



**Revised Agenda:
Section I Item 2 - Budget Revised
Section II Item 7 - Budget Revised
Section II Item 8 - Resolution Revised**

**Committee of the Whole
and
City Council
Meeting Agenda
December 9, 2024
December 10, 2025
6:00 PM
Bentonville City Hall**

Note – The public, members of the City Council, and City staff, may have the option to attend this meeting by remote means. For public health reasons, those who attend in person should keep in mind hygiene, the use of facial coverings, and social distancing.

Bentonville residents can make public comments in the following ways:

- Public comments can be made in person at the meeting which is held at 305 SW A Street in Council Chambers.
- Public comments can be submitted by email to cc.comments@bentonvillear.com by at least 4:00 p.m. on the day of the meeting. This email includes the Mayor and City Council email addresses.
- Public comments can be made virtually by registering for the Council meeting at the Zoom link listed below. This requires you to register with your name, address, phone number and email address. The pre-existing limitations (3 minutes) and procedures concerning oral public comments will still apply.

*If you would like to attend the Committee of the Whole Meeting virtually, please register at the following link by 4:00 p.m. on December 9, 2024:

https://us02web.zoom.us/webinar/register/WN_RkI7VrHUTp2dBslm4Y2e4g

*If you would like to attend the City Council Meeting virtually, please register at the following link by 4:00 p.m. on December 10, 2025:

https://us02web.zoom.us/webinar/register/WN_Dru4RJjRRleB1b19e90Uvw

Council Questions/Discussion Concerning the Business Meeting

Call to Order

Pledge of Allegiance

Moment of Silence

Roll Call

Approval of Minutes

I. Committee of the Whole - Monday Night Only Items

1. **Water and Wastewater Rate Analysis and Financial Plan** **Informational**

The first workshop with Raftelis and the City to discuss water and wastewater rates.

2. **2025 Budget Final Review** **Informational**

Final review of the 2025 Budget.

II. **New Business - Public Comment to be Heard with Agenda Item**

1. **Certificate of Appreciation to Bentonville Boy Scout Troop 36** **Informational**

The Bentonville Scout Troop 36, coordinated by Meni Tenorio, has provided scouts to lead City Council in the Pledge of Allegiance in 2024. The City of Bentonville and City Council appreciates the commitment and assistance of this troop, and looks forward to working with them again in 2025.

2. **Recognition - Community Council and Youth Council** **Informational**

Recognize members of the Community Council and Youth Council for their completion of the year-long program.

3. **Resolution to Award Bid IFB-24-85 to Grand Truck Equipment Company, LLC** **Resolution ***

Resolution to award bid IFB-24-85 for One (1) 2024 Service Truck to Grand Truck Equipment Company, LLC in the amount of \$139,574.00 plus applicable taxes. No budget adjustment is needed.

4. **Resolution Approving Expenses from May 2024 Storm and Supplies to Prepare for Winter Weather** **Resolution ***

Resolution approving a Budget Adjustment for costs incurred as a result of the May Storm Event and for needed supplies to prepare for winter weather. A budget adjustment is needed.

5. **Resolution Approving Change Order #4 with Sy-Con for the VBT Hangar Access Road Delay** **Resolution ***

Resolution to approve change order #4 to the Sy-Con contract allowing a time delay at no cost or penalty to the City. No budget adjustment is needed.

6. **Resolution Approving a MOU Allowing Interest Payments for the Access Road Paving Delay** **Resolution ***

A Resolution accepting a MOU from the 6 new Bentonville Municipal Airport hangar leaseholders, authorizing interest payments for the VBT hangar paving project delay. No budget adjustment is needed.

7. **Resolution to Adopt the 2025 Budget** **Resolution ***

Approving a Resolution to adopt the 2025 Budget.

8. **Ordinance Adopting 2025 New Positions and Pay Plan Changes** **Ordinance***

An Ordinance approving new positions for 2025, along with position upgrades and title changes. No budget adjustment is needed.

9. **Resolution Authorizing a Change Order to the Library's Agreement with LFI for Shelving Installation** **Resolution ***
Resolution authorizing a change order to increase the Bentonville Public Library's agreement with Library Furniture International (LFI) for shelving installation in an amount not to exceed \$10,185.00 which includes applicable tax. No budget adjustment is needed.
10. **Ordinance Amendment to Eliminate Business Registry Fees** **Ordinance***
An ordinance amending Ordinance No. 2023-274 eliminating the business registration fee and renewal fee. No budget adjustment is needed.
11. **Tree & Landscape Advisory Committee Reappointment of Jeannie McIntire** **Appointment**
Reappointment of Jeannie McIntire to Position Six for a second term on the Tree & Landscape Advisory Committee. Her current term expires Dec. 31, 2024. Her second three-year term would begin January 1, 2025 and expires Dec. 31, 2027. Tree & Landscape Advisory Committee does not have term limits. Memo and request for reappointment attached.
12. **Tree & Landscape Advisory Committee Reappointment of Ralph Weber** **Appointment**
Reappointment of Ralph Weber to Position Five for a third term on the Tree & Landscape Advisory Committee. His current term expires Dec. 31, 2024. His third three-year term would begin January 1, 2025 and expires Dec. 31, 2027. Tree & Landscape Advisory Committee does not have term limits. Memo and request for reappointment attached.
13. **Tree & Landscape Advisory Committee Appointment of Helen Lampkin** **Appointment**
Appointment of Helen Lampkin to fill the unexpired Position Three on the Tree & Landscape Advisory Committee. This would be her first term and would expire 12/31/2025.
14. **Appointment of Gayatri Agnew to the Active Transportation Advisory Board** **Appointment**
City Council approval of Mayor Orman's recommendation to appoint Gayatri Agnew as the Ex-Officio City Council Representative for the Active Transportation Advisory Board.
15. **Reappointment of Aniruddha Marathe to a Second 3-year Term on the Bentonville Utility Board** **Appointment**
Aniruddha Marathe currently serves on the Bentonville Utility Board. He is willing to serve a second 3-year term that will begin on January 1, 2025 and will end on December 31, 2027.
16. **Appointment of Aaron Boehmler to a 3-year Term on the Bentonville Utility Board** **Appointment**
A recommendation to the Mayor and City Council to appoint Aaron Boehmler to the vacant position on the Bentonville Utility Board. Term will expire December 31, 2027.
17. **Parks & Recreation Advisory Board Appointments for 2025** **Appointment**
City Council approval of Mayor Orman's recommendation to appoint Austin Bryan and Tacuma Williams for their first 3-year terms, Ty Hoffine will begin his first term filling the unexpired term of Ashton Alsup and the reappointment of Brady Blake for his second term to the Parks and Recreation Advisory Board.

18. **Ordinance Establishing 2025 Recreation Fees** **Ordinance***
 Ordinance establishing fees for recreation programs, facilities, and events for 2025. No budget adjustment is needed.
19. **Ordinance Approving a Waiver of Bid for the Purchase of the 2025 Run Bentonville Medals** **Ordinance***
 Ordinance waiving competitive bidding and authorizing the purchase of the 2025 Run Bentonville Medals from Stride Awards at the quoted unit prices, not to exceed \$39,859.50. No budget adjustment is needed.
20. **Ordinance Authorizing a Contract Amendment with Ann O'Sullivan for Fitness Services** **Ordinance***
 An Ordinance authorizing the Mayor and City Clerk to enter into a contract amendment with Ann O'Sullivan increasing the amount owed for providing fitness services for the Bentonville Parks and Recreation Department. No budget adjustment is needed.
21. **Ordinance Waiving Bidding to Enter into an Agreement with Ann O'Sullivan for Fitness Services** **Ordinance***
 Ordinance requesting a bid waiver and authorizing the Mayor and City Clerk to enter into an agreement with Ann O'Sullivan for Fitness Services for Bentonville Parks and Recreation, in an amount not to exceed \$85,000.00. No budget adjustment is needed.
22. **Resolution Approving a Professional Services Contract for Memorial Park Site Master Plan** **Resolution ***
 A resolution authorizing the Mayor and City Clerk to enter into an agreement with Ecological Design Group, in the amount of \$36,000, for the development of a master plan for Memorial Park. No budget adjustment is needed.
23. **Ordinance for a Waiver of Bid to Enter into an Agreement with Pyro Shows, Inc.** **Ordinance***
 The Fire Department requests an Ordinance authorizing the Mayor and the City Clerk to enter into an agreement with Pyro Shows Inc. to provide the materials for and execute the City of Bentonville's 4th of July fireworks show as a result of their submission to the City's Request for Proposal - RFP-24-79 in the amount of \$40,000.00 per contract term. No budget adjustment is needed.
24. **Ordinance Authorizing an Amended Agreement with Henry Schein Medical for Medical Supplies** **Ordinance***
 An Ordinance authorizing the Mayor and City Clerk to enter into an amended agreement with Henry Schein Medical increasing the total amount payable for the purchase of medical supplies for the Bentonville Fire Department Ambulance Service. No budget adjustment is needed.
25. **Resolution Entering into an Agreement for IT Facilities Installation** **Resolution ***
 A Resolution authorizing an agreement with Advantage Security Systems to purchase and install IT Facilities equipment at 221 South Main through participation in TIPS Contract #220105. No Budget adjustment is needed.

III. Utility Board

1. **Resolution Authorizing Sewer Collection System Analysis & Peak Flow Management Part 2, Amendment 2** **Resolution ***
 Resolution authorizing the Mayor and City Clerk to amend the Professional Services Agreement with Olsson for an increased amount of \$95,500.00. This amendment is necessary to incorporate Plan Bentonville's population distribution from the future land use map into the sewer model and create a maximum build out scenario. Utility Board Approved 5-0. A budget adjustment is needed.
2. **Resolution Adjusting the 2024 Budget Appropriating Additional Funds from Utility Fund Reserves** **Resolution ***
 A Resolution to approve a budget adjustment appropriating \$399,696.54 from Utility Fund Reserves, into various accounts, to maintain operational capacity for the Bentonville Water Utilities department through the end of the year. Utility Board Approved 5-0. A budget adjustment is needed.
3. **Resolution Approving a Budget Adjustment to Reallocate Funds for Manhole Rehabilitation Efforts** **Resolution ***
 Staff requests approval for a budget adjustment to reallocate \$450,000.00 in remaining funds from the SE 14th St. CIPP project, to increase the budget for manhole rehabilitation efforts that have been identified in the recent Olsson study. Utility Board Approved 5-0. A budget adjustment is needed.
4. **Resolution Adjusting the 2024 Budget for Multiple Electric Accounts** **Resolution ***
 Budget adjustments are required for four (4) Electric Department Accounts for various reasons. Approved by Utility Board 5-0. A budget adjustment is needed.

IV. Planning

1. **Lot Split - Lot 28, Block 17 Deming's Second Addition - 414 Northwest 5th Street (LS24-0042)** **Ordinance***

The Planning Commission voted 7-0, recommending approval.

An Ordinance Accepting A Lot Split Of Lot 11, Block 17 Of Deming's Second Addition Creating New Lot 28 Of Deming's Second Addition To The City Of Bentonville, Arkansas; And For Other Purposes.
2. **Lot Split - Lots 57 & 58 of Skyview Acres Subdivision - 1204 Lockheed Street (LS24-0041)** **Ordinance***

The Planning Commission voted 7-0, recommending approval.

An Ordinance Accepting A Lot Split Of Lot 32 Of Skyview Acres Subdivision Creating New Lots 57 And 58 Of Skyview Acres Subdivision To The City Of Bentonville, Arkansas; And For Other Purposes.
3. **Property Line Adjustment - Lot 14, Block 3 of Railroad Addition Creating Lot 28 - 311 South Main Street (PLA24-0029)** **Ordinance***

The Planning Commission voted 7-0, recommending approval.

An Ordinance Accepting A Property Line Adjustment Of Lot 14, Block 3 Of Railroad Addition Creating New Lot 28, Block 3 Of Railroad Addition To The City Of Bentonville, Arkansas; And For Other Purposes.

4. **Future Land Use Map Amendment - GREENHOUSE-HIGHWAY 12 LLC - Greenhouse Road (RZ24-0042)** **Resolution ***

The Planning Commission voted 7-0, recommending approval.

A Resolution Amending The City Of Bentonville Future Land Use Map For A Specific Area From OPEN SPACE To GENERAL COMMERCIAL; And For Other Purposes.

5. **Rezoning - GREENHOUSE-HIGHWAY 12 LLC - Greenhouse Road (RZ24-0042)** **Ordinance***

The Planning Commission voted 7-0, recommending approval.

An Ordinance Changing Real Estate In The City Of Bentonville, Arkansas, From Its Present Zoning Classification Of A-1, Agricultural To C-1, Neighborhood Commercial; And For Other Purposes.

6. **Rezoning - GREENHOUSE-HIGHWAY 12 LLC - Greenhouse Road (RZ24-0042)** **Ordinance***

The Planning Commission voted 7-0, recommending approval.

An Ordinance Changing Real Estate In The City Of Bentonville, Arkansas, From Its Present Zoning Classification Of A-1, Agricultural To C-2, General Commercial; And For Other Purposes.

V. Other Business/Announcements/Comments

1. **Motion by City Council to Cancel the December 24, 2024, City Council Meeting and Resume Regular Schedule on January 14, 2025** **Motion**

Adjournment

Public Comments Concerning Matters of City Related Business