



**Bentonville Utility Board
Meeting Agenda
December 2, 2025
11:30 AM
Bentonville City Hall**

Call to Order

Pledge of Allegiance

Attendance

Approval of Minutes: November 18, 2025

I. New Business

1. **Update on Water Line Leaks** **Informational**
Update on contractor progress and our purchase of water.
2. **Resolution for Bella Vista Village Property Owner's Association Wholesale Water Contract Extension** **Resolution**
Request the Mayor and City Clerk to enter into a contract extension agreement with the City of Bentonville and Bella Vista Village Property Owner's Association for a time period of 3 months set to expire on March 31, 2026. No budget adjustment is needed.
3. **Resolution Approving a Budget Adjustment to Allocate Additional Funds for IDIQ** **Resolution**
Staff requests approval of a Resolution amending the 2025 budget in the amount of \$500,000.00 to continue water service line replacement work. The total amendment will be allocated as follows: \$300,000.00 to Mo-Ark Utilities and \$200,000.00 to Calcon, Inc. A budget adjustment is needed.
4. **Resolution for Spring Creek-Vaughn Sanitary Cost Share Agreement with RLP Development LLC** **Resolution**
Staff recommends approval of a Development Agreement with "RLP Developments LLC." for 1,285 feet of sewer upgrades associated with Walnut Grove Phase 4 off-site upgrades. 385 feet of the upgrades were not required with the proposed project but are included in this cost to build the entire section so it's appropriately sized for the build out of this basin. No budget adjustment is needed.

5. **Resolution Approving Spring Creek Vaughn Construction Administration Services** **Resolution**
This resolution authorizes the Mayor and City Clerk to enter into an amended agreement with Crafton, Tull & Associates, Inc. for construction services in the amount of \$115,770.00 for the Spring Creek – Vaughn Gravity Sewer project. This amendment increases the original contract total to \$201,822.00. CTA was chosen following the standard procurement process. No budget adjustment is needed.
6. **Resolution Awarding Bid for Spring Creek-Vaughn Gravity Sewer Improvements Construction** **Resolution**
Staff requests council award bid IFB-25-77 to Ground Zero Construction Inc in the amount of \$1,818,008.00 for construction of a new 18" and 24" sanitary sewer interceptor for the Spring Creek- Vaughn project. This is a budgeted item. No budget adjustment is needed.
7. **Resolution to Award Bid IFB-25-82 for Street Materials (Premix) to Emery Sapp & Sons** **Resolution**
Resolution awarding IFB-25-82 to the lowest bidder. No budget adjustment is needed.
8. **Resolution to Award Bid IFB-25-82 for Street Materials (Stone) to APAC** **Resolution**
Resolution awarding IFB-25-82 to the lowest bidder. No budget adjustment is needed.
9. **Resolution to Award RFP-25-48 for Bill Design and Print to Doxim** **Resolution**
Resolution authorizing the Mayor and City Clerk to enter into an agreement with Doxim for Bill Redesign and Print services as a result of their submission to the City's Request for Proposal (RFP)-25-48 to provide bill design and printing services for the Utility Billing department. No budget adjustment is needed.