

Location

Bentonville Public Library (BPL) McGaugh Family Literacy Area

Call to Order

Hadi Dudley, Library Director, called the meeting to order at 1:02 p.m.

Attendees

Kimberly Seay, Michele Stamps Pritchett, Megan Bolinder, Michelle Evans, Nathan Pollet, Matthew Moses, Cynthia Cochran, Octavio Sanchez, Teresa Stafford, Judy Marquess, Christina Clark, Tara Cloud Clark, Hadi Dudley, and Vira Kousol

Approval of May 15, 2024, Minutes

The group reviewed the meeting minutes from May 15, 2024. Cynthia Cochran moved, and Nathan Pollet seconded to approve the minutes as presented. The May 15, 2024, board minutes were approved as presented.

Agenda Items

1. Hadi Dudley gave an update on the BPL report
 - a. Storm damage is minimal at the library and on the expansion site
 - b. Summer Reading Club report by Christina Clark, BPL Children's Librarian
 - i. Summer Reading Club officially started this Monday with the theme "Adventures Begin at the Library."
 - ii. A total of 1,785 people have registered so far
 1. Children – 1,087
 2. Teens – 262
 3. Adults – 436
 - iii. For the first time this year, we offered pre-registration. Six hundred forty-six (646) registered before the program started.
 - c. Programs
 - i. Big events include:
 1. A Little Red Riding Hood performance by Opera in the Ozarks at the History Museum (Train Station). Due to closed meeting spaces, that's our only big summer program. We will still have Storytimes and book club as usual.
 - d. Summer Feeding
 - i. Free meals for kids 18 and under will be served Monday through Friday from 11:30 AM – 12:30 PM at the library veranda
 - ii. On Monday, 267 lunches were distributed
 - e. Tara Cloud Clark gave a library marketing report
 - i. We have changed our social media name from Bentonville Library Foundation to Bentonville Public Library
 - ii. Increase in followers on Facebook and Instagram
 - iii. The new library website should be ready by the end of June

2. Expansion / Remodel Update

- a. Spring renovations: the library's temporary closure was a wise decision. Excellent progress has been made by BPL, Flintco, and contractors
 - i. New spaces complete and ready for library use: Book Sorter Room, Rotary Conference Room, and Friends Book Store
 - ii. Tech Logic installed BPL's new 9-Bin book sorter
 - iii. BPL's old 3-Bin book sorter was recycled after parts were removed for spare inventory
 - iv. Friends moved books out of the store, City's Public Works Maintenance team relocated existing shelves, Friends set up a bookstore in its temporary configuration
 - v. Three (3) new HAVC units were delivered and installed on the library's rooftop
 - vi. Trane configured and started up all three units to colling; more than 30 small HVAC devices throughout the library were reconnected to the rooftop unit
 - vii. Interior fire line work occurred
 - viii. The large coiling gate was removed
 - ix. Demolition to the foyer wall started
 - x. Temporary safety wall installed in the foyer
 - xi. BPL staff relocated the service desk and work areas
 - xii. BPL staff responded to patron email inquiries and registered new library cards
 - xiii. BPL staff decorated the children's department for the Summer Reading theme
 - xiv. BPL staff ordered, cataloged, and processed new books and other materials
 - xv. BPL staff shelved returns, organized collections, and weeded outdated materials
 - xvi. Public communication, marketing efforts, and project work continue
 - xvii. Friends of the Library and Library Foundation sponsored yummy food and wellness activities for BPL staff
- b. Expansion work is ongoing; Furniture, Fixture & Equipment procurement is ongoing

3. Judy Marquess provided the Friends of the BPL report

- a. The new bookstore is open! We love it!
- b. The Friends will participate on June 7, the first Friday. The theme will be "You never fully dress without a book."
- c. We are receiving donations during store hours
- d. Financial for the month include:
 - i. Book Store Sales
 - ii. Memberships
 - iii. Miscellaneous
- e. Total Revenue for May - \$1,790
- f. Expenses for May - \$4,093
- g. Year to Date Revenue - \$20,878
- h. Year to Date Expenses - \$10,320
 - i. Example: Teen scholarships, meals for BPL staff, other BPL staff transaction needs
- i. Total on deposit 5/1/2024 - \$49,593
- j. Between Friend's next meeting is Wednesday, June 19 at 10 AM in the Sunroom
- k. Next Friends meeting Monday, July 1 at 10 AM in the Sunroom

4. Teresa Stafford provided the BLF report
 - a. 2024 totals YTD:
 - i. Total donations = 96
 - ii. Total dollars (cash in) = \$156,250
 - b. Building Fund to date (remains the same as last month – no new funding commitments)
 - i. Total donation amount committed = \$11,792,317
 - ii. BLF made four payments to the COB earlier this week = \$370,531
 - iii. \$215,250 outstanding pledges (will come in over the next two years)
 - iv. Currently in a significant gift cultivation stage w/new interested donor
 1. Donor considering naming a space
 - c. BLF BOD's update:
 - i. Donor Relations and Community Development Committee:
 1. Coalition ranking event – May 15 & 16 – well attended
 2. Suggestions for classes are in review w/adult librarians
 3. Timeline for 2025 classes is revised to launch mid-year
 - d. June 25th event – cohosting Havenwood signup for library card
 - e. Next BLF board meeting scheduled for July 8, 2024
5. Public Comments on Agenda Items (Limited Public Forum)

Next Meeting

Wednesday, September 4, 2024, at 1 PM
McGaugh Family Literacy Area

The Advisory Board does not typically meet in July and August unless necessitated by Library business. Board members are asked to hold July 1 at 1 PM and August 7 at 1 PM as tentative meeting dates/times.

Adjournment

The Library Advisor Board adjourned at 1:39 PM

About Public Comments on Agenda Items

Library Advisory Board meetings are open to the public. Guests may make public comments at the end of the agenda. To make a public comment, you must register with your name, address, phone number, and email address. Each person is limited to 3 minutes of comments; public comments should relate to board meeting agenda items.