

Location

Bentonville Public Library (BPL) McGaugh Family Literacy Area

Call to Order

Hadi Dudley, Library Director, called the meeting to order at 1:04 p.m.

Attendees

Kimberly Seay, Michele Stamps Pritchett, Matthew Moses, Michelle Evans, Cynthia Cochran, Teresa Stafford, Judy Marquess, Octavio Sanchez, Hadi Dudley, Vira Kousol and Tara Clark

Approval of April 3, 2024 Minutes

The group reviewed the meeting minutes from April 3, 2024. Kimberly Seay moved, and Michele Stamps Pritchett seconded to approve the minutes as presented. The April 3, 2024, board minutes were also approved as presented.

Agenda Items

1. Hadi Dudley gave an update on the Bentonville Library Report
 - a. Hadi introduced Tara Cloud Clark, Library Marketing Specialist
2. Expansion/Remodel Update
 - a. Spring renovation is on schedule and progressing.
 - b. Reminder: BPL will temporarily close from May 20 – June 2.
 - i. BPL reopens at the beginning of the Summer Reading Club on Monday, June 3.
 - ii. Construction will continue while the library is open to the public.
 - c. Furniture, Fixture & Equipment phase – the City Council approved the furniture contracts on April 23 for \$1,167,500.
 - d. Revenue collection for the project is solid, and expenditures are tracked under the overall budget (refer to illustration).
 - i. BPL developed a “wish list” to add more work to the project scope potentially.
 1. Makerspace upgrades
 2. Minor renovation to the staff breakroom
 3. Minor renovation to the custodial workroom
 4. Donor signage package design and installation
 5. A new monument sign on the NW corner of the property
 6. Minor renovation to the library’s sunroom
 7. Additional facility repairs that fall within Flintco's expertise.
 - ii. MSR Design’s contract was extended to include design work. This will allow BPL to prioritize and select specific projects aligning with its budget.
 1. Existing contingency funds and project allowances will be utilized.
 2. A future budget adjustment is likely required when the pricing package is complete.
 3. BPL’s guaranteed maximum price (GMP) contract with Flintco will likely be extended.
 4. If some project upgrades are not picked up, the library will retain designs and understand baseline pricing for future work.

- iii. Overall expenditure will not exceed \$16.75M.
 - e. BPL will receive 15 native trees that are larger in caliper size through a partnership with local groups, including the Library Foundation, Runway, and Flintco. The gift is from the Foresting the Future Program, made possible through philanthropic investments from the Walton Family Foundation to The Peel Compton Foundation and Benton County municipalities at Steuart Walton's recommendation.
 - f. Updated timeline: Substantial completion is scheduled for expansion on September 3.
 - i. Furniture and shelving installation will occur, followed by collection relocation.
 - ii. Anticipate temporary fall closure, which will be determined before opening day.
 - iii. Ribbon cutting and opening day are to be scheduled.
 - iv. Substantial completion for fall renovation is slated for November 15. Dedication of those areas is to be scheduled.
- 3. Judy Marquess provided the Friends of the Bentonville Library Report
 - a. FOL will award 5 \$1,000 scholarships to selected BPL teen volunteers.
 - b. The Friends will participate on June 7, the first Friday. The theme will be "You never fully dress with a book."
 - c. Move the new bookstore on May 22 and 23
 - d. Financials for the month include:
 - i. Book Store Sales
 - ii. Memberships
 - iii. Miscellaneous
 - e. Total Revenue for April - \$2,011
 - f. Expenses for April - \$1,414
 - g. Year-to-Date Revenue - \$19,722
 - h. Year-to-Date Expenses - \$7,098
 - i. Example: FOL Operating expenses, BPL Garden expenses
 - i. Total deposit for 5/1/2024 - \$51,986.
 - j. Between Friends – The next meeting is Wednesday, May 15, at 10 AM in the Sunroom.
 - k. Next FOL meeting – Monday, June 3, at 10 AM in the Sunroom.
- 4. Teresa Stafford provided the Bentonville Library Foundation Report
 - a. 2024 Totals YTD:
 - i. Total donations = 88
 - ii. Total dollars (cash in) = \$153,786
 - b. Building Fund to Date:
 - i. Total donation amount committed = \$11,792,317
 - ii. Funding gap = \$457,683
 - c. BLF BOD's update:
 - i. Donor Relations and Community Development Committee
 - 1. Coalition visits completed with:
 - a. WFF
 - b. Walmart
 - c. Chamber of Commerce
 - d. Visit Bentonville
 - e. NWACC
 - ii. Proposed adult learning program topics:
 - 1. Business
 - 2. Outdoor recreation
 - 3. Community development

4. First-space interests
5. Life-long learning
- iii. Coalition ranking event – May 15 & 16 (invitation only).
- d. The next BLF board meeting is scheduled for July 8, 2024
5. Public Comments on Agenda Items (Limited Public Forum)

Next Meeting

Wednesday, June 5, 2024, at 1 PM
McGaugh Family Literacy Area

The Library Advisory Board will not meet in July or August unless library business requires a meeting.

Adjournment

The Library Advisory Board adjourned at 1:51 p.m.

About Public Comments on Agenda Items

Library Advisory Board meetings are open to the public. Guests may make public comments at the end of the agenda. To make a public comment, you must register with your name, address, phone number, and email address. Each person is limited to 3 minutes of comments; public comments should relate to board meeting agenda items.