

Attendees: Betsy Batey, Aaron Jones, Judy Marquess, Nathan Pollet, Kimberly Seay, Chuck Pribbernow, Octavio Sanchez, Teresa Stafford and Hadi Dudley

City of Bentonville – Proclamation for African American History Month

Mayor Bob McCaslin presented a Proclamation to the Library Advisory Board.

Call to Order

Hadi Dudley, Library Director, called the meeting to order at 1:05 p.m.

Approval of Wednesday, January 3, 2018 Minutes

The group reviewed the minutes from the January 3, 2017 meeting. Betsy Batey moved, Judy Marquess seconded, to approve the minutes as presented. The January 3, 2017 board minutes were approved as presented.

Agenda Items

1. Hadi gave the Library Report.
 - a. *Thinking Money*
 - i. School visits/tours are already in-progress.
 - ii. Exhibit Grand Opening is scheduled for February 10.
 - iii. The duration is six weeks: February 10 through March 14
 - iv. A representative from the American Library Association Public Programs Office will be in Bentonville on March 7.
 - b. Bentonville Youth Literature Festival update
 - i. BPL has scheduled twenty-four (of 26) school visits on Friday, to-date. A few schools are pending invitation.
 1. The schools have provided lots of positive feedback and gratitude for their students.
 2. Hadi mentioned that the library may need drivers to transport authors for the Friday school visits.
 - ii. Two special presentations at Old High Middle School Auditorium are planned for ESL students, families, and the public on Saturday. Author/poet Janet Wong and Graphic Artist/Novelist, Kazu Kibuishi will be featured that morning.
 - c. Library Personnel update
 - i. Hadi stated that the library had one full-time vacancy and one part-time vacancy to fill, a volunteer coordinator/circulation position and an evening/Saturday circulation clerk.
 - ii. Both positions are being posted online seeking the most suitable candidates for long-term employment.
2. Library Advisory Board position
 - a. The library has already posted and ordered newspaper advertisement for the LAB vacancy with a deadline for applications on February 28.
 - b. Hadi anticipates an April or May appointment.
 - c. Potential: guests may be invited attend the April meeting, if appropriate.
3. Chuck Pribbernow gave the Friends of the Library Report.
 - a. Chuck provided a financial report.

- i. January bookstore sales were \$1,083; total income was \$1,526.
 - ii. Total expenses were \$1,392 for a net income of \$134.
 - iii. Friends currently have \$21,975 on deposit, and more than \$12,000 in committed funds.
 - b. ReaderLink donation is pending end of February.
 - c. FOL will be awarding three \$500 student scholarships this spring to graduating seniors, with a focus on teen volunteers at BPL.
 - d. \$6,000 will be allocated for Summer Reading Club again in 2018.
 - e. Chuck provided a brief overview of 2017 accomplishments for the Friends.
 - i. January: Sponsored virtual tour of Kennedy Space Center with Explore Space.
 - ii. April: Supported Youth Lit Fest.
 - iii. May: Sponsored Free Comic Book Day; revamped scholarship program.
 - iv. June: Scholastic Book Fair; sponsored Summer Reading Club.
 - v. October: hosted pancake breakfast, kudos to Judy Marquess for her leadership.
 - vi. November: Usborne Sale.
 - vii. Other: two semi-annual sales raised approximately \$6,000; added Thursday hours to bookstore; additional shelf space in storage room; ReaderLink gave 5-6 sizable donations; executed background checks for FOL volunteers; article published in *The Voice*; funded 3 book clubs and allocated \$8,500 for the library's re-purposing project.
- 4. Teresa Stafford provided the Library Foundation Report.
 - a. BLF Board approved \$40,000 for BYLF4.
 - b. BLF Board expanded its scholarship program to include seniors from schools in addition to BPS.
 - c. End of year gifts are still coming in; currently BLF has received \$21,337.
 - d. Hadi and Teresa closed a \$10,000 family gift, designated to a future courtyard garden and children's collections.
 - e. The spring appeal will be mailed in March, after Loyalist Lunch and prior to Youth Lit Fest.
 - i. It will be mailed to all past donors who did not reply to the 2017 end of year appeal.
 - ii. Focus will be on Youth Lit Fest
 - f. February is Library Lovers Month and the Foundation's Loyalist Luncheon is on Sunday, February 25th at 12:30PM.
 - i. RSVPs are coming in with 42 attending to-date.
 - g. The Foundation Board of Directors will hopefully finalize the 2018 Strategic Plan at the February board meeting.
 - h. Teresa submitted seven Community Grants to Walmart stores seeking support for YLF.
 - i. Booked for the Evening is planned for September.
 - i. Foundation will give the Outstanding Advocate Award
 - ii. Library will give the Distinguished Service Award
 - iii. Friends will give the Best Friend Award.
- 5. New Business
 - a. The group discussed the idea of the Library Advisory Board establishing and awarding an "Emerging Leader Award" for teenage volunteers at BPL. The group will work on eligibility, criteria and selection procedures that coincide with the other three service awards, seeking nominations from BPL administration.
 - b. Nathan Pollet moved, Betsy Batey seconded, to approve establishment of an "Emerging Leader Award." The motion passed as presented.

Next meeting - Wednesday, March 7, 2018 at 1 PM in Tate Haney Conference Room.

Adjournment - The Library Advisory Board adjourned at 2:00 p.m.