



City of Bentonville, Arkansas Agenda Item Form

Item Details

Council Meeting Date:		Submitted By:	
Phone:		For Department(s):	
Email:			

Item Type (Check all that apply)

<input type="checkbox"/> Informational	<input type="checkbox"/> Bid Award	<input type="checkbox"/> Enter into an Agreement	<input type="checkbox"/> Change Order
<input type="checkbox"/> Recognizing Funds	<input type="checkbox"/> Budget Adjustment	<input type="checkbox"/> Waiver of Bid	<input type="checkbox"/> Emergency Clause
<input type="checkbox"/> Ordinance	<input type="checkbox"/> Resolution	<input type="checkbox"/> Informational	<input type="checkbox"/> Appointment

Title, Recommendation & Justification

Title:	
Action Recommendation & Justification:	
Additional Comments for Consideration (Optional):	

Amount for Approval: \$ _____

Budget Impact

Is this Item Budgeted? YES NO ITEM HAS NO COST OTHER: _____

Budget Adjustment (to be completed by Finance when applicable)

Account Number (ORG-OBJECT)	Account Description	Expense	Revenue
Account Number (ORG-OBJECT)	Account Description	\$ _____	\$ _____
Account Number (ORG-OBJECT)	Account Description	\$ _____	\$ _____
Account Number (ORG-OBJECT)	Account Description	\$ _____	\$ _____
Account Number (ORG-OBJECT)	Account Description	\$ _____	\$ _____

Fund(s) Impacted

(check all that apply)

General Fund **Utility Fund** **Street Fund** **Other(s):** _____

Budget Impact Notes for Consideration (Optional):



Budget Adjustment - 5 Grant Funded Positions for Parks

Account Number (ORG-OBJECT)	Account Description	Expense	Revenue
105030-33810	Local Grants		1,408,730.00
105030-41010	Full Time Salaries/Wages	822,426.28	
105030-41420	Misc Add Pay	32,500.00	
105030-41410	Holiday/Service Awards	2,500.00	
105030-41910	Cell Phone Allowance	7,475.00	
105030-41940	Vehicle Allowance	58,507.80	
105030-41510	FICA and Medicare Expense	70,640.79	
105030-41810	Retirement - APERS	141,466.27	
105030-41710	Health Insurance	172,964.70	
105030-41740	Dental Insurance	11,979.90	
105030-41750	Vision Insurance	577.10	
105030-41712	HSA Contribution	24,166.67	
105030-41720	Long Term Disability	1,465.95	
105030-42520	Minor Equipment - Computers	28,080.00	
105030-43310	Technical/Data Processing	14,310.00	
105030-42830	Miscellaneous Expense	19,669.54	

Total	1,408,730.00	1,408,730.00
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Memo



To: City Council Members and Mayor Orman
From: David Wright, Parks and Recreation Director
Date: January 28, 2026
Re: Accepting Grant for New Positions

Approximately 18 months ago, Finance and Parks began meeting with the Walton Foundation and Trailblazers about staffing. As the community grows and the city responds, these organizations recognize the impact on the Parks system, the City's Budget, and current city personnel. Additionally, around the same time, the Trailblazers made a large organizational shift and eliminated several positions. When they eliminated these positions, our citizens were impacted. We lost project managers who oversee design projects, communication directors to inform the public about projects and advise regarding detours.

Not all of the reorganization is negative in the long term. Together we have streamlined operations to avoid duplication resulting in a more efficient partnership. There were times in the past we learned we were both working on same project. Moving forward, these projects will be streamlined and will flow through the City. This is much more appropriate for projects on city infrastructure.

This grant will fill the gaps caused by city growth, the desire to build out city infrastructure and unintended consequences caused by the reorganization of the Trailblazers. Five positions created by this grant will provide the city with the necessary manpower to manage projects, inform the public and track funding, while fitting into our current structure. This grant will cover all costs for these positions beginning July 1, 2026 and continuing until December 31, 2028. There will be no impact to the City Budget from these positions until at least the 2029 budget.

The breakdown of the cost of these positions is \$1,346,671 for the next 2.5 years – including salary + benefits + vehicle costs. City IT Department has provided an equipment + software cost of \$42,390. This total of \$1,389,061 leaving us approximately \$20,000 in contingency in unknown costs.

One of the benefits of the marketing and communications positions is the increased capacity to increase revenue. I am certain that with a person who can focus on sponsorship sales, we will be able to increase sponsorship revenue significantly moving forward. While the Bentonville Half Marathon has a loyal group of sponsors, we know

we can increase revenue with each of our 5k / 10k events, the 4th July and most significantly the Square to Square. Square to Square is the 2nd largest cycling event in Arkansas and are sponsorship sales are significantly below where they should be. This potential increase in revenue is not included in the already planned \$1.9MM increased revenue we intend to produce by 2028. Main point, there is a plan to produce the revenue to cover the costs of the positions long-term.

Again, this grant funds these positions for 2.5 years with the intent the positions will begin around July 1, 2026. Below is the list of positions with an abbreviated description of job duties included in the grant:

Parks and Recreation Business Manger

This position, reporting to the Director, will function as part of the leadership team and will oversee all financials of the department. This includes:

- \$6.5MM+ in annual recreation revenue,
- Grant Revenue (currently more than \$100MM), writing and reporting,
- Annual budget preparation assistance, tracking and reporting
- Capital budget preparation assistance, tracking and reporting
- Creates and reviews purchase requisitions, purchase orders, invoices for division level and department level purchases.
- Works closely with Finance and Legal for the creation of service agreements for all divisions for the department.

Parks and Trails Planning and Construction Manager

This position, reporting to the Deputy Director, will function as part of the leadership team and will oversee all park planning and construction projects for the department. This currently is 49 projects valued at more than This includes:

- Manages a team who oversees all park and trail development, capital improvements or necessary work to ensure parks and trails in Bentonville remain high-quality amenities.
- Designs low impact projects in an effort to save the City funds from hiring a design firm (ex: sidewalk repair or ADA curbcuts)
- Oversees public park and trail designs to ensure the most efficient design techniques are being used to allow the City to best utilize public funds.
- Under direction from Director and Deputy Director, establishes long range capital plan, annual operating and capital budgets for the department.
- Plans and directs annual work plans ensuring projects are planned and completed in a timely manner.
- Works with Purchasing and Finance to oversee the bidding process from completion of plans, bid awards, pre-construction and into construction.
- Ensures Park and Recreation is represented in City Review process for Right of Way projects.

Project Manager

This position, reporting to the Planning and Construction Manager, will oversee all park and trail planning and construction projects for the department. This currently is 49 projects valued at more than This includes:

- Under supervision of Project Manager and Parks Planner, the Project Manager will develop and manage capital improvement and maintenance projects for park facilities.
- Leads planning, organization and coordination of construction for capital and maintenance projects.
- Manages City Review process to ensure Connect Bentonville Plan is constructed alongside development projects.
- Prepares construction specifications, bidding documents, contractors and change orders.
- Conducts frequent field inspections to collect data, verify existing / actual conditions and monitor conformance with plans and specifications.
- Conducts periodic inspections of facilities. Communications with other department / city staff as appropriate to initiate required corrective action.

Marketing and Communications Manager

This position, reporting to the Deputy Director, will function as part of the leadership team and will oversee all marketing, promotional, sponsorships, and communications for the department.

- Maintains and coordinates all department public information and communication regarding parks and trails facilities, recreation programs, special events, festivals and other quality of life recreation programs for Bentonville Parks and Recreation
- Creates and manages communication plans for new construction projects, trail detours / closings and maintenance projects. This includes constant communication regarding trail conditions during inclement weather and information regarding detours and best routes.
- Maintains and coordinates all department social media information and content in a manner that promotes our local and regional trail system and encourages residents and visitors to utilize our system that is safe, respectful, and fun for everyone.
- Planning, creating and managing the marketing and business development budget(s) including prioritizing the highest and best return on investment channels
- Managing and updating the department's website(s).
- Works with Recreation Staff to promotes large events such as Bentonville Half Marathon, Square to Square, 4th July Celebration and other festivals and events by promoting events, selling sponsorships serving and sponsorship coordinator during these events.

Marketing and Communications Specialist

This position, reporting to the Marketing and Communications Manager, will create graphics, maps, signage and promotional materials for the department.

- Under general direction, work within Bentonville's guidelines to design print materials, merchandise, citywide and regional marketing materials, signage and other collateral for various divisions of the Parks and Recreation Department.

- Designs materials to support parks and trails infrastructure projects by informing the public of projects, parks and trail closures, detours and other relevant information critical to the success of the department and the City.
- Design materials to support large events including the Bentonville Half Marathon, 4th of July and Square to Square.
- Assist with event promotion, sponsorship sales and coordination during events.
- Works with marketing and events teams to update websites and promote events to encourage participation.
- Ensures consistency of all promotion materials.
- Create original art and illustrations
- Maintains digital medial library for marketing assets.

If you have any questions, regarding this item, please contact me at 271.6813, or email dwright@bentonvillear.com.

Attachments:

Grant Agreement from Walton Family Foundation

WALTON FAMILY
FOUNDATION



January 09, 2025

Stephanie Orman
City of Bentonville
305 SW A St
Bentonville, AR, 72712

RE: Grant 00113101

Dear Mayor Orman,

At the Walton Family Foundation, we work to tackle tough social and environmental problems with urgency and a long-term approach to create access to opportunity for people and communities. To do this, we know we must work with individuals and groups closest to these challenges because they often have the most thoughtful, insightful solutions.

As we support efforts to improve education, protect our rivers and oceans and the livelihoods they support, and promote quality of life in our Home Region, we look to groups like yours. I am pleased to inform you that your grant request has been approved in the amount of \$1,408,730.00 to support development, operations, and maintenance of public recreation parks and trails. The attached grant agreement outlines the details.

On behalf of the Walton Family Foundation, I express my appreciation for what your organization has accomplished so far and my optimism for your future success. Together, we can have an impact that improves lives today and that will last to benefit future generations.

Sincerely,

Stephanie Cornell
Executive Director

Grant Agreement

January 09, 2025

Grant 00113101

The Walton Family Foundation, Inc. (“Foundation”) has approved a grant in the amount of \$1,408,730.00 to City of Bentonville (“Grantee” or “City”). The project term will be February 16, 2026 to January 31, 2029. This grant is subject to the following terms and conditions:

1. **Purpose:** The purpose of the grant is to support development, operations, and maintenance of public recreation parks and trails as more fully described in Appendix A. Grantee agrees to use all grant funds exclusively for the grant’s purposes. Any changes in these purposes must be authorized in advance by the Foundation in writing.

2. **Amount: \$1,408,730.00 USD**

Grant payments will be made as follows:

Installment	Amount	Requirement	Date
1	\$571,714.00	Signed Grant Agreement	On or around March 02, 2026
2	\$552,486.00	Approval of Progress Report	On or around September 01, 2026
3	\$284,530.00	Approval of Progress Report	On or around October 01, 2027

3. **Payable:** The initial installment of \$571,714.00 shall be initiated upon receipt of this completed letter from the Grantee acknowledging the terms and conditions set forth herein and completion of any other requirements referenced in the payment schedule above. Grantee should receive the initial installment electronically within 14 business days of completion.

Further installments shall be contingent upon the Foundation’s approval of the Grantee’s activities of the grant as evidenced by the reports described in the Reporting and Evaluation paragraph below and other information the Foundation may gather.

4. **Accounting:**

- a. The Foundation encourages, whenever feasible, the deposit of grant funds in an interest-bearing account. For purposes of this letter, the term “grant funds” includes the grant and any income earned thereon.
- b. Grantee will maintain records of receipts and expenditures made in connection with the grant funds and will keep these records during the period covered by the Grantee’s reporting obligations specified in the Reporting and Evaluation paragraph and for at least four years thereafter (“Maintenance Period”). Grantee will make its books and records in connection with the grant funds available for inspection by the Foundation during normal business hours as the Foundation may request at any time during the Maintenance Period.

5. **Reporting and Evaluation:** Grantee will provide the Foundation with reports by the due dates listed in the report schedule below. Each report shall include an account of expenditures of grant funds, and a brief narrative of what was accomplished (including a description of progress made in fulfilling the purposes of the grant and a confirmation of Grantee’s compliance with the terms of the grant).

Report Type	Report Date
Progress Report	August 01, 2026
Progress Report	October 01, 2027
Final Report	January 31, 2029

Success will be measured against the outputs and outcomes described in Appendix A.

All reports will be submitted electronically using the Foundation’s online grants management system. Any questions regarding this process should be addressed to your contact listed in the Contacts paragraph of this document, or by emailing smartsimplehelp@wffmail.com. Please reference Grant 00113101 on all communication.

Grantee payments are always contingent upon the Foundation’s approval of Grantee’s operations based on the above reports and the Foundation’s satisfaction with such information as it chooses to obtain from other sources.

6. **Representations:** Grantee represents and warrants to the Foundation that:
- a. Grantee is an organization in good standing, is either an organization described in section 501(c) (3) of the Internal Revenue Code (“Code” or “IRC”) or a governmental unit, and is not a “private foundation” described in section 509(a) of the Code. Grantee will promptly notify the Foundation of any change in Grantee’s tax status under the Code.
 - b. In no event will Grantee use any grant funds:
 - i. to carry on propaganda, or otherwise to attempt, to influence legislation; or
 - ii. to influence the outcome of any specific public election or to carry on, directly or indirectly, any voter registration drive; or
 - iii. to undertake any activity other than for a charitable, educational or other exempt purpose specified in section 170(c)(2)(B) of the Code.
 - c. Grantee will comply with all applicable laws and regulations.
 - d. Grantee does not support, directly or indirectly, terrorist activities or violence of any kind, and takes reasonable steps to ensure that:
 - i. Grantee’s board, staff and volunteers have no dealings with, and do not support, terrorist activities or violence of any kind, and
 - ii. Grant funds will not ultimately be used to support terrorist activities or violence of any kind.

7. **Anti-Discrimination:** It is the Foundation's expectation that, in the application of Foundation’s funds, Grantee will encourage equal opportunities for all and will not use the Foundation’s funds to promote or engage in: exploitation, abuse, bullying, harassment, criminal acts of violence, terrorism, hate crimes, or any behavior which would be considered a violation of federal anti-discrimination laws, which prohibit discrimination on the basis of age, race, national origin, religious beliefs, sex (including gender, pregnancy, sexual orientation,

and gender identity), disability, and veteran status. It is also the Foundation's expectation that Grantee has established appropriate policies and procedures for training staff and receiving and addressing complaints regarding violence, exploitation, abuse, harassment, and discrimination, and other forms of misconduct.

8. **Repayment, Rescission, and/or Termination:** The Foundation, in its sole discretion, may discontinue or suspend funding, rescind payments made, require the return of any unspent funds, or terminate this agreement if any of the following events occur:
- a. Grantee ceases to maintain its tax-exempt status as described in Representations paragraph above;
 - b. Grantee fails to comply with the terms of this agreement, including, but not limited to, failure to submit any required reports on a timely basis;
 - c. There is a material change in Grantee's key personnel that in the sole opinion of the Foundation adversely affects Grantee's management of the grant;
 - d. Grantee does not use funds for the purpose of this grant;
 - e. The Foundation determines that Grantee will be unable to achieve the purposes for which the grant was made;
 - f. The Foundation becomes aware of actual or alleged acts or omissions to act by Grantee or one or more of Grantee's directors, officers, employees, volunteers, sub-grantees or contractors which the Foundation believes pose a reputational risk to the Foundation, and for which the Foundation determines Grantee has not taken immediate and effective remedial measures;
 - g. There is an investigation or allegation of unlawful action or gross misconduct by Grantee, any officer, director, trustee, employee, or agent of Grantee, or any organization affiliated with Grantee, and the Foundation, in its sole discretion, determines such investigation or allegation to be credible; or
 - h. The Foundation determines that making any payment, in the judgment of the Foundation, might expose the Foundation to liability, adverse tax consequences, or constitute a taxable expenditure.

The Foundation will provide notice of any determinations made under this paragraph and, in its sole discretion, may provide Grantee up to 30 days to respond to and resolve the issues identified in the Foundation's notice. However, the determination to suspend funding, terminate, or continue the grant will remain in the Foundation's sole discretion.

9. **Grant Publicity:** Grant publicity related to this grant consistent with Grantee's normal practice is permitted, subject to the following provisions. The Foundation expects any announcements and other publicity to focus on Grantee's work and the project or issue funded by the grant. Recognition of the Foundation's role in funding the project is permitted, provided that the timing, content and strategic focus of such publicity should be approved by the Foundation contact listed in the Contact paragraph of this document. Publicizing the grant and the Foundation in Grantee's publications and communications in a manner consistent with similar grants obtained by Grantee is permitted. If publicized or recognized, the grant should be listed as from the "Walton Family Foundation."

The Foundation may ask Grantee to provide illustrations, photographs, videos, recordings, information or other materials related to the grant (collectively "Grant Work Product") for use in Foundation communications including the Foundation's website, annual report, newsletters, board materials, presentations, communications and other publications. Grantee agrees to provide the Foundation with such items upon the Foundation's reasonable request and hereby grants to the Foundation and anyone acting under the authority of the Foundation

a fully paid-up, world-wide, right and license to use, reproduce, display and distribute the Grant Work Product in connection with the Foundation's charitable operations and activities. In connection therewith, Grantee shall be responsible for obtaining all necessary rights and permissions from third parties for the Foundation to use the Grant Work Product for these purposes. By signing this Agreement, Grantee also acknowledges and agrees to use by the Foundation of historical, programmatic and other information relating to Grantee and the grant hereunder.

10. **Gratuities:** The Foundation desires that all of Grantee's resources be dedicated to accomplishing its philanthropic purposes. Therefore, Grantee agrees that it will not furnish the Foundation or its Board of Directors, officers, staff or affiliates with any type of benefit related to this grant including tickets, tables, memberships, commemorative items, recognition items, or any other benefit or gratuity of any kind.
11. **Contact:** For all communications regarding this grant, please contact the Foundation by email at HomeRegion@wffmail.com. Please reference Grant 00113101 in your communication.

By electronically signing this agreement, the Grantee acknowledges and agrees to the terms and conditions herein. A copy of the completed document will be emailed to the Grantee through DocuSign. If the electronic signing of this letter is not completed by February 19, 2025, the Foundation will consider the Grantee to have declined the grant.

Walton Family Foundation, Inc.

By:

Christie Yang
Secretary and General Counsel

City of Bentonville

By:

Stephanie Orman
Mayor

Appendix A: City of Bentonville

Description of Grant Project: The purpose of this grant is to support development, operations, and maintenance of public recreation parks and trails.

Grant funds will be used to build capacity within the City of Bentonville Parks and Recreation department to better achieve outcomes around park and trail development, operations and maintenance by adding five new staff positions.

Key deliverables over the grant term include:

- capital improvement management tracking system;
- improved grant reporting;
- improved public communications and outreach;
- increased and diversified revenue sources supports Parks and Trails.

Performance Measures

Goal: Build capacity within Parks and Rec Department to deliver on its mission.			
Outputs And Outcomes			
Category	Who will do what and how much?	By when?	Measured or evaluated by?
Output	Five (5) new positions, including a Business Manager, Planning & Construction Manager, Project Manager - Parks & Trails, Marketing & Communications Manager, and Marketing & Communications Specialist - will join the Parks and Recreation Team and help develop a plan to guide work for the first twelve months.	06/05/2026	Copies of Individual Work Plans
Output	City of Bentonville Parks and Recreation will generate annual reports highlighting accomplishments of each position and how they increased capacity of the department overall.	01/29/2027	Annual Reports provided by the end of January, following the completion of each grant year.
Output	City of Bentonville Parks and Recreation will adopt a new system to track and manage capital improvement projects.	01/29/2027	Measurement framework and baseline results.
Output	City of Bentonville Parks and Recreation will submit ≥90% of required reports for all WFF grants on or before deadline.	01/26/2029	WFF grant software records
Output	City of Bentonville Parks and Recreation will engage at least 1000 residents to understand their needs and perspectives and inform the development of its new Parks & Recreation Master Plan.	12/31/2027	Summary of public input and how it was integrated into the plan
Output	City of Bentonville Parks and Recreation will conduct preventive maintenance inspections on ≥90% of park and trail assets and take appropriate corrective actions.	01/26/2029	Preventive maintenance logs

Outcome	≥85% of surveyed residents will agree that Bentonville parks and trails are well-maintained, safe, and accessible, and ≥80% of surveyed residents will report that they are satisfied with the responsiveness of Parks and Recreation to community needs and concerns.	01/26/2029	Resident survey results
Outcome	City of Bentonville Parks and Recreation will meet at least 75% of its capital project milestones on time and will remain within ≤5% budget variance on all of its capital projects.	01/26/2029	Project plans, budget reports, and milestone completion logs, delivered annually in progress reports
Outcome	City of Bentonville Parks and Recreation will secure at least 25% of the fundraising target for the future trail maintenance endowment.	01/26/2029	Fundraising reports; financial commitments secured
Outcome	City of Bentonville Parks and Recreation will maintain or grow departmental revenue from events/sponsorships above \$6.5M.	01/26/2029	Department Financial Reports

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO ACCEPT A GRANT FROM THE WALTON FAMILY FOUNDATION, IN THE AMOUNT OF ONE MILLION FOUR HUNDRED EIGHT THOUSAND SEVEN HUNDRED THIRTY DOLLARS (\$1,408,730.00), TO FUND FIVE (5) NEW POSITIONS FOR THE PARKS AND RECREATION DEPARTMENT; AMENDING THE 2026 BUDGET; AND FOR OTHER PURPOSES.

WHEREAS, the Bentonville Parks and Recreation Department requests approval to accept a grant from the Walton Family Foundation (WFF), in the amount of one million four hundred eight thousand seven hundred thirty dollars (\$1,408,730.00);

WHEREAS, this grant will fund five (5) positions in the Parks and Recreation Department through 2028; and

WHEREAS, a budget adjustment is needed to accept and appropriate funds.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BENTONVILLE, ARKANSAS THAT:

Section 1: The Mayor and City Clerk are hereby authorized to enter into a grant agreement with the WFF, in the amount of one million four hundred eight thousand seven hundred thirty dollars (\$1,408,730.00), to fund five (5) positions for the Bentonville Parks and Recreation Department;

Section 2: The 2026 Budget is hereby adjusted as follows:

Account Number (ORG-OBJECT)	Account Description	Expense	Revenue
105030-33810	Local Grants		1,408,730.00
105030-41010	Full Time Salaries/Wages	822,426.28	
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105030-42520	Minor Equipment - Computers	28,080.00	
105030-43310	Technical/Data Processing	14,310.00	
105030-42830	Miscellaneous Expense	19,669.54	

Section 3 - Severability Provision: If any part of this Resolution is held invalid, the remainder of this Resolution shall continue in effect as if such invalid portion never existed; and

Section 4 - Repeal of Conflicting Resolutions: All Ordinances, Resolutions, or Orders of the City Council, or parts of the same, in conflict with this Resolution are repealed to the extent of such conflict.

PASSED and APPROVED this _____ day of _____, 2026.

APPROVED:

Stephanie Orman, MAYOR

ATTEST:

Malorie Marrs, CITY CLERK



City of Bentonville, Arkansas Agenda Item Form

Item Details

Council Meeting Date:		Submitted By:	
Phone:		For Department(s):	
Email:			

Item Type (Check all that apply)

Informational	Bid Award	Enter into an Agreement	Change Order
Recognizing Funds	Budget Adjustment	Waiver of Bid	Emergency Clause
Ordinance	Resolution	Informational	

Title, Recommendation & Justification

Title:	
Action Recommendation & Justification:	
Additional Comments for Consideration (Optional):	

Amount for Approval:	\$
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Budget Impact

Is this Item Budgeted? YES NO ITEM HAS NO COST OTHER: _____

Budget Adjustment (to be completed by Finance when applicable)

Account Number (ORG-OBJECT)	Account Description	\$	\$
		Expense	Revenue
		\$	\$
		Expense	Revenue
		\$	\$
		Expense	Revenue
		\$	\$
		Expense	Revenue
		\$	\$
		Expense	Revenue

Fund(s) Impacted
(check all that apply) **General Fund** **Utility Fund** **Street Fund** **Other(s):** _____

Budget Impact Notes for Consideration (Optional):

ORDINANCE NO. _____

**AN ORDINANCE AMENDING THE 2026 PAY PLAN FOR THE CITY OF BENTONVILLE;
ADDING FIVE (5) POSITIONS TO THE PARKS AND RECREATION DEPARTMENT; AND
FOR OTHER PURPOSES.**

WHEREAS, the Walton Family Foundation provided a grant to fund new positions for the Parks and Recreation Department; and

WHEREAS, a budget adjustment has previously been approved to accept and appropriate the funds.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BENTONVILLE, ARKANSAS THAT:

Section 1: The Pay Plan for the City of Bentonville should be and is hereby amended to include the following:

Position Creation:

Add:	Business Manager	Grade 33
	Parks and Trails Planning and Construction Manager	Grade 35
	Marketing and Communications Manager	Grade 33
	Marketing and Communications Specialist I	Grade 17
	Marketing and Communications Specialist II	Grade 18
	Marketing and Communications Specialist III	Grade 19
	Project Manager	Grade 35

Section 2 - Severability Provision: If any part of this Ordinance is held invalid, the remainder of this Ordinance shall continue in effect as if such invalid portion never existed; and

Section 3 - Repeal of Conflicting Provisions: All Ordinances, Resolutions, or Orders of the City Council, or parts of the same, in conflict with this Ordinance are repealed to the extent of such conflict.

PASSED this ____ day of _____, 2026.

APPROVED:

STEPHANIE ORMAN, Mayor

ATTEST:

MALORIE MARRS, City Clerk



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Item Type (Check all that apply)

<input type="checkbox"/> Informational	<input type="checkbox"/> Bid Award	<input type="checkbox"/> Enter into an Agreement	<input type="checkbox"/> Change Order
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Title, Recommendation & Justification

Title:	
Action Recommendation & Justification:	
Additional Comments for Consideration (Optional):	

Amount for Approval:	\$
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Budget Impact

Is this Item Budgeted? YES NO ITEM HAS NO COST OTHER: _____

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		\$	\$
		\$	\$
		\$	\$
		\$	\$

Fund(s) Impacted

(check all that apply)

General Fund **Utility Fund** **Street Fund** **Other(s):** _____

Budget Impact Notes for Consideration (Optional):



**WORK ORDER NO. 07
CITY OF BENTONVILLE
EAST PARKING APRON
DESIGN AND BIDDING SERVICES
Garver Project No. 23A13192**

This WORK ORDER (“Work Order”) is made by and between the **City of Bentonville** (hereinafter referred to as “**Owner**”) and **Garver, LLC**, (hereinafter referred to as “**Garver**” or “**Engineer**”) in accordance with the provisions of the MASTER AGREEMENT FOR PROFESSIONAL SERVICES executed on October 14, 2021 (the “Agreement”).

Under this Work Order, the Owner intends to make the following improvements at Bentonville Municipal Airport (VBT):

Construct an approximately 5,300 SY parking apron to provide additional parking for single engine, piston aircraft on the east side of the airfield as shown in Exhibit C-07.

Garver will provide professional services related to these improvements as described herein. Terms not defined herein shall have the meaning assigned to them in the Agreement.

SECTION 1 - SCOPE OF SERVICES

- 1.1 Garver shall provide the following services (“Services”):
 - 1.1.1 See A-07 attached.
- 1.2 In addition to those obligations set forth in the Agreement, Owner shall:
 - 1.2.1 Give thorough consideration to all documents and other information presented by Garver and informing Garver of all decisions within a reasonable time so as not to delay the Services.
 - 1.2.2 Make provision for the Personnel of Garver to enter public and private lands as required for Garver to perform necessary preliminary surveys and other investigations required under the applicable Work Order.
 - 1.2.3 Obtain the necessary lands, easements and right-of-way for the construction of the work. All costs associated with securing the necessary land interests, including property acquisition and/or easement document preparation, surveys, appraisals, and abstract work, shall be borne by the Owner outside of this Agreement, except as otherwise described in the Services under Section 1.1.
 - 1.2.4 Furnish Garver such plans and records of construction and operation of existing facilities, available aerial photography, reports, surveys, or copies of the same, related to or bearing on the proposed work as may be in the possession of Owner. Such documents or data will be returned upon completion of the Services or at the request of Owner.
 - 1.2.5 Furnish Garver a current boundary survey with easements of record plotted for the project property.
 - 1.2.6 Pay all plan review and advertising costs in connection with the project.
 - 1.2.7 Provide legal, accounting, and insurance counseling services necessary for the project and such auditing services as Owner may require.
 - 1.2.8 Furnish permits, permit fees, and approvals from all governmental authorities having jurisdiction over the project and others as may be necessary for completion of the project.



SECTION 2 – PAYMENT

For the Services set forth above, Owner will pay Garver on a lump sum basis.

The table below presents a summary of the fee amounts and fee types for this Work Order.

WORK DESCRIPTION	FEE AMOUNT	FEE TYPE
Surveying Services	\$5,800	LUMP SUM
Geotechnical Services	\$8,000	LUMP SUM
90% Final Design	\$42,100	LUMP SUM
100% Issued for Bid Documents	\$20,100	LUMP SUM
Bidding Services	\$8,000	LUMP SUM
Grant Closeout Services	\$2,800	LUMP SUM
TOTAL FEE	\$ 86,800.00	

The lump sum amount to be paid under this Work Order is **\$86,800**. For informational purposes, a breakdown of Garver's estimated costs is included herein with approximate current hourly rates for each employee classification.

Additional Services (Extra Work). For services not described or included in Section 1, but requested by the Owner in writing, the Owner will pay Garver as expressly set forth in the applicable Amendment.

SECTION 3 – EXHIBITS

3.1 The following Exhibits are attached to and made a part of this Work Order:

3.1.1 Exhibit A-07 - Scope of Services

3.1.2 Exhibit B-07 - Manhour Tables

3.1.3 Exhibit C-07 - Project Exhibit



This Work Order may be executed in two (2) or more counterparts each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

Approval and acceptance of this Work Order, including attachments listed in SECTION 3 – EXHIBITS, shall incorporate this document as a part of the Agreement. Garver is authorized to begin performance upon receipt of a copy of this Work Order signed by the Owner. The effective date of this Work Order shall be the last date written below.

CITY OF BENTONVILLE

GARVER, LL

By: _____
Signature

By: _____
Signature

Name: _____
Printed Name

Name: Blake Roberson, P.E.
Printed Name

Title: _____

Title: Vice President

Date: _____

Attest: _____

Attest: _____



EXHIBIT A-07 (SCOPE OF SERVICES)

Generally, the Scope of Services includes the following professional services for improvements to the East Apron at Bentonville Municipal Airport. Improvements will consist primarily of construction of an approximately 5,300 SY parking apron to accommodate parking for single engine, piston aircraft as shown in Exhibit C-07.

- Surveying Services
- Geotechnical Services
- Design Services
 - 90% Final Design
 - 100% Issued for Bid
- Bidding Services
- Grant Closeout Services

1. SURVEYING SERVICES

- 1.1. Design Surveys. Garver will provide field survey data from field work for designing the project, and this survey will be tied to the Owner's control network.
- 1.2. Garver will conduct field surveys, utilizing radial topography methods, at intervals and for distances at and/or along the project site as appropriate for modeling the existing ground, including locations of pertinent features or improvements. Buildings and other structures, airfield pavements, streets, drainage features, airfield lights and signs, fences, trees over eight inches in diameter, visible utilities as well as those underground utilities marked by their owners and/or representatives, and any other pertinent topographic features that may be present at and/or along the project site, will be located. Control points will be established for use during construction. All surveys shall be conducted during normal working hours.
- 1.3. Garver will assemble data obtained during the performance of the field surveys in an AutoCAD Civil3D base map drawing to be utilized for design of the project.

2. GEOTECHNICAL SERVICES

- 2.1. UES Professional Solutions 25, LLC, as a subconsultant to Garver, will be responsible for obtaining, interpreting, and evaluating geotechnical data necessary for the design of this project. The following is a summary of the geotechnical services provided under this Scope of Services.
- 2.2. Approximately six (6) borings will be taken within the limits of the proposed apron. Borings will be to a depth sufficient to determine the material properties of the natural subgrade, but shall be at least 10 feet deep. All Borings will be coordinated with the Owner prior to any work being performed. Geotechnical services will be completed during normal working hours.

3. DESIGN SERVICES

- 3.1. General: Garver will prepare detailed construction drawings, specifications, instructions to bidders, and general provisions and special provisions, all based on guides furnished to Garver by the Owner and FAA, or internally developed by Garver. Contract Documents (Plans, Specifications, and Estimates) will be prepared for award of one (1) construction



contract. These designs shall conform to the standards of practice ordinarily used by members of Garver's profession practicing under similar conditions and shall be submitted to the FAA office from which approval must be obtained.

- 3.2. Owner / Agency Coordination: Garver's project manager and/or design team will coordinate with the Owner as necessary to coordinate design decisions, site visits, document procurement, or other design needs.
- 3.3. Project Management Plan / Quality Control Procedures
 - 3.3.1. Garver will develop a project specific project management plan. The project management plan will include the project background, scope of work, stakeholder contact information, project team organization and roles, design criteria, project schedule, deliverables, and quality control procedures.
 - 3.3.2. Garver will complete quality control reviews for each deliverable prior to any design submission to Owner and/or FAA. Quality control reviews will be completed by qualified project managers, project engineers, and/or senior construction observers who are experienced in the relevant discipline and design elements under review. Weekly internal progress meetings will be held during all design phases to ensure adequate quality control throughout the design phases.
- 3.4. Environmental Coordination
 - 3.4.1. Garver will develop a Small Site Stormwater Pollution Prevention Plan (SWPPP), including erosion control plans and details for the project. The DEQ standard SWPPP template will be used. Garver will also coordinate with DEQ for the issuance of one (1) Short-Term Activity Authorization (STAA). Permitting fees will be paid once and eligible for reimbursement. Additional STAA extensions and any other environmental permitting can be completed upon written amendment.
 - 3.4.2. Garver coordinated and completed documentation for submission to FAA to receive environmental clearance for the project. Documentation included that required by the documented CATEX questionnaire of FAA SOP 5.1. The CATEX was approved by the FAA on January 5, 2024.
- 3.5. Airspace Analysis: Garver will prepare and submit the project to the FAA for permanent and temporary airspace clearance on the Obstruction Evaluation and Airport Airspace Analysis (OE/AAA) website and coordinate with FAA representatives.
- 3.6. Construction Safety and Phasing Plan
 - 3.6.1. Garver will develop a construction safety and phasing plan (CSPP) for the project. During development of the CSPP, Garver will hold a meeting with Airport staff and other stakeholders at the Airport's request to obtain feedback regarding operations during each proposed phase of construction.
 - 3.6.2. After receiving comments from the meeting, Garver will develop a preliminary CSPP for the Owner's review prior to submission to the FAA. After incorporating Owner comments, the CSPP will be submitted to FAA for review through the OE/AAA website.



3.7. Existing Conditions Review

3.7.1. Record Document Review: Garver will review record document data from the vicinity of the construction site to evaluate existing conditions. Record document data may include record drawings, record surveys, utility maps, GIS data, and previous design reports.

3.7.2. Site Visits: Garver's civil and electrical engineers will perform up to two (2) site visits to the project site to review existing conditions and evaluate survey and record document data.

3.8. Pavement Design: Garver will develop a fleet mix for the proposed project based on aircraft fleet data from the Traffic Flow Management System Counts (TFMSC), 5010 records, and FBO staff. Upon completion of the aircraft fleet mix, Garver will submit the fleet to the Owner for review. Upon approval by the Owner, Garver will use FAARFIELD and life cycle cost analysis methods to develop a recommendation for the most economical pavement design. Based on this analysis and discussions with the Owner, a pavement design for the project will be chosen.

3.9. Geometric Design: Garver will provide geometric design in accordance with FAA AC 150/5300-13 (latest edition) or other local standards. The following design criteria will be used for airfield design:

- Airplane Design Group (ADG) – II
- Aircraft Approach Category (AAC) – B
- Taxiway Design Group (TDG) – 2
- Critical Aircraft – Citation Sovereign / Falcon 7X

3.10. Modeling: Garver will develop preliminary vertical alignments based on the requirements of FAA AC 150/5300-13 (latest edition). Upon the completion of vertical alignments, assemblies will be developed based on the pavement design and corridors will be modeled for each apron alignment. Modeling will include all surface changes from centerline of corridor to tie into existing grade for the project site. At the completion of individual corridor developments, all corridors will be combined into a final grading surface. Modeling will be an iterative process to determine the most efficient design solution.

3.11. Grading and Drainage: Grading and drainage design shall be completed in accordance with FAA AC 150/5300-13 (Airport Design), FAA AC 150-5320-5 (Airport Drainage Design), and applicable local drainage codes.

3.12. Airfield Electrical

3.12.1. Airfield Lighting and Signage: Garver will provide electrical engineering services to design the new lighting improvements on the project including but not limited to the following: taxiway edge lighting infrastructure and guidance signage.



3.13. Plan Set Development

The following matrix details the plan drawings to be included in each design submittal.

Plan Set	Design Phase	
	90% Final	100% Issued for Bid
Cover Sheet	X	X
Sheet Index	X	X
General Notes	X	X
Project Layout Plan	X	X
Survey Control Plan	X	X
Construction Safety Plans	X	X
Construction Safety Details	X	X
Existing Conditions Plans	X	X
Erosion Control Plans	X	X
Erosion Control Details	X	X
Demolition Plans	X	X
Demolition Details	X	X
Drainage Plans	X	X
Drainage Details	X	X
Typical Sections	X	X
Paving Plans	X	X
Paving Details	X	X
Grading Plans	X	X
Grading Details	X	X
Pavement Marking Plans	X	X
Pavement Marking Details	X	X
Electrical Notes	X	X
Airfield Electrical Removal Plans	X	X
Airfield Electrical Installation Plans	X	X
Electrical Details	X	X
Cross Sections	X	X

3.14. Specifications and Contract Documents

3.14.1. Technical Specifications: Detailed specifications shall be developed using FAA "Standards for Specifying Construction for Airports" AC 150/5370-10 (latest edition) or other appropriate standards approved for use by the FAA. Additional supplementary specifications will be developed for project requirements not covered by FAA AC150/5370-10 or when state or local standards are approved by the FAA.

3.14.2. Construction Contract Documents: Garver will develop construction contract documents based on EJCDC standards. A specimen copy of the General Provisions and applicable prevailing wage rates will be obtained by Garver from the FAA and/or



Department of Labor as appropriate for incorporation into the specifications for the proposed project. Final construction contract documents will be submitted to the Owner for final review and approval.

3.15. Quantities and Engineer's Opinion of Probable Cost: Garver will develop detailed quantities in PDF format for use in construction cost estimating for each design phase. Quantities will be completed by pay item. Upon the completion of quantity development, Garver will review previous cost data and market conditions and complete an Engineer's Opinion of Probable Cost.

3.16. Design Services Submission and Meeting Summary: The following design submittal phases shall be included in the fee summary. A summary of each design phase and the associated review meetings is included below.

3.16.1. Conceptual Planning Meeting

3.16.1.1. Garver will attend a conceptual meeting with the City's planning department to review the project scope and project schedule.

3.16.2. 90% Preliminary Design

3.16.2.1. Garver will develop 90% design plans and specifications and submit these to the Owner for review. It is anticipated that the Owner will review the design submission within two (2) weeks.

3.16.2.2. At the completion of the Owner review period, Garver will meet with the Owner to review the 90% design plans and specifications, and to receive Owner comments and direction. Garver will submit the preliminary plans and specifications to the FAA after incorporating any Owner comments.

3.16.3. 100% Issued for Bid (IFB): Garver will develop 100% IFB plans and specifications and submit these to the Owner for review. Garver will furnish plans and specifications to the Owner and FAA.

4. BIDDING SERVICES

4.1. Bidding. Garver will assist the Owner in advertising for and obtaining bids or negotiating proposals for one prime contract for construction, materials, equipment and services; and, where applicable, maintain a record of prospective bidders to whom Bidding Documents have been issued, attend a pre-bid conference and receive and process deposits for Bidding Documents. The Owner will pay advertising costs outside of this contract.

4.2. Garver will issue addenda as appropriate to interpret, clarify or expand the Bidding Documents. Garver will consult with and advise the Owner as to the acceptability of subcontractors, suppliers and other persons and organizations proposed by the prime contractor(s) (herein called "Contractor(s)") for those portions of the work as to which such acceptability is required by the Bidding Documents. Garver will consult with the Owner concerning the acceptability of substitute materials and equipment proposed by Contractor(s) when substitution prior to the award of contracts is allowed by the Bidding Documents.

4.3. Garver will attend the bid opening, prepare a bid tabulation, and assist the Owner in evaluating bids or proposals and in assembling and awarding contracts for construction,



materials, equipment, and services. Garver will assist the Owner in the execution of all contract documents and furnish a sufficient number of executed documents for the Owner, Contractor and FAA.

5. GRANT CLOSEOUT SERVICES

- 5.1. At the conclusion of design, Garver will assist the Owner with project closeout by providing a final project report which will include all necessary documents required for FAA grant closeout. In addition, Garver will prepare and assist the Owner in the application of a matching state grant.

6. PROJECT DELIVERABLES

- 6.1. The following deliverables will be submitted to the parties identified below. Unless otherwise noted below, all deliverables shall be electronic.

- 90% Final Design Plans and Specifications to the Owner and FAA.
- 100% Issued for Bid Plans and Specifications to the Owner and FAA.
- Construction Contracts to the Owner, Contractor, and FAA.
 - Two hard copies to the Contractor
 - One copy to the FAA
- Other electronic files as requested.

7. ADDITIONAL SERVICES

- 7.1. The following items are not included under this agreement but will be considered as additional services to be added under Amendment if requested by the Owner.

- Redesign for the Owner's convenience or due to changed conditions after previous alternate direction.
- Deliverables beyond those listed herein.
- Design of any utility relocation.
- Engineering, architectural, or other professional services beyond those listed herein.
- Retaining walls or other significant structural design.
- Construction Administration Services, On-Site Construction Observation, and/or Construction Materials Testing.
- Environmental Handling and Documentation, including wetlands identification or mitigation plans or other work related to environmentally or historically (culturally) significant items beyond those listed herein.
- Coordination with FEMA and preparation/submittal of a CLOMR and/or LOMR.
- Services after construction, such as warranty follow-up, operations support, and Part 139 inspection support.

8. SCHEDULE

- 8.1. Garver shall begin work under this Agreement upon execution of this Agreement and shall complete the work within a mutually agreeable schedule with the Owner.

Exhibit B-07

**City of Bentonville
VBT East Parking Apron**

90% Final Design

WORK TASK DESCRIPTION	E-5	E-3	E-2	E-1	D-2	T-2	C-2
	hr	hr	hr	hr	hr	hr	hr
1. Project Administration							
Development of QC Plan				1		2	
Internal Kickoff Meeting		1		2		1	
Conceptual Planning Meeting				2		1	
Coordination with FAA		1		2		4	
Coordination with Owner		1		4		2	
Airport Board Meetings (2)		4		4			
Internal Weekly Progress Meetings (6)		3		3		3	
Site Visit (3 people, 2 trips)				6		4	
CSPP Review Meeting (2 people, virtual)				2		1	
Prepare for Pre-Application Meeting		1		2			
Attend Pre-Application Meeting with City of Bentonville (2 People, virtual)		2		2			
Prepare and Distribute Pre-Application Meeting Minutes and Tasks				1			
Subtotal - Project Administration	0	13	0	31	0	18	0
2. Civil Engineering							
Base Map Setup				1		3	
Establish Design Criteria and Parameters		2		2		2	
Review As-Built Drawings				1		2	
Develop Preliminary Construction Safety and Phasing Plan				2		3	
CSPP Submission to FAA Through OEAAA				1		1	
Develop Geometric Layout		1		2		3	
Develop Horizontal Alignments		1		1		5	
Develop Vertical Alignments & 3D Model		1		2		12	
Develop Fleet Mix using available data (TFMSC, 5010, etc.)				1		2	
Develop Pavement Design				1		1	
Drainage Design & Report				1		8	
Preliminary Plans							
Cover Sheet & Index of Sheets (1)				1		2	
Project Layout and Survey Control Plan (1)				1		2	
General Notes (1)				1		2	
Construction Safety Plans (2)				1		4	
Construction Safety Details (1)				1		1	
Existing Conditions & Demolition Plan (1)				1		2	
Erosion Control Plan (1)				1		2	
Erosion Control Details (1)				1		1	
Grading and Drainage Plan (1)				1		4	
Grading & Drainage Details (1)				1		2	
Typical Sections (1)				1		3	
Paving Plan (1)				1		3	
Paving Details (1)				1		1	
Pavement Marking Plan (1)				1		2	
Pavement Marking Details (1)				1		1	
Cross Sections (1)				1		3	
Develop Preliminary Construction Contract Documents		1		1		4	
Develop Preliminary Technical Specifications		1		1		4	
Develop Preliminary Supplemental Specifications		1		1		4	
Develop Preliminary Quantities				1		4	
Develop Preliminary Opinions of Probable Construction Costs				2		4	
Internal Quality Control (QC) Review		4		8			
Incorporate QC Review Comments				2		8	
Incorporate Preliminary Owner Review Comments				1		2	
Prepare and Submit Permanent Airspace Study				1		2	
Subtotal - Civil Engineering	0	12	0	49	0	109	0

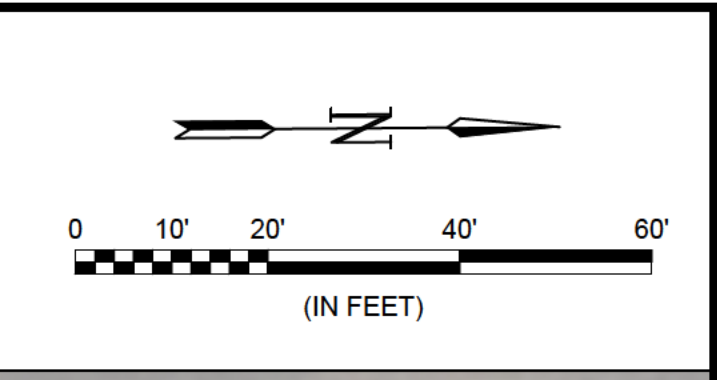
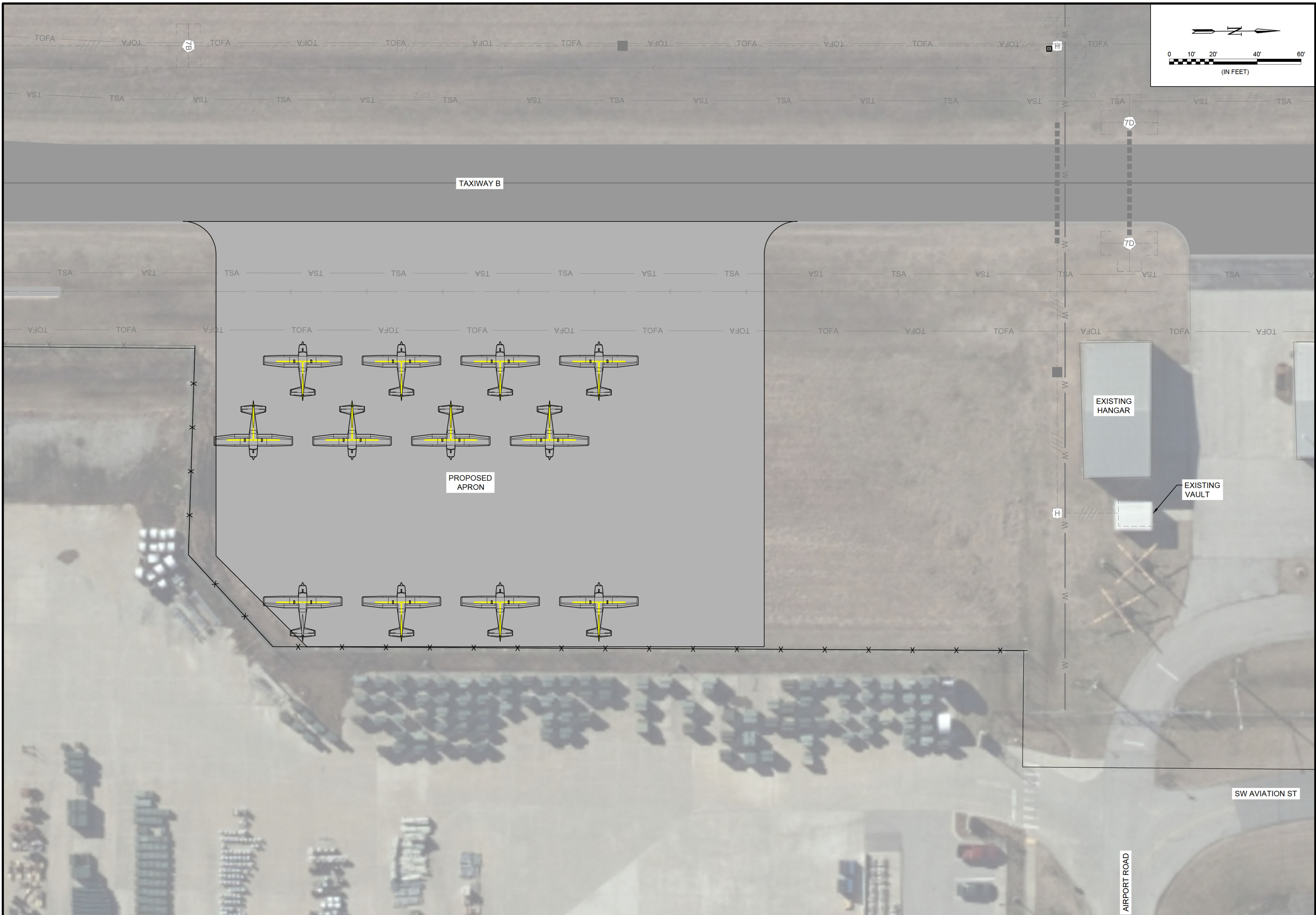
Exhibit B-07

**City of Bentonville
VBT East Parking Apron**

100% Issued For Bid


WORK TASK DESCRIPTION	E-5	E-4	E-3	E-1	D-2	T-2	C-2
	hr	hr	hr	hr	hr	hr	hr
1. Project Administration							
Coordination with FAA			1	1		3	
Coordination with Owner			1	2		2	
Airport Board Meetings (1)			2	2			
Internal Weekly Progress Meetings (2)			1	1		1	
Prepare for Final Plan Review Meeting			1	1			
Attend Final Plan Review Meeting (2 People, virtual)			1	1			
Subtotal - Project Administration	0	0	7	8	0	6	0
2. Civil Engineering							
Incorporate Owner/FAA/State CSPP Comments				1		2	
Prepare Final Construction Safety and Phasing Plan				1		2	
Update Vertical Alignment & 3D Model				1		6	
Drainage Design & Report Updates				1		1	
Final Plans							
Cover Sheet & Index of Sheets (1)				1		1	
Project Layout and Survey Control Plan (1)				1		1	
General Notes (1)				1		1	
Construction Safety Plans (2)				1		2	
Construction Safety Details (1)				1		1	
Existing Conditions & Demolition Plan (1)				1		1	
Erosion Control Plan (1)				1		1	
Erosion Control Details (1)				1		1	
Grading and Drainage Plan (1)				1		2	
Grading & Drainage Details (1)				1		1	
Typical Sections (1)				1		1	
Paving Plan (1)				1		1	
Paving Details (1)				1		1	
Pavement Marking Plan (1)				1		1	
Pavement Marking Details (1)				1		1	
Cross Sections (1)				1		1	
Develop Final Construction Contract Documents				1		2	
Develop Final Technical Specifications				1		2	
Develop Final Supplemental Specifications				1		2	
Develop Final Quantities				1		1	
Develop Final Opinions of Probable Construction Costs				1		2	
Internal Quality Control (QC) Review		4		4			
Incorporate QC Review Comments				1		4	
Incorporate Final Owner Review Comments				1		2	
Develop SWPPP				1			
Subtotal - Civil Engineering	0	4	0	32	0	44	0

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REV.	DATE	DESCRIPTION	BY


BENTONVILLE MUNICIPAL AIRPORT
 BENTONVILLE, ARKANSAS
VBT PARKING APRON
 CITY OF BENTONVILLE
 PROJECT EXHIBIT

JOB NO.: 23A13192
 DATE: JAN 2026
 DESIGNED BY: CMM
 DRAWN BY: VHL
 BAR IS ONE INCH ON ORIGINAL DRAWING
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 IF NOT ONE INCH ON THIS SHEET, ADJUST SCALES ACCORDINGLY.
 DRAWING NUMBER
EXB
 SHEET NUMBER
1

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO ENTER INTO WORK ORDER 07 WITH GARVER, LLC, IN THE AMOUNT OF EIGHTY-SIX THOUSAND EIGHT HUNDRED DOLLARS (\$86,800.00), FOR THE VBT EAST PARKING APRON AT THE BENTONVILLE MUNICIPAL AIRPORT; AMENDING THE 2026 BUDGET; AND FOR OTHER PURPOSES.

WHEREAS, this Work Order will fund the design and bidding services for the East Parking Apron Project for the Bentonville Municipal Airport; and

WHEREAS, a budget adjustment is needed.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BENTONVILLE, ARKANSAS THAT:

Section 1: The Mayor and City Clerk are hereby authorized to enter into Work Order 07 with Garver, LLC, in the amount of eighty-six thousand eight hundred dollars (\$86,800.00), for the VBT East Parking Apron Project;

Section 2: The 2026 Budget is adjusted to appropriate eighty-six thousand eight hundred dollars (\$86,800.00) from General Fund into Account #101650-47390 – Improvements Other than Building/Projects;

Section 3 - Severability Provision: If any part of this Resolution is held invalid, the remainder of this Resolution shall continue in effect as if such invalid portion never existed; and

Section 4 - Repeal of Conflicting Resolutions: All Ordinances, Resolutions, or Orders of the City Council, or parts of the same, in conflict with this Resolution are repealed to the extent of such conflict.

PASSED and APPROVED this _____ day of _____, 2026.

APPROVED:

Stephanie Orman, MAYOR

ATTEST:

Malorie Marrs, CITY CLERK