

Location

Bentonville Public Library (BPL) McGaugh Family Literacy Area

This is a rescheduled meeting from May 1, 2024.

Call to Order**Roll Call**

Library Advisory Board (LAB) Members

Approval of Minutes: April 3, 2024

Agenda Items

1. Bentonville Library Report
 - a. Welcome Tara Cloud Clark, Library Marketing Specialist
2. Expansion/Remodel Update
 - a. Spring renovation is on schedule and progressing.
 - b. Reminder: BPL will temporarily close May 20 – June 2.
 - i. BPL will reopen for the beginning of Summer Reading Club on Monday, June 3.
 - ii. Construction will continue while the library is open to the public.
 - c. Furniture, Fixture & Equipment phase - the furniture contracts were approved by City Council on April 23 for \$1,167,500.
 - d. Revenue collection for the project is solid and expenditures are tracking under budget overall (refer to Illustration).
 - i. BPL developed a “wish list” to potentially add more work to the project scope.
 1. Makerspace upgrades
 2. Minor renovation to staff breakroom
 3. Minor renovation to custodial workroom
 4. Donor signage package design and installation
 5. A new monument sign on the NW corner of the property
 6. Minor renovation to the library’s sunroom
 7. Additional facility repairs that fall within Flintco’s expertise.
 - ii. MSR Design’s contract was extended to include design work. This will allow BPL to prioritize and select certain projects that align with its project budget.
 1. Existing contingency funds and project allowances will be utilized.
 2. A future budget adjustment will likely be required when the pricing package is complete.
 3. BPL’s current guaranteed maximum price (GMP) contract with Flintco will likely be extended.
 4. If some project upgrades are not picked up now, the library will retain designs and understand baseline pricing for future work.
 - iii. Overall expenditures will not exceed \$16.75MM.
 - e. BPL will receive 15 native trees that are larger in caliper size through a partnership with local groups including the Library Foundation, Runway and Flintco. The gift is from the

Forestry the Future Program, which is made possible through philanthropic investments from the Walton Family Foundation to The Peel Compton Foundation and Benton County municipalities at the recommendation of Stuart Walton.

- f. Updated timeline: Substantial completion is scheduled for September 3 for expansion.
 - i. Furniture and shelving installation will occur, then collection relocation.
 - ii. Anticipate temporary fall closure that will be determined prior to opening day.
 - iii. Ribbon cutting and opening day is to be scheduled.
 - iv. Substantial completion for fall renovation is slated for November 15. Dedication of those areas are to be scheduled.
- 3. Friends of the Bentonville Library Report
- 4. Bentonville Library Foundation Report
- 5. Public Comments on Agenda Items (Limited Public Forum)

Next Meeting

Wednesday, June 5, 2024 at 1 PM
McGaugh Family Literacy Area

BPL will not meet in July or August unless necessitated by library business.

Adjournment

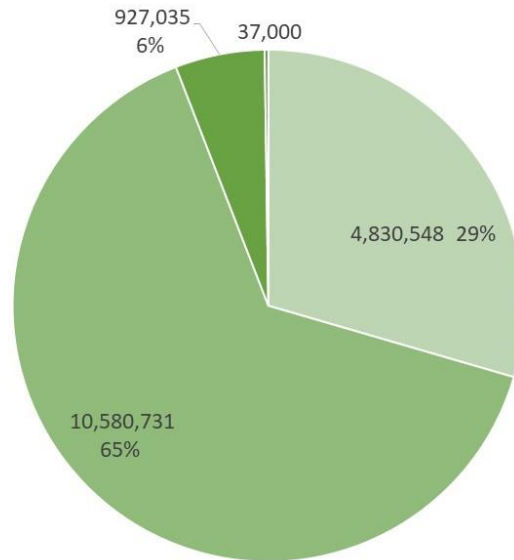
About Public Comments on Agenda Items

Library Advisory Board meetings are open to the public. Guests may make public comments at the end of the agenda. Making a public comment will require you to register with your name, address, phone number and email address. Each person is limited to 3 minutes of comments; public comments should relate to board meeting agenda items.

Illustration

Revenue Snapshot

Value = \$16,375,314



Reflects deposited funds; add'l funds pending

■ Bond Extension ■ Library Foundation
■ City Funds ■ Grants/In-Kind

Expenditure Snapshot

Library Budget	Proposed (9/13/2022)	Actual (as-of 4/23/2024)	Remaining Budget
Construction Cost	\$ 13,069,641.00	\$ 13,003,557.00	\$ 66,084.00
Furnishings, Fixtures & Equipment (shelving + signage)	\$ 1,521,984.00	\$ 1,637,583.00	\$ (115,599.00)
Soft Costs - consultants, fees, moving, etc.	\$ 1,659,375.00	\$ 1,477,933.22	\$ 181,441.78
Project Contingency	\$ 500,000.00	\$ -	\$ 500,000.00
Specialty Equipment + Technology (BPL OM budget)	\$ -	\$ -	\$ -
	\$ 16,751,000.00	16,119,073.22	631,926.78