

Call to Order

Hadi Dudley, Library Director, called the meeting to order at 1:03 pm.

Library Advisory Board Members present in-person (BPL Walmart Room) and via Zoom:

Betsy Batey, Cynthia Cochran, Matthew Moses, Nathan Pollet, Megan Bolinder, Kimberly Seay, Michele Stamps Pritchett, Judy Marquess, Teresa Stafford, Octavio Sanchez, Hadi Dudley, Vira Kousol and Bonnie Bridges.

Approval of November 3, 2021 Minutes

The group reviewed the minutes from the November 3, 2021 meeting. Betsy Batey moved, Michele Stamps Pritchett seconded, to approve the minutes as presented. The November 3, 2021 board minutes were approved as presented.

Agenda Items

1. Hadi gave the Library Report.
 - a. Personnel update
 - i. At the last meeting, Hadi talked about the two-and-a-half part-time clerk positions that were turned into one full-time position, and approved by city council. We hired internally and that created a vacancy in one of the departments so a part-time staff member was promoted to a full-time position.
 - ii. Currently there is one part-time position is open. An offer was extended; when the new person begins work we will be fully staffed.
 - iii. Two new part-time children's clerk positions (evening/Saturday schedules) were added to the personnel headcount for next year, previously approved by city council during the budget process.
 - iv. One full-time marketing specialist position was also added to the library's personnel headcount for 2022. We are finishing up the new job description.
 - v. All new positions will be posted soon for January hiring.
 - b. Budget
 - i. LinkedIn Learning: vendor adjusted annual renewal to compensate the City for the downtime BPL experienced last spring (value: \$500).
 - ii. Bibliotheca remoteLockers: lower cost for order, saving the City money (decreased -\$4,000).
 - c. Other updates
 - i. Meeting rooms are open for use.
 - ii. Café rent restored to full amount.
 - iii. Hadi discussed how libraries are fielding questions about specific books, on a regional, state and national level. BPL has three titles: *Lawn Boy* by Jonathan Evison, *Gender Queer* by Maia Kobabe and *Beyond Magenta* by Susan Kuklin. The books are being informally reviewed by librarians, based on comments received from two patrons.
2. Library Advisory Board
 - a. Hadi honored board members for their service: Kimberly Seay, Nathan Pollet and Betsy Batey
 - i. Kim and Nathan are being reappointed for a second term; Betsy is not seeking reappointment.

- b. Board vacancy update – position posted; four applications received; scheduling committee interviews for January appointment.
- 3. Hadi shared an expansion update presenting MSR Design’s most recent PowerPoint slides.
- 4. Judy Marquess gave the Friends of the Library Report.
 - a. A recent donation from ReaderLink was received; regular book donations are down.
 - b. Friends plan to move back to the bookstore on January 5th.
 - c. The Board of Directors recently met; the group plans to resume semi-annual sales in April and October, adding an additional summer sale of children books.
- 5. Teresa Stafford gave the Library Foundation Report.
 - a. 2021 totals YTD:
 - i. 240 donations
 - ii. Dollars = \$498,970.24
 - b. End-of-year appeal
 - i. Three segments of the appeal were mailed on November 11th
 - 1. Active donors, prospective donors, Friends group
 - ii. Giving Tuesday is November 30th
 - iii. Poster in library lobby
 - c. Visits with multiple key stakeholders and qualified prospects continue.
 - d. The next BLF board meeting is scheduled for December 13th (in-person).

The Library Advisory Board will meet Wednesday, January 5, 2022 at 1 pm.

Adjournment

The Library Advisory Board adjourned at 1:47 pm.

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Library Books Dedicated in Honor of Kimberly Seay

Zinn & the Art of Mountain Bike Maintenance by Zinn, Lennard

Mastering Mountain Bike Skills by Lopes, Brian

Library Books Dedicated in Honor of Nathan Pollet

Native Plants of the Midwest : A Comprehensive Guide to the Best 500 Species for the Garden by Branhagen, Alan

Gardening Your Front Yard : Projects and Ideas for Big & Small Spaces by Nolan, Tara

Library Books Dedicated in Honor of Betsy Batey

Volunteering : Insights and Tips for Teenagers by Rawitt, Jean

How We Learn : Why Brains Learn Better Than Any Machine... For Now by Dehaene, Stanislas