

Location

Bentonville Public Library (BPL)
Walmart Foundation Community Room

Call to Order**Roll Call**

Library Advisory Board (LAB) Members

Approval of Meeting Minutes

November 6, 2024

Agenda Items

1. Library Report
 - a. Holiday Closure Schedule Reminders
 - i. December 23: Close at 5PM
 - ii. December 24 and 25: Christmas Eve and Christmas Day
 - iii. December 31: Close at 5PM
 - iv. January 1: New Years Day
 - b. Upcoming City/Library meetings
 - i. December 5th: City of Bentonville Employee Appreciation Event (co-hosting with Parks Department at Lawrence Plaza)
 - ii. December 9th & 10th: City of Bentonville FY2025 Budget Meetings at City Council Chambers
 - iii. Run Bentonville Half Marathon Training Group: Saturday mornings, mid-December through April 5th
 - c. Library policies: updates and revisions forthcoming for Library Board approval
 - i. Makerspace/Digital Lab use rules and cost-recovery fees
 - ii. Meeting spaces and pending rental fees TBD
2. Expansion/Renovation Update
 - a. Construction punch list and close-out for expansion is ongoing
 - b. Furniture and equipment punch list is ongoing
 - i. Updates to FFE contracts are pending: shelving, public furniture and staff workstations
 - c. Signage package installation is ongoing
 - i. Affinity Marketing Promotions (AMP) is donating a new monument sign to BPL project as in-kind contribution. Value is approximately \$17,000.
 - d. Remaining renovation overview: we are tracking mid-January for construction punch list and furniture installation
 - e. Mid-December: floor installation requires one (1) week and will present operational and service challenges
 - i. Two separate buildings, limited restroom access for staff and public
 - ii. Floor material is specialized, with curing time to set and is comprised of a large section.

3. Friends of the Bentonville Library Report
 - a. Incoming President: Peggy Snyder
4. Bentonville Library Foundation Report
5. Public Comments on Agenda Items (Limited Public Forum)

Next Meeting

Wednesday, January 8, 2025 at 1 PM

Adjournment

Group Photograph

About Public Comments on Agenda Items

Library Advisory Board meetings are open to the public. Guests may make public comments at the end of the agenda. Making a public comment will require you to register with your name, address, phone number and email address. Each person is limited to 3 minutes of comments; public comments should relate to board meeting agenda items.