


Bentonville City Council

Meeting Minutes

October 14, 2025



October 14 

The City Council of Bentonville, Arkansas, met in regular session Tuesday, ~~September 23~~, at 6:00 p.m., at City Hall, 305 S.W. A Street, Bentonville, Arkansas.

Present were Council Members Octavio Sanchez, Cindy Acree, Holly Hook, Gayatri Agnew, Bill Burckart, Aubrey Patterson, Beckie Seba & Chris Sooter. Also, present were Mayor Stephanie Orman, City Attorney Nicholas Henry, City Clerk Malorie Marrs, the press, city staff, and the audience. Several members of the city staff and the public attended remotely via Zoom.

Mayor Orman called the meeting to order, and a scout from Troop 36 led everyone present in the Pledge of Allegiance, which was followed by a moment of silence in support of our armed forces.

Motion was made by Council Member Sanchez to approve the minutes of September 23rd & reapprove the August 26th, regular council meeting as presented, second by Council Member Acree. There was no discussion.

Motion carried (8-0)

A motion was made by Council Member Sooter, to suspend the rules regarding the reading of all ordinances on three separate days, and further that all ordinances and resolutions be read by title only, second by Council Member Sanchez. There was no discussion. Motion carried (8-0)

I. **Committee of the Whole Topics - Public Comment to be Heard with Agenda Item**

II. **Consent Agenda:**

New Business Items: 4, 6, 7, 8, 9, 10, 11, & 12

Consent Agenda Items:

1. **New Business Item 4. Resolution 10-14-25 B: Approve Substantial Amendment of the 2024 Annual Action Plan - CDBG Program**

Approval of the substantial amendment to the 2024 Annual Action Plan (AAP) for the CDBG Program. A budget adjustment is needed and is contingent upon HUD approval of 2024 Annual Action Plan changes.

2. **New Business Item 6: Resolution 10-14-25 C: Allowing the Mayor to Sign FERC Settlement Agreement with AEP**

AEP and the City of Bentonville (along with 2 other Cities in Arkansas and 2 Co^oOps in Texas) will enter into a settlement agreement at FERC concerning AEP shutting down multiple coal plants early. This settlement will result in an approximately \$900,000.00 savings over the remaining life of the agreement with the City of Bentonville. No budget adjustment is needed.

3. New Business item 7: Resolution 10-14-25 D: Awarding Bid IFB-25-63 to Emery Sapp & Sons, Inc. for Asphalt Materials - Quarter 4

Resolution to award bid IFB-25-63 to Emery Sapp & Sons, Inc. per the unit prices attached for the purchase of asphalt materials as required for street surface repairs and street resurfacing. The purchase of Asphalt Materials will be for use by the Street Department on an as needed basis through the end of 2025. No budget adjustment is needed.

4. New Business Item 8: Resolution 10-14-25 E: Enter into an Agreement with Moser Corporation for Furniture

Resolution authorizing the Mayor and City Clerk to enter into an agreement with Moser Corporation, in the amount of \$368,345.97 for the purchase of furniture for the Adult Recreation Center, by participation in TIPS Cooperative Contract# 240301. No budget adjustment is needed.

5. New Business Item 9: Resolution 10-14-15 F: Accepting the Bright Road Design Grant from Walton Family Foundation

Resolution authorizing the Mayor and City Clerk to accept a grant in the amount of \$447,140.00 for the design of Bright Road and Trail. A budget adjustment is needed.

6. New Business Item 10: Resolution 10-14-25 G: Approving an Agreement with Crafton, Tull & Associates, Inc. for the Bright Road Design

Resolution authorizing the Mayor and City Clerk to enter into an agreement with Crafton, Tull & Associates, Inc., in an amount not to exceed \$447,140.00, for the design of SW Bright Road and Trail. No budget adjustment is needed.

7. New Business Item 11: Resolution 10-14-25 H: Accepting a Tree Grant from Fidelity Charitable Resolution

A Resolution accepting a grant from Fidelity Charitable, via Kelly and Steuart Walton, in the amount of \$477,030.27. A budget adjustment is needed.

8. New Business Item 12: Resolution 10-14-25 I: Awarding Bid IFB-25-64 to Fresh-N-Green, Inc. for 2025 Tree Planting

Resolution to award bid IFB-25-64 to Fresh-N-Green, Inc. per the unit prices attached, for 2025 tree planting. No budget adjustment is needed.

City Attorney Nicholas Henry read the consent agenda by titles only, Council Member Sanchez motioned to approve the consent agenda as read, second by Council Member Sooter (7-0-1 Abstain: Burckart) Consent agenda items passed.

III. New Business- NON Consent Items

1. Resolution 10-14-25 A: Recognize Sergeant Josh Carlson on his Retirement from the City Resolution

Request that the City Council adopt a formal resolution to recognize, commend, and congratulate Sergeant Josh Carlson on his retirement from the City of Bentonville Police Department, effective October 1, 2025.

Mayor Orman read the full resolution honoring Sergeant Carlson; members of the police department came to support Sergeant Carlson's retirement. All stood for a photo and applause to thank him for his service

2. Proclamation Declare October 5 - 11, 2025 as Fire Prevention Week Proclamation

A proclamation declaring October 5 - 11, 2025 as Fire Prevention Week "Charge into Fire Safety™: Lithium-Ion Batteries in Your Home," in Bentonville, Arkansas.

Mayor Orman read the proclamation out loud. Members of the Bentonville Fire Department accepted the proclamation, and discussed their programs enacted to help raise awareness. Photo was taken.

3. Proclamation Declare October as Blindness Awareness Month & October 15th as White Cane Safety Day

Proclamation to declare October, 2025 as Blindness Awareness Month and October 15, 2025 as White Cane Safety Day in Bentonville, Arkansas.

Mayor Orman read the proclamation out loud. Members of the Association for the Blind, and Council Member Cindy Acree accepted the proclamation, and discussed their programs enacted to help raise awareness. Photo was taken.

4. New Business Item 5: Ordinance 2025-176: Approving a Waiver of Bid to have Service Electric Company Work at "A" Substation

Ordinance authorizing the Mayor and City Clerk to enter into an agreement with Service Electric Company to provide emergency services to the existing A Substation transformer to correct potential catastrophic failures discovered during routine testing. Service Electric Company began work Tuesday, October 7th. No budget adjustment is needed.

City Attorney Nicholas Henry read the ordinance by title only. Motion to approve by Council Member Sanchez, seconded by Council Member Sooter
Ordinance passes (8-0)

City Attorney Nicholas Henry read the emergency clause calling for the ordinance's immediate enactment. Motion to approve by Council Member Sanchez, seconded by Council Member Acree. Emergency Clause passes (8-0)

5. New Business Item 13: Recommend Appointment of Chad Evans to the Off-Street Parking District #3 Commission

Mayor Stephanie Orman is recommending the appointment of Chad Evans to Bentonville's Off-Street Parking District #3 Commission. Christopher Seay resigned from this position on the commission and will be replaced by Mr. Evans

Motion to approve appointment by Council Member Sanchez, seconded by Council Member Sooter. Motion passes (8-0).

No Utility Board Items

IV. Planning

1. Ordinance 2025-177: Property Line Adjustment - Lots 1 & 2, Block 6 of Lincoln and Rice Addition - 501 Northeast F Street (PLA25-0021)

The Planning Commission voted 6-0, recommending approval.

An Ordinance Accepting A Property Line Adjustment Of Tracts A And D, Block 6 Of Lincoln And Rice Addition Creating New Lots 1 And 2, Block 6 Of Lincoln And Rice Addition To The City Of Bentonville, Arkansas; And For Other Purposes.

City Attorney Nicholas Henry read the ordinance out loud by title only.

Motion to approve by Council Member Sanchez, second by Council member Agnew Ordinance passes (8-0).

2. Ordinance 2025-178: Lot Split - Lots 1 and 2 of Whispering Pines Subdivision - 1711 Southwest 2nd Street (LS25- 0030)

The Planning Commission voted 6-0, recommending approval.

An Ordinance Accepting A Lot Split Of Parcel 01-00924-000 Creating New Lots 1 And 2 Of Whispering Pines Subdivision To The City Of Bentonville, Arkansas; And For Other Purposes.

City Attorney Nicholas Henry read the ordinance out loud by title only.

Motion to approve by Council Member Sanchez, second by Council member Agnew Ordinance passes (8-0).

3. Ordinance 2025-179: Lot Split - Lots 69, 70, 71 of Skyview Acres - 1001 Convair Street (LS25-0018)

The Planning Commission voted 6-0, recommending approval.

An Ordinance Accepting A Lot Split Of Lot 14 And The North 3 Feet Of Lot 15 Of Skyview Acres Creating New Lots 69, 70, And 71 Of Skyview Acres To The City Of Bentonville, Arkansas; And For Other Purposes.

City Attorney Nicholas Henry read the ordinance out loud by title only.
Motion to approve by Council Member Sanchez, second by Council member Agnew
Ordinance passes (8-0).

4. Ordinance 2025-180: Property Line Adjustment - Lot 1 of Driftwood Estates - 309 Northeast 2nd Street (PLA23-0017)

The Planning Commission voted 6-0, recommending approval.

An Ordinance Accepting A Property Line Adjustment Of Parcel 01-00952-000, Part Of Lot 4 Of Original Town Of Bentonville Subdivision, And Parcel 01-00403-000 Creating New Lot 1 Of Driftwood Estates To The City Of Bentonville, Arkansas; And For Other


City Attorney Nicholas Henry read the ordinance out loud by title only.
Motion to approve by Council Member Sanchez, second by Council member Burckart
Ordinance passes (8-0).

Motion to adjourn made by Council Member Burckart, second by Council Member Sanchez, motion passed (8-0). 6:25pm voting portion closed


IV. Other Business

1. Public Comment: regarding special needs bus riders on Public Transportation
2. Committee Reports
 - a. Sanchez: Library – Board appointment underway
 - b. Acree: Traffic & Signage – Status of traffic signs, and approval of various public running events
 - c. Seba: Airport-UP Summit discussion, and its success
Public Art-Continual update on the new policy
 - d. Agnew: Finance- November 7th-all day Budget Meeting
 - e. Hook: Tree & Landscaping-Tree Give Away is coming up

The next Bentonville City Council meeting will be on Tuesday October 28, 2025.



Matorie Marrs, City Clerk



Stephanie Orman, Mayor

