



**City Council
Meeting Agenda
January 14, 2025
6:00 PM
Bentonville City Hall**

**Revised Agenda:
Section III Planning Item 9 has been
moved to Section III Planning Item 6.**

Note – The public, members of the City Council, and City staff, may have the option to attend this meeting by remote means. For public health reasons, those who attend in person should keep in mind hygiene, the use of facial coverings, and social distancing.

Bentonville residents can make public comments in the following ways:

- Public comments can be made in person at the meeting which is held at 305 SW A Street in Council Chambers.
- Public comments can be submitted by email to cc.comments@bentonvillear.com by at least 4:00 p.m. on the day of the meeting. This email includes the Mayor and City Council email addresses.
- Public comments can be made virtually by registering for the Council meeting at the Zoom link listed below. This requires you to register with your name, address, phone number and email address. The pre-existing limitations (3 minutes) and procedures concerning oral public comments will still apply.

*If you would like to attend virtually, please register at the following link by 4:00 p.m. on January 14, 2025: [Registration Link](#)

Council Questions/Discussion Concerning the Business Meeting

Call to Order

Pledge of Allegiance

Moment of Silence

Roll Call

Approval of Minutes: December 10, 2024

I. New Business - Public Comment to be Heard with Agenda Item

- 1. Public Art Advisory Committee** **Appointment**
Appointment of Elizabeth Miller
Appointment of Elizabeth Miller to Position 1 on the Public Art Advisory Committee (PAAC).
- 2. Public Art Advisory Committee** **Appointment**
Appointment of Allan Paulose
Appointment of Allan Paulose to Position 2 on the Public Art Advisory Committee (PAAC).

3. **Resolution Setting a Public Hearing to Vacate Right-of-Way & Establish Utility Easement (VAC24-0006)** **Resolution**

Approve Resolution to set Public Hearing for January 28, 2025 to vacate Street Right of Way and establish Utility Easement located at Lot 16 of Hillcrest Addition (VAC24-0006).
4. **Resolution Setting a Public Hearing for a Utility Easement Vacation (VAC24-0012)** **Resolution**

Approve Resolution to set Public Hearing for January 28, 2025 for a Utility Easement Vacation located at Lot 11 of Crystal Bridges Museum Addition (VAC24-0012).
5. **Resolution Approving Amendment #1 with Crafton Tull for PIIP22-0004 SW 7th and C Drainage** **Resolution**

Approval of Amendment #1 to Crafton Tull's Professional Service Agreement, needed due to design changes/coordination with 8th Street construction as well as additional construction administration services based on construction delays. No budget adjustment is needed.
6. **Resolution Awarding Bid IFB-24-89 to Emery Sapp and Sons, Inc. for Asphalt Materials - Quarter 1** **Resolution**

Resolution to award bid IFB-24-89 to Emery Sapp & Sons, Inc. per the unit prices attached for the purchase of asphalt materials as required for street surface repairs and street resurfacing. No budget adjustment is needed.
7. **Resolution Adjusting the 2025 Budget for Library Software and Support Services** **Resolution**

Resolution authorizing a budget adjustment to fund the purchase of RFID software and support services, from Bibliotheca, for the Bentonville Public Library. A budget adjustment is needed to cover a portion of the cost.
8. **Ordinance to Waive Competitive Bidding and Authorizing an Agreement with OverDrive Inc.** **Ordinance***

Ordinance waiving competitive bidding and authorizing the Mayor and City Clerk to enter into an agreement with OverDrive Inc., in the amount of \$58,500.00, for digital products at the Bentonville Public Library. No budget adjustment is needed.
9. **Resolution Adjusting the 2025 Budget for Bentonville Public Library Equipment and Technology** **Resolution**

Resolution authorizing a budget adjustment to purchase adaptive technologies and equipment for the Library's new Business Center and Community Hub. A budget adjustment is needed.
10. **Resolution to Award Bid IFB-24-81 for On-Call Plumbing Services to Multi-Craft Contractors, Inc.** **Resolution**

Resolution awarding bid IFB-24-81 for On-Call Plumbing Services to Multi-Craft Contractors, Inc. per the unit prices attached plus 30% markup on Materials and Parts. No budget adjustment is needed.

11. **Resolution to Award Bid IFB-24-82 On-Call Heating, Ventilation, and Air Conditioning (HVAC) Service** **Resolution**
Resolution awarding bid IFB-24-82 for On-Call Heating, Ventilation, and Air Conditioning Services to A/C Services and Mechanical per the unit prices attached plus 20% markup on Materials and Parts excluding New Units. No budget adjustment is needed.
12. **Resolution to Award Bid IFB-24-75 City Wide Security Alarm Monitoring** **Resolution**
Resolution awarding bid IFB-24-75 for citywide security alarm monitoring to Advantage Security Technologies, LLC per the unit prices attached. No budget adjustment is needed.
13. **Ordinance Waiving Competitive Bidding to Purchase Police Uniforms and Equipment from Galls, LLC** **Ordinance***
Ordinance authorizing the Mayor and City Clerk to enter into an agreement with Galls, LLC in Springdale, Arkansas, for the purchase of police uniforms and equipment, and waiving the requirement for competitive bidding. No budget adjustment is needed.
14. **Ordinance Approving a Waiver of Bid Request for Fire Department Uniforms from Galls, LLC** **Ordinance***
Ordinance authorizing the Mayor and City Clerk to enter into an agreement with Galls, LLC in Springdale, Arkansas, for the purchase of fire uniforms and accessories. No budget adjustment is needed.
15. **Ordinance to Waive Competitive Bidding for Medical supplies for Paramedic Ambulances** **Ordinance***
Ordinance requesting a waiver of bid for various purchases of medical supplies and medications for the ambulance service from the following vendors: Henry Schein, Bound Tree Medical, LiveWell Pharmacy, Stryker, Teleflex, Core Scientific Global, and Zoll Medical. No budget adjustment is needed.
16. **Resolution to Purchase Concession Equipment from Foodservice Equipment Brokers for Phillips Park** **Resolution**
Resolution authorizing the purchase of miscellaneous concession equipment from Foodservice Equipment Brokers, in the amount of \$48,507.61. No budget adjustment is needed.
17. **Amend Exhibit "A" Purchasing Policy in Resolution 6-22-2021T** **Resolution**
Approve a Resolution to amend the City of Bentonville Purchasing Policy, Exhibit "A", in Resolution 6-22-2021T, as described in the proposed revisions (in red) in the attached copy. No Budget Adjustment is needed.
18. **Ordinance Amending Section 2-377 of the City of Bentonville Municipal Code** **Ordinance***
amending section 2-377 of the City of Bentonville Municipal Code updating the Authority of the Mayor; Spending Limit to follow changes in state law. No budget adjustment is needed.
19. **Ordinance Amending Section 2-378 of the City of Bentonville Municipal Code** **Ordinance***

Ordinance amending section 2-378 of the City of Bentonville Municipal Code increasing the competitive bidding threshold \$42,291.00 pursuant to stat law. No budget adjustment is needed.

20. **Resolution Authorizing a Building Lease at 2500 SW Aviation Street with Bentonville Public Schools** **Resolution**

A resolution approving a building lease agreement at the Bentonville Municipal Airport between the City of Bentonville and Bentonville Public Schools. No budget adjustment is needed.

21. **Resolution entering into an agreement - Heartland Business Systems for Data Storage Replacement** **Resolution**

Authorizing an agreement with Heartland Business Systems for Storage Data replacement through participation in TIPS Contract #220105. No budget adjustment is needed.

II. Utility Board

1. **Resolution to Enter an Agreement with Utility Financial Solutions LLC for a Cost of Service Study for the Electric Department** **Resolution**

Resolution to enter into an agreement with Utility Financial Solutions, LLC to conduct a Cost of Service Study for the Electric Dept. for \$58,600.00. The last Cost of Service study was conducted in 2020-2021. This is a 2025 budgeted item. Utility Board approved 5-0. No budget adjustment is needed.

2. **Resolution to Award Bid IFB-24-95 Street Material (Premix) to Emery Sapp & Sons, Inc.** **Resolution**

Resolution awarding IFB-24-95 for Street Material (Premix) to Emery Sapp & Sons, Inc. in the amount of \$62,500.00. Utility Board approved 5-0. No budget adjustment is needed.

3. **Resolution to Award Bid IFB-24-95 for Street Materials to Benton County Stone** **Resolution**

Resolution awarding IFB-24-95 for Street Materials to Benton County Stone in the amount of \$426,586.00. Utility Board approved 5-0. No budget adjustment is needed.

4. **Ordinance to Waive Competitive Bidding for Holophane Lighting** **Ordinance***

An ordinance waiving competitive bidding for the purchase and delivery of various decorative poles, arms and light fixtures on an as needed basis from Holophane, for the City of Bentonville Inventory Department. The items will be ordered on an as needed basis per the unit prices attached. Utility Board approved 5-0. No budget adjustment is needed.

5. **Ordinance Waiving Competitive Bidding for Henard Utility Products, Inc. for Various Badger Water Meters** **Ordinance***

An ordinance waiving competitive bidding for the purchase and delivery of various Badger water meters on an as needed basis from Henard, for the City of Bentonville Inventory Department. The items will be ordered on an as needed basis per the unit prices attached. Utility Board approved 5-0. No budget adjustment is needed.

6. **Ordinance to Waive Competitive Bidding for Mueller Company for Various Water Meters** **Ordinance***

An ordinance waiving competitive bidding for the purchase and delivery of various water meters on an as needed basis from Mueller, for the City of Bentonville Inventory Department. The items will be ordered on an as needed basis per the unit prices attached. Utility Board approved 5-0. No budget adjustment is needed.

7. **Ordinance Waiving Competitive Bidding for Core & Main for Various Sensus Water Meters** **Ordinance***

An ordinance waiving competitive bidding for the purchase and delivery of various water meters on an as needed basis from Core and Main, for the City of Bentonville Inventory Department. The items will be ordered on an as needed basis per the unit prices attached. Utility Board approved 5-0. No budget adjustment is needed.

8. **Resolution to Amend IFB-24-70 - IDIQ Water Service Line Replacement Agreements** **Resolution**

Resolution authorizing the Mayor and City Clerk to amend the IFB-24-70 IDIQ contracts for an increased amount of \$1,000,000.00 (\$500,000.00 per contract). The contract work is an aggressive, turnkey measure taken to directly address the City's water loss and the amendments are necessary to keep both contractors working to replace failing water service lines. Utility Board approved 5-0. A budget adjustment is needed.

9. **Resolution to Enter into an Agreement with Consulting Engineering, Inc. for Leak Detection Services** **Resolution**

Resolution authorizing the Mayor and City Clerk to enter into an agreement with Consulting Engineering, Inc. for leak detection services on the City's water distribution system in the amount of \$149,400.00. Consulting Engineering, Inc. was selected for RFP-24-78 following the City's standard RFP solicitation and selection process for the procurement of professional services in accordance with State law. Utility Board approved 5-0. A budget adjustment is needed.

10. **Resolution to Enter into an Agreement with Pure Technologies US, Inc. for Leak Detection Services** **Resolution**

Staff requests a resolution authorizing the Mayor and City Clerk to enter into an agreement with Pure Technologies US, Inc. for leak detection services on the City's 48in Prestressed Concrete Cylinder Pipe (PPCP) water transmission main in the amount of \$159,680.85. Pure Technologies US, Inc. was selected following the City's standard RFP solicitation and selection process for the procurement of professional services in accordance with State law. Utility Board approved 5-0. A budget adjustment is needed.

III. Planning

1. **Final Plat - WMC Welcome Center and Hotel Zone 02S - 1301 Southeast 8th Street (FP24-0007)** **Ordinance***

The Planning Commission voted 6-0, recommending approval.

An Ordinance Accepting A Final Plat Of Lot 1 Of Walmart Campus Subdivision, Phase 8 To The City Of Bentonville, Arkansas; And For Other Purposes.

2. **Lot Split - Lots 6 and 7 of Simpson Family Subdivision - Heagerty Road (LS24-0038)** **Ordinance***

The Planning Commission voted 6-0, recommending approval.

An Ordinance Accepting A Lot Split Of Lot 2 Of Simpson Family Subdivision Creating New Lots 6 And 7 Of Simpson Family Subdivision To The City Of Bentonville, Arkansas; And For Other Purposes.

3. **Lot Split - Lots 10 and 11, Prime Parc Subdivision - Southwest Regional Airport Boulevard (LS24-0040)** **Ordinance***

The Planning Commission voted 6-0, recommending approval.

An Ordinance Accepting A Lot Split Of Lot 5 Of Prime Parc-Bentonville Subdivision Creating New Lots 10 And 11 Prime Parc-Bentonville Subdivision To The City Of Bentonville, Arkansas; And For Other Purposes.

4. **Lot Split - Lots 11 and 12 of Bentonville Heights Addition - 810 Northwest 11th Street (LS24-0044)** **Ordinance***

The Planning Commission voted 6-0, recommending approval.

An Ordinance Accepting A Lot Split Of Lot 6, Block 5 Of Bentonville Heights Addition Creating New Lot 11, Block 5 Of Bentonville Heights Addition To The City Of Bentonville, Arkansas; And For Other Purposes.

5. **Lot Split - Lot 15, Block 3 of Lincoln and Rice Addition - 103 Northeast H Street (LS24-0046)** **Ordinance***

The Planning Commission voted 6-0, recommending approval.

An Ordinance Accepting A Lot Split Of Lots 1, 2, And 3, Block 3 Of Lincoln And Rice Addition Creating New Lot 15, Block 3 Of Lincoln And Rice Addition To The City Of Bentonville, Arkansas; And For Other Purposes.

6. **Rezoning - Kelley - R-1, Low-Density Single-Family Residential to DN-1, Downtown Low Density Residential - 718 West Central Avenue (RZ24-0047)** **Ordinance***

The Planning Commission voted 6-0, recommending approval.

An Ordinance Changing Real Estate In The City Of Bentonville, Arkansas, From Its Present Zoning Classification Of R-1, Low Density Single Family Residential To DN-1, Downtown Low-Density Residential; And For Other Purposes.

7. **Property Line Adjustment - Lots 52 and 55 of Dicksons Addition - 718 West Central Avenue (PLA24-0001)** **Ordinance***

The Planning Commission voted 6-0, recommending approval.

An Ordinance Accepting A Property Line Adjustment Of Lot 12 Of Dicksons Addition Creating New Lots 52 And 55 Of Dicksons Addition To The City Of Bentonville, Arkansas; And For Other Purposes.

8. **Property Line Adjustment - Lot 1 of Airport Road Shopping Center Subdivision - 1261 Southwest Regional Airport Boulevard (PLA24-0025)** **Ordinance***

The Planning Commission voted 6-0, recommending approval.

An Ordinance Accepting A Property Line Adjustment Of Previously Unplatted Land Creating New Lot 1 Of Airport Road Shopping Center Subdivision To The City Of Bentonville, Arkansas; And For Other Purposes.

9. **Property Line Adjustment - Lot 21, Block 1 of Smartt's Addition - 407 Southwest A Street (PLA24-0032)** **Ordinance***

The Planning Commission voted 6-0, recommending approval.

An Ordinance Accepting A Property Line Adjustment Of Lots 10 And 11, Block 1 Of Smartt's Addition Creating New Lot 21, Block 1 Of Smartt's Addition To The City Of Bentonville, Arkansas; And For Other Purposes.

10. **Future Land Use Map Amendment - Amazing Land Development - Open Space to Low Density Residential (LDR) - 1600 and 1602 Northwest 3rd Street (RZ24-0051)** **Resolution**

The Planning Commission voted 6-0, recommending approval.

A Resolution Amending The City Of Bentonville Future Land Use Map For A Specific Area From Open Space To Low-Density Residential; And For Other Purposes.

11. **Rezoning - Amazing Land Development - R-E, Residential Estate to R-1, Low-Density Single-Family Residential - 1600 and 1602 Northwest 3rd Street (RZ24-0051)** **Ordinance***

The Planning Commission voted 6-0, recommending approval.

An Ordinance Changing Real Estate In The City Of Bentonville, Arkansas, From Its Present Zoning Classification Of R-E, Residential Estate To R-1, Low Density Single Family Residential; And For Other Purposes.

12. **Lot 1, Walmart Campus Sub Ph 10 (Zone 4 Ph 7) - 1500 Southeast 8th Street (FP24-0015)** **Ordinance***

Previously approved 7-0 vote at the November 19, 2024 Planning Commission meeting, recommending approval

An Ordinance Accepting A Final Plat Of Lot 1 Of Walmart Campus Subdivision, Phase 10, Walmart Campus To The City Of Bentonville, Arkansas; And For Other Purposes.

IV. Other Business/Announcements/Comments

1. **City Council Procedural Discussion** **Informational**

Adjournment

Public Comments Concerning Matters of City Related Business