



**Bentonville Parks and Recreation
Advisory Board Meeting
Monday, December 2, 2024
5:00 pm
City of Bentonville – Administrative Services Building
1000 SW 14th Street**

Agenda

Old Business

1. Approval of November 18, 2024, Meeting Minutes

New Business

1. 2024 Department Accomplishments
2. 2025 Capital Outlook

Other Business

Attachments

PRAB Minutes – November 2024
2024 Capital Improvement Worksheet – December 2024



Bentonville Parks and Recreation Advisory Board Meeting November Minutes

Meeting Date: November 18, 2024

Meeting Called to Order: 5:05 p.m.

Meeting Adjourned: 6:07 p.m.

Meeting Location: City of Bentonville, Administrative Services Building

Attending Board Members: Allyson de la Houssaye, Brady Blake, Chris Sooter, Eileen Patrick, Jon Terlouw, Kristin Kuhlow, Ryan Hollingsworth, Steven George

Absent Board Members: Dan Grover

Attending Staff Members: David Wright, Greg Hughes, Josh Stacey, Scott Mendenhall, Tracy Acosta, Wade Tomlinson

Old Business

Approval October 7, 2024, Minutes

Motion to Approve: Kristin Kuhlow

Seconded the Motion: Brady Blake

Voted in Favor: All

Voted Opposed: None

New Business

2024 - Recreation Program Report

David Wright asked Greg Hughes to review the 2024 Recreation Program Report.

Highlights of the presentation are listed below.

\$5,453,158 Annual Economic Impact

1,346 BCC Daily Attendances

32,563 Memberships

545 Daddy Daughter Dance

390 Mommy & Me ParTea

254 Volleyball Lessons

1,126 Swimmers/Group Lessons

3,787 Private Swim Lessons

29,784 Summer Participants at MFAC

15,096 Ice Skating Patrons

2,477 Spring Soccer Players

44 Fall Youth Pickleball Players

168 Fall Adult Pickleball Players

1,440 Cricket Players

2,522 Summer Campers

1,572 Glow Run

3,875 Run Bentonville Half Marathon

32 Bentonville Outdoors Participants

2025 - Recreation Program Fees

David Wright asked Greg Hughes to review the 2024 Recreation Program Report.

Greg reviewed the fees and found discrepancies in the rates. The rate sheet will be updated and resent to members. The board approved the 2025 fees noting the updated fee schedule.

Motion to Approve: Eileen Patrick

Seconded the Motion: Allyson de la Houssaye

Voted in Favor: All

Voted Opposed: None

Other Business

Members inquired about the status of the naming of the Promenade. David asked for a few more weeks and would bring it back to the board.

There were 21 applicants that applied for the open positions on the PRAB board.

2024 Parks and Recreation Capital Improvement Worksheet		
FY - 2017 Rollover Projects		
Project	Budget	Status
Razorback Greenway(P Street) Reroute - Design and ROW	\$ 440,000	Project under review from ARDoT. Bidding Fall 2024
McCulloum Street Sidepath Trail - Phase II	\$ 600,000	Design Revisions in place - Bidding Spring 2025
FY - 2018 Rollover Projects		
Project	Budget	Status
Bella Vista Lake - Restroom Facility	\$ 60,000	Project Complete
Bella Vista Lake - Parking Lot / Trail Connection	\$ 1,062,000	Project Complete
FY 2020 Projects		
Project	Budget	Status
Bella Vista Lake Play Structure	\$ 150,000	Project Complete
FY 2021 Projects		
Project	Budget	Status
QOP - Dave Peel Design Project		Project Underway - 80% Complete
QOP - Commons Design Project	\$ 393,725	Project Underway - 80% Complete
Bella Vista Lake - Bridge Design Project	\$ 117,500	Project Changed to Stream Restoration

Gateway Park - Park Design (SD & DD)	\$ 927,000	Bid Evaluation Underway
Memorial Park - Bridge Design & Stream Restoration	\$ 150,000	Grant Submitted Bank Stabilization - Analysis and Design underway for bridge
Arkansas Missouri Trail - Extension to 102 / 62		Project Under Design - 25% Complete
FY 2022 Projects		
Project	Budget	Status
Bentonville Green Design	\$ 350,000	Project Underway - Schematic 50% Complete
Park Springs Park - Restroom Replacement	\$ 80,000	Project in re-design
Gilmore Park - Playground Surfacing Replacement	\$ 65,000	Project Underway - 50% Complete
McKissic Creek Trail	\$ 1,200,000	Project Underway - 10% Complete
SW Bentonville Trail	\$ 1,100,000	Project Complete
FY 2023 Projects		
Project	Budget	Status
A Street Promenade Construction	\$ 16,000,000	Project Underway - Currently in Phase 3 - Project 50% Complete
Phillips Park Construction	\$ 18,000,000	Project Underway - 75% Complete
Town Branch Park Construction	\$ 550,000	Project Complete
Parks Maintenance Facility - Design and Testing	\$ 350,000	Project Currently Bidding
Adult Recreation Center Design & Testing	\$ 1,260,000	Design Complete - Currently in review / bidding

FY 2023 Projects		
Project	Budget	Status
SW Bentonville Trail BCC to Bright	1.8MM	Project Complete
Walton Blvd Trail Safety Improvements	\$ 60,000	
Sidewalk Design / Construction	\$ 300,000	Design Complete - Currently in review / bidding
Connect Bentonville - T1P - Neighborhoods	\$ 33,000	
Connect Bentonville - T2P - Crosswalks	\$ 12,000	
Razorback Greenway - NE A Street Bridge		Project Complete
14 Street / Hwy 102 Tunnel (Bright Road)		Project Complete
FY 2024 Capital Projects		
Project	Budget	Status
Parks Maintenance Facility - Construction	\$ 4,500,000	Project Bids December 2024
Parks Maintenance Facility - FF&E	\$ 145,000	Project Bids December 2024
Phillips Park FF&E	\$ 145,000	Project Underway- 75% Complete
8th Street Gateway Park Construction	\$ 37,000,000	Project Underway- 0% Complete
Adult Recreation Center	\$ 21,000,000	Project Underway- 0% Complete
T1 Bikeway Projects	\$ 400,000	Grant Submitted Bank Stabilization - Analysis and Design underway for bridge

SW Trail System Expansion	\$ 500,000	SW Bentonville Trail - Project Complete
FY 2024 Capital Projects		
Project	Budget	Status
SW Bentonville Trail - Gator to Morningstar		Project Complete
SW Bentonville Trail - Morningstar to Vendor Dr - Design		Project in design - 70% Complete
SW Bright Road Trail		Construction Underway - 50% Complete
McCollum Road Sidepath - Phase II		Project in Design - 75% Complete
Sidewalks Project(s)	\$ 1,200,000	Project in design - 0% Complete
Streambank Erosion Study	\$ 12,000	Project 5% complete
Parks Tree Survey	\$ 25,000	Project Complete
BCC - Convert Kids Center Tile to Turf	\$ 15,000	Project Complete
BCC - Kids Center Flooring	\$ 9,000	Project Complete
BCC - Fitness Lobby Furniture Replacement	\$ 15,000	Project Complete
BCC - Fitness Center Carpet Replacement	\$ 60,000	Project Complete
BCC - Gym, Track, Fitness Cubby	\$ 21,000	Project Complete
BCC - Pool Stair Well Leisure Pool	\$ 14,000	Project Complete

FY 2024 Capital Projects		
Project	Budget	Status
BCC - Spin Bike Replacements	\$ 13,200	Project Complete
BCC - Splash Wall Repair / Paint	\$ 5,000	Project Complete
BCC - Wash / Dry Install - 2nd Floor	\$ 9,500	Project Begins Fall 2024
MFAC - Sand Filter / Chem Graphic and Applicator	\$ 175,000	Project currently bidding
MFAC - 50M Prep / Coat	\$ 115,000	Project currently bidding
MP - Security Cameras	\$ 60,000	Project Underway - 80% Complete
MP - Public Announcement System	\$ 17,520	Project Complete
MP - Playground Replacement	\$ 365,000	Repurposing to Memorial Park Master Plan
MP - Pavilion Painting	\$ 10,000	Project Complete
MP - Recrown Soccer Field #2 + #8	\$ 195,000	Project Complete
Downtown Square - Fountain Lighting	\$ 50,000	
Orchards - Playground Shade Structure	\$ 45,000	Project Complete
Parking Lot - Seal and Stripe	\$ 10,000	Project Complete
Citizens-Tennis Courts Resurface (3-4)	\$ 35,000	Project Complete
Memorial- Tennis Courts Resurface (1-4)	\$ 64,000	

Wildwood - Tennis Court Resurface	\$ 40,000	Project Complete
Capital Equipment		
2022 Capital Equipment		
Equipment	Budget	Status
Vehicles-5020-29 Replacement-1 Ton Truck w Flatbed	\$ 34,000	Complete
Vehicles-5030-02 Replacement-1 Ton Truck w Utility	\$ 48,000	Complete
Vehicles-5030-19 Replacement-1 Ton Truck w Flatbed	\$ 34,000	Complete
Vehicles-New 1 Ton Truck w Flatbed (28th St)	\$ 34,000	Complete
Vehicles-5020-16 Replacement-1 Ton truck w Flatbed	\$ 34,000	Complete
Vehicles-New 1 Ton Truck w Flatbed (Mechanic)	\$ 36,000	Complete
2023 Capital Equipment		
Equipment	Budget	Status
Excavator Attachment	\$ 10,000	Item no longer needed
Snow Plow Attachment - Parks Truck	\$ 6,000	Complete
UTV - John Deere UTV (New - Phillips Park)	\$ 14,000	Complete
Parks Truck (Replace 5020-23) - Ram 3500 Crew Cab	\$ 51,000	Complete
Parks Truck (Replace 5020-17) - Ram 3500	\$ 48,000	Complete

Parks Truck (Replace 5030-10) - Ram 2500	\$ 42,000	Complete
Parks Vehicle (New - Phillips) - Ram 3500 Crew Cab	\$ 51,000	Complete

2024 Capital Equipment		
Equipment	Budget	Status
Aerator - MFAC Pool	\$ 5,000	Item no longer needed
Blower Attachment-Grasshopper	\$ 6,900	Complete
Blower Attachment-Tool Cat	\$ 9,000	Complete
Cable Auger Machine	\$ 5,500	Complete
Fence-Event Panels x100	\$ 14,000	Complete
Zero Turn Mower x6 (Replacement)	\$ 120,000	Complete
Dolphin Pool Cleaner-BCC	\$ 7,500	Complete
Pool Pump-BCC	\$ 9,000	Complete
Waterfall Pump-Orchards Park	\$ 8,500	Complete
Fountain Pump-Square	\$ 6,000	Complete
Large Pool Deck Scrubber-BCC	\$ 15,000	Complete
2024 Capital Equipment		
Equipment	Budget	Status

Small Floor Scrubber-BCC	\$ 7,000	Complete
Cordless Floor Scrubber	\$ 5,300	Complete
Street Sweeper-Promenade/Trails	\$ 155,000	Complete
20' Flatbed Trailer (Replacement)	\$ 8,500	Complete
20' Flatbed Trailer (Replacement)	\$ 8,500	Complete
Deck Over Trailer	\$ 14,000	Complete
Dump Trailer	\$ 20,000	Complete
Trash Collection Vehicle-Promenade	\$ 240,000	Equipment Ordered
Underground Wire Locator	\$ 5,500	Complete
Kawasaki Mule ATV-Sanitation	\$ 20,000	Complete
Sod Roller	\$ 5,500	Complete
Ford Ranger or Equivalent-New	\$ 42,000	Complete
Ram 1500 or Equivalent-Replace 5030-07	\$ 48,000	Complete
Ram 1500 or Equivalent-New Sanitation	\$ 48,000	Complete
Ram 2500 or Equivalent-Replace 5030-17	\$ 67,000	Complete
Ram 3500 or Equivalent- New Facilities	\$ 76,000	Complete
2024 Capital Equipment		

Equipment	Budget	Status
Ram 3500 or Equivalent - New Grounds	\$ 73,000	Complete
Ram 3500 or Equivalent - New Grounds	\$ 73,000	Complete
Ford Explorer or Equivalent - New	\$ 49,000	Complete