



Bentonville Municipal Airport
Advisory Board Meeting Minutes
Thursday, April 4, 2024 @ 3:00 pm
Thaden Fieldhouse – 2205 SW “I” Street
Bentonville, AR 72712
(& VIA ZOOM WEBINAR)

Meeting Recording: <https://us02web.zoom.us/rec/play/HralGtC9oi-mBEiLRoEcKIEls-TMuE0gZiV6i48Oe9XfSl4JPqDCeUE2qzCsk1quW18W3hyt1okJbAfT.k2j81h0y4EPXxDDL>

Call to Order, Welcome & Pledge of Allegiance – *Brian Baldwin, Chairman.*

Present: Brian Baldwin, Chad Cox, Kelly Deeds, Robin Fields & Maverick (Zoom), Tyler Flagg, Debbie Griffin, Craig Gourley, Richard Ham (Zoom), Rachel Hobert, Rachael Holland, Ginny Lantz, Chris Maestri, Mark Marsiglio, Beckie Seba, Bev Shepherd, Mark Slaughter, Mary Katherine McKinley, Dave Boyd, Michael Leon, Dave Burris **Absent:** Dennis Cherry

New Member Introduction: Beckie Seba, Ex Officio. She takes the place of Chris Sooter.

Appointed: 03-13-24 -- Ends: 03-13-27

Approval of Minutes: March 7, 2024 – Motion: M. Slaughter, Second: R. Ham – Motion Passed.

I. Old Business:

1. Geese Control Report – Robin Fields and Maverick

Robin Fields and Maverick appeared before the board via Zoom. Robin reported that everyday there are between five and forty geese. This morning there were forty. They have been coming in late in the day and spending the night. They are hard to run off. He said that he thinks in two or three weeks, they will begin to go elsewhere.

II. New Business:

1. Engineering and Construction Updates - Chris Maestri – Garver Engineers

- A. Runway Widening Project (FAA Grant)** – Completed. Working through closeout with FAA
- B. VBT Hangar Development (ADA Grants)** – Completed. Working through closeout. Need to closeout by the end of the month.
- C. East Taxiway Extension Phase II (FAA Grant)** – Finalizing documents to submit to the FAA next week. Opening bids on 05-21-24. Waiting for FAA to get fully funded. Construction could be in the spring of 2025 instead of fall of 2024.

- D. **VBT Hangar Access (ADA Grant)** - Received 2nd comments from the city this morning. Submitted preliminary plans to Sy-Con for pricing of their portion. The city will also perform a portion of this work. We have ADA grant (80/20) and portion of that sponsor match will be covered by the work that the city completes.
- E. **VBT Parking Apron (Fuel Farm) (ADA Grants)** - Applying to receive supplemental discretionary money that we applied for and did not receive last year. Working on an application for a Notice of New Funding Opportunity.

2. **Updates from the Field – Kelly Deeds**

- Flight School hours up 25% versus same period last year. 2180 Ops.
- Fuel sales up 41% on low lead; 66% on Jet A.
- New Jet tenant from Oregon with CJ1 Plus. Flying 2 – 4 days/wk.\ Will get tail number into system.
- Pedestrians on Runway = 4. Mr. Deeds is watching this.
- One Jet off the runway on east side taxiway. Fire Department came out and got him on his way.
- Mary Katherine McKinley reported on Women of Aviation Week. Bentonville won the Most Acclaimed Award.

3. **City of Bentonville Updates – Debbie Griffin, Airport Manager**

A. **Lease Approvals**

1. **Hangar 1, LLC - Mark Rockwell** – Need AAB approval before moving to City Council. Motion by R. Ham to approve lease and for Debbie Griffin to take to City Council. M. Slaughter gave a second. Motion approved.

2. **Lone Projects, LLC – Tyler Flagg.** One of the larger hangers that is closest to the runway on the south side – 11,395 square feet. Motion by R. Ham to approve the lease and for Debbie Griffin to take to City Council. M. Slaughter gave a second. Motion approved.

B. **National League of Cities** – Application to Congressman Womack for discretionary money to use for developing the west side of the airport. Congressman Womack said he would consider it. This would be for 2025.

C. **Economic Development Study** – There was funding left over from a grant we received last year. City Council approved to accept and allocate these funds to do an Economic Development Study for the airport. There is a 45 – 60-day turnaround.

D. **State of the City meeting tonight.**

III. **Other Business:**

- 1. Discussion regarding Projects and Priorities – Brian Baldwin, Chairman
Need to complete the Operations & Standards by next month.
- 2. Chairman Baldwin proposed an official task force be formed to look at getting

Extra parking for planes. He cited that the jet that dropped a wheel in the mud was caused by their desire to move on the east side and maintain clearance between their wing tip and the nose or tail of another aircraft parked there. Mr. Baldwin would like to have a work session and talk about it more next month. M. Slaughter, Kelly Deeds, Dave Boyd, Craig Gourley, and someone with Garver will help with this.

3. Runway Incursion – Vehicular, bicycle, and pedestrian traffic. Kelly Deeds will continue to observe any runway incursion that happens and report to the board and to let the board know if he needs assistance. The minimum standard has been that if anyone is crossing the runway they are carrying a radio.
4. Dave Boyd asked how we get credit for the things we do around the airport. Declared lengths, extending the runway, land, grooving, etc. are some of the things he mentioned. There was discussion. Chad Cox and Dave Boyd will do more research. Debbie Griffin and Chris Maestri will work together, as well, and report back to the board next month about what we might do.

IV. Miscellaneous Item: Dave Burris, Architect

1. Dave Burris is the architect for the next six (6) hangars that are going to go up at the airport. There was discussion about parking area at the hangars. Ms. Griffin said she was comfortable with moving forward until the board could talk to an engineer and make sure the people were parking within their allotted space. Mr. Burris then asked to be put on the agenda for next month.

IV. Closing:

1. **Proposed Meeting Date and Time: Thursday, May 2, 2024, @ 3:00 pm**
Location: City Hall – 305 SW “A” Street, Bentonville, AR

All members were good with the meeting date.

2. **Motion to Adjourn:**

Rachel Hobert made a motion to adjourn. Mark Slaughter gave a second. Motion passed.