

Call to Order

Hadi Dudley, Library Director, called the meeting to order at 1:01 p.m.

Library Advisory Board Members present in-person and online

Betsy Batey, Megan Bolinder, Cynthia Cochran, Matthew Moses, Nathan Pollet, Kimberly Sean, Michelle Stamps Pritchett, Judy Marquess, Teresa Stafford, Octavio Sanchez, and Hadi Dudley

Guests present in-person and online

Angie Bailey, Dean Hawkins, Molly Hedberg, Christie King, Arthi Krishna, Rick Rogers, Chris Sooter, Wade Tomlinson, Stephanie Orman, Christina Clark, Courtney Fitzgerald, Heather Hays, Anna Sharon, Kristilyn Vercruysse (MSR Design), Emilie Kopp (MSR Design), Larry Perkins (Hight Jackson), Randall Hurban (Hight Jackson), Jonathan Williams (Flintco), Klint Kimball (Flintco), Patrick Horath (Flintco), Alex Golden (media), and Mike Jones (media)

Location: BPL Walmart Room and via Zoom

Agenda Items

1. MSR Design presentation and group discussion:
 - a. BPL hosted pre-design meetings with stakeholders to confirm aspirations from the Needs Assessment Study.
 - b. Hadi stated this week's meetings are providing positive feedback and good conversation about the expansion project.
 - c. Hadi welcomed MSR Design, Hight Jackson and Flintco, as well as members of the following groups: Library Advisory Board, Bentonville Library Foundation and Project Steering Committee.
 - d. The participants of this special meeting were pleased with the conceptual plan, asking thoughtful questions and giving insightful suggestions to MSR Design.
 - i. Additional notes from MSR Design attached as an appendix.
2. Judy Marquess gave the Friends of the Library Report:
 - a. October Pop-up Sale – BPL Veranda, October 16, 10 a.m. – 4 p.m.
 - i. Adults' fiction and non-fiction materials
 - ii. Children's books
 - b. Plan to present our pledge of \$20,000 for the expansion on October 23
 - c. Total revenue for September was \$3,479, which included Book Store sales, Amazon, memberships, and miscellaneous sales.
 - i. Expenses for September \$45.08
 - ii. YTD revenue \$35,150.43
 - iii. YTD expenses \$20,634.45
3. Teresa Stafford gave the Library Foundation Report:
 - a. 2021 totals YTD:
 - i. 200 donations
 - ii. Dollars = \$446,647.81
 - b. October 23rd OZ Kids Fat Tire Criterium and Fall Fest 3-6 PM
 - i. Two principal gifts received

- ii. Public Phase announcement of capital campaign (building expansion and amount raised to date)
- c. End-of-year appeal plans:
 - i. Multi-media launch 2nd week of November
 - ii. Paper appeal will mail on November 11th
- d. Visits with key stakeholders and qualified prospects continue.
- e. The next BLF board meeting is scheduled for October 11th via Zoom.

Next Meeting

November 3, 2021 at 1 p.m. in-person (BPL Walmart Room) with virtual option

Adjournment

The Library Advisory Board adjourned at 1:57 p.m.

Post-Meeting Note

Approval of September 1, 2021 Minutes was deferred until November meeting

Appendix

MSR Design Meeting Minutes

MSR Design presentation available upon request

Appendix

Meeting Minutes



Date 10/13/2021
Project Name Bentonville Public Library Expansion 2021
Project Number 2021027.00
Meeting Date 10/6/2021
Present Library Advisory Board + Bentonville Library Foundation
Members present in-person and via Zoom:
Betsy Batey
Megan Bolinder
Cynthia Cochran
Matthew Moses
Nathan Pollet
Kimberly Seay
Michelle Stamps Pritchett
Judy Marquess
Teresa Stafford
Octavio Sanchez
Hadi Dudley, BPL
Guests present in-person and via Zoom:
Angie Bailey
Dean Hawkins
Molly Hedberg
Christie King
Arthi Krishna
Rick Rogers
Chris Sooter
Wade Tomlinson
Stephanie Orman
Christina Clark, BPL
Courtney Fitzgerald, BPL
Heather Hays, BPL
Anna Sharon, BPL
Kristilyn Vercruysse, MSR Design
Emilie Kopp, MSR Design
Larry Perkins, Hight Jackson
Randall Hurban, Hight Jackson
Jonathan Williams, Flintco
Klint Kimball, Flintco
Patrick Horath, Flintco
Alex Golden (media)
Mike Jones (media)

Cc:

Re: Schematic Design – Stakeholder meeting – Library Advisory Board + Bentonville Library Foundation

MSR gave a quick presentation about the expansion design schedule and the needs assessment report.

The following is feedback from the group regarding the library to be considered for the schematic design phase.

More information:

- Existing Donor Wall will likely be relocated and recreated. Most likely within the community hub area.

Feedback from Needs Assessment:

- Provide strong wifi throughout the building and in the outdoor areas
- Improve cell service inside the building
- Suggestion to provide more glass / visual into the existing portion of the library.
 - MSR will explore but this will depend on the budget. Needs assessment did not show major modification to exterior of the existing building.
- Provide a more accessible entrance to the library
 - MSR will work with BPL to ensure safe and accessible access to the library and would like to explore opening up the doors to the veranda to the west.
 - Be cautious about creating too many access points to the library especially in the children's area.
- MSR is proposing the reroute of the bicycle path to the north of the site.
 - Concern that this would seem to abandon the existing trail.
 - MSR will ensure a cohesive approach to site circulation and provide amenities and connection to the bicycle path.
- Provide bicycle racks where people can see them is just as important as putting them near the entry. Put near large windows and under good lighting.
- Positive reaction to community hub
 - Make sure to provide easy to use directory or ways to get at the information.
- Children's area
 - Provide fun, custom millwork and interactive displays and furniture
 - Connection between story time and collection will create overflow play space.
- Provide a room with computer classes
 - MSR is to look at how to create a flexible meeting room that can turn into a computer classroom when needed.
 - Everyone agrees that desktop / permanent computer lab is not a flexible use of space.
 - Laptops are likely good for k-12 patrons. Provide more robust desktop area for use as well. Not everything can work on a laptop.

Kristilyn Vercruysse, AIA, Senior Associate

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**These observations and comments represent my understanding of matters discussed and conclusions reached during our meeting. Please review and notify me of any concerns or different understanding you may have. I assume these minutes to be substantially correct unless notified otherwise in writing within ten (10) days.*