



Parks and Recreation Advisory Board Meeting Minutes

Meeting Date: Monday, August 21, 2017
Meeting Called to Order: 5:01 p.m.
Meeting Adjourned: 6:14 p.m.
Meeting Held: Downtown Activities Center, Conference Room
Attendees:

Chris Sooter	Michelle Malashock	Thomas Butrynski
Amy Davis	Craig Gilbert	Holly Hook
Holly Hook	Courtney Shaefer	Whitney Southerland
Jon Terlouw	Lee Farmer	Crant Osborne
Mike Power	David Wright	Tracy Acosta

Old Business

Introduction of new committee member – Whitney Southerland

Approval of minutes from June 19, 2017 Meeting

Motion to Approve by: Chris Sooter
Seconded the motion: Craig Gilbert

Approval of Notes from July Committee Breakout Meetings

This discussion was tabled due to all notes not being included in packet
These notes will be included in our next meeting packet to approved

Motion to Approve by:
Seconded the motion:

New Business

2018 Budget Presentation

Lee Farmer reviewed the Recreation Programs section of the budget. He shared that much detail and discussion goes into the process. We have approximately 150 programs and each are discussed in detail from revenue to expenses. The “free” programs were discussed in this meeting and Farmer confirmed these programs are not profitable however are paid through net revenue. He also stated 93% of our program are in fact profitable. Also mentioned in this discussion was our baseball/softball programs and that they generate about \$200,000 per year. However, we have to take into consideration things that are out of our control such as rain outs like we had this year when we lost the last four weekends of the season. This in-turn effects the project revenue. This was unanimously approved.

Motion to Approve by: Mike Power
Seconded the motion: Holly Hook
Approved: Jon Terlouw

Memorial Park Ballfields – Artificial Playing Service

David Wright discussed the process of installing artificial turf to our playing fields. He shared the cost for all nine (9) fields would be a price tag of approximately \$1.3 million. It will cost approximately \$900,000 to turf one soccer field. Wright proposed installing artificial turf to four (4) fields, (infield only) with a cost of \$690,000. This was unanimously approved.

Motion to Approve by: Michelle Malashock
Seconded the motion: Tom Butrynski

Capital Improvement Update

David Wright presented information regarding our capital improvements.

McKissic Creek

Cleaning and rebuilding the banks of the creek

Memorial Park – General

Fencing needs to be replaced

Memorial Park - Softball Fields

Four (4) softball fields would be under construction from November 2017 – February 15, 2018

These fields would be turfed first and five (5) baseball fields will follow in two (2) years

Memorial Park – Tennis Courts

Annual Maintenance / Resurfacing

\$20,000 to resurface four (4) current courts

Downtown Square

Installation of temporary black fencing around the Downtown Square

This would prevent high traffic on the grass area of the square

Temporary until the permanent fencing is approved next year

Old Tiger

Install a prefabricated restroom, resurface track and add lighting

Approximately a two year project

Coughlin Property

35 acre property

Design planning to begin in 2018.

Project is projected for 2019-2020 and would be paid for by impact fees

Melvin Ford Aquatic Center

Master Plan suggested upgrades (additions and update) to our current Aquatic Center

Replace current slide – D.W. is not comfortable opening next season with current slide

We will not proceed with anything until we have confirmation of our direction and have a solid budget

Downtown Parks

Master Plan suggested upgrades to our Downtown Parks, “A” Street and Dave Peel Park

Orchards Park

Tree Orchard – possible fall installation

Parking lot Maintenance

Bentonville Community Center

2018 will be three (3) years facility open

New fitness equipment needs to be purchased based on usage over past years

Park Springs Park

Contracted a company that will clear underbrush and make easier to maintain

Phillips Park

Installation of new fence

Current fence will be taken down and will have a five (5) black fence

Equipment

Normal wear and tear on current equipment that needs to be replace

New item – Sand Cleaner for sand volleyball courts can be used on fields as well

Motion to Approve by: David Wright

Seconded the motion: Mike Power