

Call to Order

Hadi Dudley, Library Director, called the meeting to order at 1:10 pm.

Library Advisory Board Members present in-person (BPL Rotary Room) and via Zoom:

Nathan Pollet, Michelle Evans, Matthew Moses, Kim Seay, Cynthia Cochran, Michelle Stamps Pritchett, Judy Marquess, Teresa Stafford, Octavio Sanchez, Hadi Dudley, and Vira Kousol

Approval of September 7, 2022 Minutes

The group reviewed the minutes from the September 7, 2022 meeting. Cynthia Cochran moved, Matthew Moses seconded, to approve the minutes as presented. The September 7, 2022 board minutes were approved as presented.

Agenda Items

1. Hadi Dudley provided BPL report updates from September's Agenda
 - a. Technology update
 - i. selfCheck terminals are working well, especially the credit card terminals
 - ii. remoteLockers are becoming more and more popular, especially at Community Center
 - iii. Mockingbird Statewide Union Catalog is a new service for collection sharing in Arkansas. It is funded by State Library and will facilitate inter-library loan services.
 - b. Personnel update – currently fully staffed at BPL!
 - c. Property updates
 - i. Train Station update – progress on ADA remodel project; historic preservation easement in place to protect the building
 - ii. Preconstruction work relate to site / utilities
 - i. Expansion in Construction Documents phase – MSR Design onsite this week to work with librarians and consultants
 - ii. Minor revisions to floorplan since September review are positive
 - d. Programs and services update
 - i. Summer Reading Club – Statistics / Report
 - Checkouts during this year's Summer Reading Club were the highest in history with more than 124,500 books, audios and DVDs circulating in June and July alone.
 - This is an increase of 12% over the Library's previous milestone recorded in 2018.
 - Downloadable audiobooks and eBooks were accessed 27,943 times in June and July.
 - More than 8,800 people attended free library programs.
 - ii. Thinking Money for Kids exhibit has gone well – educator workshop, classroom visits and World Bazaar Finale planned for October 15
 - iii. Walmart OZ Kids Fat Tire Crit and Fall Fest planned for October 22 from 2-6PM. Additional volunteer help is needed.
 - iv. Several author events planned this fall:
 - Wednesday, October 26 - Sean Fitzgibbon
 - Saturday, October 29 - A Morning with Susan Woods Fisher (2 sessions)
 - Thursday, November 17 - An Evening with Tim Ernst
 - Saturday, December 3 - A Day with Crescent Dragon Wagon (2 sessions)

- v. Welcoming Week NWA – small subgrant award to acknowledge BPL’s efforts from organizing group.
 - e. Library Policy Manual – Continuation of Review
 - i. October updates
 - ii. November – group discussion
 - iii. Goal: December – approval
- 2. Judy Marquess provided Friends of the Library Report
 - a. Next book sale – November 3rd – 5th
 - i. Members preview sale – Thursday, November 3, 5:00 PM – 7:30 PM
 - ii. Public sale – Friday and Saturday, November 4 – 5, 9:00 AM – 4:00 PM
 - i. Donations needed
 - iii. Financials include: Book Store Sales, Amazon Sales, Memberships, Miscellaneous
 - b. Total revenue for July (including Children’s Book Sale) - \$11,435.91
 - i. Expenses July \$3,493.93
 - c. Total revenue for August - \$2,924.05
 - i. Expenses August - \$472.20
 - d. Total revenue for September - \$2,096.59
 - i. Expenses September - \$15,388.69
 - i. Includes \$15,000 Final Pledge payment to BLF for expansion
 - e. Year to Date Revenue - \$40,801.02
 - f. Year to Date Expenses - \$43,536.22
 - i. Example: Adult Book Clubs, picnic tables, staff scholarship, staff shirts, Duck Hunt projects, Health and Wellness project
 - g. Total on deposit 9/30/2022 - \$29,344.71
- 3. Teresa Stafford provided the Bentonville Library Foundation Report
 - a. 2022 totals
 - i. Total donations = 309
 - ii. Total dollars = \$1,441,139.66
 - iii. Building Fund = \$1,393,703.11
 - iv. Cumulative Building Fund to date (includes commitments) = \$8,593,855.00
 - i. BLF remaining to \$10.5MM goal = \$1,906,145.00
 - ii. Remaining to overall expansion cost (minus bond monies) = \$3,656,145.00
 - iii. Additional \$5000,000 gift (awaiting final agreement)
 - iv. Ongoing meetings with prospective individuals and corporate donors continue
 - b. Building Fund Appeal
 - i. End-of-year appeal message – *Let’s Close the Gap*
 - i. In design with mailing by November 11
 - c. Events
 - i. September 15 Booked for the Evening with Steuart Walton (fundraiser for building fund)
 - i. 100+ guests generated \$18,000 net directed to the building fund
 - d. The next BLF board meeting scheduled for November 14, 2022
 - i. Added 1 new board member:
 - i. Merrilee Soohoo – educator / substitute teacher for Bentonville Schools

The Library Advisory Board will meet Wednesday, November 2, 2022 at 1 pm, BPL Rotary Room

Adjournment

The Library Advisory Board adjourned at 2:07 pm.