



Bentonville Municipal Airport
Advisory Board Meeting
Thursday, December 6, 2018 – 1:00 pm
Community Development Building
305 SW “A” Street
Bentonville, AR 72712

MINUTES

Chairman, Richard Ham, opened the meeting of the Airport Authority Board by leading the room in the Pledge of Allegiance.

Board members present at the meeting: Richard Ham, Chairman, Rick Simmons, Vice-Chairman, Chris Faulhaber, Secretary, Mike Frost, and Octavio Sanchez, Ex Officio member. Member, Tregg Brown, was absent.

Others present: Chuck Chadwick, Airport Manager, Beverly Shepherd, Administrative Assistant, Joe Clark, Brian Baldwin, Melissa Gute, Martin Smith, Chad Cox, Brad Elliott, Ellen Norvell, and Adam White

Old Business

1. Approval of Minutes from November Meeting

There was a motion and second by Rick Simmons and Mike Frost to approve the minutes from the November meeting. Motion approved/

2. Sub-Committee Report: Geese on Runway

This Item talked about under Item 1, under New Business.

New Business

1. City of Bentonville, *Charles Chadwick, Airport Manager*

Chuck Chadwick introduced Martin Smith as an added agenda item for this month. Mr. Smith made a presentation regarding 74 acres of undeveloped land to the North of the Bentonville Municipal Airport, including an existing lake, beaver wetland and woodland with heavy underbrush. The development of this land will require a U.S. Army Corp of Engineers permit, which address the following items:

Beaver wetland leveler,
Lake enhancement, and new overflow channel, and,
Vegetated lake fringe

Mr. Smith provided a letter addressing these things and maps showing existing and proposed conditions.

*****These handouts are attached a made a part of these minutes.*****

There was discussion regarding the placement of a Wildlife Management Plan to monitor and mitigate the remaining wildlife habitat within this development, and Mr. Smith is seeking approval of this among the board members of the Airport Board Authority. Mr. Chadwick would like to have time to look into some of the concerns he and the board have before making a decision. Part of this management plan would concern the *geese vs. aircraft* problem that we are currently facing.

Chuck Chadwick and Martin Smith will be in communication this next month and they will get together as much information for the board as they can and, hopefully, come back with a recommendation for the board.

In discussing the geese on the runway problem, the board discussed some more options, and was to look into Falconry. Chad Cox volunteered to look into falconry more fully this month and report to the board when they meet in January of 2019.

Mr. Chadwick also reported that he has been involved in some talks about additional hangars. Also, one of the airport gates was damaged by someone. Law

Enforcement personnel are taking care of this. There is also some fencing down on the northeast side of the airport. Mr. Chadwick said that there is a great line of communication going on out on the field concerning things being fixed in a timely manner. This is encouraging.

2. Engineering and Construction, *Adam White, Garver Engineers*

Adam White gave an update on the current projects that are going on at the airport at this time. Details are listed on the handout he provided.

*****A copy of said handout is attached hereto and made a part of these Minutes.*****

Not on Adam's handout was the second part of the Game Composites Developer's agreement and an additional hangar facility and taxiway apron south of the taxiway that we are talking about now, and the land involved. The first step was a meeting was with the Planning Department that happened yesterday.

In addition, Adam said the State has had two good months back to back with approximately 1 million dollars revenue. This should mean more money for grants. He mentioned a few ideas for grants, and that we might want to jump on that quickly since there is extra right now.

Adam also reported that we are also working with the FAA on the south section of the east taxiway extension, which is your fiscal year 2019 FAA, which we have not gotten yet. Construction would begin the following year. This is the longer extension to the south. There are some wetlands on the southeast side of the runway, and they have started on that permit process. Construction will be in about a year and a half.

Adam said that our design for 2019 does not account for all the available entitlement funds that the board has for FAA this year. The FAA does fund Wildlife Management funds; if that is something the board wants to look into. It would be on a 90/10 grant.

There was a motion and 2nd by Rick Simmons and Chris Faulhaber to go forward with using the remaining FY19 entitlement monies to fund a Wildlife Hazard Assessment and Management. Motion approved.

3. Summit Aviation/FBO – *Brad Elliott, Summit Aviation/FBO*

Brad Elliott from Summit Aviation gave his first report for Summit. He reported a good meeting with the City last week. They had one of their busiest days yesterday. They had many planes on the runway. The café, Louise, was full when it was open. He asked for some kind of a calendar that would show what is going on with the projects at the Airport that could be displayed at the airport. Chuck will get with Adam on that. Rick Simmons said he thought it would be nice to get some sort of picture(s) displayed at the airport showing what is happening there; something that would be easy to change out from time to time. Chuck will check with Adam on this also. Brad mentioned some geese in the lake, but not so much on the tarmac.

Charles Chadwick mentioned to Brad that they would like to have some fuel flowage numbers next month to see how it compares to years previous. Brad said they hope to have helicopter training on site in January. They added a maintenance person this week, and are looking for another pilot, and another line service technician. They have heard many good comments about our airport such as, “we’ve never seen anything like this anywhere else”. Brad also mentioned having an 8th grade junior high student from Fullbright School that chose aviation as his job-shadowing topic. Brad was privileged to show all aspects of the airport and flight school to him. Brad also mentioned that they are looking for another 172 to purchase for the flight school.

4. Mechanical Locks on Gates – *Chad Cox*

Chad Cox would like to make a request that they be allowed to get some mechanical locks installed on the east side of the airport. He doesn’t want the kind that use electricity....just the type that you punch in a code. He said that from time to time people enter the airport that really have no business there, particularly on the east side. He was concerned that some aviation equipment might be damaged or stolen. He would like to have the board’s approval to have him look into getting some type of locks. He would come back next month and present the type of locks he would like

installed. There was discussion. It was noted by Chris Faulhaber that there was some spaces and gaps all over the airport.

Mr. Chadwick thinks it is important to secure airport and secure it reasonably, stating that the east side offers our weakest point. There is a lot of pedestrian traffic on that side that could be a problem. From a management standpoint, he would entertain that we look into what it would take to secure the east side of the airport. He would suggest to the board to have Chad look into doing this. Chad also mentioned that in the future there could be programs or classroom situation happening at the airport. It was decided, without a motion, that Mr. Chadwick and Chad Cox work together and look into what it would take to secure the east side of the airport. They are to come back next month and report what they have found.

Other Business

1. Schedule December AAB Meeting

(Proposed Meeting Day: Thursday, January 3, 2018 at 1:00 pm)

Chuck Chadwick proposed to postpone our regularly scheduled meeting from January 3, 2018, to January 10, 2018, at 1:00 pm, as he has some conflicts on the 3rd. There was no formal motion. Everyone was in agreement.

2. Adjournment

Motion and 2nd by Mike Frost and Rick Simmons to adjourn at 1:42 pm.