



**Combined
Committee of the Whole
& City Council
Meeting Agenda
December 9, 2025
6:00 PM
Bentonville City Hall**

Note – The public, members of the City Council, and City staff, may have the option to attend this meeting by remote means. For public health reasons, those who attend in person should keep in mind hygiene, the use of facial coverings, and social distancing.

Bentonville residents can make public comments in the following ways:

- Public comments can be made in person at the City Council meetings, which are held on the second and fourth Tuesdays of the month.
- There is no public comment period at the City Council Informational and Committee of the Whole Meetings.
- Public comments can be made virtually by registering for the City Council meeting at the Zoom link listed below. This requires you to register with your name, address, phone number and email address. The pre-existing limitations (3 minutes) and procedures concerning oral public comments will still apply.

*If you would like to attend virtually, please register at the following link by 4:00 p.m. on December 9, 2025: [Registration Link](#).

Council Questions/Discussion Concerning the Business Meeting

Call to Order

Pledge of Allegiance

Moment of Silence

Roll Call

Approval of Minutes: November 25, 2025

I. Committee of the Whole

1. Consent Agenda Discussion

Informational

II. New Business - Public Comment to be Heard with Agenda Item

**1. Recognition - Community Council and
Youth Council**

Informational

- Recognize members of the Community Council and Youth Council for their completion of the year-long program.
2. **Bentonville Police Department MOU agreement with Walmart Inc.** **Informational**
Informational: Police Chief entering into a Memorandum of Understanding with Walmart Inc. for enforcement of state and local traffic laws on private roadways within the Walmart Home Office Campus.
 3. **Ordinance Consolidating All Boards & Commissions in the Bentonville Municipal Code** **Ordinance***
An Ordinance codifying all boards, commissions, and authorities into a single chapter of the City of Bentonville Municipal Code. No budget adjustment is needed.
 4. **Reappointment of Sara Asplund to Public Art Advisory Committee** **Appointment**
Reappointment of Sara Asplund, based upon staff recommendation to the Mayor, to Position 3 on the Public Art Advisory Committee (PAAC). This term begins 01/01/2026 and expires 12/31/2028. Memo and committee application attached.
 5. **Tree & Landscape Advisory Committee Reappointment of Helen Lampkin** **Appointment**
Reappointment of Helen Lampkin, based upon staff recommendation to the Mayor, for a second term on the Tree & Landscape Advisory Committee. Her current term expires Dec. 31, 2025. Her second three-year term would begin January 1, 2026 and expires Dec. 31, 2028. Tree & Landscape Advisory Committee does not have term limits. Memo and request for reappointment attached.
 6. **Tree & Landscape Advisory Committee Reappointment of Mark Lankford** **Appointment**
Reappointment of Mark Lankford, based upon staff recommendation to the Mayor, for a second term on the Tree & Landscape Advisory Committee. His current term expires Dec. 31, 2025. His second three-year term would begin January 1, 2026 and expires Dec. 31, 2028. Tree & Landscape Advisory Committee does not have term limits. Memo and request for reappointment attached.
 7. **Ordinance Adopting 2026 Pay Plan Changes** **Ordinance***
An Ordinance adopting 2026 Pay Plan changes which include salary survey adjustments for Police & Fire personnel. No budget adjustment is needed.
 8. **Ordinance to Waive Competitive Bidding for Bibliotheca** **Ordinance***
An Ordinance to waive competitive bidding requirements and enter into an agreement with Bibliotheca for RFID software and support services for Bentonville Public Library, in an amount not to exceed \$47,980.00. No budget adjustment is needed.
 9. **Ordinance to Waive Competitive Bidding for OverDrive Digital Subscriptions** **Ordinance***
An Ordinance to waive competitive bidding requirements and enter into an agreement with OverDrive for ebooks and other digital products for Bentonville Public Library, in an amount not to exceed \$68,500.00. No budget adjustment is needed.

10. **Resolution to Set a Public Hearing Vacating an Alley Right of Way and Establishing a Utility Easement (VAC25-28)** **Resolution**
 Approve a Resolution to set a Public Hearing for January 13, 2026 to vacate an Alley Right of Way and to establish a Utility Easement located between lots 10 and 11 and lots 9 and 12 of Block 1 of Smartt's Addition (VAC25-0028).
11. **Resolution Setting a Public Hearing for a Utility Easement Vacation (VAC25-0030)** **Resolution**
 Approve a Resolution to set a Public Hearing for January 13, 2026 for a Utility Easement Vacation located at Lot 2 of 102 West Subdivision (VAC25-0030).
12. **Resolution to Award Bid IFB-25-83 (2) 2025 Cab and Chassis Sign Trucks to One Nation Distribution** **Resolution**
 Resolution to award bid IFB-25-83 2025 (2) 2WD 2025 Cab and Chassis Sign Trucks to One Nation Distribution in the amount of \$257,978.00. One Nation Distribution, LLC. was the lowest bid received. A budget adjustment is needed to reclassify budget savings in Machinery & Equipment to Vehicles.
13. **Resolution to Accept the Donation of Traffic Signal Equipment** **Resolution**
 Resolution to accept the donation of traffic signal equipment from Walmart Inc. See attached agreement and exhibit. No budget adjustment is needed.
14. **Resolution Approving Amendment 1 with Toole Design for Sidewalk Design and Administration** **Resolution**
 A Resolution approving Amendment 1 to the contract with Toole Design, for sidewalk design, construction administration, and construction observation, in the amount of \$26,200.00. No budget adjustment is needed.
15. **Active Transportation Advisory Board Member Appointments** **Appointment**
 Approval to reappoint Steven George, Christina Johnson, and Luke Powers, based upon staff recommendation to the Mayor, to the Active Transportation Advisory Board. Terms will expire December 31, 2028.
16. **Parks & Recreation Advisory Board Appointment & Reappointments for 2026** **Appointment**
 Approval to appoint Brooke Spenser to her first 3-year term beginning January 2026, the reappointment of Ty Hoffine and Jon Terlouw for their second 3-year term beginning in January 2026, based upon staff recommendation to the Mayor, to the Parks & Recreation Advisory Board. All terms expire December 31, 2028.
17. **Resolution to Enter an Agreement for EMS Ambulance Billing Services** **Resolution**
 Resolution authorizing the Mayor and City Clerk to enter into an agreement with DeLeon Billing Solutions dba Trinity Medical Billing. The agreement provides the billing company 7% of total monthly balance collected on behalf of the BFD. This amount is inclusive of all services and fees related. The term of the agreement shall be for a one (1) year term renewable annually upon mutually written agreement via amendment for a maximum term not to exceed three (3) years. No budget adjustment needed.

18. **Modification of Utility Board Creation Ordinance** **Ordinance***

An ordinance modifying the Utility Board Creation Ordinance to allow for a member to serve an additional year in the case that a suitable replacement candidate cannot be found in a timely manner. No budget adjustment is needed.

III. Utility Board

1. **Resolution for Bella Vista Village Property Owner's Association Wholesale Water Contract Extension** **Resolution**

Request the Mayor and City Clerk to enter into a contract extension agreement with the City of Bentonville and Bella Vista Village Property Owner's Association for a time period of 3 months set to expire on March 31,2026. Utility Board approved 4-0. No budget adjustment is needed.

2. **Resolution Approving a Budget Adjustment to Allocate Additional Funds for IFB-24-70 IDIQ** **Resolution**

Staff requests approval of a Resolution amending the 2025 budget in the amount of \$500,000.00 to continue water service line replacement work. The total amendment will be allocated as follows: \$300,000.00 to Mo-Ark Utilities and \$200,000.00 to Calcon, Inc. Utility Board approved 4-0. A budget adjustment is needed.

3. **Resolution for Spring Creek-Vaughn Sanitary Cost Share Agreement with RLP Development LLC** **Resolution**

Staff recommends approval of a Development Agreement with "RLP Developments LLC." for 1,285 feet of sewer upgrades associated with Walnut Grove Phase 4 off-site upgrades. 385 feet of the upgrades were not required with the proposed project but are included in this cost to build the entire section so it's appropriately sized for the build out of this basin. Utility Board approved 4-0. No budget adjustment is needed.

4. **Resolution Approving Spring Creek Vaughn Construction Administration Services** **Resolution**

This resolution authorizes the Mayor and City Clerk to enter into an amended agreement with Crafton, Tull & Associates, Inc. for construction services in the amount of \$115,770.00 for the Spring Creek – Vaughn Gravity Sewer project. This amendment increases the original contract total to \$201,822.00. Crafton Tull was selected following the City's Purchasing Policy for professional services. Utility Board approved 4-0. No budget adjustment is needed.

5. **Resolution Awarding Bid for Spring Creek-Vaughn Gravity Sewer Improvements Construction** **Resolution**

Staff requests council award bid IFB-25-77 to Ground Zero Construction Inc in the amount of \$1,818,008.00 for construction of a new 18" and 24" sanitary sewer interceptor for the Spring Creek- Vaughn project. Ground Zero Construction, Inc. was the lowest bid. This is a budgeted item. Utility Board approved 4-0. No budget adjustment is needed.

6. **Resolution to Award Bid IFB-25-82 for Street Materials (Premix) to Emery Sapp & Sons** **Resolution**

Resolution awarding IFB-25-82 to the lowest bidder. Utility Board approved 4-0. No budget adjustment is needed.

7. **Resolution to Award Bid IFB-25-82 for Street Materials (Stone) to APAC** **Resolution**
Resolution awarding IFB-25-82 to the lowest bidder. Utility Board approved 4-0. No budget adjustment is needed.
8. **Resolution to Award RFP-25-48 for Bill Design and Print to Doxim** **Resolution**
Resolution authorizing the Mayor and City Clerk to enter into an agreement with Doxim for Bill Redesign and Print services as a result of their submission to the City's Request for Proposal (RFP)-25-48 to provide bill design and printing services for the Utility Billing department. Utility Board approved 4-0. No budget adjustment is needed.

IV. Planning

1. **Property Line Adjustment - Lot 23, Block 7 of Deming's Addition - 305 Northwest C Street (PLA25-0028)** **Ordinance***

The Planning Commission voted 6-0, recommending approval.

An Ordinance Accepting A Property Line Adjustment Of Lots 1 & 2, Block 7 Of Deming's Addition Creating New Lot 23, Block 7 Of Deming's Addition To The City Of Bentonville, Arkansas; And For Other Purposes.
2. **Lot Split - Lot 1 of Centerton Boulevard Subdivision - 3331 SW 14th Street (LS25-0012)** **Ordinance***

The Planning Commission voted 6-0, recommending approval.

An Ordinance Accepting A Lot Split Creating New Lot 1 Of Centerton Boulevard Subdivision And Dedicating Right-Of-Way And Easements To The City Of Bentonville, Arkansas; And For Other Purposes.
3. **Rezoning - Bliss - R-1, Low-Density Single-Family Residential to DN-2, Downtown Medium Density Residential - 904 Northwest B Street (RZ25-0045)** **Ordinance***

The Planning Commission voted 6-0, recommending approval.

An Ordinance Changing Real Estate In The City Of Bentonville, Arkansas, From Its Present Zoning Classification Of R-1, Low Density Single Family Residential To DN-2, Downtown Medium-Density Residential; And For Other Purposes.
4. **Planned Unit Development Amendment - Opal Park - SW Regional Airport Blvd, between Barron and Adams Rd (PUD22-0003)** **Ordinance***

The Planning Commission voted 6-0, recommending approval.

An Ordinance Amending Ord 2024-171; And For Other Purposes.
5. **Rezoning - Barron Road, LLC - A-1, Agriculture to C-3, Mixed-Use Commercial - 5927 Southwest Barron Road (RZ25-0046)** **Ordinance***

The Planning Commission voted 6-0, recommending approval.

An Ordinance Changing Real Estate In The City Of Bentonville, Arkansas, From Its Present Zoning Classification Of A-1, Agricultural To C-3, Mixed-Use Commercial; And For Other Purposes.

V. Other Business/Announcements/Comments

Adjournment

Public Comments Concerning Matters of City Related Business