Library Advisory Board Minutes
March 2, 2022 at 1 PM

Call to Order
Hadi Dudley, Library Director, called the meeting to order at 1:02 pm.

Location: BPL Walmart Room and via Zoom

Recognize Guest(s)
MSR Design: Kristilyn Vercruysse, Matthew Kruntorád
Flintco: Patrick Horath, Klint Kimball, Jonathan Williams
Hight Jackson: Randall Hurban

Agenda Items

1. Kristilyn Vercruysse presented the Library Expansion Update
   a. Schedule update – Presentation to City Council planned for second meeting in March
   b. Reviewed Needs Assessment floor plan and pricing
   c. Reviewed Schematic Design (SD) floor plan, site programming and pricing
   d. Pricing review based on new information
   e. Value Engineering (VE) option 1
      i. Reduced by 1,580 sf
      ii. Reduced size of new Walmart room
      iii. Small reduction of sf of children's department
   f. VE option 2
      i. Reduced by 3,655 sf
      ii. More simplified structure
      iii. Keeps existing Walmart room
   g. Reviewed potential VE items in future – Flintco is currently pricing options and alternates (VE 1.1)
      i. Flintco provided an update on pricing for VE option 1
   h. Simplification options for landscape and building facade
   i. Review of pricing contingencies and probable project cost comparison
   j. Discussion of options – decision to reduce square footage or increase funding?
   k. Option to delay cost for furniture, fixture and equipment (FFE) prior to completion of construction
   l. MSR reviewed specific alternate options and next steps
   m. The plan and budget needs to be determined before the Design Development (DD) phase
   n. Board members discussed their preference for the SD plan, shared positive remarks and support for VE1 and provided mostly negative feedback for VE2.

Roll Call: Library Advisory Board Members present in-person and online
Megan Bolinder, Cynthia Cochran, Michelle Evans, Matthew Moses, Michele Stamps Pritchett, Nathan Pollet, Judy Marquess, Teresa Stafford, Octavio Sanchez, Hadi Dudley, Anna Sharon and Bonnie Bridges

Approval of February 9, 2022 Minutes
The group reviewed the minutes from the February 9, 2022 meeting. Cynthia Cochran moved, Michelle Evans seconded, to approve the minutes as presented. The February 9, 2022 board minutes were approved as presented.

Agenda Items continued -

2. Hadi provided the Bentonville Public Library Report

    a. remoteLocker systems installation planned in March
        i. First shipment of Community Center remoteLockers installed today
        ii. All lockers on library veranda will be installed mid-March
    b. SelfCheck terminals expected in April - additional updates to come
    c. Personnel update
        i. Part-time positions are filled with new staff on board and currently training
        ii. Interviewing a potential marketing candidate
    d. Program and services update
        i. Spring Arts & Culture Festival with NWACC, March 7-11
            1. Festival is free and open to the public; this year's theme is "Interdependence"
            2. BPL Teens Speak! Booktalk videos by teen volunteers
            3. Distributing 'Piece by Piece' puzzle pieces for NWACC's community art project
            4. Virtual storytimes throughout the week, including NWACC guest readers
            5. Screen-free family night at BPL
            6. Bentonville Mayor's Book Club
        ii. Storytime will resume March 28th on the veranda
    e. Reconsideration request of material
        i. Hadi's decision to retain the book *Gender Queer: a Memoir* by Maia Kobabe was based on the committee's unanimous recommendation.
        ii. Patron Holly Shields has been notified via a letter today
        iii. Per policy, she has 30 days to respond for an appeal to the Library Advisory Board
    f. Bentonville Connection meeting: March 31st at BPL.
3. Judy Marquess gave the Friends of the Library Report
    a. Return to original bookstore Saturday, March 19
    b. Semiannual Spring Book Sale
        i. Members Only - April 14, Open to public April 15–16
    c. Continue to work toward a summer Children's Book Sale
    d. Financial report for February is not yet available
    e. Total on deposit at 1/31/2022 equals $37,258.52.
4. Teresa Stafford provided the Bentonville Library Foundation Report
    a. Financial Report (2022 totals)
        i. Total donations = 33; total dollars = $52,442.28
        ii. Building Fund (cash in) = $786,712.68; (total with commitments) = $7,294,607.00
    b. Visits with multiple key stakeholders, corporations, and qualified individual prospects continues
        i. Ad hoc marketing and public relations committee:
            1. Nearing completion of presentation stack for various suppliers/vendors for meetings to solicit financial support
        ii. Actively identifying and recruiting a high-ranking Walmart/Sam's Club individual that will serve as the campaign to expand "champion"
    c. April 7th is Nat'l Library Giving Day and NWA Gives - BLF participating in both campaigns
        i. Segmented mailings to 2,000+
            1. All active donors will receive an appeal
            2. All prospective donors will receive a marketing/PR mailing focused on what the library gives to the community – and the expansion/campaign
    d. The next BLF board meeting is scheduled for March 14, 2022.

The Library Advisory Board will meet Wednesday, April 6, 2022 at 1 pm, in-person and via Zoom

Adjournment: The Library Advisory Board adjourned at 1:58 pm.