



**Bentonville Parks and Recreation
Advisory Board Meeting
Monday, December 19, 2016 – 5pm
Downtown Activity Center – 215 SW A Street**

Agenda

Old Business

1. Approval of Minutes from November Meeting

New Business

1. Recognition of Outgoing Members – Tom McCoy and Tregg Brown
2. 2016 Accomplishments Presentation – Lee Farmer / Crant Osborne
3. Capital Project Updates:
 - a. Razorback Greenway Reroute
 - b. MFAC Renovation
 - c. Memorial Park Loop / McCollum Side path Trail
 - d. North Bentonville Trail Fitness Station
 - e. Two Cities Trail Update

Other Business

Attachments:

*November 2016 PRAB Minutes
Capital Improvement Worksheet – December 2016*

**Bentonville Parks and Recreation
Advisory Board Meeting
December 19, 2016**

The Bentonville Parks and Recreation Advisory Board met November 21, 2016 at the Downtown Activity Center.

Present were members Holly Hook, Tregg Brown, Courtney Schaffer, Tom McCoy, Amy Davis, Mike Power, Jon Terlouw and Tom Butrynski. David Wright, Lee Farmer, Jenn Valentine, Danny Bartlett, Kyle Payne, and Crant Osborne were present for the staff.

Meeting began at 5:01PM

Old Business

1. Approval of Minutes from July meeting
 - Motion to approve by Hook
 - Brown seconded the motion
 - Approved 8-0
2. Update – Trail Marking Plan – North Walton Trail
 - Wright updated PRAB that the trail plan was under review from **HTD**. He mentioned that it would be several weeks for them to review these plans.

New Business

1. Parks and Recreation Master Plan Update
 - Wright updated PRAB on what we have been hearing from our patrons and focus groups regarding the master plan. This includes more neighborhood parks, connectivity to these parks, and that we have several trails that don't really go anywhere. Wright displayed our current trail map and talked to PRAB about connectivity. He mentioned that we own land from Lowes- 8th street and talked about future trails being added and eventually trails from 8th street to the Community Center. This would essentially give us a loop trail system outlaying the boundaries of our city. This loop trail would allow us to build new parks along this trail system providing connectivity from park to park. Wright stated that this will improve our maintenance efficiency as well. These trail systems will reduce our drive times from park to park.
2. 2016 Recreation Programs Presentation
 - Danny Bartlett and Kyle Payne lead a presentation to PRAB highlighting 2016 recreation programs. This included participation numbers, revenue generated, and customer satisfaction from these programs. Bartlett stated that program participation numbers were at 193,000 people which generated \$2.9 million in YTD gross revenue. Farmer mentioned that we are expected to received \$3.3 million in revenue when we conclude 2016.

3. 2017 Parks and Recreation Capital Worksheet/Department Work Plan

- Wright told PRAB about 2017 capital projects which include Melvin Ford Aquatic Center renovations, pavilion and parking at Citizens Park, Razorback Greenway Reroute, the North Bentonville Trail stabilization, and McCollum Street side path trail. Other smaller capital projects include restrooms at Slaughter Pen, new softball/baseball fencing at Memorial Park, soccer field renovations, recycling containers, Memorial tennis court resurfacing, and stone work at Orchards Park.
- Wright summarized the 2017 work plan with PRAB. He told them that this department work plan outlines every project and event we plan to accomplish in 2017.

Other Business

Meeting adjourned at BCC at 6:18 PM

	Project	Budget	Status
	Slaughter Pen Trails Signage	\$200,000 Grant	Project Complete
	Parks and Recreation Master Plan	\$200,000	In Progress - Anticipated adoption Spring 2017
	Citizens Park - Soccer Restrooms	\$350,000	Project Complete
	Citizens Park Inclusive Playground		First Review Complete - Designer Making Revisions
	Bike Playground	\$90,000	Project Complete
	Razorback Greenway Wayfinding Signage	\$45,000	Install in progress - 5% Complete
	Razorback Greenway - Tree Planting Project	\$150,000	Project Complete
	Citizens Park Trail	\$358,000	Project at AHTD for review - Ready to bid once State approves
	Wildwood Park - New Play Structure	\$75,000	Project Complete
	MFAC - Dive Well Impeller	\$7,500	Project Complete
	MFAC - Architectural drawings for renovations	\$20,000	Project Complete
	H.T.E. Payroll Software	\$55,000	Project Complete
	Old Tiger Stadium Park - Park Signage	\$10,000	Project Complete
	Old Tiger Stadium Park - Fence	\$12,000	
	Lake Bentonville Pavilion Improvements	\$5,000	Project Removed due to future improvements
	Memorial - Paint Ballfield Concession	\$7,500	Project Complete
	Memorial - Soccer Recycle Containers	\$15,000	Project Complete
	Memorial - Tennis Court Resurface	\$20,000	Project Complete
	Orchards Park - Stone Work	\$15,700	Project Complete
	LBV - Remove Old Buildings	\$30,000	Project Complete
	LBV - Parking Lot Improvements	250,000 Grant	Property transfer in process - Annexation in 2Q 2017
	Phillips Park - Restrooms	\$53,000	
	Phillips Park - Scorebooths		
	Grant Funded Projects - Not necessarily administered by BPR		
	North Walton Trail - Harps to Stonehenge		Project underway - 0% Complete
	North Walton Trail - Stonehenge to Dog Park		Project Complete
	RBG / South Walton Tunnel		Project Complete
	Rogers / Bentonville Trail - CC to Horsebarn Trailhead		Bentonville Project Complete
	RBG / Hwy 102 Tunnel		Project Approved by Council - Design Underway