,000	
Blower Attachment-Grasshopper	\$ 6,900	Completed
Blower Attachment-Tool Cat	\$ 9,000	Ordered January
Cable Auger Machine	\$ 5,500	
Fence-Event Panels x100	\$ 14,000	
Zero Turn Mower x6 (Replacement)	\$ 120,000	Ordered January
Dolphin Pool Cleaner-BCC	\$ 7,500	
Pool Pump-BCC	\$ 9,000	
Waterfall Pump-Orchards Park	\$ 8,500	Completed
Fountain Pump-Square	\$ 6,000	
Large Pool Deck Scrubber-BCC	\$ 15,000	
2024 Capital Equipment		
Equipment	Budget	Status
Small Floor Scrubber-BCC	\$ 7,000	
Cordless Floor Scrubber	\$ 5,300	
Street Sweeper-Promenade/Trails	\$ 155,000	
20' Flatbed Trailer (Replacement)	\$ 8,500	

20' Flatbed Trailer (Replacement)	\$ 8,500	
Deck Over Trailer	\$ 14,000	
Dump Trailer	\$ 20,000	
Trash Collection Vehicle-Promenade	\$ 240,000	
Underground Wire Locator	\$ 5,500	
Kawasaki Mule ATV-Sanitation	\$ 20,000	
Sod Roller	\$ 5,500	Completed
Ford Ranger or Equivalent-New	\$ 42,000	Ordered January
Ram 1500 or Equivalent-Replace 5030-07	\$ 48,000	Completed
Ram 1500 or Equivalent-New Sanitation	\$ 48,000	Completed
Ram 2500 or Equivalent-Replace 5030-17	\$ 67,000	Completed
Ram 3500 or Equivalent- New Facilities	\$ 76,000	Ordered January
2024 Capital Equipment		
Equipment	Budget	Status
Ram 3500 or Equivalent - New Grounds	\$ 73,000	Ordered January
Ram 3500 or Equivalent - New Grounds	\$ 73,000	Ordered January
Ford Explorer or Equivalent - New	\$ 49,000	Ordered January