

1. Agenda

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[JANUARY 26, 2016 CITY COUNCIL FULL AGENDA.PDF](#)

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Documents:

[JANUARY 26, 2016 CITY COUNCIL SHORT AGENDA.PDF](#)



BENTONVILLE CITY COUNCIL AGENDA

**Committee of the Whole
Community Development
Planning Commission Meeting Room**

**Tuesday, January 26, 2016 6:00 p.m.
305 SW "A" Street**

**Regular City Council Meeting
Community Development
Planning Commission Meeting Room**

**Tuesday, January 26, 2016 6:00 p.m.
305 SW "A" Street**

**Public Comments on Tonight's Agenda Items (Limited Public Forum)
Questions, Comments and Discussion from Alderman on Tonight's Agenda
Call to Order
Pledge of Allegiance
Moment of Silence – For our Military Forces
Roll Call
Approval of Minutes: January 12, 2016**

AGENDA

1. Planning:

- 1a. **Property Line Adjustment: Lots 25,26,27,28 & 29, Block 7. W.A. Burks Addition, Sonia & Jared Faciszewski, Northeast Monroe Street, Zoned R-1, Single Family Residential.**

(Pages 5-9)

The planning commission voted 5-0 recommending approval.

The applicant has submitted a property line adjustment for property located on the west side of the 1200 block of Northeast Monroe Street in an R-1, Single Family Residential Subdivision. The plat as provided shows the creation of 5 new lots from 4 existing lots to be known as Lots 25, 26, 27, 28 & 29 all of which are (0.13 acres), Block 7, W.A. Burks Addition. Right-of-way is also being dedicated for the public alley on the southwest corner of proposed Lot 25 to allow for vehicular turning movements. In addition, 4.8' of right-of-way is being dedicated along Northeast Monroe Street per the Master Street Plan. Water and sewer services are available to the proposed lots.

- 1b. **General Plan Amendment: Ronald L. Blackwell Trust, Commercial to High Density Residential, Southeast 'C' Street and Southeast 28th Street.**

(Pages 10-15)

The planning commission voted 5-0 recommending approval.

The proposed land use map amendment is located where an existing arterial and collector street intersects. Additional residential units in this area will provide an opportunity for residents to live and work in the same sector of the city. There are multiple ingress/egress opportunities to can be utilized in the development of the property that will help to reduce traffic congestion. The high density residential designation will provide a buffer between the commercial that exist to the west and the industrial and commercial that exists to the north, and east. The public park to the south will offer recreational opportunities to those living in the area.

2. Council approval authorizing the Mayor and City Clerk to enter into a professional services contract with Boyette Strategic Advisors (BSA) in an amount not to exceed \$37,500.00 to provide support and counsel in implementing the recommendations contained in the Bentonville Blueprint, the City's Five Year Strategic Plan for Economic Development adopted by City Council on January 27, 2015. **(Pages 16-21)**
3. An ordinance amending Section 2.68.04 of the Bentonville Municipal Code to increase the composition of the Library Advisory Board from five members to seven members, and adding an ex-officio City Council representative. **(Pages 22-24)**
4. Council approval of Mayor McCaslin's recommendation to appoint Lee Culpepper to the Advertising and Promotion Commission. (Term will expire on 12/31/19) **(Pages 25-29)**
5. Fire Department Staff recommends Council award bid # 15-58 to Long Lewis Ford for the purchase of two ambulance chassis'. One new ambulance and one remount are 2016 budgeted items. **(Pages 30-31)**
6. City Council approval of an ordinance waiving competitive bidding for chlorine at the Melvin Ford Aquatic Center, the Bentonville Community Center, the Fountains at Lawrence Plaza and the Fountain on the Downtown Bentonville Square. **(Pages 32-35)**
7. City Council approval of a bid award in the amount of \$314,000.00 to Pick It Construction for the construction of a new restrooms and concession facility at Citizens Park Soccer Complex. **(Pages 36-38)**
8. Request the City Council approve the addition of one (1) new job title in the Part-Time Section of the 2016 City of Bentonville Pay Plan - "Swimming Instructor", Part-Time Grade 82, with 15 Authorizations. This is needed to complete the process of converting the "Contract" swimming instructors that we have been using to Part-Time Employees in the Parks & Recreation department. There is no additional funding needed for these positions as the monies allotted for the contract labor swimming instructors will be moved to the payroll budget to pay the part-time salaries. **(Pages 39-40)**
9. Request that the City Council declare certain items as being surplus, namely eleven (11) Glock Model 22 .40 caliber handguns. These firearms have been in

service for more than 10 years and include the following serial numbers: EMC298, 1EMC296, 1EMC295, 1EMC282, 1EMC281, FCG311, FCG312, FCG313, FUR450, FUR451, FUR452. New Generation 4 models with GNS Sights can be sourced from Cruse Uniforms and Equipment of Springdale (a Federally licensed firearms dealer) for \$409.00 each (\$4,499.00 total cost). Upon being declared surplus the eleven (11) above mentioned weapons can be traded in for a \$300.00 credit per firearm (\$3,300.00 total trade in credit). This action will equip our officers with newer and more reliable handguns at a very minimal cost (approximately \$1,199.00). In addition to being a responsible disposition of these retired weapons, this action also represents a considerable cost savings to the city. **(Pages 41-42)**

10. This is a request to declare four (4) no longer in service Ford Crown Victoria Police Interceptor patrol division vehicles as surplus property. The four vehicles include the following model year, unit numbers, and VIN numbers and have been replaced with new vehicles as part of the 2015 budget. (2008 2010-57, VIN 2FAFP7IV38X162801, 2008 2010-59, VIN 2FAFP7IV78X162803, 2008 2010-62, VIN 2FAFP7IV28X162806, 2010-75, 2009 VIN 2FAHP7IV39X135608) All four vehicles were previously used as marked patrol cars and are equipped with lights, sirens and other law enforcement specific items that would ordinarily require removal prior to any transfer of ownership. However, upon approval and being declared as surplus, these four vehicles can be transferred to the Arkansas Law Enforcement Training Academy (ALETa) with lights, sirens and other law enforcement specific equipment intact. Three of the vehicles could be utilized by ALETa in E. Camden for driving instruction, and the fourth could be utilized by ALETa NW for tactical training. Transferring ownership of these retired police vehicles in this manner represents a responsible and safe disposition of this sort of vehicle and also saves the city the cost associated with removing law enforcement only equipment. Because these vehicles would be utilized for law enforcement officer certification and instruction, this disposition would benefit both the City of Bentonville Police Department as well and other law enforcement agencies throughout the State of Arkansas. **(Pages 43-44)**
11. Recommend Mayor and City Council approve a waiver of bid due to emergency repairs to the Bella Vista water line that was damaged from the flooding. **(Pages 45-48)**
12. Budget adjustment for repairs to a 12" water main that got washed out by the last large rain event. Includes a 300' bore under the creek and materials to replace 800' of 12" water main. **(Pages 49-51)**
13. State of the City Report – Mayor Bob McCaslin.

**City Council
Planning Agenda
January 26, 2016**

Property Line Adjustment: Lots 25,26,27,28 & 29, Block 7. W.A. Burks Addition, Sonia & Jared Faciszewski, Northeast Monroe Street, Zoned R-1, Single Family Residential.

The planning commission voted 5-0 recommending approval.

The applicant has submitted a property line adjustment for property located on the west side of the 1200 block of Northeast Monroe Street in an R-1, Single Family Residential Subdivision. The plat as provided shows the creation of 5 new lots from 4 existing lots to be known as Lots 25, 26, 27, 28 & 29 all of which are (0.13 acres), Block 7, W.A. Burks Addition. Right-of-way is also being dedicated for the public alley on the southwest corner of proposed Lot 25 to allow for vehicular turning movements. In addition, 4.8' of right-of-way is being dedicated along Northeast Monroe Street per the Master Street Plan. Water and sewer services are available to the proposed lots.

General Plan Amendment: Ronald L. Blackwell Trust, Commercial to High Density Residential, Southeast 'C' Street and Southeast 28th Street.

The planning commission voted 5-0 recommending approval.

The proposed land use map amendment is located where an existing arterial and collector street intersects. Additional residential units in this area will provide an opportunity for residents to live and work in the same sector of the city. There are multiple ingress/egress opportunities to can be utilized in the development of the property that will help to reduce traffic congestion. The high density residential designation will provide a buffer between the commercial that exist to the west and the industrial and commercial that exists to the north, and east. The public park to the south will offer recreational opportunities to those living in the area.

Planning Commission Staff Report
Property Line Adjustment: Lots 25, 26, 27, 28, & 29, Block 7, W.A. Burks Addition

TO: Bentonville Planning Commission Members
THRU: Troy Galloway, AICP, Community Development Director
FROM: Jon Stanley, Planner
PC DATE: January 19, 2016

GENERAL INFORMATION:

Project Number: 15-07000024

Applicant: Sonia & Jared Faciszewski

Representative: Newell Development (Thomas Ufer)

Requested Action: Property Line Adjustment Approval

Location: Northeast Monroe Street

Existing Zoning: R-1, Single Family Residential

Land Use Plan: Low Density Residential

BACKGROUND:

The applicant has submitted a property line adjustment for property located on the west side of the of the 1200 block of Northeast Monroe Street in an R-1, Single Family Residential Subdivision. The plat as provided shows the creation of 5 new lots from 4 existing lots to be known as Lots 25, 26, 27, 28 & 29 all of which are (0.13 acres), Block 7, W.A. Burks Addition. Right-of-way is also being dedicated for the public alley on the southwest corner of proposed Lot 25 to allow for vehicular turning movements. In addition, 4.8' of right-of-way is being dedicated along Northeast Monroe Street per the Master Street Plan. Water and sewer services are available to the proposed lots.

SURROUNDING LAND USES AND ZONING:

Direction	Zoning	Land Use
North	R-1, Single Family Residential	Low Density Residential
South	R-1, Single Family Residential	Low Density Residential
East	R-1, Single Family Residential	Low Density Residential
West	R-1, Single Family Residential	Low Density Residential

STREETS

Direction	Name	Classification
North	-	-
South	-	-
East	Northeast Monroe Street	Local
West	-	-

TRAFFIC FINDINGS

(a) Traffic data for the nearest intersections are as follows: N/A.

(b) Traffic summary software predicts the additional traffic for this project is: N/A.

STANDARD CONDITIONS OF APPROVAL

1. A digital copy of the plat.
2. All technical review comments must be addressed before building permits will be issued.

ISSUES / ANALYSIS:

Site Inspection: A site inspection was completed; these lots are vacant in a redeveloping single family neighborhood north of downtown.

Drainage Report: A drainage report is not required for this property line adjustment.

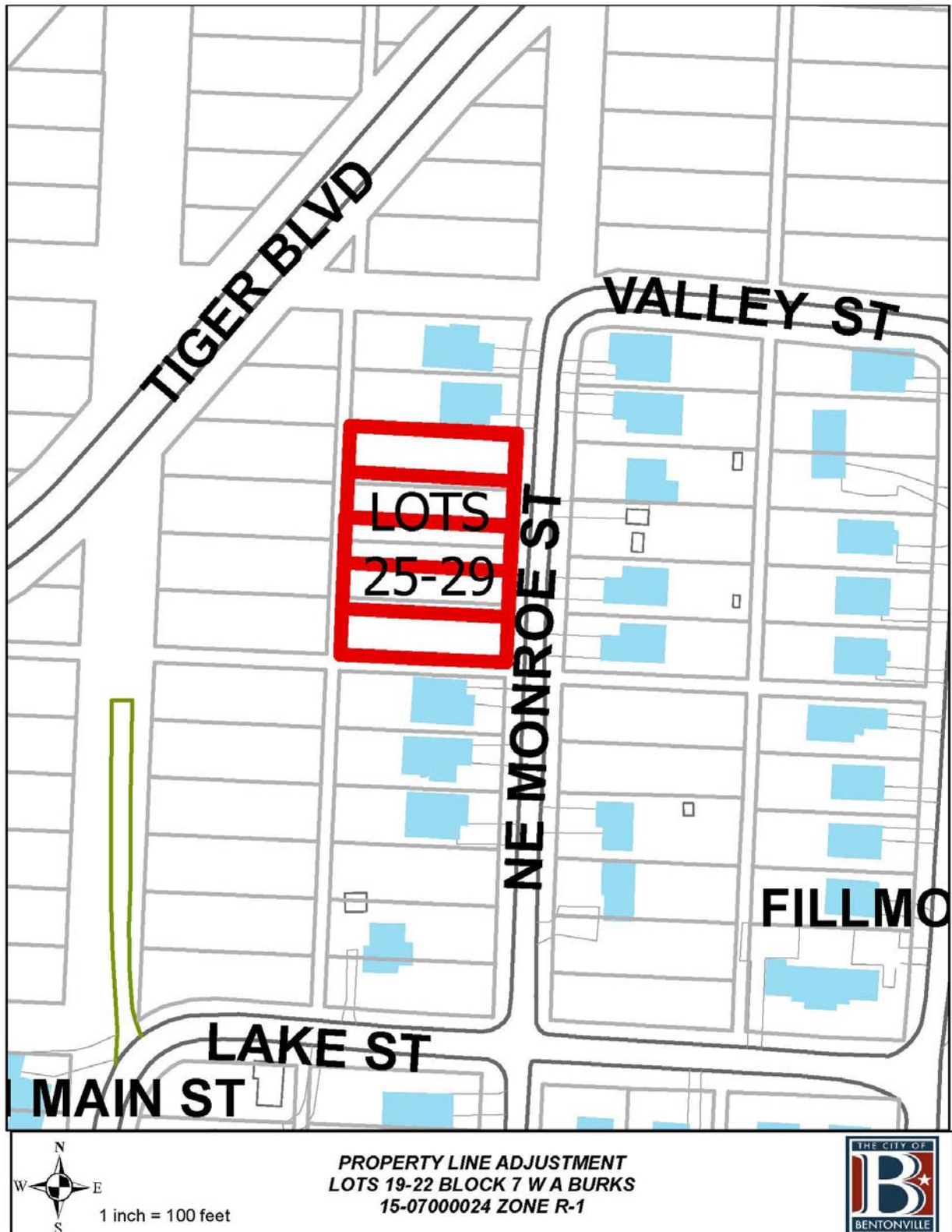
Water / Sewer: Per the G.I.S. site, water and sewer are available to this location.

Waiver(s): N/A

Analysis / Conclusion: This property line adjustment **DOES** meet the minimum requirements of the subdivision regulations.

RECOMMENDATION:

Staff has reviewed this application and recommends **APPROVAL**.



ORDINANCE NO. _____

AN ORDINANCE ACCEPTING A PROPERTY LINE ADJUSTMENT OF LOTS 25,26,27,28, & 29, BLOCK 7, W.A. BURKS ADDITION TO THE CITY OF BENTONVILLE, ARKANSAS.

WHEREAS, pursuant to the provisions of Title 15 of the Bentonville Municipal Code, the property line adjustment Lot 25, 26,27,28 &29, Block 7, W.A. Burks Addition, to the City of Bentonville, Benton County Arkansas, was submitted to the Bentonville Planning Commission on the 19th day of January, 2016 and

WHEREAS, said property line adjustment is attached hereto as Exhibit "A" and

WHEREAS, the Bentonville Planning Commission considered said property line adjustment on the date stated and at other times, and voted to recommend the approval of said property line adjustment to the City Council; and

WHEREAS, the property line adjustment of real property as described herein has been submitted to the City Council of the City of Bentonville, and after consideration and deliberation said Council is of the opinion that said property line adjustment should be approved.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF BENTONVILLE, ARKANSAS:

Section 1: That the property line adjustment of Lots 25, 26, 27, 28, & 29 Block 7, W.A. Burks Addition, to the City of Bentonville, Arkansas, should be and the same is hereby accepted and approved for all purposes.

Section 2: That the Mayor and City Clerk be and are hereby authorized and directed to evidence the acceptance of said property line adjustment by certifying said acceptance on the approved property line adjustment _____.

PASSED AND APPROVED THIS _____ DAY OF _____, 2016

ATTEST

APPROVED

CITY CLERK

MAYOR



PC Meeting of: January 19, 2016

The City of Bentonville, Arkansas

305 S.W. "A" Street
Bentonville, AR 72212
Telephone: (479) 271-3126
Fax: (479) 271-5906

LAND USE MAP AMENDMENT: Ronald L. Blackwell Trust – Commercial to High Density Residential

Current Planning Division Correspondence: Planning Commission Staff Report

TO: City of Bentonville, Arkansas Planning Commission
FROM: Jon Stanley, Planner
THRU: Troy Galloway, AICP, Community Development Director
DATE: January 19, 2016

GENERAL INFORMATION

H.T.E. Project Number: 13-01800001
Applicant/Current Owner: Ronald L. Blackwell Trust
Representative: Lindsey Management (Hugh Jarratt)
Requested Action: Land Use Map Amendment
Location: Southeast 'C' Street and Southeast 28th Street
Existing Zoning: A-1, Agricultural
Future Land Use Map Designation: Commercial
Proposed Land Use Map Designation: High Density Residential

BACKGROUND / HISTORY

Property Description/Site Inspection: A site inspection was completed; this property is vacant near an undeveloped intersection in the Southeast section of the city and is situated between two collector streets.

Surrounding Land Uses & Zonings:

Direction	Current Land Use	Existing Zoning	Future Land Use Map Designation
North	Commercial	C-2, General Commercial	Mixed Use
South	City Park Land (Phillips Park)	A-1, Agricultural	Open Space
East	Commercial & Industrial	C-2, General Commercial, I-1, Light Industrial & PUD, Planned Unit Development	Commercial, Industrial & Office
West	Commercial	C-2, General Commercial	Commercial

Surrounding Streets & Classifications:

Direction	Name	Master Street Plan Classification	Current Condition
North	-	Local Street	Un marked Residential Street Curb, Gutter and Sidewalk
South	-	Proposed Collector	None
East	Southwest 'F' Street	Local Street	2 lane Curb and Gutter
West	Been Road	Collector	Proposed

LEGAL NOTIFICATIONS

Public Notice: Staff published a legal notice in the Arkansas Democrat-Gazette, Northwest Arkansas Addition on December 19, 2015. In addition, staff posted a notice of public hearing sign on the property on December 31, 2015. This **DOES** meet legal noticing requirements and are adequate for the scope of this rezoning application.

RELATIONSHIP TO THE GENERAL PLAN AND FUTURE LAND USE MAP

1. A determination of how the proposed change impacts the overall intent of the General Plan or the land use mix on the Future Land Use Map, how the proposed change affects other land uses.

Finding(s) of Staff: Policy LU-23 Housing Types within the General Plan suggest multi-family housing within close proximity to activity nodes that offer goods and services. The mix of uses and housing types that are near employment centers will help to reduce the impact on city infrastructure, all helping to meet the intent of the policy.

2. A determination as to whether the proposed zoning would create or appreciably increase traffic danger and congestion.

Finding(s) of Staff: The proposed land use modification is at the intersection of a proposed east to west and north to south corridor. The proposed use will not adversely impact the transportation infrastructure. The proximity to goods, service and employment center will further reduce the impact on the city wide transportation network.

3. A determination as to whether the proposed land use would significantly alter the population density and thereby undesirably increase the load on public services including schools, emergency services, and water and sewer facilities.

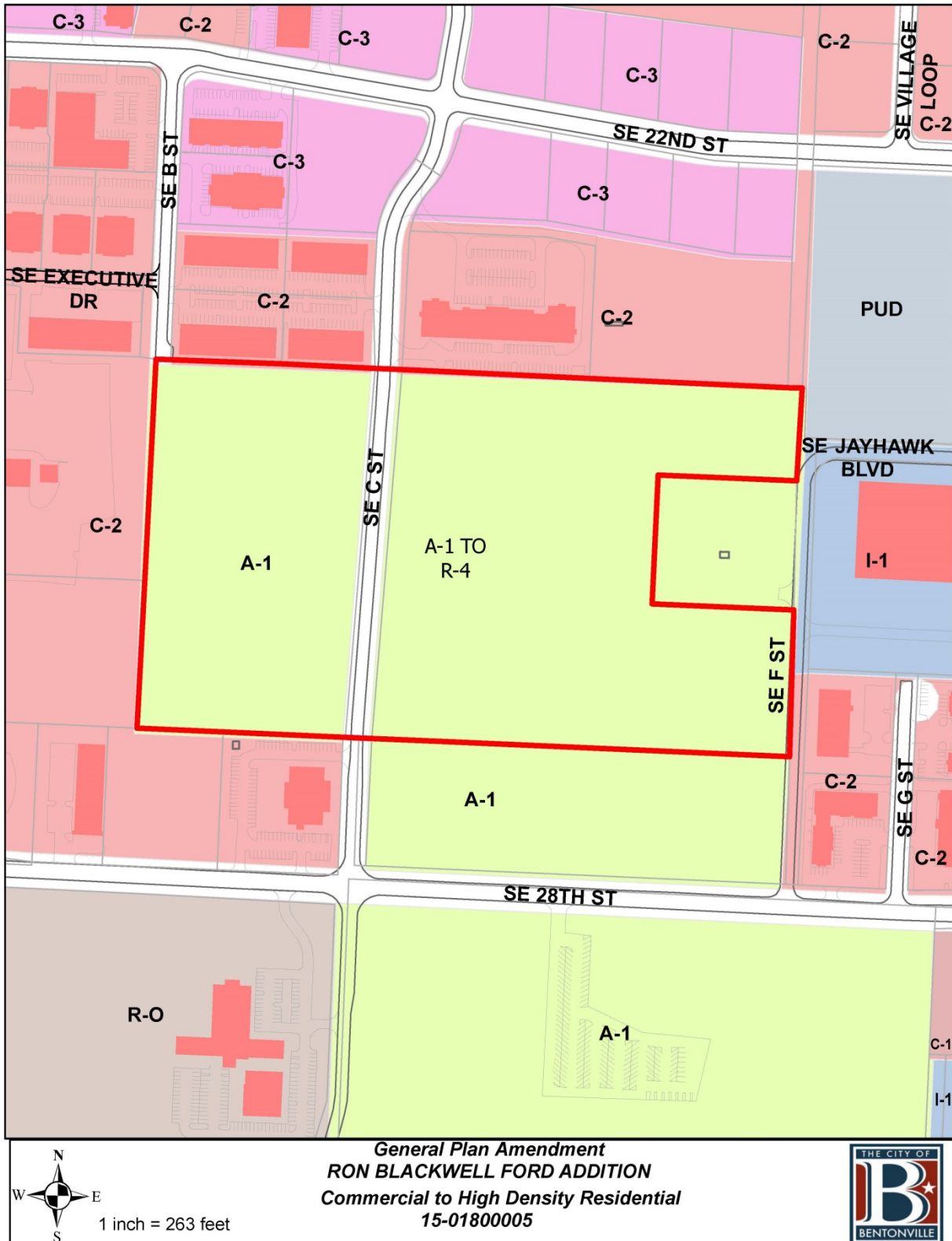
Finding(s) of Staff: Water and sewer availability and capacity in this area are extremely adequate. Through the use of Impact Fees collected during the construction of the multifamily units the city will further increase the availability of emergency service in the Southeast part of Bentonville. Emergency services are also adequate at the proposed location.

ANALYSIS, CONCLUSION, & SUMMARY

The proposed land use map amendment is located where an existing arterial and collector street intersects. Additional residential units in this area will provide an opportunity for residents to live and work in the same sector of the city. There are multiple ingress/egress opportunities to can be utilized in the development of the property that will help to reduce traffic congestion. The high density residential designation will provide a buffer between the commercial that exist to the west and the industrial and commercial that exists to the north, and east. The public park to the south will offer recreational opportunities to those living in the area.

STAFF RECOMMENDATION

Staff has reviewed this application and based on the findings presented in this staff report, staff recommends **APPROVAL** of this Land Use Map Amendment from Commercial to High Density Residential.



LAND USE AMENDMENT NARRATIVE

1. **Reason for the initiation of this Proposal:** A local multi-family developer desires to build an apartment development on the site and would like to amend the Land Use Plan to conform thereto.
2. **How will this change the land use and character of the property:** The land use will change from industrial to residential. This will add more homes to an area close to the downtown services offered by Bentonville. The surrounding area is substantially developed and this amendment will have little impact on the surrounding properties.
3. **How is the property more suitable for the proposed land use:** Bentonville has experienced a surge in growth. Services and jobs are plentiful close to the property but housing is not. This amendment will allow Bentonville residents to live close to work, schools, services, and recreational activities offered by Bentonville.
4. **Would the permitted change be detrimental to the surrounding property:** No. The surrounding property is substantially developed.
5. **What are alternative courses of action:** If the land use is not changed, the apartment home developer will not develop this site.
6. **What are your proposed plans for the property:** An apartment home development.
7. **What alternatives have been discussed:** None at this time.
8. **Additional Information:** Lindsey Management Co., Inc., is the proposed developer.

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE CLASSIFICATION OF PROPERTY FROM COMMERCIAL TO HIGH DENSITY RESIDENTIAL ON THE FUTURE LAND USE MAP FOR THE CITY OF BENTONVILLE, ARKANSAS.

WHEREAS, Ronald L. Blackwell Trust, duly filed a petition with the City Planning Commission requesting that the hereinafter described real property situated in Benton County, Arkansas, be changed from its present classification of Commercial to High Density Residential on the City of Bentonville Future Land Use Map.

Said tract or parcel commonly described as:

Lots 2,3, and 4 of Ron Blackwell Ford Addition, Phase 2, Benton County, Bentonville Arkansas

WHEREAS, the City Planning Commission duly met and considered the application and duly set the petition for public hearing to be held the 19th day of January, 2016 in the Council Room of the City of Bentonville; notice of said hearing having been published in the Benton County Daily Record for the time and in the manner required by law; and

WHEREAS, the City Planning Commission voted to recommend to the City Council that the petition be approved and that said future land use classification as presented on the property be changed from its present classification of Commercial to High Density Residential;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF BENTONVILLE, ARKANSAS:

Section 1: That the above described real property is hereby changed from its present classification of Commercial to High Density Residential, on the Future Land Use Map.

PASSED AND APPROVED this _____ day of _____, 2016

ATTEST

APPROVED

CLERK

MAYOR



CHECK ALL THAT APPLY		
☐	Bid Award	Bid #
☐	Budget Adjustment	
☐	Change Order	
☐	Informational	
☒	Ordinance	
☐	Resolution	
☐	Other	

AGENDA FORM

CITY COUNCIL MEETING OF:

January 26, 2016

Submitted by:

Troy Galloway

Department

Planning

Phone

271-6809

ACTION REQUIRED:

Council approval authorizing the Mayor and City Clerk to enter into a professional services contract with Boyette Strategic Advisors (BSA) in an amount not to exceed \$37,500.00 to provide support and counsel in implementing the recommendations contained in the Bentonville Blueprint, the City's Five Year Strategic Plan for Economic Development adopted by City Council on January 27, 2015.

COST TO CITY:

Cost of this Request: \$37,500

Additional Budget Amount

☐ One time amount

☐ Continuing O and M

Previously Budgeted	\$	37,500
Funds Expended to Date		
Remaining Budget		37,500
Budget Adjustment		-
Remaining After Adjustment	\$	37,500

This form must be turned into the Mayor's office 7 days prior to the scheduled City Council meeting.

117 WEST CENTRAL AVENUE * BENTONVILLE, AR 72712

www.bentonvillear.com



PLEASE RECYCLE





To: Mayor McCaslin and Bentonville City Council
From: Troy Galloway, AICP, Community and Economic Development Director 
RE: Economic Development Plan Implementation Contract
Date: January 18, 2016

Community and Economic Development staff recommends Mayor and Council approval of the contract for services with Boyette Strategic Advisors for targeted economic development plan implementation. In January 2015 the Bentonville City Council adopted the **Bentonville Blueprint** Economic Development Plan which serves as the guiding document for economic development activities in Bentonville. This contract with Boyette Strategic Advisors will focus intently on further economic development of the N. Walton corridor, city-wide retail recruitment, the development of an economic development microsite to host essential economic development data specific to Bentonville, and updating the plan's implementation strategy to account for action items that are complete or in various stages of completion.

Continued implementation of the Bentonville Blueprint is essential to ensure that our local economy continues to grow and become more diverse so that Bentonville remains a place where individuals and families can find economic opportunity. Please let me know if you have questions or need additional information.



Agreement for Services

This Agreement is made this ____ day of January 2016 by and between the City of Bentonville ("Client") and Boyette Strategic Advisors LLC, an Arkansas company ("BSA").

1. BSA will provide consulting services, as set forth on Exhibit A (the "Services").
2. Client agrees to pay BSA for the performance of the Services. The fee for this service will be based on a retainer of \$3,125 per month over the course of 12 months, inclusive of expenses. The fee will be payable quarterly in the amount of \$9,375.

If the scope of the Services changes, BSA reserves the right to increase the budget upon written approval by both parties.

3. Notwithstanding any other provision of this Agreement, all obligations of the City of Bentonville under this Agreement that require the expenditure of funds are conditioned on the availability of funds appropriated for that purpose.
4. Client shall pay properly invoiced amounts within 30 days of invoice date. All invoices are net 30 days. Any amounts not paid within 30 days of invoice date accrue interest at 1.5 percent per month. Any invoice disputes must be presented in writing within 30 days of invoice date or such dispute shall be deemed waived. Client shall pay all costs of collection including fifteen (15) percent of principal and interest as reasonable attorney's fees for amounts collected by or through an attorney.
5. Either party may terminate the Agreement with 30 days' advance written notice. Notwithstanding anything herein to the contrary, all fees and expenses incurred during this 30-day period will be due and payable on the final day of the 30-day notice period.
6. This Agreement shall be governed by the laws of the State of Arkansas and will be construed accordingly. This Agreement constitutes the entire understanding between BSA and Client. All previous representations and undertakings, whether oral or written, have been merged herein. Time is of the essence in this Agreement.

CITY OF BENTONVILLE

By: _____

Name: _____

Title: _____

BOYETTE STRATEGIC ADVISORS LLC

By: _____

Name: _____

Title: _____



Exhibit A Services

BSA will work with Client to provide support and counsel in implementing the recommendations contained in the Bentonville Blueprint. The Services will include the following:

Tasks
Conduct meeting with Bentonville team in February to update the implementation plan based on current focuses.
Determination of objectives and components of a Business Retention & Expansion (BRE) Program, including a BRE program for start-up companies.
Develop supplemental strategies and action steps related to further development of the North Walton Corridor.
Run and analyze retail leakage report and develop related retail recruitment strategies to address any identified challenges.
Explore venture start-up relationship management programs for Bentonville.
Provide assistance related to film production opportunities, as needed.
Provide assistance with RFI/RFP responses and other business recruitment activities.
Research and other support related to the establishment of methods to enable the proper accounting, tracking, and classification of business types and associated business demographics.
Development and maintenance of a microsite for economic development efforts of the city that will function to communicate essential economic data to potential partners. The microsite will be constructed using an open source content management system (CMS) that will enable the city and BSA to maintain the information presented on an ongoing basis as needed.
The design and overall look and feel of the site will present data in a user friendly and graphically pleasing manner. Both a home page and a secondary page template will be developed that will be utilized to group together relevant information and display the information in an organized manner. The secondary pages will be accessible through a well-designed navigation system that leads the user to relevant data in a logical and graphically pleasing manner.
Security will be provided for the site to control the manner in which it is updated, as well as to log those changes.
Define other implementation priorities.



Participate in meetings of the implementation team by phone or in person.
Provide ongoing guidance and troubleshooting challenges that may arise in implementation of Bentonville Blueprint.
Other implementation services mutually agreed to by the parties.

ORDINANCE NO. _____

**AN ORDINANCE AUTHORIZING THE MAYOR AND THE
CITY CLERK TO ENTER INTO AN AGREEMENT WITH
BOYETTE STRATEGIC ADVISORS FOR SERVICES
RELATED TO THE BENTONVILLE BLUEPRINT AND
WAIVING THE REQUIREMENT FOR COMPETITIVE
BIDDING.**

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE
CITY OF BENTONVILLE, ARKANSAS.**

Section 1: That the Mayor and City Clerk be and are hereby authorized to enter into an agreement with Boyette Strategic Advisors for implementation services related to Bentonville Blueprint, as per the Proposal attached hereto as Exhibit A.

Section 2: Because Boyette Strategic Advisors were under previous contract for creation of the Bentonville Blueprint and because the firm maintains the relevant data sets that are critically important to the creation of informed policy recommendations that will shape the specific implementation steps recommended in this phase, it would be neither practical nor feasible to advertise for competitive bidding, and that requirement is herein waived.

PASSED and APPROVED this ____ day of _____, 2016.

APPROVED:

MAYOR

ATTEST:

CITY CLERK



CHECK ALL THAT APPLY		
☐	Bid Award	Bid #
☐	Budget Adjustment	
☐	Change Order	
☐	Informational	
☒	Ordinance	
☐	Resolution	
☐	Other	

AGENDA FORM

CITY COUNCIL MEETING OF:

January 26, 2016

Submitted by:

Hadi Dudley

Department

Library Director

Phone

271-3194

ACTION REQUIRED:

An ordinance amending Section 2.68.04 of the Bentonville Municipal Code to increase the composition of the Library Advisory Board from five members to seven members, and adding an ex-officio City Council representative.

COST TO CITY:

Cost of this Request:

Additional Budget Amount

☐ One time amount

☐ Continuing O and M

Previously Budgeted	\$
Funds Expended to Date	
Remaining Budget	-
Budget Adjustment	-
Remaining After Adjustment	\$ -

This form must be turned into the Mayor's office 7 days prior to the scheduled City Council meeting.

117 WEST CENTRAL AVENUE * BENTONVILLE, AR 72712

www.bentonvillear.com



PLEASE RECYCLE



TO: Bentonville City Council, Mayor Bob McCaslin
FROM: Hadi Dudley, Library Director
SUBJECT: Increase membership size of the Library Advisory Board
DATE: January 4, 2016

I respectfully recommend expanding the Library Advisory Board (LAB) size from five members to seven members, plus an ex-officio city council representative. The attached ordinance amends the Bentonville Municipal Code from 1995 and 1997.

In recent months, Bentonville Public Library (BPL) received significant community interest in service to the Library Advisory Board. This prompted an overview of city boards and commissions, as well as surveying regional library peers regarding the size of advisory and governance boards. The proposed structure is consistent with existing City of Bentonville service opportunities, and comparable in board size with Bella Vista, Rogers, Springdale, Fayetteville and Fort Smith libraries.

As volunteer representatives advising on various aspects of library business, additional citizen voices will offer diverse perspectives and strengthen the board to benefit our library. As our library, city and respective services grow, this is a unique opportunity to embrace and reflect growth in a positive manner.

On November 4, 2015, the Library Advisory Board voted in unanimous support of expanding our board to seven members, with an additional council representative. Mr. Octavio Sanchez was a previous LAB member and has continued to attend meetings since his election to City Council. He is agreeable to serving as the city council representative. Appointment recommendations by Mayor Bob McCaslin for the two expanded board positions are forthcoming.

If you have any questions regarding this request, please contact me at 479-271-3194 or hdudley@bentonvillear.com.

ORDINANCE NO. _____

AN ORDINANCE AMENDING SECTION 2.68.04 OF THE
BENTONVILLE MUNICIPAL CODE TO INCREASE THE
COMPOSITION OF THE LIBRARY ADVISORY BOARD FROM FIVE
MEMBERS TO SEVEN MEMBERS, ADDING AN EX-OFFICIO CITY
COUNCIL REPRESENTATIVE.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE
CITY OF BENTONVILLE, ARKANSAS:

Section 1: That the first sentence of Section 2.68.04 paragraph A 1 be amended to
read as follows:

The Municipal Library Advisory Board shall be composed of seven members appointed
by the Mayor and approved by City Council.

Members must be a Bentonville resident to serve, and each member shall hold office for a
term of five years.

A representative of the City Council shall also serve on the Library Advisory Board in an
ex-officio capacity.

PASSED AND APPROVED THIS _____ DAY OF _____, 2016.

ATTEST

APPROVED

CITY CLERK

MAYOR



January 21, 2016

To: City Council Members & City Clerk
From: Mayor Bob McCaslin
Subject: Appointment of Lee Culpepper to the City of Bentonville's Advertising and Promotion's Commission.

I recommend Lee Culpepper for appointment to the City of Bentonville's Advertising and Promotion Commission. Mr. Culpepper's term will expire on December 31, 2019.

A handwritten signature in black ink, appearing to read 'BMc', is written above the name Bob McCaslin.

Bob McCaslin



December 29, 2015

Mayor Bob McCaslin
City of Bentonville
117 West Central
Bentonville, Arkansas 72712

Dear Mayor:

On December 3, 2015, the Bentonville Advertising & Promotion Commission voted to submit to the City Council for their approval:

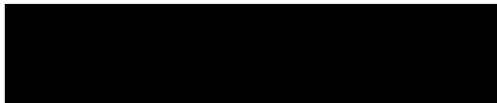
Lee Culpepper as the At-Large Commission representative

The term for this seat is January 1, 2016, through December 31, 2019.

For your convenience, we are enclosing a copy of his application and Commission terms summary.

Please let me know, if you have any questions.

Sincerely,



Kalene Griffith
President

Attachments

104 E. Central Ave. · Bentonville, Arkansas 72712 · (479) 271-9153 · toll free (800) 410-2535



BENTONVILLE ADVERTISING & PROMOTION COMMISSION

COMMISSIONER APPLICATION

NAME: LEE CULPEPPER DATE: 11/25/2015
RESIDENCE ADDRESS: [REDACTED]
MAILING ADDRESS: [REDACTED]
(if different)
EMAIL ADDRESS: [REDACTED]
PHONE NUMBERS: [REDACTED] (home) [REDACTED]

What are your qualifications for serving on this commission? Please attach a resume.

SEE ATTACHED BIO

Why would you like to be considered for a position on the Bentonville Advertising & Promotion Commission?

1. As a resident I think this position would best utilize my background and experience to benefit the community
2. As an officer at Walmart I can bring the company's views into the commission thought process and also share the commission's mission with the company to create a synergistic alliance

I meet all requirements for serving on this commission.

Signature

Please return the completed form by November 25, 2015

Email: johnna@visitbentonville.com

Mail: Bentonville A&P Commission 104 East Central Avenue Bentonville, AR 72712



Lee Culpepper

Vice President, Public Affairs
Wal-Mart Stores, Inc.

Lee Culpepper is the Vice President of Public Affairs at Walmart. He has previously held the roles of Vice President of Corporate Affairs and Vice President of Federal Government Relations. He joined Walmart in July, 2005.

In his present role, Lee oversees corporate reputation research and advertising as well as issue management, advocacy and strategy. He oversees Walmart's federal and state grassroots outreach programs. He also leads Walmart's efforts with external stakeholder and constituent groups and is charged with the development and execution of strategy with key diverse organizations.

Prior to joining Walmart, Lee worked for the National Restaurant Association for 12 years departing as their Senior Vice President of Government Affairs and Public Policy. He spent more than eight years on Capitol Hill, handling legislative issues for members in both houses of Congress. He is a graduate of the University of Georgia.

Lee currently serves on the Board of Visitors of the University of Georgia School of Public and International Affairs. In January 2015, he was elected to the National Retail Federation Foundation Board of Directors. He also serves on the Board of the Asian Pacific American Institute for Congressional Studies (APAICS) and the National Council of La Raza (NCLR) Corporate Board of Advisors. He has previously served on the Board of the National Immigration Forum where he served a term as Chair.

Locally, Lee serves on the Steering Committee of EngageNWA and is active with several charitable organizations and causes.

All Terms began December, 1995		Subsequent terms - 4 years																							
	Initial	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
1. Rest.	Skip McHardy	Out 3/98																							
Rest.	Lee Schmidt	Out 2/99																							
Rest.	Mark Grant	9/1/2004																							
Rest.	Terri Niccum	11/2004																							
Rest.	Paul Nelson	12/8/2008																							
Rest.	David Hutchens	1/2009																							
	Jeff Genova	1/1/2013																							
	Rob Apple	4/2013																							
2. Hotel	Erik Mikkelsen	Out 9/96																							
Hotel	Grady Spain																								
Hotel	Steve Wright	5/1/997																							
Hotel	Kim Eason	6/1/2007																							
Hotel	Tom Luejten	8/2010																							
Hotel	Amarda Webb	8/2011																							
3. Hotel	Dorothy Murrell	Out 6/96																							
Hotel	Keith Dowell	10/96-10/99																							
Hotel	David Trapp	12/96-5/03																							
Rest.	Jesse Pierce	10/20/2005																							
Hotel	Richard Weaver	11/2005																							
Hotel	Chris Clifton	4/1/2008																							
Rest.	Richard Smith	5/2008																							
Rest.	Todd Darouse	9/1/2009																							
4. Rest.	Danny Petty																								
Rest.	A. Marston																								
Tourist	Vernon Patton	10/26/2008																							
Rest.	Sherry McDaniel	8/2007																							
Hotel	Tammy McDonald	8/1/2008																							
Hotel	Jason Keel	8/8/2008																							
Hotel	Abby Hobbs	10/2010																							
Hotel	Nancy Morgan	11/2010																							
Hotel	Bryan Rose	11/1/2012																							
Hotel		12/15/2015																							
Hotel		11/2016																							
5. At-Large	Elvis Moody																								
	Tom McCoy	Out 2/98																							
	Joe Chappelle	3/99-3/04																							
	Gary Compton	3/2004																							
	Galen Havner	5/2011																							
	Lee Culpepper	12/1/2016																							
City Council Representatives**																									
6	Anita Zentler																								
	Danny Brewer	1/99-9/02																							
	Mary Baggett	9/02-																							
	Rod Sanders	9/1/2007																							
	Brad Crain	12/8/2008																							
	James Dolson	8/27/2009																							
	Mary Baggett	12/31/2012																							
	James Smith	1/1/2013																							
	James Smith	1/1/2015																							
	Wayne Corlett																								
	Jim Blackwell	Out 10/26																							
	Dean Scullaw	11/05-12/03																							
	Bryan Bennett																								
	Chris Sooter	12/2004																							



CHECK ALL THAT APPLY			
X	Bid Award	Bid #	15-58
	Budget Adjustment		
	Change Order		
	Informational		
	Ordinance		
	Resolution		
	Other		

AGENDA FORM

CITY COUNCIL MEETING OF:

January 26, 2016

Submitted by:

Brent Boydston

Department

Fire

Phone

271-5927

ACTION REQUIRED:

Fire Department Staff recommends Council award bid # 15-58 to Long Lewis Ford for the purchase of two ambulance chassis'. One new ambulance and one remount are 2016 budgeted items.

COST TO CITY:

Cost of this Request: \$93,556

Additional Budget Amount

☐ One time amount

☐ Continuing O and M

Previously Budgeted	\$	400,000
Funds Expended to Date		-
Remaining Budget		400,000
Budget Adjustment		-
Remaining After Adjustment	\$	400,000

This form must be turned into the Mayor's office 7 days prior to the scheduled City Council meeting.

117 WEST CENTRAL AVENUE * BENTONVILLE, AR 72712

www.bentonvillear.com



PLEASE RECYCLE





Inter-office Memorandum

To: Mayor and City Council
From: Brent Boydston, Fire Chief
CC: Camille Thompson, Staff Attorney and Denise Land, Finance Director
Date: January 26, 2016
Re: Ambulance Chassis Purchase

The Fire Department Staff recommends Council award bid # 15-58 to Long Lewis Ford for the purchase of two 2017 Ford F-450 Chassis'. A new ambulance and a remount ambulance are budgeted in the 2016 budget.



CHECK ALL THAT APPLY		
	Bid Award	Bid #
	Budget Adjustment	
	Change Order	
	Informational	
x	Ordinance	
	Resolution	
	Other	

AGENDA FORM

CITY COUNCIL MEETING OF:

January 26, 2016

Submitted by:

David Wright

Department

Parks and Rec

Phone

271-6813

ACTION REQUIRED:

City Council approval of an ordinance waiving competitive bidding for chlorine at the Melvin Ford Aquatic Center, the Bentonville Community Center, the Fountains at Lawrence Plaza and the Fountain on the Downtown Bentonville Square.

COST TO CITY:

Cost of this Request: \$56,000

Additional Budget Amount

☐ One time amount

☒ Continuing O and M

Previously Budgeted	\$
Funds Expended to Date	
Remaining Budget	-
Budget Adjustment	-
Remaining After Adjustment	\$ -

This form must be turned into the Mayor's office 7 days prior to the scheduled City Council meeting.

117 WEST CENTRAL AVENUE * BENTONVILLE, AR 72712

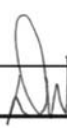
www.bentonvillear.com



PLEASE RECYCLE



REQUEST FOR WAIVER OF BID

Date	<u>1/26/2016</u>		
Requested by:	<u>Lee Farmer</u>		
Department:	<u>Parks and Recreation</u>		
DESCRIPTION OF REQUEST:			
Type of Equipment:	<u></u>		
Year & Model:	<u></u>		
Serial #	<u></u>		
To Be Purchased From:	<u></u>		
	<u></u>		
	<u></u>		
Amount:	Base Amount:	\$	<u>56,000.00</u>
	Tax:		<u></u>
	*Other:		<u></u>
	TOTAL	\$	<u>56,000.00</u>
* List all other costs:			
JUSTIFICATION FOR REQUEST FOR WAIVER OF BID:			
Bentonville Parks and Recreation's aquatic facilities use an Accutab chlorination system. This system is used because of the cleanliness of the chlorine and the water quality it produces. The type of chlorine used in Accutab system is PPG Chlorine Tablets. Walden Chemical / Blue Water Pools is only distributor of PPG Chlorine in Arkansas.			
			
Department Head		Director of Finance & Administration	
Revised 6-18-99			

Memo



To: City Council, Mayor McCaslin
From: Lee Farmer, Recreation Services Manager
Through: David Wright, Parks and Recreation Director
Date: January 26, 2016
Re: City Council approval of an ordinance waiving competitive bidding for chlorine for Melvin Ford Aquatic Center, Fountains at Lawrence Plaza, the Downtown Square, and the Bentonville Community Center.

Parks and Recreation is seeking City Council's approval of an ordinance waiving competitive bidding for chlorine for Melvin Ford Aquatic Center, the Community Center Pools, and the Fountains at Lawrence Plaza and the Downtown Square. PPG Chlorine tablets are the types of chlorine compatible with the Accutab chlorinators used at our facilities. We selected PPG several years ago over other companies because of the cleanliness of PPG. Once this ordinance is approved, chlorine will be purchased from Walden Chemical of Little Rock, which is the only authorized dealer of PPG Chlorine in Arkansas.

Approximately \$28,000.00 will be spent for PPG Chlorine for our existing outdoor facilities. An additional \$28,000.00 is estimated for PPG Chlorine for the Bentonville Community Center. Parks and Recreation projects spending \$56,000.00 annually on PPG Chlorine to supply all of our facilities that require chlorination.

In addition to chlorine, approximately \$27,000.00 is spent on chemicals such as bicarbonate, muriatic acid, stabilizer, and algaecide. Parks and Recreation gathers quotes and purchases locally as much as possible for these types of chemicals.

If you have any questions regarding this item, please call me at 479.464.7275 or email lfarmer@bentonvillear.com.

Attachments:

Request for Bid Waiver

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING THE MAYOR AND THE CITY CLERK TO ENTER INTO AN AGREEMENT FOR THE PURCHASE OF CHLORINE FOR CERTAIN PARKS FACILITIES AND WAIVING THE REQUIREMENT OF COMPETITIVE BIDDING.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF BENTONVILLE, ARKANSAS.

Section 1: That the Mayor and City Clerk be and are hereby authorized to enter into an agreement for the purchase of chlorine for the Bentonville Community Center, the Melvin Ford Aquatic Center, the Downtown Square and the Fountains at Lawrence Plaza as per the Proposal attached hereto as Exhibit A.

Section 2: Because PPG Chlorine is the required product for the equipment at these facilities and because Walden Chemical is the sole authorized dealer for PPG Chlorine in Arkansas, making it a single source item, it would be neither practical nor feasible to advertise for competitive bidding, and that requirement is herein waived.

PASSED and APPROVED this ____ day of _____, 2016.

APPROVED:

MAYOR

ATTEST:

CITY CLERK



CHECK ALL THAT APPLY			
X	Bid Award	Bid #	2015-57
	Budget Adjustment		
	Change Order		
	Informational		
	Ordinance		
	Resolution		
	Other		

AGENDA FORM

CITY COUNCIL MEETING OF:

January 26, 2016

Submitted by:

David Wright

Department

Parks and Rec

Phone

271-6813

ACTION REQUIRED:

City Council approval of a bid award in the amount of \$314,000.00 to Pick It Construction for the construction of a new restrooms and concession facility at Citizens Park Soccer Complex.

COST TO CITY:

Cost of this Request: \$314,000

Additional Budget Amount \$0

☐ One time amount

☒ Continuing O and M

Previously Budgeted	\$	350,000
Funds Expended to Date		
Remaining Budget		350,000
Budget Adjustment		-
Remaining After Adjustment	\$	350,000

This form must be turned into the Mayor's office 7 days prior to the scheduled City Council meeting.

117 WEST CENTRAL AVENUE * BENTONVILLE, AR 72712

www.bentonvillear.com



PLEASE RECYCLE



Memo



To: City Council, Mayor McCaslin
From: David Wright, Parks and Recreation Director
Date: January 19, 2016
Re: City Council approval of a bid award to Pick-It Construction in the amount of \$314,000.00 for the construction of the Concession / Restroom facility at Citizens Park Soccer Complex.

Parks and Recreation is seeking City Council's approval of bid award #15-57, in the amount of \$314,000.00 to Pick-it Construction, for the construction of the restroom / concession facility at Citizens Park.

Bentonville Parks and Recreation manages the largest youth soccer program in the State of Arkansas. Each fall and spring, approximately 1,800 youth participants utilize Memorial Park, and now Citizens Park for this program. And additional 600 adult participants utilize Memorial Park as well. As we have discussed before, the opening of the Citizens Park fields could not have arrived soon enough as this program's growth shows no signs of slowing down. In 2015, the fields and parking lots opened for use. As we continue to slowly build out Citizens Park, the next step is the restroom / concession facility. This will not only serve the soccer fields, but will also later serve a playground and one-mile, loop trail.

The 2015 budget included funds to hire an architect to design and the project. This allowed our team to begin design and specifications and allowing to advertise the project in December for an early January bid date. The ultimate goal is to open the facility as soon as possible, hopefully in time to utilize during the Spring Soccer season.

Four bids were opened on Thursday, January 14. Pick-It Construction was the low bidder at \$314,000.00. The budgeted amount in the 2016 budget is \$350,000.00. Once we are able to issue a "Notice to Proceed," the project should take 75 days to complete.

If you have any questions regarding this item, please call me at 464.7275 or email dwright@bentonvillear.com.

Attachments:

Bid Tabulation

BID TABULATIONS

Project: City of Bentonville Citizens Park Concession Building
Bentonville, AR
Job # 2015-0024
Jan. 14, 2016

GENERAL CONTRACTORS	Center Point Contractors	Clinard Construction	Crossland Construction	Global Construction	Kinco	Pick-It Construction, Inc.	Southern Building Services
Contractor's License Number	0199160516			0133660416	0090280416	0140461216	
Addendum No. 1	yes			yes	yes	yes	
Base Bid	\$555,388.00			\$367,400.00	\$407,000.00	\$314,000.00	
Excavation Trench Safety	\$5,500.00			\$500.00	\$2,000.00	\$500.00	
Unit Price for variation in depth of footings (up) deduct	\$1.00			\$30.00	\$1.10	\$5.00	
Unit Price for variation in depth of footings (down) add	\$8.66			\$30.00	\$1.50	\$10.00	
Unit Price for Rock Excavation	\$300.00			\$500.00	\$185.00	\$275.00	
Bid Bond 5%	5.00%			5.00%	5.00%	5.00%	
Days for Construction	75			90	75	75	
Plumbing						HDI plumbing	
Mechanical						Conwards Heat & Cool	
Electrical						Hill Electrical	
Roofing						Picket Construction	



CHECK ALL THAT APPLY		
☐	Bid Award	Bid #
☐	Budget Adjustment	
☐	Change Order	
☐	Informational	
☒	Ordinance	
☐	Resolution	
☐	Other	

AGENDA FORM

CITY COUNCIL MEETING OF:

January 26, 2016

Submitted by:

Ed Wheeler

Department

Administration

Phone

271-3191

ACTION REQUIRED:

Request the City Council approve the addition of one (1) new job title in the Part-Time Section of the 2016 City of Bentonville Pay Plan - "Swimming Instructor", Part-Time Grade 82, with 15 Authorizations. This is needed to complete the process of converting the "Contract" swimming instructors that we have been using to Part-Time Employees in the Parks & Recreation department. There is no additional funding needed for these positions as the monies allotted for the contract labor swimming instructors will be moved to the payroll budget to pay the part-time salaries.

COST TO CITY:

Cost of this Request: \$0

Additional Budget Amount \$0

☐ One time amount

☐ Continuing O and M

Previously Budgeted	\$
Funds Expended to Date	
Remaining Budget	-
Budget Adjustment	-
Remaining After Adjustment	\$ -

This form must be turned into the Mayor's office 7 days prior to the scheduled City Council meeting.

117 WEST CENTRAL AVENUE * BENTONVILLE, AR 72712

www.bentonvillear.com



PLEASE RECYCLE



ORDINANCE NO. _____

AN ORDINANCE AMENDING THE PAY PLAN FOR THE
CITY OF BENTONVILLE, ARKANSAS TO ALLOW FOR
PART TIME SWIMMING INSTRUCTORS IN PARKS
DEPARTMENT.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE
CITY OF BENTONVILLE, ARKANSAS.

Section 1: That the position of Part Time Swimming Instructor, Grade 82, should be
and the same is hereby added to the City of Bentonville Pay Plan.

PASSED and APPROVED this ____ day of _____, 2016.

APPROVED:

MAYOR

ATTEST:

CITY CLERK



CHECK ALL THAT APPLY		
	Bid Award	Bid #
	Budget Adjustment	
	Change Order	
	Informational	
	Ordinance	
x	Resolution	
	Other	

AGENDA FORM

CITY COUNCIL MEETING OF:

January 26, 2016

Submitted by:

Jon Simpson

Department

Police

Phone

271-3172

ACTION REQUIRED:

Request that the City Council declare certain items as being surplus, namely eleven (11) Glock Model 22 .40 caliber handguns. These firearms have been in service for more than 10 years and include the following serial numbers: EMC298,1EMC296,1EMC295,1EMC282,1EMC281,FCG311,FCG312,FCG313,FUR450,FUR451,FUR452. New Generation 4 models with GNS Sights can be sourced from Cruse Uniforms and Equipment of Springdale (a Federally licensed firearms dealer) for \$409.00 each (\$4,499.00 total cost). Upon being declared surplus the eleven (11) above mentioned weapons can be traded in for a \$300.00 credit per firearm (\$3,300.00 total trade in credit). This action will equip our officers with newer and more reliable handguns at a very minimal cost (approximately \$1,199.00). In addition to being a responsible disposition of these retired weapons, this action also represents a considerable cost savings to the city.

COST TO CITY:

Cost of this Request:

Additional Budget Amount

☐ One time amount

☐ Continuing O and M

Previously Budgeted	\$
Funds Expended to Date	
Remaining Budget	-
Budget Adjustment	-
Remaining After Adjustment	\$ -

This form must be turned into the Mayor's office 7 days prior to the scheduled City Council meeting.

117 WEST CENTRAL AVENUE * BENTONVILLE, AR 72712

www.bentonvillear.com



PLEASE RECYCLE



RESOLUTION NO. _____

**A RESOLUTION DECLARING CERTAIN PROPERTY
BELONGING TO THE CITY OF BENTONVILLE POLICE
DEPARTMENT AS SURPLUS PROPERTY.**

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE
CITY OF BENTONVILLE, ARKANSAS.**

Section 1: That certain property of the City of Bentonville Police Department, more particularly described in the attached agenda form, is hereby declared to be surplus and the Police Department is authorized to dispose of or exchange such property as authorized by law and more particularly described therein.

Section 2: This resolution shall be in full force and effect from and after the date of its passage.

PASSED and APPROVED this ____ day of _____, 2016.

APPROVED:

MAYOR

ATTEST:

CITY CLERK



CHECK ALL THAT APPLY		
	Bid Award	Bid #
	Budget Adjustment	
	Change Order	
	Informational	
	Ordinance	
x	Resolution	
	Other	

AGENDA FORM

CITY COUNCIL MEETING OF:

February 26, 2016

Submitted by:

Jon Simpson

Department

Police

Phone

271-3172

ACTION REQUIRED:

This is a request to declare four (4) no longer in service Ford Crown Victoria Police Interceptor patrol division vehicles as surplus property. The four vehicles include the following model year, unit numbers, and VIN numbers and have been replaced with new vehicles as part of the 2015 budget. (2008 2010-57, VIN 2FAFP7IV38X162801, 2008 2010-59, VIN 2FAFP7IV78X162803, 2008 2010-62, VIN 2FAFP7IV28X162806, 2010-75, 2009 VIN 2FAHP7IV39X135608) All four vehicles were previously used as marked patrol cars and are equipped with lights, sirens and other law enforcement specific items that would ordinarily require removal prior to any transfer of ownership. However, upon approval and being declared as surplus, these four vehicles can be transferred to the Arkansas Law Enforcement Training Academy (Aleta) with lights, sirens and other law enforcement specific equipment intact. Three of the vehicles could be utilized by Aleta in E. Camden for driving instruction, and the fourth could be utilized by Aleta NW for tactical training. Transferring ownership of these retired police vehicles in this manner represents a responsible and safe disposition of this sort of vehicle and also saves the city the cost associated with removing law enforcement only equipment. Because these vehicles would be utilized for law enforcement officer certification and instruction, this disposition would benefit both the City of Bentonville Police Department as well and other law enforcement agencies throughout the State of Arkansas.

COST TO CITY:

Cost of this Request:

Additional Budget Amount

☐ One time amount

☐ Continuing O and M

Previously Budgeted	\$
Funds Expended to Date	
Remaining Budget	-
Budget Adjustment	-
Remaining After Adjustment	\$ -

This form must be turned into the Mayor's office 7 days prior to the scheduled City Council meeting.

117 WEST CENTRAL AVENUE * BENTONVILLE, AR 72712

www.bentonvillear.com



PLEASE RECYCLE



RESOLUTION NO. _____

**A RESOLUTION DECLARING CERTAIN PROPERTY
BELONGING TO THE CITY OF BENTONVILLE POLICE
DEPARTMENT AS SURPLUS PROPERTY.**

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE
CITY OF BENTONVILLE, ARKANSAS.**

Section 1: That certain property of the City of Bentonville Police Department, more particularly described in the attached agenda form, is hereby declared to be surplus and the Police Department is authorized to dispose of or exchange such property as authorized by law and more particularly described therein.

Section 2: This resolution shall be in full force and effect from and after the date of its passage.

PASSED and APPROVED this ____ day of _____, 2016.

APPROVED:

MAYOR

ATTEST:

CITY CLERK



CHECK ALL THAT APPLY		
☐	Bid Award	Bid #
☐	Budget Adjustment	
☐	Change Order	
☐	Informational	
☒	Ordinance	
☐	Resolution	
☐	Other	

AGENDA FORM

CITY COUNCIL MEETING OF:

January 26, 2016

Submitted by:

Preston Newbill

Department

Water/Sewer

Phone

271-3142

ACTION REQUIRED:

Recommend Mayor and City Council approve a waiver of bid due to emergency repairs to the Bella Vista water line that was damaged from the flooding.

COST TO CITY:

Cost of this Request: \$21,234

Additional Budget Amount

☒ One time amount

☐ Continuing O and M

Previously Budgeted	\$
Funds Expended to Date	
Remaining Budget	-
Budget Adjustment	-
Remaining After Adjustment	\$ -

This form must be turned into the Mayor's office 7 days prior to the scheduled City Council meeting.

117 WEST CENTRAL AVENUE * BENTONVILLE, AR 72712

www.bentonvillear.com



PLEASE RECYCLE



REQUEST FOR WAIVER OF BID

Date	<u>1/19/2016</u>
Requested by:	<u>Preston Newbill - Amy Blood</u>
Department:	<u>Water Department and Inventory Control Department</u>
DESCRIPTION OF REQUEST:	
Type of Equipment:	<u>684' 12" Ductile Iron Pipe</u>
Year & Model:	<u> </u>
Serial #	<u> </u>
To Be Purchased From:	<u>Ferguson Water Works</u>
	<u>971 Shaver Street</u>
	<u>Springdale AR 72762</u>
Amount:	
Base Amount:	\$ <u>19,391.40</u>
Tax:	\$ <u>1,842.18</u>
*Other:	<u> </u>
TOTAL	\$ <u>21,233.58</u>
 * List all other costs: 	
JUSTIFICATION FOR REQUEST FOR WAIVER OF BID:	
<u> </u> Department Head	<u> </u> Director of Finance & Administration

Revised 6-18-99

M E M O R A N D U M

DATE: January 25, 2016

TO: **City Council, Mayor McCaslin**

FROM: Amy Blood, Inventory Control

RE: **Waiver of bid**

The water department requests waiver of bid to purchase 684' 12" ductile iron pip for an emergency repair to the water supply line that goes to the north/south side of Bella Vista.

Purchase to be made to Ferguson Water Works for \$21,233.58

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING THE MAYOR AND THE CITY CLERK TO ENTER INTO AN AGREEMENT WITH FERGUSON WATER WORKS FOR MATERIALS RELATED TO THE EMERGENCY REPAIR OF A CITY WATERLINE DAMAGED DUE TO FLOODING, WAIVING THE REQUIREMENT OF COMPETITIVE BIDDING AND DECLARING AN EMERGENCY.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF BENTONVILLE, ARKANSAS.

Section 1: That the Mayor and City Clerk be and are hereby authorized to enter into an agreement with Ferguson Water Works for materials required to for an emergency repair of the City of Bentonville waterline to Bella Vista in an amount not to exceed \$21,234.00 as attached hereto as Exhibit A.

Section 2: Because the immediate repair of the is necessary in order to remedy a public safety hazard, it would be neither practical nor feasible to advertise for competitive bidding, and that requirement is herein waived.

Section 3: That this Ordinance is necessary to preserve the public peace, health, safety and welfare, and because of such, an emergency is declared to exist, and this Ordinance shall be in full force and effect from the date of its passage and approval.

PASSED and APPROVED this ____ day of _____, 2016.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

CHECK ALL THAT APPLY			
	Bid Award	Bid #	
X	Budget Adjustment		
	Change Order		
	Informational		
	Ordinance		
	Resolution		
	Other		



AGENDA FORM

CITY COUNCIL MEETING OF:

January 26, 2016

Submitted by:

Preston Newbill

Department

Water/Sewer

Phone

271-3142

ACTION REQUIRED:

Budget adjustment for repairs to a 12" water main that got washed out by the last large rain event. Includes a 300' bore under the creek and materials to replace 800' of 12" water main.

COST TO CITY:

Cost of this Request: \$202,046

Additional Budget Amount: \$202,046

☒ One time amount

☐ Continuing O and M

Previously Budgeted	\$
Funds Expended to Date	
Remaining Budget	-
Budget Adjustment	202,046
Remaining After Adjustment	\$ 202,046

This form must be turned into the Mayor's office 7 days prior to the scheduled City Council meeting.

117 WEST CENTRAL AVENUE * BENTONVILLE, AR 72712

www.bentonvillear.com



PLEASE RECYCLE





Budget Adjustment #
(Assigned by Admin)

Department: Water

Date of Request: January 20, 2016

Acct Number	Account Name	Revenue + (-)	Expense + (-)	Fund Balance + (-)
050-3020-436.44-50	Property Servs Repairs/Maint		\$202,046.00	\$(202,046.00)
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
	Totals	\$ -	\$ 202,046.00	\$(202,046.00)

Justification:

Budget adjustment to pay for the repair of a 12" water main. During the heavy rain event on December 26, 2015 sections of the 12" water main that feeds the east side of Bella Vista washed out where it crosses the creek. The budget adjustment will pay for the 300' bore and encasement pipe along with all of the necessary materials for the repair.

FOR ACTING USE ONLY

Council Action: Approved Disapproved Other _____

Date: _____ Date entered: _____ By: _____

Revised 5/1/07

117 WEST CENTRAL AVENUE * BENTONVILLE, AR 72712
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PLEASE RECYCLE



Memo



Date: 1/20/2016
To: City Council, Mayor McCaslin
From: Preston Newbill
RE: 12" water main repair

Staff requests Council to approve a budget adjustment of \$202,046.00 for the repair of a 12" water main that feeds the east side of Bella Vista. During the large rain event on December 26, 2015 a large section of the water main was washed out. In order to repair this section of pipe it is necessary to bore in 300' of 24" encasement pipe under the creek. The bore is going to be installed by Forsgren Inc. for \$144,300.00 and the remaining \$57,746.00 is the pipe, fittings and necessary materials required to complete the repair. Forsgren Inc. is currently under a yearly contract with the City of Bentonville and is scheduled to start the bore under the creek on February 1. We will be replacing 800' of the 12" water main which includes the 300' crossing the creek and an additional 500' which the Department feels is necessary so that this won't happen again.

Thank you for your consideration of this request.





BENTONVILLE CITY COUNCIL AGENDA

**Committee of the Whole
Community Development
Planning Commission Meeting Room**

**Tuesday, January 26, 2016 6:00 p.m.
305 SW "A" Street**

**Regular City Council Meeting
Community Development
Planning Commission Meeting Room**

**Tuesday, January 26, 2016 6:00 p.m.
305 SW "A" Street**

**Public Comments on Tonight's Agenda Items (Limited Public Forum)
Questions, Comments and Discussion from Alderman on Tonight's Agenda
Call to Order
Pledge of Allegiance
Moment of Silence – For our Military Forces
Roll Call
Approval of Minutes: January 12, 2016**

AGENDA

1. Planning:
 - 1a. **Property Line Adjustment: Lots 25,26,27,28 & 29, Block 7. W.A. Burks Addition, Sonia & Jared Faciszewski, Northeast Monroe Street, Zoned R-1, Single Family Residential.**

The planning commission voted 5-0 recommending approval.

The applicant has submitted a property line adjustment for property located on the west side of the 1200 block of Northeast Monroe Street in an R-1, Single Family Residential Subdivision. The plat as provided shows the creation of 5 new lots from 4 existing lots to be known as Lots 25, 26, 27, 28 & 29 all of which are (0.13 acres), Block 7, W.A. Burks Addition. Right-of-way is also being dedicated for the public alley on the southwest corner of proposed Lot 25 to allow for vehicular turning movements. In addition, 4.8' of right-of-way is being dedicated along Northeast Monroe Street per the Master Street Plan. Water and sewer services are available to the proposed lots.

- 1b. **General Plan Amendment: Ronald L. Blackwell Trust, Commercial to High Density Residential, Southeast 'C' Street and Southeast 28th Street.**

The planning commission voted 5-0 recommending approval.

The proposed land use map amendment is located where an existing arterial and collector street intersects. Additional residential units in this area will provide an opportunity for residents to live and work in the same sector of the city. There are multiple ingress/egress opportunities to can be utilized in the development of the property that will help to reduce traffic congestion. The high density residential designation will provide a buffer between the commercial that exist to the west and the industrial and commercial that exists to the north, and east. The public park to the south will offer recreational opportunities to those living in the area.

2. Council approval authorizing the Mayor and City Clerk to enter into a professional services contract with Boyette Strategic Advisors (BSA) in an amount not to exceed \$37,500.00 to provide support and counsel in implementing the recommendations contained in the Bentonville Blueprint, the City's Five Year Strategic Plan for Economic Development adopted by City Council on January 27, 2015.
3. An ordinance amending Section 2.68.04 of the Bentonville Municipal Code to increase the composition of the Library Advisory Board from five members to seven members, and adding an ex-officio City Council representative.
4. Council approval of Mayor McCaslin's recommendation to appoint Lee Culpepper to the Advertising and Promotion Commission. (Term will expire on 12/31/19)
5. Fire Department Staff recommends Council award bid # 15-58 to Long Lewis Ford for the purchase of two ambulance chassis'. One new ambulance and one remount are 2016 budgeted items.
6. City Council approval of an ordinance waiving competitive bidding for chlorine at the Melvin Ford Aquatic Center, the Bentonville Community Center, the Fountains at Lawrence Plaza and the Fountain on the Downtown Bentonville Square.
7. City Council approval of a bid award in the amount of \$314,000.00 to Pick It Construction for the construction of a new restrooms and concession facility at Citizens Park Soccer Complex.
8. Request the City Council approve the addition of one (1) new job title in the Part-Time Section of the 2016 City of Bentonville Pay Plan - "Swimming Instructor", Part-Time Grade 82, with 15 Authorizations. This is needed to complete the process of converting the "Contract" swimming instructors that we have been using to Part-Time Employees in the Parks & Recreation department. There is no additional funding needed for these positions as the monies allotted for the contract labor swimming instructors will be moved to the payroll budget to pay the part-time salaries.
9. Request that the City Council declare certain items as being surplus, namely eleven (11) Glock Model 22 .40 caliber handguns. These firearms have been in

service for more than 10 years and include the following serial numbers: EMC298, 1EMC296, 1EMC295, 1EMC282, 1EMC281, FCG311, FCG312, FCG313, FUR450, FUR451, FUR452. New Generation 4 models with GNS Sights can be sourced from Cruse Uniforms and Equipment of Springdale (a Federally licensed firearms dealer) for \$409.00 each (\$4,499.00 total cost). Upon being declared surplus the eleven (11) above mentioned weapons can be traded in for a \$300.00 credit per firearm (\$3,300.00 total trade in credit). This action will equip our officers with newer and more reliable handguns at a very minimal cost (approximately \$1,199.00). In addition to being a responsible disposition of these retired weapons, this action also represents a considerable cost savings to the city.

10. This is a request to declare four (4) no longer in service Ford Crown Victoria Police Interceptor patrol division vehicles as surplus property. The four vehicles include the following model year, unit numbers, and VIN numbers and have been replaced with new vehicles as part of the 2015 budget. (2008 2010-57, VIN 2FAFP7IV38X162801, 2008 2010-59, VIN 2FAFP7IV78X162803, 2008 2010-62, VIN 2FAFP7IV28X162806, 2010-75, 2009 VIN 2FAHP7IV39X135608) All four vehicles were previously used as marked patrol cars and are equipped with lights, sirens and other law enforcement specific items that would ordinarily require removal prior to any transfer of ownership. However, upon approval and being declared as surplus, these four vehicles can be transferred to the Arkansas Law Enforcement Training Academy (ALETa) with lights, sirens and other law enforcement specific equipment intact. Three of the vehicles could be utilized by ALETa in E. Camden for driving instruction, and the fourth could be utilized by ALETa NW for tactical training. Transferring ownership of these retired police vehicles in this manner represents a responsible and safe disposition of this sort of vehicle and also saves the city the cost associated with removing law enforcement only equipment. Because these vehicles would be utilized for law enforcement officer certification and instruction, this disposition would benefit both the City of Bentonville Police Department as well and other law enforcement agencies throughout the State of Arkansas.
11. Recommend Mayor and City Council approve a waiver of bid due to emergency repairs to the Bella Vista water line that was damaged from the flooding.
12. Budget adjustment for repairs to a 12" water main that got washed out by the last large rain event. Includes a 300' bore under the creek and materials to replace 800' of 12" water main.
13. State of the City Report – Mayor Bob McCaslin.