



**Bentonville Parks and Recreation
Advisory Board Meeting
Monday, January 6, 2025
5:00 pm
City of Bentonville
Administrative Services Building
1000 SW 14th Street**

Agenda

Old Business

1. Approval of December 2024, Meeting Minutes

New Business

1. Introduction of new PRAB Members
2. Board Election – Chairperson
3. Parks and Recreation Maintenance Complex Construction
4. Morningstar Property – Feasibility Study
5. Memorial Park Master Plan

Other Business

Attachments

PRAB Minutes – December 2024
2025 Capital Improvement Worksheet – January 2025



Bentonville Parks and Recreation Advisory Board Minutes December 2, 2024

Meeting Date: December 2, 2024
Meeting Called to Order: 5:01 p.m.
Meeting Adjourned: 5:55 p.m.
Meeting Location: City of Bentonville, Administrative Services Building
Board Members: ☒Chris Sooter ☒Steven George ☒Brady Blake
 ☒Dan Grover ☒Ryan Hollingsworth ☒Allyson de la Houssaye
 ☒Kristin Kuhlow ☒Eileen Patrick ☒Jon Terlouw
Staff Members: ☒David Wright ☒Josh Stacey ☒Jackie Bubinek
 ☒Greg Hughes ☒Scott Mendenhall ☒Wade Tomlinson ☒Tracy Acosta
Guest: Unknown Attendee

Old Business

Approval of November 18, 2024, Meeting Minutes

Motion to Approve: Kristin Kuhlow
Seconded the Motion: Brady Blake
Voted in Favor: All
Voted Opposed: None

New Business

2024 Department Accomplishments and 2025 Capital Outlook

- Bella Vista playground is open including restroom and parking lot redesign
- Town Branch Park redesign was completed before the May 2024 storm
- Stream bank restoration is ongoing
- 90% recovery from May 2024 storm damage is complete
- Approval received for Progressive Trail Design at Park Springs
- Slaughter Pin improvements nearing completion
- Ongoing issues with Memorial Park turf; hazardous glass found in turf; replacement needed
- Bright Road trail extension completed; added 1,600 linear feet
- Gator Road side path project completed; connects to various regional centers
- New tunnel construction at 14th Street
- PlanetGeo contracted to inventory 5,000 trees in our parks
- Added 158 grant-funded trees this year
- Upgraded Kid-Center turf at the Bentonville Community Center
- 13 new spin bikes added at the Bentonville Community Center
- Installed PA system with weather monitoring capabilities provides constant weather updates and lightning identification
- 16 cameras across 7 locations, 2 currently active
- Holiday Lights project is the largest single project attracting visitors to the department
- 3,000 hours spent on installation over 10 weeks
- Includes approximately 37 miles of lights and half a million individual lights
- Implemented new color schemes for decorations.
- 8th Street Gateway Park groundbreaking and construction began after bat migration/hibernation season
- Adult Recreation Center is under complete renovation, pool excavation is underway, and elevator shaft is installed
- Increased demand for shade has been noted at Orchard's Park
- Progress continues at Phillips Park
- Gilmore Park reopened, turf added to the playground along with new play features and perimeter fencing.
- Special Event revenue continues to grow with almost \$34,000 in 2024 from rentals and events
- Over 1,100 volunteer coaches contributed more than 27,000 hours.
- Projected revenue to exceed \$5M
- Emphasis on completing existing projects.

- Parks maintenance facility bidding currently with construction expected to start in the first quarter of 2024
- Equipment purchasing for adult recreation center ongoing
- Planning for desks and furniture
- Annual maintenance for tennis courts
- Master plan for Memorial Park being developed
- \$350,000 allocated for a playground
- Consideration for repurposing equipment from Phillips Park
- Need for significant pavilion improvements identified
- Indoor-outdoor space proposed for corporate outings and reunions
- Budget includes grounds equipment to maintain parks and facilities
- Focus for the next 18 to 36 months is on completing current projects
- Notable projects include Promenade, 8th Street, and the Adult Recreation Center
- Sidewalk projects focus on connecting existing sidewalks, not building new trails
- Parks department transitioning sidewalk funding to transportation
- \$1.2 million sidewalk budget will be moved to transportation and engineering

Other Business

Board Changes

David Wright acknowledged the departing board members Dan Grover and Stephen George for their contributions. New board members will be appointed by city council before the end of the year.

2025 Parks and Recreation Capital Improvement Worksheet

FY - 2017 Rollover Projects

Project	Budget	Status
McCullough Street Sidepath Trail - Phase II	\$ 600,000	Design Revisions in place - Bidding Spring 2025
Razorback Greenway(P Street) Reroute - Design and ROW	\$ 440,000	Project under review from ARDoT. Bidding Fall 2024

FY 2021 Projects

Project	Budget	Status
Arkansas Missouri Trail - Extension to 102 / 62		Project Under Design - 30% Complete
Bella Vista Lake - Bridge Design Project	\$ 117,500	Project Changed to Stream Restoration
Memorial Park - Bridge Design & Stream Restoration	\$ 150,000	Grant Submitted Bank Stabilization - Analysis and Design underway for bridge
QOP - Commons Design Project	\$ 393,725	Project Underway - 80% Complete
QOP - Dave Peel Design Project		Project Underway - 80% Complete

FY 2022 Projects

Project	Budget	Status
Bentonville Green Design	\$ 350,000	Project Underway - Schematic 50% Complete
Gilmore Park - Playground Surfacing Replacement	\$ 65,000	Complete

McKissic Creek Trail	\$ 1,200,000	Project Underway - 10% Complete
Park Springs Park - Restroom Replacement	\$ 80,000	Project in re-design
FY 2023 Projects		
Project	Budget	Status
A Street Promenade Construction	\$ 16,000,000	Project Underway - Currently in Phase 3 - Project 50% Complete
Connect Bentonville - T1P - Neighborhoods	\$ 33,000	
Connect Bentonville - T2P - Crosswalks	\$ 12,000	
Parks Maintenance Facility - Design and Testing	\$ 350,000	Project Currently Bidding
Phillips Park Construction	\$ 18,000,000	Project Underway - 75% Complete
Sidewalk Design / Construction	\$ 300,000	Design Complete - Currently in review / bidding
Walton Blvd Trail Safety Improvements	\$ 60,000	
FY 2024 Capital Projects		
Project	Budget	Status
8th Street Gateway Park Construction	\$ 37,000,000	Project Underway- 0% Complete
Adult Recreation Center	\$ 21,000,000	Project Underway- 0% Complete
Downtown Square - Fountain Lighting	\$ 50,000	

McCollum Road Sidepath - Phase II		Project in Design - 75% Complete
Memorial- Tennis Courts Resurface (1-4)	\$ 64,000	
MFAC - Sand Filter / Chem Graphic and Applicator	\$ 175,000	Project Underway - 0% Complete
MP - Playground Replacement	\$ 365,000	Repurposing to Memorial Park Master Plan
MP - Security Cameras	\$ 60,000	Project Underway - 80% Complete
Phillips Park FF&E	\$ 145,000	Project Underway- 75% Complete
Sidewalks Project(s)	\$ 1,200,000	Project in design -20% Complete
Streambank Erosion Study	\$ 12,000	Project 5% complete
SW Bentonville Trail - Morningstar to Vendor Dr - Design		Project in design - 70% Complete
SW Bright Road Trail		Construction Underway - 75% Complete
T1 Bikeway Projects	\$ 400,000	Grant Submitted Bank Stabilization - Analysis and Design underway for bridge
2024 Capital Equipment		
Equipment	Budget	Status
Trash Collection Vehicle-Promenade	\$ 240,000	Equipment Ordered
FY 2025 Capital Projects		
Project	Budget	Status

Adult Recreation Center - FF&E	\$ 1,500,000	
BCC - Fitness Equipment	\$ 60,000	
BCC - Lap Lanes	\$ 8,000	
BCC - Pool Vacuum	\$ 8,000	
Bikeway T1 Projects	\$ 215,000	
Cricket Pitch Improvements	\$ 150,000	
Lawrence Plaza Splash Pad Resurface	\$ 120,000	
Memorial Park - Annual Tennis Resurface (5-8)	\$ 65,000	
Memorial Park Master Plan & Feasibility Study	\$ 36,000	
Parks Maintenance Facility - Construction	\$ 6,500,000	Project Currently Bidding
Parks Maintenance Facility - FF&E	\$ 145,000	Project Currently Bidding
Phillips Park - Fiber Line	\$ 39,500	
Phillips Park - Stripe and Seal	\$ 75,000	
Phillips Park FF&E	\$ 100,000	
Morningstar Master Plan - Potential Park Property	\$ 40,000	
Phillips & Promenade Security Cameras	\$ 20,000	

Trail - Elm Tree 102 to 72	\$ 1,000,000	
Trail - Greenway 102 to BHS	\$ 250,000	
Trail - McColloum Phase II	\$ 500,000	
2025 Capital Equipment		
Equipment	Budget	Status
Blower-Stand-On Debris Blower	\$ 35,000	
E-Bikes-Trails	\$ 9,000	
Field Equipment - Sport Champ	\$ 100,000	
Mower - Zero Turn Mowers (4) - \$20K each	\$ 80,000	
Scrubber (2)	\$ 7,000	
Trailer - Flatbed Trailer	\$ 18,000	
Trailer-Deck over Trailer	\$ 15,000	
Truck - 3500 (Facilities)	\$ 70,000	
Truck-(Facilities) \$56,000	\$ 56,000	
Truck-(Grounds)	\$ 47,000	
Truck-2500 (Sanitation)	\$ 60,000	

Truck-3500 w/ Dump Bed	\$ 90,000	
UTV Bobcat	\$ 30,000	
UTV Mule	\$ 25,000	
Vacuum - Debris Vacuum	\$ 30,000	
Welder-Portable Welder	\$ 8,500	